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**BID NO: 4/2023 UTA: EVALUATION OF LAND REFORM
PROJECTS SUPPORTED BY WESTERN CAPE
DEPARTMENT**

Location:

WESTERN CAPE

Post Date:

2023-05-31 12:27:00

Closing Date:

2023-06-19 12:00:00

Contact Person:

SUPPLY CHAIN UNIT

Contact Email:

tender@casidra.co.za

Please enter your details to access the documents.



ACCESS DOCUMENTS

Once you have completed all the required documents, please click on the
button below to submit.

Please note that you may upload multiple times.

UPLOAD DOCUMENTS



Tender Details

This document is not for sale. Any entity that requests payment must be reported at the contact person indicated in this tender.

GENERAL REQUIREMENTS

This evaluation study will focus only on agricultural land reform projects that have been supported by the WCDOA since 2019 and this performance evaluation seeks to answer the following questions regarding the success of the programme:

1. Do the financial position and records of the land reform projects indicate a sustainable financial position?
2. What are the nature and extent of re-investment taking place into the business?
3. Do these projects comply with statutory requirements such as Labour and Tax legislation?
4. Has the projects developed secure markets for the produce and are they maintaining these markets?
5. Has the socio-economic position of beneficiaries improved since they became participants in the project?
6. Are the projects environmentally sustainable?

In order to ensure that the report is comparable to the 2013 and 2018 evaluations, these questions are broadly linked to 39 Indicators used during those evaluations. Although more indicators may be included, these 39 indicators must be addressed as listed in **CPBD 4 Scope of Works**.

The scope of works (CPBD 4) will include:

It is expected that the service provider must provide the following deliverables:

1. Inception report: An inception report will be produced including a revised research plan, research design, detailed methodology and outline of the structure of the content of the final
2. Regular (monthly) progress reports of approximately one to two (2) pages. Progress reports should indicate progress, obstacles encountered as well as strategies to surmount
3. Literature This should follow the inception report.



4. 1st Draft report. This report must be in the 1/3/25 format and the literature review must be attached to this report.
5. 2nd draft report as revised to the comments /feedback received from the internal
6. Final report: This report must be a strategy document in the 1/3/25 format, and the literature review, as well as any other relevant information, may be attached as annexures. This final strategy document report will be in a format and layout prescribed by the Department and must be print-ready. The document must be provided in electronic format (both word and pdf).
7. All datasets, metadata, minutes of discussions and other documentation will be provided to the Department in electronic (MS Office) and hardcopy format as
8. A PowerPoint presentation of the results in the prescribed

In accordance with Casidra's Preferential Procurement Policy, this bid as further indicated in CBD 5.1 is subject to:

- a functionality compliance test;
- B-BBEE certified bids will receive preferential scores;

A **compulsory site meeting** will be held on Wednesday; **07 June 2023 at 14h00** at 22 Louws Avenue, Southern-Paarl. Notice of attendance **must** be forwarded to tender@casidra.co.za by no later than Monday; **05 June 2023 strictly at 14h00** with the subject "**BID 4/2023 RSVP**".

BID DEADLINE: The closing date for the bid is **19 June 2023 strictly at 12H00**.

SUBMISSION OF BIDS:

Bids **must** be submitted in a sealed envelope with the name of the bidder and the inscription: "**BID NO: 4/2023: UTA: EVALUATION OF LAND REFORM PROJECTS SUPPORTED BY WESTERN CAPE DEPARTMENT**" and placed in the bid box available in the reception area of **Casidra's** Head Office; 22 Louws Avenue, Southern-Paarl.

No late, faxed, emailed, counter-to-counter courier or posted bids will be accepted.

The following documents (including fully completed and signed **CPBD** forms numbered **1** to **5.1** as supplied) must be **valid for a period of 90 calendar days** after closure of the bid and submitted as a bid packet:

Document number	Document description	Action required/Comment	Mark✓
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CPBD 1	General requirements	Signed
CPBD 2.1	Conditions to submit bid	Signed
CPBD 3.1	Price form (lump sum)	Complete, sign
CPBD 3.1 Rates	Unit rates for the works on the forms as supplied	Compulsory
CPBD 3.1 Changes	Indication if any changes are proposed in scope of works and cost implication.	If required
CPBD 3.1 Experience	Proof of previous work experience and contact details of at least three work-related references that are qualified to comment on work.	Compulsory
CPBD 3.1 References	Referral letters from at least three work-related references that are qualified to comment on the quality of work.	Compulsory
CPBD 3.1 Plant	List of machinery and plant available	Compulsory
CPBD 4	Scope of works	Signed
CPBD 5.1 (80/20)	PPP Evaluation form	Complete, sign
Company profile	Detailed company profile including the core competencies of personnel and subcontractors	Compulsory
COIDA	Letter of good standing of the Contractor in terms of COIDA	Compulsory / Valid
BEE	B-BBEE Certificate or Sworn Affidavit (as applicable, see CPBD5 for detail)	Original affidavit or certified copy of certificate/ valid / not compulsory
TCC of principle and sub-contractors	Registration and verification of Tax Clearance on CSD.	Compulsory

All queries can be sent to tender@casidra.co.za with the subject "**BID NO 4/2023**"

Casidra Details

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