

INVITATION TO TENDER: TENDER T001/2024/25: THE APPOINTMENT OF A TRAVEL AGENT

The Cape Town Stadium (RF) SOC Limited (CTS) invites suitably qualified and experienced service providers to submit proposals for the below mentioned tender process.

Tender number: T001/2024/25

Tender description: The Appointment of a Travel Agent

Closing date and time: 7 February 2025 at 09:00

Enquiries: Blake D'Oliveira on email blake.doliveira@capetown.gov.za

Non-compulsory briefing session:

No briefing session will be held. Bidders are encouraged to address any queries to the email address listed above.

Tender requirements

- Tenders must be submitted on the official CTS tender documentation, which can be obtained from abovementioned official.
- Physical tender documents can be purchased, in cash, at a non-refundable fee of R200 per document and can be collected directly from the supply chain office. Alternatively, tender documents can be requested electronically, free of charge, by sending an email request to the abovementioned official.
- Completed tender documents must be submitted in a sealed A4 envelope clearly marked with the tender number, tender description, and bidder's name.
- Sealed tenders must be deposited in Tender box 1, Level 01 Foyer C reception area, DHL Stadium, Fritz Sonnenberg Road, Green Point, Cape Town.
- Late or electronically submitted tenders will not be accepted.
- The lowest of any tender will not necessarily be accepted, and CTS reserves the right not to consider any tender not suitably endorsed or comprehensively completed, as well as the right to accept the tender in whole or part.

Evaluation criteria

Tenders will be evaluated based on price, preference points, and compliance with tender requirements. The evaluation process will adhere to CTS' Supply Chain Management Policy.

Preference points

The evaluation process will be based on an 80/20 split, with 80 points allocated to price and 20 points to preference. The preference point criteria for this tender is as follows:

- Points for race = 5 points
- Points for gender = 5 points
- Points for SMME = 10 points

Important notes

- CTS is committed to fair and equitable competition.
- All tenders received will be opened in public.
- Tenderers must comply with all applicable laws and regulations.

Please refer to the tender documentation for detailed tender requirements and submission guidelines.



CAPE TOWN STADIUM