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Our Ref: RFB-0000001070  
Enquiries: Tebogo Seima  
Tel: 012 482 3235  
Date: 25 October 2021

Request for Bids

Prospective Bidders

RFB-0000001070: REQUEST FOR THE PROVISION OF SERVICES FOR THE ROLLOUT OF LABORATORY INFORMATION MANAGEMENT SYSTEM (LIMS) FOR THE SOUTH AFRICAN POLICE SERVICE (SAPS) LABORATORIES FOR A PERIOD OF THREE (03) YEARS

Bidder is invited to submit tender for RFB-0000001070: Request for the provision of services for the rollout of Laboratory Information Management System (LIMS) for the South African Police Service (SAPS) Laboratories for a period of three (03) years

The Closing Date for bid submission is 17 November 2021 at 11:00am.

#### Notes to the bidders:

- Bidders should submit their bid responses strictly through gCommerce (best experienced through google Chrome) using the following link: <https://ww1.gcommerce.gov.za/iss/login.aspx>
- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- To obtain log in details please call 012 482 2373 or alternatively send an email to ([mbongenin@intenda.za.com](mailto:mbongenin@intenda.za.com)) with the company MAAA number.
- If you encounter any system related challenges please call 012 482 2373. **The help desk only operates from Monday to Friday between 08h00 am to 16h00 pm (closed on Public Holidays)**
- gCommerce training will be conducted on Microsoft Teams every Wednesday 9h00-11h00 (except public holidays) [Click here to join the meeting](#)
- Should you need additional training, please send an email to [warrens@intenda.za.com](mailto:warrens@intenda.za.com)
- Please allocate sufficient time to complete your submission as queries may take up to 3 business days to resolve.

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Mr MB Tsika: Chairperson; Mr L Keyise: Executive Caretaker<sup>1</sup>; Ms JM Morwane; Mr AR Murray; Mr TF Phiri; Mr MK Kgauwe<sup>2</sup>;  
Mr A Pretorius: Chief Financial Officer (Acting)<sup>3</sup>  
Ms V Xaxa: Company Secretary

<sup>1</sup>Executive Director; <sup>2</sup>Executive Director (on secondment); <sup>3</sup>Executive Director

- Ensure that you print your submission report and click on "**SUBMIT REQUEST**" on step 7 before the closing date and time. Bid will not be considered if not submitted before closing time.
- Please note that there is a possibility of unexpected downtime and this can be unique to a specific bidder. Please call the helpdesk to be assisted with such issues.

**HAND DELIVERED OR EMAILED DOCUMENTS WILL NOT BE ACCEPTED.**

**THE PUBLISHED BID DOCUMENT IS PACKAGED AS FOLLOWS:**

Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:

| Manner of submission                                                                      | Bidder to tick V to indicate that the bid response has been submitted in this sequence |
|-------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| 1 Hard Copy (inclusive of RFB Document and Bill of Material)-To be uploaded on g-Commerce |                                                                                        |

It is the Bidder's responsibility to ensure that all information is uploaded on the system. The documents must be signed in ink by an authorised employee, agent or representative of the bidder and each and every page of the proposal shall contain the initials of same signatories. Bidders shall submit proposal responses in accordance with the prescribed manner of submission as specified above.

All queries to this bid must be submitted in writing to the following email address: responsible [Tebogo.seima@sita.co.za](mailto:Tebogo.seima@sita.co.za)

Yours sincerely



Mpumelelo Nhlangulela  
**Senior Manager: Sourcing**

**25 October 2021**

Date