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TENDER NOTICE AND INVITATION TO TENDER

The Elundini Local Municipality is Requesting for Proposals on the following goods and services:

PROJECT NAME	Contract Number	Technical Enquires contacts
Provision of Free Basic Alternative Energy	ELM-2/044/2022-2023	Ms N. Bilitane -Jokazi Tel. 045 932 8219 E-mail: nonzameb@elundini.gov.za
Supply and Delivery of Personal Protective Clothing	ELM-2/045/2022-2023	Ms P. Masekwana Tel. 045 932 8216 E-mail: phumzam@elundini.gov.za
Supply and Delivery of Super Cab LDV	ELM-3/052/2022-2023	Mr M. Zwakala Tel. 045 932 8261 E-mail: mzolisiz@elundini.gov.za
RE-ADVERTISEMENT Supply and Delivery of Medium Voltage and Low Voltage Electrical Materials, Tools, Equipment and Meters	ELM-3/011/2022-2023	Mr M. Zwakala Tel. 045 932 8216 E-mail: mzolisiz@elundini.gov.za

1. To supply and delivery Free Basic Alternative Energy in a form of Gel Stoves, Gel, Oil Lamp and Oil to Nqanqarhu Municipal offices for the period of three (3) years.
2. A panel of one (1) to five (5) qualified and experienced service providers to supply and delivery of personal protective clothing without any guarantee on the quantum of work for the period of three (3) years.
3. To supply and delivery of Super Cab LDV to Nqanqarhu municipal offices
4. To enter into framework contracts with three (3) contractors over a 3-year framework term for the Supply and Delivery of Medium Voltage and Low Voltage Electrical Material, Tools, Equipment and Meters on an as and when instructed basis without a guarantee to a quantum of work. Contract for this bid will be based on the NEC3 Supply Contract (Priced contract with Price Schedules).

Bids from No. 1 to 3 contracts will be based on the National Treasury General Condition of Contracts. The bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act, 2022, the Elundini Local Municipality's Supply Chain Management Policy and the 80/ 20 preferential procurement point system for acquisition of goods or services with Rand value equal to or below R50 million will be applied.

Stage 1 of Evaluation - Functionality

ELM-2/044/2022-2023		ELM-2/045/2022-2023		ELM-3/011/2022-2023	
Evaluation Criteria	Maximum Points Allocated	Evaluation Criteria	Maximum Points Allocated	Evaluation Criteria	Maximum Points Allocated
Experience of the bidder	30	Experience	40	Company Experience	30
Delivery Period	25	Delivery	10	Bank Rating	10
Guarantee of the commodities	25			Delivery Period	10
Total Points	80	Total Points	50	Total Points	50

A minimum score of 70% out of total points must be score in order to proceed to the Financial Evaluation in all of the above bids. The scope of work, specification and detailed functionality including mandatory documents (eligibility criteria) and bid conditions will be uploaded on ELM Website. www.elundini.gov.za and will be also attached in the tender document.

Stage 1 of Evaluation: Test for responsiveness of goods and services are as follows:

Special conditions of Bid ELM-3/052/2022-2023

Quality Criteria	Evidence
1.Bidder fully compliant with specification	Illustrated brochure of vehicle offered

Bidders with non-compliant with the above special conditions will be disqualified and not be considered for further evaluation

Specific Goals for this bid are as follows:

Bidder that fail to submit proof of specific goal as stipulated below will not be allocated points

In all bids an EME or QSE which is at least 51% owned by black people who are:

The Specific Goals allocated points ELM-2/044/2022-2023	The Specific Goals allocated points ELM-2/045/2022-2023	The Specific Goals allocated points ELM-3/052/2022-2023	The Specific Goals allocated points ELM-3/011/2022-2023	Proof to claim points for specific goal
Youth-Enterprise 18-35 (ELM) = 5 Points	Youth-Enterprise 18-35 (ELM) = 6 Points	N/A	Youth-Enterprise 18-35 (ELM) = 6 Points	Company Registration Document and Certified ID Copy, CSD Report
Women-Equity ownership = 2 Points	Women-Equity ownership = 4 Points	Women-Equity ownership = 5 Points	Women-Equity ownership = 4 Points	Company Registration Document and Certified ID Copy, CSD Report
N/A	Disability-Equity ownership = 2 Points	N/A	Disability-Equity ownership = 2 Points	Medical Report
Local Business (ELM) = 3 Points	Local Business (ELM) = 2 Points	N/A	Local Business (ELM) = 2 Points	Proof of business operation within the Elundini municipal Jurisdiction along with CSD Report
Black Owned = 10 Points	Black Owned = 6 Points	Black Owned = 15 Points	Black Owned = 6 Points	Company Registration Document and Certified BBBEE Certificate or Original Sworn Affidavit and CSD Report
Total Specific Goals = 20 Points	Total Specific Goals = 20 Points	Total Specific Goals = 20 Points	Total Specific Goals = 20 Points	

Tender documents may be obtained from the Elundini Local Municipality SCM Unit upon payment of a non-refundable amount of R250 (two hundred and fifty Rand), either paid in cash or by means of electronic funds transfer (EFT) to the Elundini Local Municipality. The cash amount is to be paid at the cashier's office between the hours of 08:00 and 16:00, prior to the collection of the tender documents from the SCM unit. The tender documents will be available from **Thursday, 06 July 2023**.

NB: For EFT payment deposit at ELM FNB cheque account No: 62159933772 and use this reference No. 020114350000. Proof of payment to be sent to: kwaneles@elundini.gov.za upon receiving proof payment, Elundini Municipality will email the tender document to the service providers who are unable to make collections.

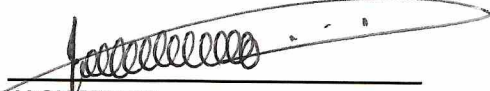
The Tender Data, Detailed breakdown Quality Criteria, Detailed Scheduled with minimum threshold for Local Content, scope of work including mandatory documents (eligibility criteria) and bid conditions will be uploaded on ELM Website. www.elundini.elundini.gov.za and will be also attached in the tender document.

Queries relating to the issue of these documents may be addressed to Ms H Mduzulwana, Tel No. 045 932 8125 or email: hlubikazi@elundini.gov.za

A copy of a tender document must be submitted electronically and converted into PDF in a form of Memory stick/USB/CD. (Manual tender document and electronic document must be submitted together)

Tender submission and supporting documentation must to be placed in a sealed envelope endorsed with RELEVANT PROJECT NAMES AND BID NUMBERS: must be delivered to the Elundini Local Municipality, at No. 1 Seller Street, Nqanqarhu, Finance Department, Cashier's reception area, and placed in the Tender Box not later than 12H00 Noon on **Tuesday, 08 August 2023** for all the bids at which time the tenders will be opened in public.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted. Tenders may only be submitted on the tender documentation that is issued. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.


JACK MDANI
MUNICIPAL MANAGER

BID CONDITIONS AND INFORMATION

1. **Bidders must adhere to the bid conditions , otherwise the bid will be disqualified.**

2. **Agreement**

The successful bidder will be expected to sign the service Level agreement within 30 days of the date of notification by the Elundini Municipality that his/her bid has been accepted.

3. **Completion of Bid Documents**

- a) The original bid document must be completed fully in black ink and signed by the authorised signatory to validate the proposal. All the pages must be initialled by the authorised signatory. Failure to do so may result in the invalidation of the bid.
- b) By initialling and signing the bid document you agree to the terms and conditions of this bid and you understand that the ELM is administered by ELM Supply Chain Management Policy , MFMA Act 56 of 2003 and MFMA SCM Regulations and shall act in accordance with the said legislative prescripts.
- c) Bid documents may not be retyped or altered in any way, Bidder must complete the original issued bid document and original issued returnables .
- d) Tender documents must be completed with non-erasable ink. Any tender document completed with pencil will not be acceptable and shall be disqualified.
- e) Ensure that there are no errors or omissions.
- f) Bids price submitted must include vat where applicable.
- g) Failure to comply with any of the above will result in the invalidation of the bid.

4. **Alteration or Qualification of Bid**

- a) No unauthorised alteration of this set of bid documents will be allowed after the closing date. Any unauthorised alteration will disqualify the proposal automatically. Any ambiguity has to be cleared with contact person for the bid before the closure date.
- b) The submission should be entirely legible. Any changes made to the original text of bid should be crossed through and signed for. DO NOT USE CORRECTION FLUID as this may invalidate your submission

5. **Signatory**

- (a) A copy of the recorded Resolution taken by the Board of Directors, members, partners or trustees authorising the representative to submit this bid on the bidder's behalf must be attached to the Bid Document on submission of same.
- (b) A bid shall be eligible for consideration only if it bears the signature of the bidder or of some person duly and lawfully authorised to sign it for and on behalf of the bidder.

6. **Submission of Bid**

- (a) The bid must be put in a sealed envelope, or envelopes when the two-envelope system is specified, clearly marked with the bid number, title as well as closing date and time and placed in the Tender Box at the Elundini Local Municipality Municipality **by not later than 12h00 on Tuesday, 08 August 2023.**
- (b) Faxed, e-mailed and late bids will not be accepted. Bids may be delivered by hand, by courier, or posted at the bidder's risk and must be received by the deadline specified above, irrespective of how they are sent or delivered.

- c) Clearly mark the back of the envelope with your bidder's name and address .
- d) A copy of a tender document must be submitted electronically and converted into PDF in a form of Memory stick/USB/CD. (Manual tender document and electronic document must be submitted together)

7. Opening, Recording and Publications of Bids Received.

- a) Bids will be opened in public immediately after the bid closure date, or at such time as specified in the bid documents. If requested by any bidder present, names of the bidders, and if practical the total amount of each bid and of any alternative bids will be read out loud.
- b) Bids received in time recorded and entered in a register which is open for public inspection.
- c) Late bids will be registered and returned unopened unless the bidder did not clearly specify their address at the back of the envelope.

8. Tax Clearance Certificate , Tax Matters and VAT

- a) Tender offers will only be accepted if the tenderer provides written proof from SARS that the tenderer either has no Tax obligations or has made arrangements to meet outstanding Tax obligations.
- b) Upon submission of a bid/quote the bidder automatically grants confirmation that SARS may, on an ongoing basis during the contract term disclose the bidders Tax Compliance status to the municipality
- c) Prices must always be VAT inclusive where applicable.

9. Evaluation of Bids

Bids will be evaluated in terms of their responsiveness to the bid specifications and requirements as well as such additional criteria as set out in the bid document.

10. Acceptance or Rejection of a Bids

The Elundini Municipality reserves the right to withdraw any invitation to submit a bid and/or to re-advertise or to reject any bid or to accept a part of it. The Elundini Municipality does not bind itself to accepting the lowest bid.

11. Registration on Accredited Supplier Database

It is expected of all prospective service providers who are not yet registered on the Central Supplier Database to register online (www.csd.gov.za) and verify their company information Elundini Municipality Database Department. The Elundini Municipality reserves the right not to award proposals to prospective suppliers who are not registered on the CSD (Central Supplier Database).

12. BBBEE Certificate

For the proof of B-BBEE status level of contributor the bidder must submit an original or certified copy of a valid verification certificate from a verification agency accredited by SANAS and recognized as an Accredited B-BBEE Verification Agencies (www.sanas.co.za/afdirectory/bbbee_list.php) or original or certified completed AFFIDAVIT downloaded from www.thedti.gov.za/economic_empowerment/bee_codes.jsp

13. Tender offers will only be accepted if:-

- a) the financial offer is market related (See Regulation 6 (9) and section 7 (9) of the 8(9) OF Preferential Procurement Regulation.
- b) the tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;

c) the tenderer has not:

- i) abused the Employer's Supply Chain Management System; or
- ii) failed to perform on any previous contract and has been given a written notice to this effect; and
- iii) the tenderer has completed the Compulsory Declaration and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process.

14. Requirements for the Joint Venture

- a) J V agreement,
- b) original or certified copy of consolidated BBBEE certificate, and
- c) letter of signatory.

15. Site / Information Meetings

None

16. Procurement Policy

- a) Bids will be awarded in accordance with the Preferential Procurement Regulations, pertaining to the Preferential Procurement Policy Framework Act, 2022.
- b) The latest General Conditions of Contract and any Special Conditions of Contract will apply
- c) The Elundini Local Municipality Supply Chain Management Policy will apply. This policy is obtainable from Elundini Local Municipality offices in Maclear and is available on ELM Website: www.elundini.gov.za

17. Expenses Incurred in Preparation of Bid

The Elundini Municipality shall not be liable for any expenses incurred in the preparation and submission of the bid.

18. Wrong Information Furnished

Where a contract has been awarded on the strength of the information furnished by the bidder which, after the conclusion of the relevant agreement, is proved to have been incorrect, the Elundini Municipality may, in addition to any other legal remedy it may have, recover from the contractor all costs, losses or damages incurred or sustained by the Municipality as a result of the award of the contract.

19. Validity Period

Bids shall remain valid for **90 days** after the bid closure date.

20. General and Special Conditions of Contract

The General Conditions of Contract as well as any Special Conditions of Contract that may form part of this set of bid documents will be applicable to this bid in addition to the conditions of bid.

21. Municipal Rates, Taxes and Charges

The bidder to provide their municipal account of rates and taxes of both the Bidding entity and its directors' in its Bid Document submission. Any bidder which is or whose directors are in arrear with their municipal rates and taxes due to any Municipality within South Africa for more than three months and have not made an arrangement for settlement of or same before the bid closure date will be disqualified.

If the bidder is renting the office a Lease Agreement must be attached to the bid document

OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates with a letter from a ward councilor is submitted with the tender document.

22. Contact with Municipality after Bid Closure Date

Bidders shall not contact the Elundini Municipality on any matter relating to their bid from the time of the opening of the bid to the time the contract is awarded for additional information or amendments of bids. Any effort by the firm to influence the Elundini Municipality in the bid evaluation, bid comparison or contract award decisions may result in the rejection of the bid.

23. Vetting Of The Supplier/Due diligence

- Tenderers must furnish the municipality with the details of similar services, which they have satisfactorily completed in the past to allow vetting process. Failure to do so will invalidate the bid.

Specification for Supply and Delivery of Super Cab LDV

Project Description

Supply and Delivery of a Double Cab LDV for electricity services:

- Supervision of Operations and Maintenance of electrical network.
- Delivery and Project management of electrical network projects.

Project Background

Electricity services has four Artisans with Artisan Aides. It has been transpired that the fourth Artisan has been using the Cherry picker for attending to daily duties which is exorbitant to the municipality. Electricity section is requesting to purchase another LDV to attend to the daily duties.

1. Scope of work / deliverables

Safety & Security	Specification	Compliance with Specification YES/ NO
Front Airbags	Standard+passenger	
Side Airbag	Standard front	
Curtain Airbag	Standard driver only	
Knee Airbag	Standard driver only	
Anti- theft system	Siren/alarm,imobiliser,ultrasonic senger	
Auto door lock	Standard speed dependent	
Power door lock	Standard auto door lock	
Wireless door lock	Standard remote	
Emergency brake signal	Standard	
Parking brake	Lever	
Front brake	Ventilated disc	
Front seat belt	ELR,force limiter,pretensioner	
Seat belt warning	Driver +passenger/buzzer+light	
Engine		
Power (kW) @ rpm	130@3400	
Torque (Nm) @ rpm	420@1400-2600	
Displacement cc	2755	
Number of Cylinders	4	
Number of Valves	16	
Bore and stroke (mm)	92.0x103.6	
Compression Ratio	15.6:1	
Fuel Management System	Turbocharged commonrail injection	
Engine capacity	2.8	
Fuel system	Diesel	
Tool set	Basic+spanner,driver	
Steering		
Seat back pockets	Standard	
Economy meter	Analog	
Steering wheel	Steering wheel 4-spoke	
Water temperature meter	Standard	
Shift lever & knob	Leather	
speedometer	Analog	
Suspension		
Rating system	Rotary(mechanic)	
Suspension(front)	Front - double wishbone	

Suspension(rear)	Rear - leaf spring-rigid axle	
Transission	Manual 6-speed	
Driven wheels	RWD	
Comfort & Convenience		
Audio system	Radio/CD/MP3 with 2 speakers	
	Aux connector	
Air conditioner	Manual	
Electric windows	Front/one touch driver only	
Light remind warning	Standard buzzer	
Power	Hydraulic	
Floor carpet trim	Carpet/ withheel pad	
Exterior		
Rear bumper	Step	
Back glass	Green slide	
Front fog lights	Standard halogen	
Door outside handles	Chrome	
Dimensions & Capacities		
Fuel tank capacity (ℓ)	80	
Gross Vehicle Mass (kg)	2750	
Gross combination mass(kg)	5500	
Wheel base(mm)	3085	
Front overhang(mm)	1000	
Ground clearance (mm)	284	
Towing capacity braked (kg)	2750	
Protection		
Service Intervals (km)	10 000	
Service Plan	5 yr/90 000km	
Roadside Assistance (years)	3 yr/unlimited km	
Comprehensive warranty	3 yr/100 000km	
Corrosion warranty (years)	5 yr/unlimited km	
Vehicle capabilities		
	Hill Launch Assist	
	Roll-over mitigation	
	Adaptive Load Control	
	Traction Control	
Fuel System		
	Diesel	
	Stage II emissions	
	Tethered fuel cap	
Body General		
	Super Cab	
	Box body tie-down outer rope rail - black	
	Front Box body tie-down inner rope hooks	
	Rear Box body tie-down inner rope hooks	
Body colour	White	
	Front Towing Hook	
	Rear access panel door - LH & RH side	
	Tow Bar	
	Solid paint	
	Electrical towing connector	

	Rear mud flaps	
	Windscreen Wash Wipe - Speed sense / auto park	
	Sliding rear backlite glass - manual	
Load Body		
Service center within 200km radius of Nqanqarhu		

1. Registration and Licencing

Tenderer will be required to register & license the vehicle and provide number plates.

2. Financing Method

Cash

3. Delivery

The vehicle shall be delivered to Elundini Municipality, 1 Sellar Street, Nqanqarhu, 5480.

The vehicle should be branded with the municipal logo on both front doors.

The municipal logo will be provided by municipality.

4. Servicing of Vehicle

Agreement to be entered into for the service and maintenance for the useful life of the vehicle at Manufacturer Approved Dealership/ Workshop

5. Bidders not fully compliant with the specification will be deemed non-responsive.

Pricing Schedule (Where applicable) NB. Please indicate frequently used items.

Pricing Schedule

Ite m	Description	Qty	Price
#1	Club cab LDV	01	
#2	Service Plan (Years/ km)	3 Years / 90 000 km	
#3	Registration and Licencing	01	

Stage 1 of Evaluation: Test for responsiveness of goods and services are as follows:

Special conditions of this bid

Quality Criteria	Evidence
1.Bidder fully compliant with specification	Illustrated brochure of vehicle offered
2.Lead time	Confirmation which must be three weeks after receipt of purchase order from the municipality

Bidders with non-compliant with the above special conditions will be disqualified and not be considered for further evaluation.

Specific Goals for this bid are as follows:

Bidder that fail to submit proof of specific goal as stipulated below will not be allocated points

The Specific Goals	Proof to claim points for specific goal	Allocated Points
51% Women-Equity ownership	Company Registration Document and Certified ID Copy, CSD Report	5 Points
51%Black Owned	Company Registration Document and Certified BBEE Certificate or Original Sworn Affidavit and CSD Report	15Points
Total Specific Goals		20 Points