

KOUKAMMA LOCAL MUNICIPALITY



TENDER NOTICE AND INVITATION TO TENDER FOR THE FOLLOWING PROJECT:

Project Name	Minimum Requirements	Briefing Details
BID NO. 07/2024 – SUPPLY AND DELIVERY OF WATER PURIFICATION CHEMICALS FOR A PERIOD OF 3 YEARS	1. Experience in Projects -Must have at least 3 projects in the supply of hazardous goods completed within the past 10 years with a value of R200 000 and above. 2. Key Personnel - Truck driver must have a Matric Certificate plus 3 years relevant experience with a valid PDP & valid Code 10 Driver's Licence, Certificate to transport hazardous chemicals. 3. Plant and Equipment -8 Ton Truck, Bidders may own or lease these plants and equipment.	11 October 2024 at 09:00 am in the Municipal Library. NB: Bidders must bring along containers that will be used take samples as part of the briefing session for this project.
BID NO. 08/2024 – SUPPLY AND DELIVERY OF ROAD MATERILAS FOR A PERIOD OF 3 YEARS	1. Experience in Projects -Must have at least 3 projects in the supply of road materials completed within the past 10 years with a value of R100 000 and above. 2. Key Personnel - Truck driver must have a Matric certificate plus 3 years relevant experience with a valid PDP & valid Code 10 Driver's Licence. 3. Plant and Equipment -8 Ton Truck, Bidders may own or lease these plants and equipment	11 October 2024 at 10:30 am in the Municipal Library
BID NO. 09/2024 – SUPPLY AND DELIVERY OF BLACK REFUSE BAGS FOR A PERIOD OF 3 YEARS	1. Experience in Projects -Must have at least 3 projects in the supply of black refuse bags completed within the past 10 years with a value of R100 000 and above. 2. Key Personnel - Truck driver, must have a Matric Certificate plus 3 years relevant experience with a valid PDP & valid Code 10 Driver's Licence. 3. Plant and Equipment -8 Ton Truck, Bidders may own or lease these plants and equipment.	11 October 2024 at 11:30 am in the Municipal Library.
BID NO. 10/2024 – PROVISION FOR TRAVEL AGENCY SERVICES FOR A PERIOD OF 3 YEARS	1. Experience in Projects -Must have at least 3 projects in the travel agency services completed within the past 10 years and must be rendered for the state. 2. Key Personnel - Administrator, must have a Matric certificate, a post matric qualification preferable in Tourism or Hospitality plus 5years relevant experience. 3. Company Registration with Association The bidder must be registered with Association of South African Travel Agents (ASATA) or South African Tourism Services Association (SATSA).	11 October 2024 at 12:30 pm in the Municipal Library

NB: Bidders must submit all supporting documentation necessary to meet specific minimum requirements as stipulated in detail in the bidding document and only bidders who meet the specific minimum requirements will be considered responsive and be evaluated further based on Price and Municipal Specific Goals. **Bidders must bring along containers that will be used take samples as part of the briefing session for Bid No. 07/2024.**

The physical address for collection of tender documents is: The Koukamma Local Municipality, 05 Keet Street, Kareedouw, 6400, upon presentation of a receipt proving prior payment of a non-refundable fee of **R 350** (inclusive of VAT), having been made (Cash or bank guaranteed cheque and EFT). **Tender documents will be available from 09H00 on Wednesday, the 9th of October 2024.** Contact person regarding collection of these documents is Ms Zintle Mdingi, Tel No: 042 288 7257, email: zintle.mdingi@koukamma.gov.za.

Tenders shall be placed in a sealed envelope, endorsed with the correct **Project Name, and Bid Number** for the project, and be placed in the Tender Box at the Municipal Offices, **05 Keet Street, Kareedouw, 6400**, not later than **12h00 on Friday, the 8th of November 2024**, at which time the tenders will be opened in public. Tenders are to be submitted on the tender documentation provided by the Municipality. Telegraphic, telexed, faxed, or emailed tenders will not be considered. Tenders that are not submitted in properly sealed and marked envelopes and/or deposited in the tender box as prescribed in this notice on the date and time indicated will **NOT** be opened or considered.

NB: A compulsory clarification meeting with the representatives of the Employer will take place as per the date and times indicated in the above table, at the Municipal Library situated at 05 Keet Street, Kareedouw, 6400. Attendance and completion of the attendance register is compulsory for all tenderers. Tenderers must appear on the attendance register to be considered as being present. Note that Tenderers who are more than 15 minutes late for the meeting will not be allowed to attend the meeting and will not be allowed to sign the attendance register.

Bids will be evaluated and adjudicated according to the following criteria:

- **Specific Minimum Requirements:** Tender offers will only be considered responsive if the specific minimum requirements are achieved.
- 80/20 preference points system will apply in terms of the Preferential Procurement Regulations of 2022 , 80 for price and 20 in terms of the Municipality's specific goals as clearly outlined in the tender document and in our SCM policy that can be found at www.koukammamunicipality.gov.za. Bidders must attach 3 months downloaded full CSD report, and directors' ID copies of the entity to secure points on Specific Goals.
- The guidelines for locally produced or manufactured goods with a stipulated minimum threshold where applicable will be applied.
- Bidders are required to attach their Tax Clearance Certificate, Statement of Signatory, valid Workmen's Compensation Registration Certificate, CIDB registration Certificate, Municipal Billing Clearance Certificate or Valid Lease Agreement, 3 months downloaded CSD Report, JV agreement & other compliance documents of the JV partner, Company Registration Certificate, Financial Statements, the bidder is required to comply with all the tender requirements and the Tender Document must be completed in full and signed where required.
- In case of Joint Venture, all partners in the Joint Venture are required to submit both of their compliance documents listed above.
- Bidders are required to have the required CIDB grading on each project as indicated on the table above.
- **NB: No tenders will be considered from persons in the service of the state.**
- The Municipality reserves the right to accept a tender in full, partially, or not at all and is not obliged to accept the lowest tender received, And the Municipality reserves the right to scale down on the scope of work for the contract value to fit into the available budget for the 2024/25 financial year.
- A tender must remain valid for a period of 90 days from the closing date for the submission of tenders.

All technical enquiries must be directed only via email to
Ms Nolundi Magoloza at nolundi.magoloza@koukamma.gov.za for Tender 07/2024,
Ms Nosipho Bota at nosipho.bota@koukamma.gov.za for Tender 08/2024,
Ms Ncumisa Qolo at ncumisa.qolo@koukamma.gov.za for T09/2024 and
Ms Nomava Siqoko at nomava.siqoko@koukamma.gov.za for Tender 10/2024.

Mr Mzwake Clay
Acting Municipal Manager