



E: SCM.Tenders17@capetown.gov.za

07 July 2026

NOTICE TO TENDERERS NO: 1
Pages: 6

TENDER NO: 272S/2025/26
DESCRIPTION: PROVISION, WASTE DISPOSAL AND CLEANING OF 6 AND 12 CUBIC METRE WASTE
SKIPS FOR THE CITY OF CAPE TOWN
CLOSING DATE: 13 July 2026
TENDER BOX NO: 234

Dear Sir/Madam

This Notice to Tenderers forms an integral part of the Contract and is an addendum which must be recorded in Schedule F.12: Record of Addenda to Tender Documents and bound within the 'Returnable Schedules'. Tenderers should take note of the following:

Find attached a copy of the presentation that was presented at the non-compulsory site clarification meeting on 26 June 2026.

Yours faithfully,

For: Director: Supply Chain Management

WRITTEN ACKNOWLEDGEMENT OF RECEIPT OF NOTICE 1 – 272S/2025/26

Signature..... **Date**.....

Legal and full name of tendering entity:

.....

Clarification Meeting-Tender 272S/2025/26: Provision, Waste Disposal and Cleaning of 6 and 12 Cubic Metre Waste Skips



Date: 26 June 2026

Time: 11:00-12:30

Venue: Microsoft Teams

CHAIRPERSON		
Name and Surname	Initials	Organisation
Nokukhanya Matha	NM	CoCT
INTERNAL ATTENDEES		
Carlo Scott	CS	CoCT
Reneil Kim Green	RKG	CoCT
Yandiswa Lugebu	YL	CoCT

External ATTENDEES: Refer Annexure A

	Key Points of Discussion
1.	Opening and Welcome: Ms. Nokukhanya Matha, OPMU welcomed attendees and noted the meeting is scheduled for an hour and a half. The meeting's purpose was to provide clarification on the tender document for the benefit of all potential bidders. She confirmed that the meeting was being recorded for record-keeping purposes. The Chairperson introduces herself as the Tender Project Manager responsible for the tender. She further introduced Ms. Reneil Green and Ms. Yandiswa Lugebu as colleagues' representatives from the line department who would be present during the session. Mr. Carlo Scott introduced himself as a representative of the line department and confirmed his participation in the clarification meeting. Introduction: The Chairperson clarified that the meeting is not compulsory but strongly recommended for prospective bidders and it's solely for clarification purposes and not a negotiation session. The tender is intended exclusively for use within the Urban Waste Management Directorate and will not apply to other directorates. She advised that questions not addressed during the meeting could be submitted via the designated SCM email address and would be responded to before the tender closing date.
2	Tender Administration • Tender document was displayed and confirmed was advertised on 05 June 2026 • Closing Date: 13 July 2026 at 10:00 AM. Late submissions will not be accepted under any circumstances. • Submission Box: Ensure tenders are submitted in the correct tender box as indicated in the tender document (234) Communication Protocol: • All queries and correspondence must be directed through Supply Chain Management via the official email indicated in the tender document. Email: SCM.Tenders17@capetown.gov.za • No direct communication with operational officials will be entertained. Procurement Procedure: The chairperson explained that • CCT intends to appoint two (2) tenderers per item, consisting of the highest-ranked tenderer ("winner") and one alternative tenderer. • One main tenderer will be appointed per item and will be the highest-ranked responsive bidder. • The second appointed tenderer will be designated as the alternative tenderer based on the SCM ranking process. • Appointed suppliers will be invited to deliver goods or services, with orders first offered to the main tenderers. • If the main tenderer declines, the order will be offered to the alternative tenderers in accordance with their ranking. • If insufficient responsive bids are received, the CCT reserves the right to appoint fewer tenderers or not to appoint any tenderers at all. • Tenderers are not required to bid for all items and may submit bids for specific items only.

	• The award of work will be based on operational requirements and the ranking of appointed tenderers. • The two-stage system is not applicable for this Tender • The contract period is 36 months with proposed commencement date of 1 July 2028
3	Compliance Channels and Process of Suppliers • It was highlighted that all objections, complaints, queries, and disputes must be submitted in accordance with the prescribed processes outlined in the tender document. • It was explained that tenderers must be registered on both the City of Cape Town (CCT) Supplier Database and the National Treasury Central Supplier Database (CSD). • Tenderers must comply upon written request, failing which no orders will be issued, and no payments will be processed. This requirement applies to all Joint Venture partners. • It was further noted that the tender document outlines the registration process. Waste Management Accreditation: Chairperson clarified that • All appointed service providers/contractors must be accredited as Waste Management Service Providers in accordance with the City of Cape Town Integrated Waste Management By-law. • Accreditation must remain valid for the full duration of the contract. • The City of Cape Town will verify tenderers' accreditation status and may request proof where necessary. • Failure to provide proof of accreditation by the stipulated due date may result in the tender being deemed non-responsive.
3	Specifications The Chairperson explained the minimum vehicle and skip requirements applicable to both the 6m³ and 12m³ waste skip services as follows: 6m³ Waste Skip Service • Tenderers must provide a minimum of six (6) skip-loader vehicles fitted with a minimum 9-ton flatbed skip-loading unit. • Tenderers must provide a minimum of twenty (20) 6m³ skip bins. • Vehicles and skips may be owned, leased or procured, subject to the submission of the prescribed supporting documentation. • Tenderers must complete Schedules 15A and 15B and submit all required supporting documentation. 12m³ Waste Skip Service • Tenderers must provide a minimum of six (6) skip-loader vehicles fitted with a minimum 9-ton flatbed skip-loading unit. • Tenderers must provide a minimum of fifteen (15) 12m³ skip bins. • The 12m³ skip bins must not contain movable components or parts. • Tenderers must complete Schedules 15C and 15D and submit all required supporting documentation. <i>She further clarified that</i>

	• Finance pre-approval and quotations must be submitted for vehicles or skips that will be procured. • The finance pre-approval amount must match or exceed the quotation value. • Quotations will not be accepted as proof of leasing or hiring. • The City may inspect vehicles and skips before contract commencement. • Failure to submit the required supporting documents may result in the tender being deemed non-responsive. • Penalties may apply for late commencement of the contract. • Contractors will provide, service, clean and maintain 6m³ and 12m³ waste skip containers. • Full skips must be emptied and replaced with clean empty containers. • Contractors must operate from appropriately zoned business premises and provide proof thereof. • Contractors must comply with applicable Occupational Health and Safety requirements.
4	Price Schedule and Contract Rates The Chairperson explained that: • Tenderers must submit fixed unit rates for the provision and servicing of 6m³ and 12m³ waste skip containers for the full 36-month contract period. • Rates must be quoted per skip container and will remain fixed for the duration of the contract, as Contract Price Adjustment (CPA) is not applicable. • Transportation costs are excluded from the pricing schedule and will be reimbursed in accordance with the applicable South African Revenue Service (SARS) kilometre rate, subject to the submission of supporting kilometre schedules and documentation. • Disposal costs for both general and special waste will be settled in accordance with the City of Cape Town's approved disposal tariffs, which vary according to the type of waste and are updated periodically.
5	Waste Disposal, Operational and Servicing Requirements • Waste must be disposed of at City-approved landfill sites using official disposal coupons, with alternative licensed facilities requiring prior City approval. • Tenderers must identify an alternative licensed disposal facility, provide the required supporting documentation, and submit disposal slips and invoices for reimbursement purposes. • Dedicated skip containers must be provided for animal carcass disposal at the Philippi Informal Meat Market and Strandfontein/Muizenberg beach area, with additional skips provided as required. • A 24-hour turnaround time applies to service requests and skip containers must be emptied at the Vissershok Landfill Site. • All skip containers must be cleaned and disinfected after disposal and may be inspected by authorised City officials. • Service frequency will be determined by operational requirements and waste volumes; however, all skips must be emptied, cleaned and replaced at least once per week, regardless of fill levels.

	Compliance with disposal and servicing requirements will be monitored by the Contract Manager
5	Performance Security - The successful bidder must provide a performance guarantee within two weeks (14 days) of contract commencement date. This guarantee must be issued by an approved financial services institution accepted by City and at 7% of the contract value. Warranty - All goods supplied have a six-month warranty from the date of delivery. Payment - Will be made once a valid purchase order is issued. - CCT will follow its standard payment turnaround times for invoices. Penalties (Servicing of Waste Skip and Non-Removal of Waste) - A 10% penalty may apply for late commencement of the contract. - Failure to service a skip within the agreed schedule or within 24 hours may result in a 30% penalty of the applicable service rate per skip. - An additional 15% penalty may apply for every further 24-hour delay until the service is completed. - Contractors must remove special or hazardous waste containers within 6 hours of notification, failing which a R3,000 penalty per hour or part thereof will apply. - General waste containers must be removed and replaced within 24 hours of notification. - Penalties for non-removal of general waste are R1,000 after 24 hours, R2,000 after 48 hours, and R3,000 per day or part thereof after 72 hours until removal. - Financial penalties may also be imposed for breaches of contractual and preference point commitments.
	Completion of Schedules The Chairperson displayed and explained Schedules 15A–15D, advising tenderers that the schedules must be fully completed and submitted together with the required supporting documentation
	Meeting Closure: The meeting adjourned at 12:34 pm The Chairperson closed the meeting and assured attendees that the minutes would be circulated via SCM notices. This will be well in advance of the bid submission closure date of 13 July 2026. In order to provide the tenderers with sufficient time to engage the responses and thus provide informed tender submissions Any further queries from tenderers should be directed via the correspondence e-mail indicated within the tender document: SCM.Tenders17@capetown.gov.za