

Reference: **NRA 2026/0407 – N.001-079-2026/1F**

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SANRAL



BUILDING SOUTH AFRICA
THROUGH BETTER ROADS

Dear Tenderer

BID NUMBER: NRA 2026/0407

CONTRACT NUMBER: SANRAL N.001-079-2026/1F

CONSULTING ENGINEERING SERVICES FOR THE ROUTINE ROAD MAINTENANCE OF NATIONAL ROUTE 1 SECTIONS 7 TO 9 BETWEEN REMHOOGTE (km 8.27) AND SCHIETKUIL (km 45.09)

ADDENDUM NO. 1

This Addendum is issued in terms of Clause C.3.2 of the Tender Data and must be read in conjunction with and shall be deemed to form part of the Tender Document.

Kindly acknowledge receipt of this addendum by completing the ACKNOWLEDGEMENT OF ADDENDUM below. Failure to acknowledge this addendum may invalidate the Tender.

Yours sincerely,

PROCUREMENT OFFICE

SANRAL WESTERN CAPE PROVINCIAL OFFICE

PART 1: TENDER BRIEFING

- 1.1 Tender Briefing Presentation (*refer to Appendix A*)
- 1.2 Minutes of Briefing Meeting (*refer to Appendix B*)
- 1.3 Clarification to Tenderers' queries submitted in the MS Teams chat (*refer to Appendix C*)
- 1.4 Any subsequent queries received (*refer to Appendix C*)

No.	ENQUIRY	RESPONSE
1	<i>Refer to Appendix C</i>	
2.		

PART 2: AMENDMENTS TO TENDER DOCUMENTS

1. AMENDMENTS TO TENDER DOCUMENT

The following general amendments to be affected to all tender documents as part of RRM Tender Batch 1 (WCP & NCP) .

1.1 AMENDMENTS TO BOOK 1 OF 3

PART T1: TENDERING PROCEDURES

T1.2 TENDER DATA

1. Tender Data Clause C1.5

Replace the third paragraph of clause C.1.5 of the Tender Data.

"An employer may only with the prior approval of the relevant treasury cancel a tender invitation for the"

with

"An employer may only with the prior approval of the relevant treasury cancel a tender invitation for the second time."

2. Tender Data Clause C3.1.1 Evaluation of Tender offers

Stage 3 Functionality Evaluation Criteria

Replace the paragraph

"Points allocated for Functionality shall be evaluated in accordance with the criteria as listed below. Total Quality points allocated shall be 100. Tenderer must score minimum score per each sub-criterion and an overall minimum threshold of **70** points out of 100 is required to be achieved for the tender to be eligible for further evaluation."

with

“Points allocated for Functionality shall be evaluated in accordance with the criteria as listed below. Total Quality points allocated shall be 100. Tenderer must score an overall minimum threshold of **70** points out of 100. This is required to be achieved for the tender to be eligible for further evaluation.”

Stage 4 Price and Preference

Replace the paragraph

“A Valid B-BBEE verification certificate must be submitted as per Returnable schedule A12.”

With

“A valid B-BBEE verification certificate or Sworn Affidavit must be submitted as per the requirements of Returnable Schedule A12.”

3. SANRAL – EXPLANATION OF CONSULTANT TENDER EVALUATION SCORING – RRM “Technical Knowledge (30)”.

Insert the project type relevance matrix, after:

1) Project Type Relevance

RRM		
	1	2
Project type	2	3
Experience	RRM - CE	RRM - RM/ARM
NONE		
RRM	5	5
MO/MA (Excl. RRM)	5	3
MP/MS	5	3
DS	5	2
DI	5	2
DN	5	2
CD	5	4

4. SANRAL – EXPLANATION OF CONSULTANT TENDER EVALUATION SCORING – RRM “Past Performance (30)”.

Replace the sentence.

“Past Performance reports must be submitted by the tenderer for any 3 (three) completed projects of similar scope in the last 10 (ten) years by the tenderer.”

with

“Past Performance reports must be submitted by the tenderer for up to 3 (three) completed projects of similar scope in the last 10 (ten) years by the tenderer (any member of the Joint venture).

5. EXPLANATION OF CONSULTANT TENDER EVALUATION SCORING – RRM “Past Performance (15)”.

Insert the following sentence after the first sentence.

“In the event that the initial contract duration was extended, the original contractual completion date shall be regarded as the project completion date for evaluation purposes.”

6. EXPLANATION OF CONSULTANT TENDER EVALUATION SCORING – RRM “Past Performance (15)”.

Insert the following sentence after the first sentence.

“In the event that the initial contract duration was extended, the original contractual completion date shall be regarded as the project completion date for evaluation purposes.”

1.2 AMENDMENTS TO BOOK 2 OF 3

PART C1: AGREEMENTS & CONTRACT DATA

1. C1.1.2 FORM OF ACCEPTANCE (Incorporating SBD7)

Replace item 5

“Notwithstanding the need to agree the mandate required by Section 37 of the Occupational Health and Safety Act (Act 85 of 1993), a pro-forma of which is attached for your reference, we hereby appoint you as our Agent in terms of Regulation 5(5) of the Construction Regulations, GNR 84 of 2014.”

with

“Notwithstanding the need to conclude the agreement contemplated in section 37(2) of the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993), a pro forma of which is attached, we hereby appoint you in writing as the Client's agent in terms of regulation 5(5) of the Construction Regulations, 2014, to perform the duties stated in regulations 5(6) and 5(7), and the designer duties in regulation 6 where applicable.”

2. C.1.1.5 TAX COMPLIANCE PERMISSION DECLARATION

Replace the paragraph below Note to Tenderer:

“In terms of National Treasury Instruction No 3 of 2017/2018 with reference to the Public Finance Management Act, 1999 (Act No 1 of 1999) and Regulations, the Service Provider and sub-contractors are required to provide the employer with written confirmation to access the SARS Electronic Tax Compliance Status (TCS) system to verify and continuously track the tax compliance status of all persons conducting business with the State.”

with

“In terms of National Treasury Instruction No. 9 of 2017/2018, read with the Public Finance Management Act, 1999 (Act No. 1 of 1999), and the Treasury Regulations, the Service Provider and its sub-contractors shall provide the Employer with the information and authority required to verify their tax compliance status through the SARS Tax Compliance Status system for the duration of the Contract.”

3. C1.2 CONTRACT DATA

C1.2.1 CONDITIONS OF CONTRACT

1. DEFINITIONS

Add the following definitions below the definition of “Contract Data”

“Contract **Footprint**

The roads, road sections, road reserves, SANRAL properties and related assets identified in the Scope of Work, together with any Transferred Road added by written instruction under the Contract.

Emergency Event

Any actual or imminent event on or affecting the Contract Footprint that threatens life, health, property, the environment, road safety or continuity of the road network and requires urgent coordination, traffic management, inspection, reporting or remedial action.

Emergency Response Plan

The project-specific, all-hazards plan prepared and maintained by the Service Provider for 24-hour incident notification, mobilisation, coordination, traffic accommodation, emergency works, reporting, recovery and post-incident review.

Transferred Road

A provincial or other public road, road section or related asset that is declared or incorporated into the national road network and is formally handed over to SANRAL, or that the Employer instructs the Service Provider in writing to assess or manage pending such transfer, subject to the Contract’s variation and payment provisions.”

Replace the definition “Engineer”

“**Engineer**

The natural or juristic person, partnership, Incorporated Company, Propriety Limited Company or Close Corporation appointed in writing by the Employer for the construction monitoring and management of the engineering Works undertaken by the Contractor.”

with

“**Engineer**

The natural or juristic person, partnership, Incorporated Company, Proprietary Limited Company or Close Corporation appointed in writing by the Employer for the construction monitoring and management of the engineering Works undertaken by the Contractor.”

Replace bullet d) under the definition “Targeted Enterprise”

“is registered in terms of the Company’s Act, 2008 (Act No. 71 of 2008) or Close Corporation Act, 1984 (Act No. 69 of 1984); and”

with

“is registered in terms of the Companies Act, 2008 (Act No. 71 of 2008) or Close Corporation Act, 1984 (Act No. 69 of 1984); and”

4. C1.2 CONTRACT DATA

C1.2.1 CONDITIONS OF CONTRACT

3. GENERAL

Replace item 3.4.1 of clause “3.4 Notices”

“Any notice, request, consent, or other communication made between the Parties pursuant to the Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when *delivered* to such Party at the address *stated* in the Contract *Data*, or one week after having been sent by registered post.”

with

“Any notice, request, consent or other communication under the Contract shall be in writing and delivered by hand, courier, registered post or email to the address stated in the Contract Data. A hand or courier delivery is effective when acknowledged at that address; registered post is effective seven (7) days after posting; and email is effective when transmitted without a delivery-failure notice, provided that a notice of default, termination or dispute is also delivered by hand, courier or registered post.”

5. C1.2 CONTRACT DATA

C1.2.1 CONDITIONS OF CONTRACT

5. SERVICE PROVIDER’S OBLIGATION

Replace item 5.1.4 of clause “5.1 General”

“Unless specifically instructed differently, the Service Provider is delegated as the Employer's "Mandatar" in terms of the Occupational Health and Safety Act (Act no. 85 of 1993), and as the Employer's Agent as defined in Construction Regulations 4(2), (5) and (6) of the said Act.”

with

“Unless otherwise instructed in writing, the Service Provider is appointed as the Employer’s mandatar for the purposes of section 37(2) of the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993), and as the Client’s agent in terms of regulation 5(5) of the Construction Regulations, 2014. The Service Provider shall perform the duties in regulations 5(6) and 5(7), and the designer duties in regulation 6 where applicable.”

Insert item 5.8.3 after item 5.8.2 in clause “5.8 Safeguard the Employer’s data”

“The Service Provider shall process personal information and protect Employer data in accordance with the Protection of Personal Information Act, 2013 (Act No. 4 of 2013), applicable cybersecurity requirements and the Employer’s information-security policies. Access shall be limited to authorised persons, information shall be used only for the Contract, and any actual or suspected loss, unauthorised access or security compromise shall be reported to the Employer immediately. On completion or termination, the Service Provider shall return or securely destroy information as instructed, subject to lawful record-retention requirements.”

6. C1.2 CONTRACT DATA

C1.2.1 CONDITIONS OF CONTRACT

8. COMMENCEMENT, COMPLETION, MODIFICATION SUSPENSION AND TERMINATION OF THE CONTRACT

Add the following sentence after the last sentence in clause "8.1 Commencement."

"The supervision phase shall commence on the date confirmed by the Employer at the Works Contract hand-over meeting."

Replace bullet f) of item 8.4.1 of clause "8.4 Termination"

"In the event that the directors of the Service Provider are found guilty by a Court of Law of fraud charges against them, SANRAL reserves the right to terminate the contract and to assert all legal recourse available to it."

with

"if a director of the Service Provider is convicted by a court of fraud or corruption connected with this or another public contract, the Employer may terminate the Contract and exercise any other remedy available in law, subject to applicable due process."

Delete bullet g) of item 8.4.1 of clause

"8.4 Termination"

7. C1.2 CONTRACT DATA

C1.2.1 CONDITIONS OF CONTRACT

14. REMUNERATION AND REIMBURSEMENT OF SERVICE PROVIDER

Replace clause 14.4

"In respect of Services charged for on a time basis and all other reimbursable expenses the Service Provider shall maintain records in support of such charges and expenses for a period of six months after the completion or termination of the Contract. Within this period the Employer may, on not less than 14 days notice, require that a reputable and independent firm of accountants, nominated by him at his expense, audit any claims made by the Service Provider for time charges and expenses by attending during normal working hours at the office where the records are maintained."

with

"In respect of Services charged on a time basis and all reimbursable expenses, the Service Provider shall maintain complete supporting records for at least five (5) years after completion or termination of the Contract, or for any longer period required by law, an audit, litigation or the Employer's record-retention policy. During that period the Employer may, on not less than fourteen (14) days' notice, require an audit of claims by a reputable independent firm nominated by the Employer, subject to reasonable access arrangements."

8. C1.2 CONTRACT DATA

C1.2.2 CONTRACT DATA – INFORMATION PROVIDED BY THE EMPLOYER

Add the following sentence after the last sentence in clause 3.5

“together with any transferred road added during the contract by a written instruction or variation from the Employer.”

Delete the first sentence of clause 5.4

“The Service Provider is required to provide the Service with all reasonable care, diligence and skill in accordance with generally accepted professional techniques and standards.”

Replace the first paragraph of clause 11.2

“The Service Provider shall not sub-contract more than 25% of the tendered contract value excluding any services specified in the Scope of Works to be procured under a Provisional Sum through the Employer’s Supply Chain Procurement process) to any other enterprise that does not have an equal or higher B-BBEE status level, unless the intended sub-contractor(s) is an Exempted Micro Enterprise that has the capability and ability to execute the sub-contract.”

with

“The Service Provider shall not sub-contract more than 25% of the tendered contract value excluding any services specified in the Scope of Works to be procured under a Provisional Sum through the Employer’s Supply Chain Procurement process to any other enterprise that does not have an equal or higher B-BBEE status level, unless the intended sub-contractor(s) is an Exempted Micro Enterprise that has the capability and ability to execute the sub-contract”

Replace the second paragraph of clause 11.2

“The Targeted Enterprise shall not be allowed to sub-contract any work that forms part of the tendered participation percentage without the Employer’s approval. Targeted Enterprise(s) shall be registered on the National Central Supplier Database (CSD).”

with

“The Targeted Enterprise shall not be allowed to sub-contract any work that forms part of the tendered participation percentage without the Employer’s approval. Targeted Enterprise(s) shall be registered on the National Treasury’s Central Supplier Database (CSD).”

Replace clause 14.6

“Retention monies shall be 10% of the value of completed works up to a maximum of R50 000.00 (excluding VAT). Such retention monies shall be released by the Employer on receipt of an approved Contract Report and As-built material records and drawings within 1 (one) month of the issue of the Performance Certificate.”

with

“Retention monies shall be 10% of the value of completed Services up to a maximum of R150 000.00 (excluding VAT). The retention shall be released by the Employer after receipt and approval of the Contract Report, as-built material records and as-built drawings, and no later than one (1) month after issue of the Performance Certificate, subject to any outstanding contractual obligations.”

9. C1.3 OTHER STANDARD FORMS

C1.3.2 AGREEMENT IN TERMS OF THE OCCUPATIONAL HEALTH AND SAFETY ACT 1993 (ACT NO 85 OF 1993) AND CONSTRUCTION REGULATIONS 2014

Replace item 4

“In addition to the requirements of the agreed contract, the Mandatary further agrees to strictly adhere to his duties and responsibilities as set out in Regulation 6 of the Construction Regulations 2014.”

with

“In addition to the Contract requirements, the Mandatary shall perform the Client’s-agent duties stated in regulations 5(6) and 5(7) of the Construction Regulations, 2014, and the designer duties in regulation 6 where applicable.”

Replace item 6

“The Mandatary warrants that all his and his sub-service provider’s’ employees are covered in terms of the Compensation for Occupational Injuries and Diseases Act 1993, which cover shall remain in force whilst any such employees are present on site. A letter of good standing from the Compensation Commissioner to this effect must be produced to the Employer upon signature of the agreement.”

with

“The Mandatary warrants that it and its sub-service providers are registered and in good standing under the Compensation for Occupational Injuries and Diseases Act, 1993 (Act No. 130 of 1993), as amended, for as long as their employees perform work under the Contract. A valid letter of good standing from the Compensation Fund shall be provided to the Employer on signature and on renewal.”

1.3 AMENDMENTS TO BOOK 3 OF 3

PART C2: PRICING DATA

1. C2.2 PRICING SCHEDULE (Incorporating SBD3)

Add the following sentence on the page:

“Refer to the approved Excel pricing schedule issued with the tender.”

2. C2.3 SUMMARY OF PRICING SCHEDULE

Add the following sentence on the page:

“Refer to the approved Excel pricing schedule issued with the tender.”

3. FORM C2.4 KEY PERSONS FOR THIS PROJECT AND SUMMARY OF NORMALISED HOUR TENDERED

Add the following sentence on the page:

“Refer to the approved Excel pricing schedule issued with the tender.”

PART C3: SCOPE OF WORKS

1. C3.1 GENERAL REQUIREMENTS

Add clause C3.1.3.1 after the last bullet point “Close out” in clause C3.1.3:

“C3.1.3.1 Future provincial road transfers and changes to the Contract Footprint

The Contract Footprint comprises the roads and assets described in this Scope of Work and may, during the Contract, be expanded to include provincial or other public roads within or connected to the geographical footprint that are declared national roads or formally transferred to SANRAL in terms of applicable law.

An anticipated transfer does not automatically amend the Contract. The Employer shall issue a written instruction or variation identifying the road section, effective date, extent, available condition and asset information, funding arrangement and the mechanism for incorporating the road into the Works Contract. No expenditure shall be incurred without the approval required by the Contract.

Within twenty (20) working days after the instruction, or within a shorter period stated for an urgent transfer, the Service Provider shall participate in a joint hand-over; complete a baseline condition, road-safety and asset-inventory assessment; record photographs, coordinates, route-section and kilometre data; identify defects, backlogs, environmental and OHS risks, emergency contacts and alternative routes; and submit an initial maintenance, emergency-readiness and budget plan.

The Service Provider shall update the programme, risk register, staffing, insurance, stakeholder and RIMS arrangements, cash-flow forecast, ITIS and SARDS records, and shall prepare any Works Authorisation, variation, procurement recommendation or other document required to integrate the Transferred Road.

The Service Provider shall maintain a quarterly reconciliation between the signed Contract, approved variations and emergency instructions, gazetted or declared network information, as-built or GIS information and ITIS route-section records, with reasons and approval for every material variance in route description or length.”

2. C3.1.6 Stakeholder and Community Liaison and Social Facilitation

Replace the first sentence of bullet j) “Targeted Enterprise Database”

“A Project Database of Targeted Enterprises from the Target Area(s) will be developed by the Service Provider during the Design Phase, from the National Treasury Central Supplied Database and from the CIDB contractor database, for each Target Area.”

with

“A Project Database of Targeted Enterprises from the Target Area(s) will be developed by the Service Provider during the Design Phase, from the National Treasury Central Supplier Database and from the CIDB contractor database, for each Target Area.”

3. C3.1.8 Project Programme

Replace Employer’s programme with the following:

	Project Phase	Phase Completion Date
A	Submission of Tenders / Proposals	14 August 2026
B	Appointment of Service Provider	30 October 2026
C	Submission of Road Condition Report	31 January 2027
D	Submission of Draft Tender Documents for the Works	TBC (Future)
E	Submission of Final Tender Documents for the Works	TBC
F	Tender Advertisement	TBC
G	Site Inspection	TBC
H	Tender Closure	TBC
I	Submission of Tender Evaluation Report	TBC
J	Works Contract Handover	30 November 2026
M	Submission of draft Contract Report and as-built data	Within 3 months of issue of Taking-over Certificate for the Works
N	Submission of final Contract Reports and as-built data	Within 1 month of issue of Performance Certificate for the Works

4. C3.5 ADMINISTRATION AND MONITORING OF THE WORKS CONTRACT

C3.5.3 Administration and Monitoring

(a) Fulfilling the functions of the Contract Engineer

Replace bullet vi)

“Issuing instructions to the Contractor, co-coordinating and generally inspecting the execution of the Works for compliance with the contract at such intervals as appropriate for the purpose of the proper inspection of the works, directing site staff and delegating the detailed and day-to-day supervision/inspection of the works and site administration.”

with

“Issuing instructions to the Contractor, coordinating and generally inspecting the execution of the Works for compliance with the contract at such intervals as appropriate for the purpose of the proper inspection of the works, directing site staff and delegating the detailed and day-to-day supervision/inspection of the works and site administration.”

Replace the following in bullet xxi) under “The following minimum inspection frequencies shall be used in developing a supervision methodology”

“Nights time inspections”

with

“Night-time inspections”

5. C3.5 ADMINISTRATION AND MONITORING OF THE WORKS CONTRACT

C3.5.3 Administration and Monitoring

(c) Occupational Health and Safety

Replace the first sentence

“The Service Provider shall execute the duties of the employer, as his appointed agent, as contemplated in the Construction Regulations (2014) to the Occupational Health and Safety Act (Act No. 85 of 1993).”

with

“The Service Provider shall execute the duties delegated to it in writing as the Client’s agent under regulations 5(5), 5(6) and 5(7) of the Construction Regulations, 2014, and shall comply with the designer duties in regulation 6 where applicable.”

6. C3.5 ADMINISTRATION AND MONITORING OF THE WORKS CONTRACT

C3.5.3 Administration and Monitoring

(d) Monthly Technical and Site Meetings

Replace the paragraph

“The appointed Engineer for the project shall visit the site at least 2 (two) times per month (excluding the contractor’s annual shut-down period in December and January) on separate occasions. One visit shall be scheduled for the Technical Meeting with a thorough site inspection with the Contractor and the Engineer’s representative. A second visit shall be scheduled for the monthly Site Meeting with a thorough site inspection with the Contractor and Employer’s representative. The Contract Engineer shall be required to provide a one (1) page email summary of each visit to site with photographic documentation of his/her observations and presence. Failure to provide the emailed summary report will result in a penalty as per clause C3.11.1”

with

“The appointed Engineer for the project shall visit the site at least two (2) times per month, excluding the Contractor’s annual shutdown period in December and January, on separate occasions. One visit shall be scheduled for the Technical Meeting with a thorough site inspection with the Contractor and the Engineer’s representative. A second visit shall be scheduled for the monthly Site Meeting with a thorough site inspection with the Contractor and the Employer’s representative. The Contract Engineer shall provide a one-page summary of each visit with dated photographic and location evidence. Failure to provide the summary report may result in a penalty in accordance with Contract Data clause 3.11.1.

7. C3.5 ADMINISTRATION AND MONITORING OF THE WORKS CONTRACT

C3.5.4 Establishment of supervisory personnel on site

Replace the sentence

"The minimum requirements for qualification and experience of the supervisory team are specified in Clause C3.1.9."

with

"The minimum requirements for qualification and experience of the supervisory team are specified in Clause C3.1.10."

8. C3.5 ADMINISTRATION AND MONITORING OF THE WORKS CONTRACT

Replace the Clause

"C3.5.5 Monitoring of the Works Contract

The Service Provider shall ensure that all the work required under the Works Contract is carried out in accordance with the specifications and current best practice and shall include effective financial control. Construction monitoring shall be carried out in a pro-active manner and in accordance with the Employer's standard requirements and current best practice.

The Service Provider shall be responsible for the normal duties associated with the management and supervision of a Works contract, which duties shall, inter alia, include:

- Monitoring and reporting of the Contractor's programme.
- Implement Engineer's quality control plan.
- Monitor Contractor's quality control plan.
- Site audits, inspection, quality control testing, approval, rejection of work.
- Measurement and certification of completed work inclusive of cash flow forecasts.
- Management of ITIS software, issuing of job instructions using ITIS/ITIS Mobile, capturing of contract related data and any other associated duty relating to the ITIS modules as described under C3.1.13.
- Regular Site and technical Meetings with Contractor and Employer.
- Monitoring of the Contractor's third party claims.
- Monitoring and reporting of Contractor's CPG commitments.
- Supervision of traffic accommodation arrangements.
- Attend project liaison committee meetings.
- Monitoring and reporting of the project's EMP and NEMA requirements.
- Implement the Engineers requirements in terms of compliance with the OHS Act.
- Monitor the Contractor's compliance with the OHS Act.
- Compile all reports and as-built data in accordance with the Employer's standard requirements.
- Report on the Service Provider, Contractor and sub-contractors BEE information as required by the Employer.

In addition to duties related to the normal day-to-day activities of the Works, the Site Personnel may be required to assist with the supervision of separate regional road maintenance contracts inter alia, road marking and road signs. They shall represent the Employer at community forums and local fire protection associations when instructed. In addition, they shall be responsible for Incident Management System, Road Safety, Statutory Control functions and the Routine Maintenance and Slope Management System (refer to Appendix C in Part C4) as describe below:

(a) Road Incident Management System (RIMS) Functions

The Employer has appointed a RIMS Coordinator under a separate contract. The contact details of the RIMS

Coordinator are as follows:

Name: Tanya Chocrane

Contact No: 71 566 7764

Consultant: Infrachamps Consulting (Pty) Ltd

The RIMS Coordinator's primary role in RIMS includes:

(i) (ii) Facilitate and manage all RIMS systems in the Western Cape Province,
To facilitate the co-ordination and co-operation of all organisations, agencies and stakeholders involved in IMS, (iii) (iv) (v) (vi) Monitor all systems and ensure all activities of RIMS are done, Facilitate all the RIMS meetings, from Steering Committee level to Provincial, Manage the RIMS activities required from the RRM Consultant and ensure execution, and

Submit various reports on the management and progress of all RIMS systems in the Western Cape Province.

The duties of the Route Manager for RIMS shall include:

(i) Collection of Incident Data.

(ii) (iii) (iv) (v) (vi) (vii) (viii) (ix) (x) Capture Incident Data on the Employer's Incident Capturing Tool.

Completion of Fact Sheets for Incident Data.

Submission of Cost Recovery documents.

Assisting in RIMS Steering Committee Meetings where required.

Initiating and facilitation of Incident Debrief Meetings.

Managing the Contractor's RIMS responsibilities.

Updating of RIMS Guideline Documents.

Assist with arrangement of training workshops as and when required.

Initiate and facilitate Major Incident Simulations.

The RIMS functions and areas of responsibility of the RIMS Coordinator and the Route Manager are listed in Part C4, Appendix B.

(b) Road Safety

The Employer has implemented a Road Safety Management System (RSMS) which proactively and reactively addresses road safety concerns on the entire national road network. The vision of the Employer Road Safety Strategy reads as follows: "To achieve a sustainably safe national road network for all our road users, primarily through engineering, but also through partnerships with education and enforcement authorities and stakeholders" Routine Road Maintenance contracts cover the full extent of the national road network and therefore play a pivotal role in realizing this vision. In addition to normal road safety responsibilities and liaising associated with Routine Road Maintenance contracts, the Service Provider is expected to perform the following key activities which are closely aligned with the Employer's RSMS:

(i) Hazardous Location Identification and Investigation

The objective of this exercise is to accurately identify hazardous locations in conjunction with relevant stakeholder (the Employer, Traffic and Local Authorities, etc.). Hazardous locations are defined as a portion of the network with a length not greater than 5km, which are prone to, or have potential to be prone to higher than usual collision rates. Once a hazardous location have been agreed upon with the Employer, the Service Provide will conduct a Road Safety Investigation and compile a Road Safety Investigation Report which proposes appropriate and practical remedial measures. Road Safety Investigations shall be conducted every 6 months.

(c) Statutory Control Functions

The Service Provider shall monitor and record all approvals granted by the Employer for applications relating to statutory control such as accesses, signs, wayleaves and developments within the building restriction area. In addition, all damage to the road network and road furniture shall be reported on.

The Service Provider shall not have the power to enforce statutory control but shall report any infringements to the Employer without delay and, if so required by the Employer, shall act on his behalf.

Some examples are:

- Illegal advertisements
- Illegal trading

- Illegal accesses
- Illegal occupation of road reserve
- Building line transgressions

The Service Provider shall be required to undergo training in respect of statutory control functions. Training shall be undertaken by the Employer at a place and time to be arranged.

(d) Routine Maintenance and Slope Management System

The Site Personnel's role in the Slope Management System shall be to respond to, report and monitor incidents in accordance with the Employer's Routine Maintenance and Slope Management System Guidance Manual (refer to Appendix C in Part 4).

(e) Structures Safety Inspections

The Service Provider shall conduct safety inspections on all listed structures as specified in Clause 3.2.5."

with

"C3.5.5 Monitoring of the Works Contract

The Service Provider shall ensure that all the work required under the Works Contract is carried out in accordance with the specifications and current best practice and shall include effective financial control. Construction monitoring shall be carried out in a pro-active manner and in accordance with the Employer's standard requirements and current best practice.

The Service Provider shall be responsible for the normal duties associated with the management and supervision of a Works contract, which duties shall, *inter alia*, include:

- Monitoring and reporting of the Contractor's programme.
- Implement Engineer's quality control plan.
- Monitor Contractor's quality control plan.
- Site audits, inspection, quality control testing, approval, rejection of work.
- Measurement and certification of completed work inclusive of cash flow forecasts.
- Management of ITIS software, issuing of job instructions using ITIS/ITIS Mobile, capturing of contract related data and any other associated duty relating to the ITIS modules as described under C3.1.13.
- Regular Site and technical Meetings with Contractor and Employer.
- Monitoring of the Contractor's third party claims.
- Monitoring and reporting of Contractor's CPG commitments.
- Supervision of traffic accommodation arrangements.
- Attend project liaison committee meetings.
- Monitoring and reporting of the project's EMP and NEMA requirements.
- Implement the Engineers requirements in terms of compliance with the OHS Act.
- Monitor the Contractor's compliance with the OHS Act.
- Compile all reports and as-built data in accordance with the Employer's standard requirements.
- Report on the Service Provider, Contractor and sub-contractors BEE information as required by the Employer.

In addition to duties related to the normal day-to-day activities of the Works, the Site Personnel may be required to assist with the supervision of separate regional road maintenance contracts *inter alia*, road marking and road signs. They shall represent the Employer at community forums and local fire protection associations when instructed. In addition, they shall be responsible for Incident Management System, Road Safety, Statutory Control functions and the Routine Maintenance and Slope Management System (refer to Appendix C in Part C4) as described below:

Emergency preparedness and all-hazards response

The Service Provider shall prepare, submit within thirty (30) days after the hand-over meeting, and thereafter maintain an Emergency Response Plan for the entire Contract Footprint. The plan shall provide a 24-hour duty roster and a single contact point, escalation and communication protocols, incident levels, mobilisation and response times, alternative routes, emergency suppliers and equipment, traffic-accommodation arrangements, environmental and hazardous-material controls, and integration with the applicable Road Incident Management System and disaster-management structures.

Emergency Events include, without limitation, road crashes, fire, hazardous-substance spills, flooding, wash-aways, sinkholes, slope or rockfall events, bridge or culvert damage, severe weather or snow, road obstructions, vandalism or damage to essential road infrastructure, civil unrest or security incidents, utility failure and any event that threatens life, property, the environment, road safety or network continuity.

On notification of an Emergency Event, the Service Provider shall immediately acknowledge and verify the event; notify and coordinate with the Employer, Contractor, RIMS, disaster management, traffic authorities, SAPS, fire and emergency medical services, environmental or water authorities and other relevant responders; protect road users through traffic accommodation and road-closure or diversion measures; and issue urgent Job Instructions or prepare Works Authorisations within the authority delegated by the Employer. The Service Provider shall support, and shall not displace, the statutory incident commander or emergency-service authority.

The Service Provider shall maintain a contemporaneous incident log with time-stamped photographs, coordinates, communications, decisions, instructions, resource and cost records, environmental notifications, third-party recovery information and ITIS updates. For a prolonged event it shall issue situation reports at intervals directed by the Employer, and it shall submit a close-out and post-incident report within five (5) working days after stand-down unless another period is instructed.

Alternative routes, emergency contacts and response maps shall be verified at least annually and immediately updated when a Transferred Road is added. The Emergency Response Plan shall be reviewed after every major event and at least annually. Routine standby and readiness are included in the normal monthly duties; major investigations, emergency designs, specialist services or sustained deployment beyond the normal RIMS duties shall be instructed and remunerated under Additional Duties or a variation.

(a) Road Incident Management System (RIMS) Functions

The Employer has appointed a RIMS Coordinator under a separate contract. The contact details of the RIMS Coordinator are as follows:

For Western Cape Province projects:

Name: Samantha Roed
Contact No: 084 644 9580
Consultant: Afri Coast Consulting Engineers (Pty) Ltd

The RIMS Coordinator's primary role in RIMS includes:

- (i) Facilitate and manage all RIMS systems in the Western Cape Province.
- (ii) To facilitate the co-ordination and co-operation of all organisations, agencies and stakeholders involved in IMS,
- (iii) Monitor all systems and ensure all activities of RIMS are done,
- (iv) Facilitate all the RIMS meetings, from Steering Committee level to Provincial,
- (v) Manage the RIMS activities required from the RRM Consultant and ensure execution, and
- (vi) Submit various reports on the management and progress of all RIMS systems in the Western Cape Province.

The RIMS Coordinator shall provide services relating to the operation and management of the Road Incident Management System in the Province or Region identified by the compiler and across the Contract Footprint.

The project comprises the current SANRAL routes listed in this Scope of Work and any Transferred Road added to the Contract Footprint by written instruction. The compiler shall insert the applicable Province or Region and the verified route length at tender stage, and the Service Provider shall update the route-length reconciliation after every approved network change.

The Services required of the appointed RIMS Consultant comprise of the following distinct phases:

1. To maintain and ensure implementation of the RIMS in compliance with the agreed protocols and objectives.
2. To ensure the effective coordination and management of road incidents in terms of the RIMS procedures and protocols.
3. To ensure adequate training and knowledge of RIMS protocols amongst the emergency services personnel.
4. To annually prepare RIMS Provincial Monitoring Report which provides an update on all RIMS systems in terms of the five pillars, progress achieved based on the NTC scorecard, progress towards identified key regional objectives and also includes high level statistical analysis in the identification high incident/ crash zones and hazardous locations by sourcing information from RRM.
5. To address critical issues impacting on the effective implementation of road incident management and to continuously seek to improve the effectiveness of each system.
6. To create awareness of RIMS protocols and standard operating procedures among Stakeholders and Emergency services.
7. To analyse all incident data on the Employers Integrated Transport Information System (ITIS) and to continuously seek to improve the quality and quantity of incident or crash data reported and captured by RRM by verifying and gathering data from other sources.
8. To assist RRM in the collection of data from Provincial departments on a monthly basis, in order to consolidate and extrapolate the provincial crash data reports from ITIS.

The duties of the Route Manager for RIMS shall include:

- (i) Capture Incident Data on the Employer's Incident Capturing Tool on a weekly or monthly basis
- (ii) Collection of Incident Data from WhatsApp, AR forms and other sources provided by the RIMS Consultant, to verify data with incidents reported on ITIS.
- (iii) Ensure all incidents are reported immediately upon notification live on WhatsApp or SANRAL defined platform, and provide regular updates as the incident progresses, until it is closed and stood down.
- (iv) Completion of Fact Sheets/Monthly Reports for Incident Data to be submitted.
- (v) Submission of Cost Recovery documents.
- (vi) Assisting and attending RIMS Steering Committee and provincial meetings where required.
- (vii) Initiating Post Incident Assessments where challenges have been identified.
- (viii) Managing the Contractor's RIMS responsibilities.
- (ix) Assisting RIMS Consultant in updating the RIMS Guideline Documents.
- (x) Assist with arrangement of training workshops as and when required.
- (xi) Ensuring the emergency teams receive training in RIMS and Dangerous goods training within the first 4 months of appointment.
- (xii) Ensuring the RM receives training in RIMS.
- (xiii) Submit Site and Technical Meeting dates for the year ahead to the RIMS office at the beginning of each new year.
- (xiv) Submit the RRM Monthly Accumulative/Operations Summary Report for the previous calendar month to the RIMS Coordinator by the 10th of each month.
- (xv) Report incident statistics in the Monthly Report, including total number of incidents, total number of fatalities, incidents captured/not captured on ITIS, and AR forms completed/outstanding.
- (xvi) Report hazardous locations in the Monthly Report, with accurate start and end kilometre positions and a proper description of the hazardous location.
- (xvii) Report cell phone dead zones within the district, including coordinates and the network service provider.
- (xviii) Collect accident report (AR) forms from SAPS on a monthly basis and forward all incomplete AR forms to the RIMS office for assistance (completion of AR forms remains the responsibility of SAPS).
- (xix) Report all roadworks and road closures on the district WhatsApp group or SANRAL defined platform.

- (xx) Report theft of, or vandalism to, national road infrastructure to SAPS (essential infrastructure-related offences) and notify the relevant services of stationary or abandoned vehicles requiring removal.
- (xxi) Maintain a serviceable and readily deployable emergency-response trailer, or approved equivalent, for initial incident support and road clearance, with trained personnel and equipment appropriate to the risk profile, including traffic-control devices, advance warning signs, lighting and power, communications, spill-control materials, fire extinguishers, first-aid equipment and hand tools. Equipment shall be inspected monthly and after each deployment, and records shall be available for audit.

The RIMS functions and areas of responsibility of the RIMS Coordinator and the Route Manager are listed in Part C4, Appendix B.

(b) Road Safety

The Employer has implemented a Road Safety Management System (RSMS) which proactively and reactively addresses road safety concerns on the entire national road network. The vision of the Employer Road Safety Strategy reads as follows: "To achieve a sustainably safe national road network for all our road users, primarily through engineering, but also through partnerships with education and enforcement authorities and stakeholders"

Routine Road Maintenance contracts cover the full extent of the national road network and therefore play a pivotal role in realizing this vision. In addition to normal road safety responsibilities and liaising associated with Routine Road Maintenance contracts, the Service Provider is expected to perform the following key activities which are closely aligned with the Employer's RSMS:

(i) Hazardous Location Identification and Investigation

The objective is to identify hazardous locations accurately in consultation with relevant stakeholders, including the Employer, traffic authorities and local authorities. A hazardous location is a section of the network, generally not longer than 5 km, that has or may have a higher-than-expected collision risk. Once a hazardous location has been agreed with the Employer, the Service Provider shall conduct a Road Safety Investigation and prepare a report recommending appropriate and practicable remedial measures. Road Safety Investigations shall be conducted at least every six (6) months.

(c) Statutory Control Functions

The Service Provider shall monitor and record all approvals granted by the Employer for applications relating to statutory control such as accesses, signs, wayleaves and developments within the building restriction area. In addition, all damage to the road network and road furniture shall be reported on.

The Service Provider shall not have the power to enforce statutory control but shall report any infringements to the Employer without delay and, if so required by the Employer, shall act on his behalf. Some examples are:

- Illegal advertisements
- Illegal trading
- Illegal accesses
- Illegal occupation of road reserve
- Building line transgressions

The Service Provider shall be required to undergo training in respect of statutory control functions. Training shall be undertaken by the Employer at a place and time to be arranged.

(d) Routine Maintenance and Slope Management System

The Site Personnel's role in the Slope Management System shall be to respond to, report and monitor incidents in accordance with the Employer's Routine Maintenance and Slope Management System Guidance Manual (refer to Appendix C in Part 4).

(e) Structures Safety Inspections

The Service Provider shall conduct safety inspections on all listed structures as specified in Clause 3.2.5.”

9. C3.5 ADMINISTRATION AND MONITORING OF THE WORKS CONTRACT

C3.5.8 Measurement and payment

35.01 Engineer and Head Office

Replace the following sentence

“ The unit of measurement under item 35.01(e) shall be the rate per calendar month (pro-rata for part of a month). The tendered rate shall include full compensation for additional services by the engineer and head office as an extra over item, for additional roads transferred to SANRAL if these do not initially form part of the scope of works.”

with

“The unit of measurement under item 35.01(e) shall be the rate per calendar month, pro rata for part of a month. The tendered rate shall include full compensation for the additional recurring services of the Engineer and head office after a Transferred Road is added to the Contract Footprint, including programme, risk, stakeholder, RIMS, ITIS, reporting and administration updates. Baseline hand-over assessments, investigations, emergency designs and other once-off services shall be measured under the applicable Additional Duties items unless expressly included in the written instruction.”

Replace the following sentence

“Payment under these pay items may only be claimed from the date of official handover of the Works to the Contractor up to and including the issue of the Taking-Over Certificate.”

with

“Payment under items 35.01(a) to (d) may be claimed from official hand-over of the Works to the Contractor until issue of the Taking-Over Certificate. Payment under item 35.01(e) may be claimed from the effective date stated in the Employer’s written transfer or variation instruction for as long as the additional road remains within the Contract Footprint.”

10. C3.5 ADMINISTRATION AND MONITORING OF THE WORKS CONTRACT

C3.5.8 Measurement and payment

35.07 Routine Maintenance and Slope Management System

Replace the following sentence

“The unit of measurement for pay item 35.07(a) shall be the number of incidents managed locally by the Service Provider in accordance with the applicable incident level. The rates tendered shall include full compensation for all time related costs associated with incident responses.”

with

“The unit of measurement for pay item 35.07(a) shall be the number of Emergency Events managed by the Service Provider, classified by the applicable incident level. The rates shall include verification, mobilisation, coordination, traffic-management support, incident logging, ITIS capture, situation reporting, stand-down and the post-incident report. Ordinary 24-hour standby and maintenance of readiness are included in the monthly

Engineer and site-personnel duties and shall not be measured again. Major investigations, emergency designs, specialist advice or sustained deployment beyond normal incident-management duties shall be instructed and paid under Additional Duties or a variation.”

11. C3.6 ADDITIONAL DUTIES

C3.6.1 Scope

Replace the first paragraph

“This section covers additional work, other special services and specialist advice, reporting and other duties etc. that the Service Provider or the Employer may be required to undertake over and above the normal duties and obligations as specified, including any designs for emergency repairs, as a result of flood damage, accident damage, sinkholes, slope failures, etc.”

with

“This section covers additional work, special services, specialist advice, reporting and other duties that the Service Provider or the Employer may be required to undertake beyond the normal obligations, including baseline and integration services for Transferred Roads; investigations and designs for emergency repairs after flood, fire, crash, hazardous-spill, wash-away, sinkhole, slope, bridge, culvert, severe-weather, vandalism or security events; and sustained emergency deployment beyond the normal RIMS duties.”

PART C4: SITE INFORMATION

1. C4.1 LOCATION OF THE PROJECT

Add the following paragraph below the table

“Please note that site is subject to amended to allow for any provincial or other public road, road section or related asset that is declared or incorporated into the national road network and is formally handed over to SANRAL, or that the Employer instructs the Service Provider in writing to assess or manage pending such transfer, subject to the Contract’s variation and payment provisions.”

2. C4.3 ANY ADDITIONAL INFORMATION AS REQUIRE FOR THE PROJECTS

C4.3.2. Reference Documents

Design Reference documents

Add the following below “TRH3-Surfacing Seal”

“TRH24 - UPGRADING OF UNPAVED ROADS”

3. ANNEXURE B, refers

Delete the contents of Annexure B and replace with:

ANNEXURE B - ROAD INCIDENT MANAGEMENT SYSTEM FUNCTIONS (*Appended to Addendum No.1 – Appendix D*)

4. ANNEXURE E, refers

E1: Health and Safety Specification for Service Provider during Construction

1. LEGAL COMPLIANCE & DOCUMENT CONTROL

Replace the third bullet under the second sentence

“Where work is being carried out on a “mine”, the Consultant shall comply with the Mines Health and Safety Act and Regulations (Act 29 of 1960) and any other OH&S requirements that the mine may specify. An up-to-date copy of the Mines Health and Safety Act and Regulations shall be available on site at all times.”

with

“Where work is being carried out on a “mine”, the Consultant shall comply with the Mine Health and Safety Act, 1996 (Act No. 29 of 1996), and its regulations and any other OH&S requirements that the mine may specify. An up-to-date copy of the Mine Health and Safety Act and its regulations shall be available on site at all times.”

E2: Health and Safety Specification for Contractor during Construction

1. 11. LEGAL COMPLIANCE & DOCUMENT CONTROL

Replace the third bullet under the second sentence

“Where work is being carried out on a “mine”, the contractor shall comply with the Mines Health and Safety Act and Regulations (Act 29 of 1960) and any other OH&S requirements that the mine may specify. An up-to-date copy of the Mines Health and Safety Act and Regulations shall be available on site at all times.”

with

“Where work is being carried out on a “mine”, the contractor shall comply with the Mine Health and Safety Act, 1996 (Act No. 29 of 1996), and its regulations and any other OH&S requirements that the mine may specify. An up-to-date copy of the Mine Health and Safety Act and its regulations shall be available on site at all times.”

2. 16. CONTRACTORS

16.5 Project Health and Safety File

Replace the second bullet in the third paragraph

“Department of Labour Inspections”

With

“Department of Employment and Labour Inspections”

BID NUMBER: NRA 2026/0407

CONTRACT SANRAL N.001-079-2026/1F

The South African National Roads Agency SOC Limited
01 Havenga Street
Oakdale, Bellville
7530

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

I _____

Representing _____

Hereby acknowledge that I have received the above Addendum and that I am conversant with the contents thereof.

Receipt of Addendum No.1 is hereby acknowledged. Please acknowledge all files received by ticking the appropriate box.

Tick (√)	Type of Document	Document Name
	(*pdf)	Tender Briefing Presentation (Appendix A)
	(*pdf)	Minutes of Briefing Meeting (Appendix B)
	(*pdf)	Clarification to Tenderers' queries submitted in the MS Teams chat (Appendix C)
	(*pdf)	ANNEXURE B - ROAD INCIDENT MANAGEMENT SYSTEM FUNCTIONS (Appendix D)
	(*pdf)	

SIGNATURE: _____

DATE: _____

This Addendum is to be read in conjunction with and shall be deemed to form part of the Contract Documents.

You must therefore acknowledge receipt of this addendum by emailing this form to the South African National Roads Agency SOC Limited at ProcurementWR7@sanral.co.za and the original must be attached to the Returnable Schedules.

Failure to acknowledge receipt of this addendum may invalidate the Tender.