

Transnet Freight Rail

an Operating Division of **TRANSNET SOC LTD**

[hereinafter referred to as **Transnet**]

Registration Number 1990/000900/30

REQUEST FOR QUOTATION [RFQ] No CRAC DNR 48607

REF No. TFR/2024/10/0018/78930/RFQ

**FOR THE PROVISION OF: FOR PROVISION OF SERVICES FOR API 653 TANK
CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK
AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL
DEPOT.**

FOR A PERIOD OF: ONCE OFF

ISSUE DATE: 03 October 2024

CLOSING DATE: 14 October 2024

CLOSING TIME: 10:00am

Note to the bidders:

Bidders are required to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet speed, bandwidth or the size of the number of uploads they are submitting. Transnet will not be held liable for any challenges experienced by bidders as a result of the technical challenges. Please do not wait for the last hour to submit. A Bidder can upload 30mb per upload and multiple uploads are permitted.

**SECTION 1: SBD1 FORM****PART A****INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.
UNDER THE CONTAINER CORRIDOR FOR TRANSNET FREIGHT RAIL A DIVISION TRANSNET SOC LTD.

BID NUMBER:	CRAC DNR 48607	ISSUE DATE:	03 October 2024	CLOSING DATE:	14 October 2024	CLOSING TIME:	10:00am
-------------	-------------------------------	----------------	----------------------------	------------------	----------------------------	------------------	----------------

DESCRIPTION FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

BID RESPONSE DOCUMENTS SUBMISSION

Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system.

RESPONDENTS ARE TO UPLOAD THEIR BID RESPONSE PROPOSALS ONTO THE TRANSNET SYSTEM AGAINST EACH TENDER/RFQ SELECTED.

The Transnet e-Tender Submission Portal can be accessed as follows:

- Log on to the Transnet eTenders management platform website/Portal (transnetetenders.azurewebsites.net) (please use **Google Chrome** to access Transnet link/site free of charge);
- Click on "ADVERTISED TENDERS" to view advertised tenders;
- Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information);
- Click on "SIGN IN/REGISTER" - to sign in if already registered;
- Toggle (click to switch) the "Log an Intent" button to submit a bid;
- Submit bid documents by uploading them into the system against each tender selected.
- No late submissions will be accepted. The bidder guide can be found on the Transnet Portal transnetetenders.azurewebsites.net

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		TECHNICAL ENQUIRIES MAY BE DIRECTED TO:	
CONTACT PERSON	Mduduzi Khoza	CONTACT PERSON	Thembinkosi Ngcobo
TELEPHONE NUMBER	0319 361 4502	TELEPHONE NUMBER	03 361 4023
FACSIMILE NUMBER	N/A	FACSIMILE NUMBER	N/A
E-MAIL ADDRESS	Mduduzi.Khoza@transnet.net	E-MAIL ADDRESS	Thembinkosi.Ngcobo@transnet.net

SUPPLIER INFORMATION

NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE		NUMBER
CELLPHONE NUMBER			
FACSIMILE NUMBER	CODE		NUMBER
E-MAIL ADDRESS			

VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE	UNIQUE REGISTRATION REFERENCE NUMBER: MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT MUST BE SUBMITTED FOR PURPOSES OF COMPLIANCE WITH THE B-BBEE ACT]					
1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		☐ Yes ☐ No [IF YES, ANSWER QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 BELOW.					

PART B TERMS AND CONDITIONS FOR BIDDING

1. TAX COMPLIANCE REQUIREMENTS	
1.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
1.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
1.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
1.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
1.5	IN BIDS WHERE UNINCORPORATED CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
1.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

Transnet Freight Rail
Tender Number: CRAC DNR 48607

Description of Service: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NC
DESTRCUTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK
AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ



NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE: _____

SECTION 2: NOTICE TO BIDDERS**1 Responses to RFQ**

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

2 Communication

- 2.1 Specific queries relating to this RFQ before the closing date of the RFQ should be submitted onto the system and to **Mduduzi Khoza** to Mduduzi.Khoza@transnet.net or **031 361 4502** before **10:00am on 14 October 2024**. In the interest of fairness and transparency Transnet's response to such a query will then be made available to other bidders.
- 2.2 It is prohibited for Respondents to attempt, either directly or indirectly, to canvass any officer or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.
- 2.3 Respondents found to be in collusion with one another will be automatically disqualified and restricted from doing business with organs of state for a specified period.
- 2.4 Respondents may also, at any time after the closing date of the RFQ, communicate with **Thembinkosi Ngcobo** on any matter relating to its RFQ response:

Telephone: **031 361 4023**Email: Thembinkosi.Ngcobo@transnet.net

- 2.5 All unsuccessful bidders have a right to request Transnet to furnish individual reasons for their bid not being successful. This requested must be directed to the contact person stated in the SBD 1 form.

3 Legal Compliance

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

4 Employment Equity Act

Respondents must comply with the requirements of the Employment Equity Act 55 of 1998 applicable to it including (but not limited to) Section 53 of the Employment Equity Act.

5 Changes to Quotations

Changes by the Respondent to its submission will not be considered after the closing date and time.

6 Binding Offer

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

7 Disclaimers

- 7.1 Respondents are hereby advised that Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:
 - modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;

- reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- disqualify Quotations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation or an alternative bid;
- place an order in connection with this Quotation at any time after the RFQ's closing date;
- award only a portion of the proposed goods / services which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Service Provider should it at Transnet's discretion be more advantageous in terms of, amongst others, cost or developmental considerations and for the purpose of expediting the completion of the service or project to be rendered or delivery of required goods.
- cancel the quotation process;
- validate any information submitted by Respondents in response to this bid. This would include, but is not limited to, requesting the Respondents to provide supporting evidence. By submitting a bid, Respondents hereby irrevocably grant the necessary consent to Transnet to do so;
- request audited financial statements or other documentation for the purposes of a due diligence exercise;
- not accept any changes or purported changes by the Respondent to the bid rates after the closing date and/or after the award of the business, unless the contract specifically provides for it;
- to cancel the contract and/request that National Treasury place the Respondent on its Database of Restricted Suppliers for a period not exceeding 10 years, on the basis that a contract was awarded on the strength of incorrect information furnished by the Respondent or on any other basis recognised in law;
- award the business to the next ranked bidder, provided that he/she is still prepared to provide the required Goods/Services at the quoted price, should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so. Under such circumstances, the validity of the bids of the next ranked bidder(s) will be deemed to remain valid, irrespective of whether the next ranked bidder(s) were notified of their bid being unsuccessful. Bidders may therefore be requested to advise whether they would still be prepared to provide the required Goods/Services at their quoted price.
- Should a bidder fail to respond to a request for extension of the validity period before it expires, that bidder will be excluded from tender process.
- Transnet reserves the right to award the business to the highest scoring bidder/s unless objective criteria justify the award to another bidder. The objective criteria Transnet may apply in this bid process include:
 - Skills Transfer and Capacity Building for Transnet;
 - Impact on Transnet's Return on Investment;
 - Rotation of Suppliers to promote opportunities for other suppliers, by overlooking a supplier that has been awarded business repeatedly overtime in order to benefit other suppliers in the market;
 - The Tenderer:
 - is not under restrictions, or has principals who are under restrictions, preventing participating in the employer's procurement,



- is not undergoing a process of being restricted by Transnet or other state institution that Transnet may be aware of,
- can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract,
- has the legal capacity to enter into the contract.
- is not insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act, 2008, bankrupt or being wound up, has his affairs administered by a court or a judicial officer, has suspended his business activities, or is subject to legal proceedings in respect of any of the foregoing,
- complies with the legal requirements, if any, stated in the tender data and
- is able, in the option of the employer to perform the contract free of conflicts of interest.
- all Risks identified during a risk assessment exercise/probity check (which may be conducted by an authorised third party) that would be done to assess all risks, including but not limited to:
- the financial stability of the bidder based on key ratio analysis, which would include, but not be limited to Efficiency, Profitability, Financial Risk, Liquidity, Acid Test, and Solvency;
- a due diligence to assess functional capability and capacity. This could include a site visit;
- A commercial relationship with a Domestic Prominent Influential Person (DPIP) or Foreign Prominent Public Official (FPPO) or an entity of which such person or official is the beneficial owner; and
- Reputational and Brand risks

8 A detailed information regarding:

- **Specification**
- **Scope of Work**
- **site details**
- **Drawings And Designs**
- **Technical/ Functionality Evaluation**

Is attached in section 9 of this document.

9 Legal review

A Proposal submitted by a Respondent will be subjected to review and acceptance or rejection of its proposed contractual terms and conditions by Transnet's Legal Counsel, prior to consideration for an award of business.

10 Security clearance

Acceptance of this bid could be subject to the condition that the Successful Respondent, its personnel providing the goods and its subcontractor(s) must obtain security clearance from the appropriate authorities to the level of CONFIDENTIAL/ SECRET/TOP SECRET. Obtaining the required clearance is the responsibility of the Successful Respondent. Acceptance of the bid is also subject to the condition that the Successful Respondent will implement all such security measures as the safe performance of the contract may require.

11 National Treasury's Central Supplier Database

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. Transnet is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a respondent who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at <https://secure.csd.gov.za/>.

12 Tax Compliance

Respondents must be compliant when submitting a proposal to Transnet and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).

It is a condition of this bid that the tax matters of the successful Respondents be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the Respondents tax obligations.

The Tax Compliance status requirements are also applicable to foreign Respondents/ individuals who wish to submit bids.

Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

Transnet urges its clients, suppliers and the general public to report any fraud or corruption to

TIP-OFFS ANONYMOUS:



Ethics Helpdesk (Pty) LTD.
Ethics Management System™

You can choose to be Anonymous or Non-Anonymous on ANY of the platforms
PLEASE RETAIN YOUR REFERENCE NUMBER



AI Voice Bot "Jack"

Speak to our AI Voice Chat Bot "JACK", you converse with him like chatting to a human, with the option to record a message and speak to an agent at anytime.



What's App

Speak to an Agent via What's App.



Speak to an Agent

Speak to an Agent via the platform with no call or data charge



Telegram

Speak to an Agent via Telegram



0800 003 056



086 551 4153



reportit@ethicshelpdesk.com



***120*0785980808#**

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASON'S MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

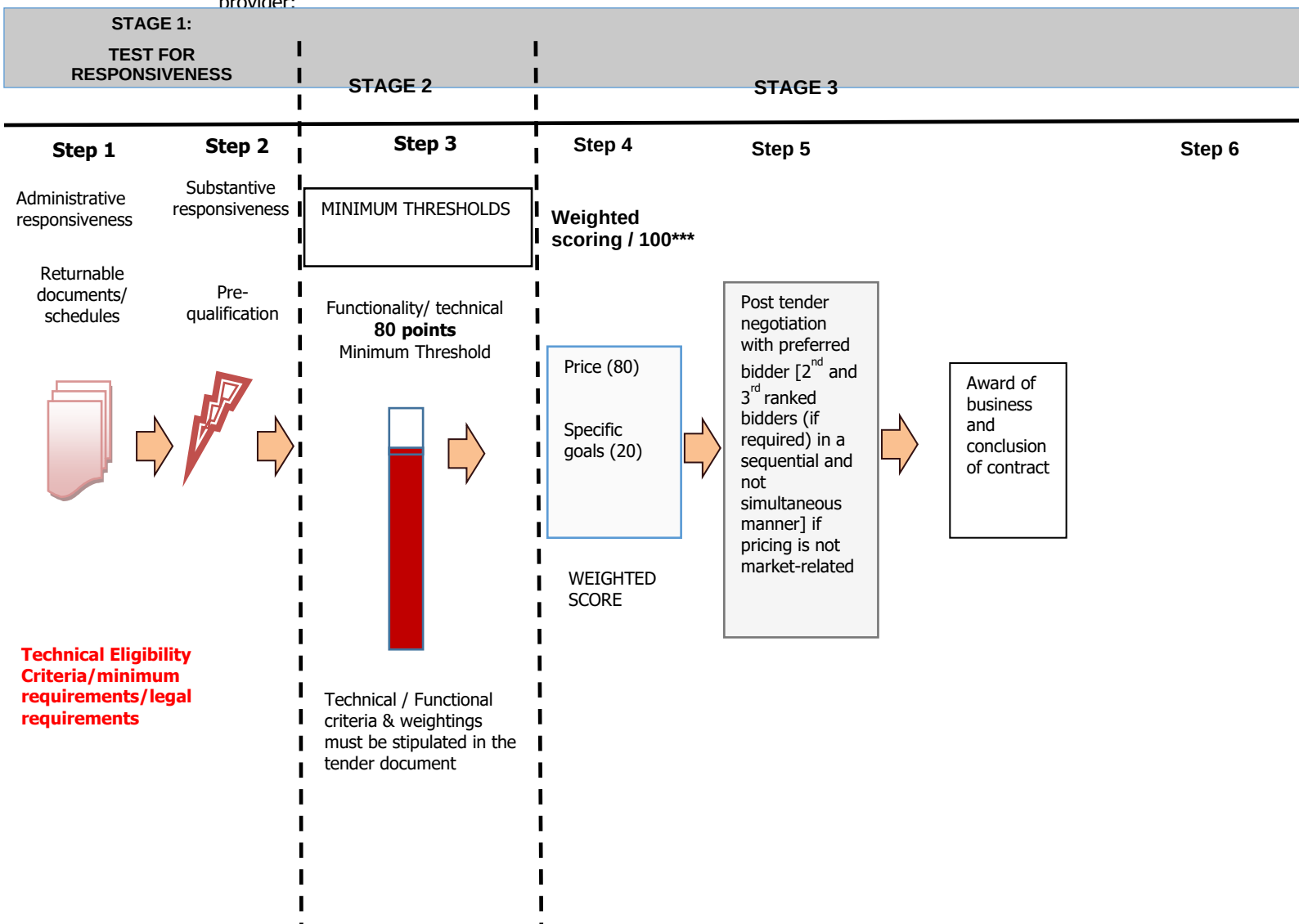
TFR/2024/10/0018/78930/RFQ

SECTION 3

EVALUATION METHODOLOGY, CRITERIA AND RETURNABLE DOCUMENTS

1 Evaluation Criteria [Indicate appropriate criteria - remove / add where necessary]

Transnet will utilise the following methodology and criteria in selecting a preferred Supplier/Service provider:



1.1 STEP ONE: Test for Administrative Responsiveness

The test for administrative responsiveness will include the following:

Administrative responsiveness check	RFQ Reference
• Whether the Bid has been lodged on time	
• Whether all Returnable Documents and/or schedules [where applicable] were	<i>Section 3</i>

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

completed and returned by the closing date and time	
Verify the validity of all returnable documents	<i>Section 3</i>
Verify if the Bid document has been duly signed by the authorised respondent	<i>All sections</i>

The test for administrative responsiveness [Step One] must be passed for a Respondent's Proposal to progress to Step Two for further pre-qualification.

1.2 STEP TWO: Test for Substantive Responsiveness to RFQ

The test for substantive responsiveness to this RFQ will include the following:

Check for substantive responsiveness	RFQ Reference
Whether any general and legislation qualification criteria set by Transnet, have been met	<i>All sections</i>
Whether the Bid contains a priced offer	<i>Section 4 - Quotation Form</i>
Whether the Bid materially complies with the scope and/or specification given	<i>All Sections</i>
- Whether any Technical Eligibility Criteria/minimum requirements/legal requirements have been met as follows: - Delivery Program - Completed similar Projects (Previous Experience) - Method Statement - Health, Safety, Environmental and Risk and Plan	<i>Section 9 (Scope of Work Attached)</i>

The test for substantive responsiveness [Step Two] must be passed for a Respondent's proposal to progress to Step Three for further evaluation

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASON'S MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

1.3 STEP THREE: Minimum Threshold 70 points for Technical Criteria

The test for the Technical and Functional threshold will include the following:

Technical Evaluation Criteria	Points Weightings	Scoring guideline
Delivery Program The Respondent must state when he/she intends to start and complete the job. This must also be supported by providing a working programme (MS Project or Excel).	10	
	Delivery period equal to 4 weeks	10
	Delivery Period >4 ≤6weeks.	6
	Delivery Period >6 ≤8 weeks.	4
	Delivery Period >8 ≤10 weeks.	2
	No delivery programme submitted for the Project	0
Technical Evaluation Criteria	Points Weightings	Scoring guideline
Completed similar Projects (Previous Work Experience) Only Proof of completion certificates within the Fuel depot arena for API 653 tank Inspection will be accepted.	40	
	Submitted at least 4 completion certificates for tank inspection	4
	Submitted at least 3 completion certificates for tank inspection	3
	Submitted at least 2 completion certificates for tank inspection	2
	Submitted at least 1 completion certificates for tank inspection	1
	Submitted at least 0 completion certificates for tank inspection	0
Technical Evaluation Criteria	Points Weightings	Scoring guideline
Method Statement A detailed method statement describing	30	
	The methodology has been covered in detail to cover all the aspects of the scope and demonstrates ability to	4

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

exactly how each aspect of the work will be executed and the order it will be done: Site establishment, Safe working access and safety control on site, Quality control on site, Site de-establishment.	accommodate weather changes, tools/equipment and dedicates human resources allocation in the relevant aspect of the project.	
	The approach is specifically tailored to address the specific project objectives and requirements but has not sufficiently accommodated changes that may occur during execution like weather, and has not demonstrated ability to dedicate sufficient human resources, tools/equipment.	3
	The approach only covered criteria's and approach is generic and not tailored to cover all project objectives.	2
	The tenderer has submitted inadequate information to determine a score.	1
	No health, risk safety and plan submitted	0
Technical Evaluation Criteria	Points Weightings	Scoring guideline
Health, Safety, Environmental and Risk Plan (in relation to Fuel Depots Tank Farm facilities and it surrounding environment)	20	
	Health, risk, and safety plan submitted more than 90 of points as per Works Information of the RFQ document.	4
	Health, risks, and safety plan submitted between >70 ≤90% of points are covered as per Works Information of the RFQ document.	3
	Health, risk, and safety plan submitted >50 ≤70% of points are covered as per Works Information of the RFQ document.	2
	Health, risk, and Safety Plan submitted ≤ 50 points were addressed as per Works Information of the RFQ document.	1
	No health, risk, safety and plan submitted (0 points)	0
Total Weighting:	100	
Minimum qualifying score required:	80	

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

Respondents are to note that Transnet will round off final technical scores to the nearest 2 (two) decimal places for the purposes of determining whether the technical threshold has been met.

The minimum threshold for technical/functionality [Step Three] must be met or exceeded for a Respondent's Proposal to progress to Step Four for final evaluation

1.4 STEP FOUR: Evaluation and Final Weighted Scoring

a) Price Criteria [Weighted score 80 points]:

Evaluation Criteria	RFP Reference
• Commercial offer	Section 4

Transnet will utilise the following formula in its evaluation of Price:

$$PS = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

Ps = Score for the Bid under consideration

Pt = Price of Bid under consideration

$Pmin$ = Price of lowest acceptable Bid

b) Specific Goals [Weighted score 20 point]

- Specific goals preference points claim form.
- Preference points will be awarded to a bidder for attaining the specific goals requirements in accordance with the table indicated in Section 3.1 of the specific goals Claim Form.

1.5 STEP FIVE: Post Tender Negotiations (if applicable)

- Respondents are to note that Transnet may not award a contract if the price offered is not market-related. In this regard, Transnet reserves the right to engage in PTN with the view to achieving a market-related price or to cancel the tender. Negotiations will be done in a sequential manner i.e.:
 - first negotiate with the highest ranked bidder or cancel the bid, should such negotiations fail,
 - negotiate with the 2nd and 3rd ranked bidders (if required) in a sequential manner.
- In the event of any Respondent being notified of such short-listed/preferred bidder status, his/her bid, as well as any subsequent negotiated best and final offers (BAFO), will automatically be deemed to remain valid during the negotiation period and until the ultimate award of business.
- Should Transnet conduct post tender negotiations, Respondents will be requested to provide their best and final offers to Transnet based on such negotiations. Where a market related price has been achieved through negotiation, the contract will be awarded to the successful Respondent(s).

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/Rfq

1.6 STEP SIX: Award of business and conclusion of contract

- Immediately after approval to award the contract has been received, the successful or preferred bidder(s) will be informed of the acceptance of his/their Quotation by way of a Letter of Award. Thereafter the final contract will be concluded with the successful Respondent(s).
- Otherwise, a final contract will be concluded and entered into with the successful Bidder at the acceptance of a letter of award by the Respondent.

2 Validity Period

Transnet requires a validity period of 90 [Ninety] Business Days from the closing date of this RFQ, excluding the first day and including the last day.

Bidders are to note that they may be requested to extend the validity period of their bid, on the same terms and conditions, if the internal evaluation process has not been finalised within the validity period. However, once the adjudication body has approved the process and award of the business to the successful bidder(s), the validity of the successful bidder(s)' bid will be deemed to remain valid until a final contract has been concluded. **The validity of the RFQ is 11 February 2025**

3 Disclosure of contract information

Prices Quoted

Respondents are to note that, on award of business, Transnet is required to publish the tendered prices of the successful and unsuccessful Respondents *inter alia* on the National Treasury e-Tender Publication Portal, (www.etenders.gov.za), as required per National Treasury Instruction Note 01 of 2015/2016.

Johannesburg Stock Exchange Debt Listing Requirements

Transnet may also be required to disclose information relating to the subsequent contract i.e. the name of the company, goods/services provided by the company, the value and duration of the contract, etc. in compliance with the Johannesburg Stock Exchange (JSE) Debt Listing Requirements.

Domestic Prominent Influential Persons (DPIP) OR Foreign Prominent Public Officials (FPPO)

Transnet is free to procure the services of any person within or outside the Republic of South Africa in accordance with applicable legislation. Transnet shall not conduct or conclude business transactions, with any Respondents without having:

- Considered relevant governance protocols;
- Determined the DPIP or FPPO status of that counterparty; and
- Conducted a risk assessment and due diligence to assess the potential risks that may be posed by the business relationship.

As per the Transnet Domestic Prominent Influential Persons (DPIP) and Foreign Prominent Public Officials (FPPO) and Related Individuals Policy available on Transnet website <https://www.transnet.net/search/pages/results.aspx?k=FPIDP#k=DPIP>, Respondents are required to

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

disclose any commercial relationship with a DPIIP or FPPO (as defined in the Policy) by completing the following section:

The below form contains personal information as defined in the Protection of Personal Information Act, 2013 (the "Act"). By completing the form, the signatory consents to the processing of her/his personal information in accordance with the requirements of the Act. Consent cannot unreasonably be withheld.						
Is the Respondent (Complete with a "Yes" or "No")						
A DPIIP/FPPO		Closely Related to a DPIIP/FPPO		Closely Associated to a DPIIP/FPPO		
List all known business interests, in which a DPIIP/FPPO may have a direct/indirect interest or significant participation or involvement.						
No	Name of Entity / Business	Role in the Entity / Business (Nature of interest/ Participation)	Shareholding %	Registration Number	Status (Mark the applicable option with an X)	
					Active	Non-Active
1						
2						
3						

Respondents declaring a commercial relationship with a DPIIP or FPPO are to note that Transnet is required to annually publish on its website a list of all business contracts entered into with DPIIP or FPPO. This list will include successful Respondents, if applicable.

4 Returnable Documents

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Respondents are urged to ensure that these documents are returned with their bids based on the consequences of non-submission as indicated below:

Mandatory Returnable Documents	<i>Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFQ <u>will</u> result in a Respondent's disqualification.</i>
Returnable Documents Used for Scoring	<i>Failure to provide all Returnable Documents used for purposes of scoring a bid, by the closing date and time of this bid will not result in a Respondent's disqualification. However, Bidders will receive an automatic score of zero for the applicable evaluation criterion.</i>
Essential Returnable Documents	<i>Failure to provide essential Returnable Documents <u>will</u> result in Transnet affording Respondents a further opportunity to</i>

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

submit by a set deadline. Should a Respondent thereafter fail to submit the requested documents, this may result in a Respondent's disqualification.

All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed, stamped and dated by the Respondent.

a) Mandatory Returnable Documents

Respondents are required to submit with their bid submissions the following **Mandatory Returnable Documents**, and also to confirm submission of these documents by so indicating [Yes or No] in the tables below:

Mandatory Returnable Documents	Submitted [Yes or No]
SECTION 4: Completed Quotation Form	
The inspector should be API 653 accredited (Provide proof of accreditation)	

b) Returnable Documents Used for Scoring

In addition to the requirements of section (a) above, Respondents are further required to submit with their Proposals the following **Returnable Documents Used for Scoring** and also to confirm submission of these documents by so indicating [Yes or No] in the table below:

RETURNABLE DOCUMENTS USED FOR SCORING	SUBMITTED [Yes or No]
Valid proof of Respondent's compliance to B-BBEE requirements stipulated in Section 7 of this RFQ (Valid B-BBEE certificate or Sworn- Affidavit as per DTIC guidelines)	
Respondent's valid proof of evidence to claim points for compliance with Specific Goals' requirements as stipulated in Section 7 of this RFQ (Certified ID Copies or B-BBEE Certificate/ Sworn Affidavits)	
• Delivery Program	
• Completed similar Projects (Previous Work Experience)	
• Method Statement	
• Health, Safety, Environmental and Risk and Plan	

c) Essential Returnable Documents:

Over and the above the requirements of section (a) and (b) mentioned above, Respondents are further required to submit with their Proposals the following **Essential Returnable Documents** and also to confirm submission of these documents by so indicating [Yes or No] in the table below:

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

ESSENTIAL RETURNABLE DOCUMENTS & SCHEDULES	SUBMITTED [Yes or No]
SECTION 1: SBD1 Form	
SECTION 5: Certificate of Acquaintance with RFQ Documents	
SECTION 6: RFQ Declaration and Breach of Law Form	
SECTION 8: Protection of Personal Information	
Latest and updated CSD Report	
Valid Tax Clearance Certificate with PIN	

5 CONTINUED VALIDITY OF RETURNABLE DOCUMENTS

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its valid proof of B-BBEE status, for the duration of any contract emanating from this RFQ. Should the Respondent be awarded the contract **[the Agreement]** and fail to present Transnet with such renewals as and when they become due, Transnet shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement immediately without any liability and without prejudice to any claims which Transnet may have for damages against the Respondent.

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

SECTION 4 QUOTATION FORM

I/We _____

hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto. I/We agree to be bound by those terms and conditions in:

Item No	Description of Item	Unit	Quantity	Rate	TOTAL PRICE OF ITEM [ZAR]
Wentworth Depot Tank 2 Post Condition Assessment					
PRELIMINARY & GENERAL					
Contractual requirements					
1	Site Supervision staff	Sum	1		
2	Construction Programme	Sum	1		
3	Provision of site specific PPE for contractors	Sum	1		
4	Establish facilities on site for the contractor	Sum	1		
5	Remove site establishment on completion	Sum	1		
6	Safety file	Sum	1		
TANK INSPECTION (API653)					
7	Tank Settlement inspection	Sum	1		
8	NDT inspection	Sum	1		
9	Hydrostatic testing	Sum	1		
10	Reports	Sum	1		
11	Travelling	Sum	1		
Masons Mill Depot Tank 2 PRE-Condition Assessment					
PRELIMINARY & GENERAL					
Contractual requirements					

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

1	Site Supervision staff	Sum	1		
2	Construction Programme	Sum	1		
3	Provision of site specific PPE for contractors	Sum	1		
4	Establish facilities on site for the contractor	Sum	1		
5	Remove site establishment on completion	Sum	1		
6	Safety file	Sum	1		
TANK INSPECTION (API653)					
1	Visual Inspection	Sum	1		
2	ultrasonic (x-rays) testing	Sum	1		
3	MFL inspection	Sum	1		
4	Reports	Sum	1		
5	Travelling	Sum	1		
TOTAL PRICE, exclusive of VAT:					
VAT 15% (if applicable)					
Total Inclusive of VAT (where applicable)					

- the Standard RFQ Terms and Conditions for the Supply of Goods or Services to Transnet; and
- any other standard or special conditions embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us. I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations afresh and/or having to accept any less favourable offer.

Delivery Lead-Time from date of purchase order: _____ **[days/weeks]**

Respondents are to note that Transnet will round off final pricing scores to the nearest 2 (two) decimal places.

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

Notes to Pricing:

- a) Respondents are to note that if the price offered by the highest scoring bidder is not market-related, Transnet may not award the contract to that Respondent. Transnet may-
 - (i) negotiate a market-related price with the Respondent scoring the highest points or cancel the RFQ;
 - (ii) if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points or cancel the RFQ;
 - (iii) if the Respondent scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the third highest points or cancel the RFQ.

If a market-related price is not agreed with the Respondent scoring the third highest points, Transnet must cancel the RFQ.
- b) All Prices must be quoted in South African Rand, inclusive of VAT
- c) Any disbursement not specifically priced for will not be considered/accepted by Transnet.
- d) **To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule or any addendum issued by Transnet in relation to this RFQ and not utilise a different format. Deviation from this pricing schedule or an addendum issued will result in a bid being disqualified.**
- e) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

SECTION 5

CERTIFICATE OF ACQUAINTANCE WITH RFQ DOCUMENTS

By signing this certificate the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar with, and agrees with all the conditions governing this RFQ. This includes those terms and conditions contained in any printed form stated to form part hereof, including but not limited to the documents stated below. As such, Transnet will recognise no claim for relief based on an allegation that the Respondent overlooked any such term or condition or failed properly to take it into account in calculating tendered prices or any other purpose:

1. Transnet's General Bid Conditions
2. Standard RFQ Terms and Conditions for the supply of Goods or Services to Transnet
3. Transnet's Supplier Integrity Pact
4. Non-disclosure Agreement

Note: Should a Respondent be successful and awarded the bid, they will be required to complete a Supplier Declaration Form for registration as a vendor onto the Transnet vendor master database.

Should the Bidder find any terms or conditions stipulated in any of the relevant documents quoted in the RFQ unacceptable, it should indicate which conditions are unacceptable and offer alternatives by written submission on its company letterhead, attached to its submitted Bid. Any such submission shall be subject to review by Transnet's Legal Counsel who shall determine whether the proposed alternative(s) are acceptable or otherwise, as the case may be. A material deviation from the Standard terms or conditions could result in disqualification.

Bidders accept that an obligation rests on them to clarify any uncertainties regarding any bid to which they intend to respond, before submitting the bid. The Bidder agrees that he/she will have no claim or cause of action based on an allegation that any aspect of this RFQ was unclear but in respect of which he/she failed to obtain clarity.

The bidder understands that his/her Bid will be disqualified if this Certificate of Acquaintance with RFQ documents included in the RFQ as a returnable document, is found not to be true and/ or complete in every respect.

SIGNED at _____ on this _____ day of _____ 20____

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 _____

Name _____

Transnet Freight Rail

Tender Number: CRAC DNR 48607



Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

2 _____

Name _____

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE: _____

NAME: _____

DESIGNATION: _____

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

SECTION 6

RFQ DECLARATION AND BREACH OF LAW FORM

NAME OF ENTITY: _____

We _____ do hereby certify that:

1. Transnet has supplied and we have received appropriate responses to any/all questions [as applicable] which were submitted by ourselves for RFQ Clarification purposes;
2. We have received all information we deemed necessary for the completion of this Request for Quotation [RFQ];
3. We have been provided with sufficient access to the existing Transnet facilities/sites and all relevant information relevant to the Supply of the Goods as well as Transnet information and Employees, and have had sufficient time in which to conduct and perform a thorough due diligence of Transnet's operations and business requirements and assets used by Transnet. Transnet will therefore not consider or permit any pre- or post-contract verification or any related adjustment to pricing, service levels or any other provisions/conditions based on any incorrect assumptions made by the Respondent in arriving at his Bid Price.
4. At no stage have we received additional information relating to the subject matter of this RFQ from Transnet sources, other than information formally received from the designated Transnet contact(s) as nominated in the RFQ documents;
5. We have complied with all obligations of the Bidder/Supplier as indicated in the Transnet Supplier Integrity Pact which includes but are not limited to ensuring that we take all measures necessary to prevent corrupt practices, unfairness and illegal activities in order to secure or in furtherance to secure a contract with Transnet;
6. We are satisfied, insofar as our entity is concerned, that the processes and procedures adopted by Transnet in issuing this RFQ and the requirements requested from Bidders in responding to this RFQ have been conducted in a fair and transparent manner;
7. We declare that a family, business and/or social relationship **exists / does not exist** [delete as applicable] between an owner / member / director / partner / shareholder of our entity and an employee or board member of Transnet including any person who may be involved in the evaluation and/or adjudication of this Bid;
8. We declare that an owner / member / director / partner / shareholder of our entity **is / is not** [delete as applicable] an employee or board member of the Transnet;
9. In addition, we declare that an owner / member / director / partner / shareholder/employee of our entity **has / has not been** [delete as applicable] a former employee or board member of Transnet in the past 10 years. I further declare that if they were a former employee or board member of Transnet in the past 10 years that they **were/were not** involved in the bid preparation or had access to the information related to this RFQ; and

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

10. If such a relationship as indicated in paragraph 7, 8 and/or 9 exists, the Respondent is to complete the following section:

FULL NAME OF OWNER/MEMBER/DIRECTOR/
PARTNER/SHAREHOLDER/EMPLOYEE:

ADDRESS:

Indicate nature of relationship with Transnet:

[Failure to furnish complete and accurate information in this regard will lead to the disqualification of a response and may preclude a Respondent from doing future business with Transnet]. Information provided in the declarations may be used by Transnet and/or its affiliates to verify the correctness of the information provided.

11. We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet [other than any existing and appropriate business relationship with Transnet] which could unfairly advantage our entity in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.

BIDDER'S DISCLOSURE (SBD4)

12 PURPOSE OF THE FORM

12.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

12.2 Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

13 Bidder's declaration

13.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

- 13.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 13.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES/NO

- 13.2.1. If so, furnish particulars:

.....

- 13.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

- 13.3.1. If so, furnish particulars:

.....

14 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 14.1 I have read and I understand the contents of this disclosure;

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

-
- 14.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 14.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 14.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 14.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 14.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 14.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 12, 13 and 14 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

BREACH OF LAW

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

12. We further hereby certify that I/we **have/have not been** [delete as applicable] found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences. This includes the imposition of an administrative fine or penalty.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

DATE OF BREACH: _____

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

SIGNED at _____ on this _____ day of _____ 20____

For and on behalf of _____ duly authorised hereto	AS WITNESS:
Name:	Name:
Position:	Position:
Signature:	Signature:
Date:	Registration No of Company/CC _____
Place:	Registration Name of Company/CC _____

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

SECTION 7: SPECIFIC GOALS POINTS CLAIM FORM

This preference form must form part of all bids invited. It contains general information and serves as a claim for preference points for specific goals Contribution. Transnet will award preference points to companies who provide valid proof of evidence of as per the table below.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 The value of this bid is estimated to exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable. Despite the stipulated preference point system, Transnet shall use the lowest acceptable bid to determine the applicable preference point system in a situation where all received acceptable bids are received outside the stated preference point system.
- 1.3 The 80/20 preference point system will be applicable to this tender.
- 1.4 Preference points for this bid shall be awarded for:
- (a) Price;
 - (b) B-BBEE Status Level of Contribution.
 - (c) Any other specific goal determined in Transnet preferential procurement policy.
- 1.5 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL 1 or 2	10
+50% Black Youth Owned Entities	10
Total points for Price and Specific Goals must not exceed	100

- 1.6 Failure on the part of a bidder to submit proof of specific goals together with the bid will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.7 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

2. DEFINITIONS

- (a) **"all applicable taxes"** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **"B-BBEE status level of contributor"** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (d) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the supply/provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (f) **"EME"** means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (g) **"functionality"** means the ability of a bidder to provide goods or services in accordance with specification as set out in the bid documents;
- (h) **"Price"** includes all applicable taxes less all unconditional discounts.
- (i) **"Proof of B-BBEE Status Level of Contributor"** means:
 - 1) B-BBEE status level certificate issued by an unauthorised body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act.
- (j) **"QSE"** means a Qualifying Small Enterprise in terms of a Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (k) **"rand value"** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties.
- (l) **"Specific goals"** means targeted advancement areas or categories of persons or groups either previously disadvantaged or falling within the scope of the Reconstruction and Development Programme identified by Transnet to be given preference in allocation of procurement contracts in line with section 2(1) of the PPPFA.

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASON'S MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

Where

Ps	=	Points scored for comparative price of bid under consideration
Pt	=	Comparative price of bid under consideration
Pmin	=	Comparative price of lowest acceptable bid

In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, the following preference points must be awarded to a bidder who provides the relevant required evidence for claiming points

Selected Specific Goal	Number of points allocated (80/20)
B-BBEE Level of contributor – Level 1 or 2	10
+50% Black Youth Owned Entities	10
Non-Compliant and/or B-BBEE Level 3-8 contributors	0

4. EVIDENCE REQUIRED FOR CLAIMING SPECIFIC GOALS

- 4.1 In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, preference points must be awarded to a bidder for providing evidence in accordance with the table below:

Specific Goals	Acceptable Evidence
B-BBEE	B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
+50% Black Youth Owned Entities	Certified copy of ID Documents of the Owners and B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline

- 4.2 The table below indicates the required proof of B-BBEE status depending on the category of enterprises:

Enterprise	B-BBEE Certificate & Sworn Affidavit
Large	Certificate issued by SANAS accredited verification agency
QSE	Certificate issued by SANAS accredited verification agency Sworn-Affidavit signed by the authorised QSE representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership (only black-owned QSEs - 51% to 100% Black owned) [Sworn- affidavits must substantially comply with the format that can be obtained on the DTI's website at www.dti.gov.za/economic_empowerment/bee_codes.jsp .]
EME	Sworn-Affidavit signed by the authorised EME representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

	Certificate issued by CIPC (formerly CIPRO) confirming annual turnover and black ownership Certificate issued by SANAS accredited verification agency only if the EME is being measured on the QSE scorecard
--	--

- 4.3 A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.
- 4.4 Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 4.5 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 4.6 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.
- 4.7 Bidders are to note that the rules pertaining to B-BBEE verification and other B-BBEE requirements may be changed from time to time by regulatory bodies such as National Treasury or the DTI. It is the Bidder's responsibility to ensure that his/her bid complies fully with all B-BBEE requirements at the time of the submission of the bid.

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 6.1

- 6.1 B-BBEE Status Level of Contribution: . =(maximum of 20 points)

(Points claimed in respect of paragraph 6.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

- 7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with any of the enterprises below:

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

Designated Group: An EME or QSE which is at least 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contribution indicated in paragraphs 4.1 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;



Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 4.1 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have-
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) if the successful bidder subcontracted a portion of the bid to another person without disclosing it, Transnet reserves the right to penalise the bidder up to 10 percent of the value of the contract;
 - (e) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (f) forward the matter for criminal prosecution.

WITNESSES

1.
2.

.....

SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

SECTION 8

PROTECTION OF PERSONAL INFORMATION

1. The following terms shall bear the same meaning as contemplated in Section 1 of the Protection of Person information act, No.4 of 2013. ("POPIA"):

consent; data subject; electronic communication; information officer; operator; person; personal information; processing; record; Regulator; responsible party; special information; as well as any terms derived from these terms.
 2. Transnet will process all information by the Respondent in terms of the requirements contemplated in Section 4(1) of the POPIA:

Accountability; Processing limitation; Purpose specification; Further processing limitation; Information quality; Openness; Security safeguards and Data subject participation.
 3. The Parties acknowledge and agree that, in relation to personal information that will be processed pursuant to this RFQ, the Responsible party is "Transnet" and the Data subject is the "Respondent". Transnet will process personal information only with the knowledge and authorisation of the Respondent and will treat personal information which comes to its knowledge as confidential and will not disclose it, unless so required by law or subject to the exceptions contained in the POPIA.
 4. Transnet reserves all the rights afforded to it by the POPIA in the processing of any of its information as contained in this RFQ and the Respondent is required to comply with all prescripts as detailed in the POPIA relating to all information concerning Transnet.
 5. In responding to this bid, Transnet acknowledges that it will obtain and have access to personal information of the Respondent. Transnet agrees that it shall only process the information disclosed by Respondent in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.
 6. Transnet further agrees that in submitting any information or documentation requested in this RFQ, the Respondent is consenting to the further processing of their personal information for the purpose of, but not limited to, risk assessment, assurances, contract award, contract management, auditing, legal opinions/litigations, investigations (if applicable), document storage for the legislatively required period, destruction, de-identification and publishing of personal information by Transnet and/or its authorised appointed third parties.
 7. Furthermore, Transnet will not otherwise modify, amend or alter any personal data submitted by the Respondent or disclose or permit the disclosure of any personal data to any third party without the prior written consent from the Respondent. Similarly, Transnet requires the Respondent to process any personal information disclosed by Transnet in the bidding process in the same manner.
-

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

8. Transnet shall, at all times, ensure compliance with any applicable laws put in place and maintain sufficient measures, policies and systems to manage and secure against all forms of risks to any information that may be shared or accessed pursuant to this RFQ (physically, through a computer or any other form of electronic communication).
9. Transnet shall notify the Respondent in writing of any unauthorised access to information, cybercrimes or suspected cybercrimes, in its knowledge and report such crimes or suspected crimes to the relevant authorities in accordance with applicable laws, after becoming aware of such crimes or suspected crime. The Respondent must take all necessary remedial steps to mitigate the extent of the loss or compromise of personal information and to restore the integrity of the affected personal information as quickly as is possible.
10. The Respondent may, in writing, request Transnet to confirm and/or make available any personal information in its possession in relation to the Respondent and if such personal information has been accessed by third parties and the identity thereof in terms of the POPIA. The Respondent may further request that Transnet correct (excluding critical/mandatory or evaluation information), delete, destroy, withdraw consent or object to the processing of any personal information relating to the Respondent in Transnet's possession in terms of the provision of the POPIA and utilizing Form 2 of the POPIA Regulations.
11. In submitting any information or documentation requested in this RFQ, the Respondent is hereby consenting to the processing of their personal information for the purpose of this RFQ and further confirming that they are aware of their rights in terms of Section 5 of POPIA

Respondents are required to provide consent below:

YES		NO	
------------	--	-----------	--

12. Further, the Respondent declares that they have obtained all consents pertaining to other data subject's personal information included in its submission and thereby indemnifying Transnet against any civil or criminal action, administrative fines or other penalty or loss that may arise as a result of the processing of any personal information that the Respondent submitted.
13. The Respondent declares that the personal information submitted for the purpose of this RFQ is complete, accurate, not misleading, is up to date and may be updated where applicable.

Signature of Respondent's authorised representative: _____

Should a Respondent have any complaints or objections to processing of its personal information, by Transnet, the Respondent can submit a complaint to the Information Regulator on <https://www.justice.gov.za/inforeg/>, click on contact us, click on complaints.IR@justice.gov.za

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

Health and Safety Questionnaire

1. SAFE WORK PERFORMANCE																			
1A. Injury Experience / Historical Performance - Alberta																			
Use the previous three years injury and illness records to complete the following:																			
Year																			
Number of medical treatment cases																			
Number of restricted work day cases																			
Number of lost time injury cases																			
Number of fatal injuries																			
Total recordable frequency																			
Lost time injury frequency																			
Number of worker manhours																			
<table border="1"> <tr> <td>1 - Medical Treatment Case</td> <td>Any occupational injury or illness requiring treatment provided by a physician or treatment provided under the direction of a physician</td> </tr> <tr> <td>2 – Restricted Work Day Case</td> <td>Any occupational injury or illness that prevents a worker from performing any of his/her craft jurisdiction duties</td> </tr> <tr> <td>3 – Lost Time injury Cases</td> <td>Any occupational injury that prevents the worker from performing any work for at least one day</td> </tr> <tr> <td>4 – Total Recordable Frequency</td> <td>Total number of Medical Treatment, Restricted Work and Lost Time Injury cases multiplied by 200,000 then divided by total manhours</td> </tr> <tr> <td>5- Lost Time Injury Frequency</td> <td>Total number of Lost Time Injury cases multiplied by 200,000 then divide by total manhours</td> </tr> </table>				1 - Medical Treatment Case	Any occupational injury or illness requiring treatment provided by a physician or treatment provided under the direction of a physician	2 – Restricted Work Day Case	Any occupational injury or illness that prevents a worker from performing any of his/her craft jurisdiction duties	3 – Lost Time injury Cases	Any occupational injury that prevents the worker from performing any work for at least one day	4 – Total Recordable Frequency	Total number of Medical Treatment, Restricted Work and Lost Time Injury cases multiplied by 200,000 then divided by total manhours	5- Lost Time Injury Frequency	Total number of Lost Time Injury cases multiplied by 200,000 then divide by total manhours						
1 - Medical Treatment Case	Any occupational injury or illness requiring treatment provided by a physician or treatment provided under the direction of a physician																		
2 – Restricted Work Day Case	Any occupational injury or illness that prevents a worker from performing any of his/her craft jurisdiction duties																		
3 – Lost Time injury Cases	Any occupational injury that prevents the worker from performing any work for at least one day																		
4 – Total Recordable Frequency	Total number of Medical Treatment, Restricted Work and Lost Time Injury cases multiplied by 200,000 then divided by total manhours																		
5- Lost Time Injury Frequency	Total number of Lost Time Injury cases multiplied by 200,000 then divide by total manhours																		
1B. Workers' Compensation Experience																			
Use the previous three years injury and illness records to complete the following (if applicable):																			
Industry Code:		Industry Classification:																	
<table border="1"> <tr> <td>Year</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Industry Rate</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Contractor Rate</td> <td></td> <td></td> <td></td> </tr> <tr> <td>% Discount or Surcharge</td> <td></td> <td></td> <td></td> </tr> </table>				Year				Industry Rate				Contractor Rate				% Discount or Surcharge			
Year																			
Industry Rate																			
Contractor Rate																			
% Discount or Surcharge																			
Is your Workers' Compensation account in good standing?		☐ Yes ☐ No																	
(Please provide letter of confirmation)																			

Description of the Works: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT.

TFR/2024/10/0018/78930/RFQ

2. CITATIONS

	Has your company been cited, charged or prosecuted under Health, Safety and/or Environmental Legislation in the last 5 years?
	☐ Yes ☐ No
	If yes, provide details:
2B.	Has your company been cited, charged or prosecuted under the above Legislation in another Country, Region or State?
	☐ Yes ☐ No
	If yes, provide details:

3. CERTIFICATE OF RECOGNITION

Does your company have a Certificate of Recognition?
☐ Yes ☐ No If Yes, what is the Certificate No. _____ Issue Date _____

Health, Safety Questionnaire

4. SAFETY PROGRAM

Do you have a written safety program manual?	☐ Yes	☐ No
If Yes, provide a copy for review		
Do you have a pocket safety booklet for field distribution?	☐ Yes	☐ No
If Yes, provide a copy for review		
Does your safety program contain the following elements:		
	Y	N
	E	O
	S	
CORPORATE SAFETY POLICY	☐	☐
EQUIPMENT MAINTENANCE	☐	☐



Transnet Freight Rail

Tender Number: CRAC DNR 4607

Description Of Service: Design, FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASON'S MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT

INCIDENT NOTIFICATION POLICY	☐	☐	EMERGENCY RESPONSE	☐	☐
RECORDKEEPING & STATISTICS	☐	☐	HAZARD ASSESSMENT	☐	☐
REFERENCE TO LEGISLATION	☐	☐	SAFE WORK PRACTICES	☐	☐
GENERAL RULES & REGULATIONS	☐	☐	SAFE WORK PROCEDURES	☐	☐
PROGRESSIVE DISCIPLINE POLICY	☐	☐	WORKPLACE INSPECTIONS	☐	☐
RESPONSIBILITIES	☐	☐	INVESTIGATION PROCESS	☐	☐
PPE STANDARDS	☐	☐	TRAINING POLICY & PROGRAM	☐	☐
ENVIRONMENTAL STANDARDS	☐	☐	COMMUNICATION PROCESSES	☐	☐
MODIFIED WORK PROGRAM	☐	☐			

5. TRAINING PROGRAM

5A. Do you have an orientation program for new hire employees? ☐ Yes ☐ No

If Yes, include a course outline. Does it include any of the following:

	YES	NO		YES	NO
GENERAL RULES & REGULATIONS	☐	☐	CONFINED SPACE ENTRY	☐	☐
EMERGENCY REPORTING	☐	☐	TRENCHING & EXCAVATION	☐	☐
INJURY REPORTING	☐	☐	SIGNS & BARRICADES	☐	☐
LEGISLATION	☐	☐	DANGEROUS HOLES & OPENINGS	☐	☐
RIGHT TO REFUSE WORK	☐	☐	RIGGING & CRANES	☐	☐
PERSONAL PROTECTIVE EQUIPMENT	☐	☐	MOBILE VEHICLES	☐	☐
EMERGENCY PROCEDURES	☐	☐	PREVENTATIVE MAINTENANCE	☐	☐
PROJECT SAFETY COMMITTEE	☐	☐	HAND & POWER TOOLS	☐	☐
HOUSEKEEPING	☐	☐	FIRE PREVENTION & PROTECTION	☐	☐
LADDERS & SCAFFOLDS	☐	☐	ELECTRICAL SAFETY	☐	☐
FALL ARREST STANDARDS	☐	☐	COMPRESSED GAS CYLINDERS	☐	☐
AERIAL WORK PLATFORMS	☐	☐	WEATHER EXTREMES	☐	☐

Description Of Service: Design, FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT

Page 3 of 60

Description Of Service: Design, FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT

	☐	☐	☐	☐	☐
Is pre-job safety instruction provided before to each new task?	☐ Yes ☐ No				
Is the process documented?	☐ Yes ☐ No				
Who leads the discussion?					
Do you have a hazard assessment process?	☐ Yes ☐ No				
Are hazard assessments documented? If yes, how are hazard assessments communicated and implemented on each project? Who is responsible for leading the hazard assessment process?					
Does your company have policies and procedures for environmental protection, spill clean-up, reporting, waste disposal, and recycling as part of the Health & Safety Program?					
☐ Yes ☐ No					
How does your company measure its H&S success?					
Attach separate sheet to explain					

7. SAFETY STEWARDSHIP

7A Are incident reports and report summaries sent to the following and how often?

	Yes	No	Monthly	Quarterly	Annually
Project/Site Manager	☐	☐	☐	☐	☐
Managing Director	☐	☐	☐	☐	☐
Safety Director/Manager	☐	☐	☐	☐	☐
/Chief Executive Officer	☐	☐	☐	☐	☐

7B How are incident records and summaries kept? How often are they reported internally?

	Yes	No	Monthly	Quarterly	Annually
Incidents totaled for the entire company	☐	☐	☐	☐	☐
Incidents totaled by project	☐	☐	☐	☐	☐
Subtotaled by superintendent	☐	☐	☐	☐	☐
Subtotaled by foreman	☐	☐	☐	☐	☐

Description Of Service: Design, FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASON'S MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT

7C How are the costs of individual incidents kept? How often are they reported internally?

	Yes	No	Monthly	Quarterly	Annually
Costs totaled for the entire company	☐	☐	☐	☐	☐
Costs totaled by project	☐	☐	☐	☐	☐
• Subtotalled by superintendent	☐	☐	☐	☐	☐
• Subtotalled by foreman/general foreman	☐	☐	☐	☐	☐

7D Does your company track non-injury incidents?

	Yes	No	Monthly	Quarterly	Annually
Near Miss	☐	☐	☐	☐	☐
Property Damage	☐	☐	☐	☐	☐
Fire	☐	☐	☐	☐	☐
Security	☐	☐	☐	☐	☐
Environmental	☐	☐	☐	☐	☐

8 PERSONNEL

List key health and safety officers planned for this project. Attach resume.

Name	Position/Title	Designation

Supply name, address and phone number of your company's corporate health and safety representative. Does this individual have responsibilities other than health, safety and environment?

Name	Address	Telephone Number

Other responsibilities:

9 REFERENCES

List the last three company's your firm has worked for that could verify the quality and management commitment to your occupational Health & Safety program

Name and Company	Address	Phone Number

Description Of Service: Design, FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT

Tenderer SHE Management System Questionnaire

This questionnaire forms part of the TFR tender evaluation process. It must be completed by all Tenderer's and submitted with their tender offer. The tenderer Health and Safety (SHE) Plan must also be submitted. The objective of the questionnaire is to provide an overview of the status of the Tenderer's SHE management system. Tenderers will be required to verify their responses noted in their questionnaire by providing evidence of their ability and capacity in relevant matters. The tenderer warrants that the information provided below is accurate and correct. **TFR may verify the accuracy of this information during the physical visit as part of the tender evaluation.**

The information provided in this questionnaire is an accurate summary of the company's occupational health and safety management system.		
Company Name:		
Signed:	Name:	
Position:	Date:	
Tender Description: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT		
Tender Number: CRAC DNR 48607		
Tenderer SHE Management System Questionnaire	Yes	No
1. SHE Policy (Response with proof =2 points & No Response =0 points) Total 2 point		
- Is there a written company SHE policy? - If yes provide a copy of the policy		
2. SHE Management (Response with proof =2 points & No Response =0 points) Total 2 point		
- Does the company have an independently audited or accredited SHE Management system e.g NOSA, OHSAS, IRCA System etc - If yes provide details or copy of accreditation		
3. SHE Organogram (Response with proof =2 points & No Response =0 points) Total 2 point		

- Is there a company organogram indicating key SHE personnel? - If yes provide a copy		
4. Letter of good standing with COID (Response with proof =2 points & No Response =0 points) Total 2 point		
- Is company registered with the Compensation Commissioner under the COID Act and up to date? - If yes provide proof of letter of good standing		
5. SHE Cost (Response with proof =2 points & No Response =0 points) Total 2 point		
- Has the tenderer made provision for the cost of safety in the tender price? If yes provide evidence		
6. Training Records (Response with proof =2 points & No Response =0 points) Total 2 point		
- Is a record maintained of all training and induction programs undertaken for employees in your company? - If yes provide examples of safety training records		
7. Health and Safety Plan (SHE Plan) Are the following arrangements included and adequately addressed in the Health and Safety Plan: (Response with proof =2 points & No Response =0 points) Total 36 point		
- Are SHE responsibilities clearly identified for all levels of Management and employees? - If yes provide details		
- Are Risk Assessments conducted and appropriate techniques used?		

- If yes provide details or copy of procedure		
- Are safe operating procedures or specific safety instructions relevant to its operations available?		
- If yes provide a summary listing of procedures or instructions		
- Description on how health and safety training is conducted in your company:		
-If yes provide details		
- Health and safety inspections at worksites undertaken?		
-If yes provide details		
- Health and Safety Communication i.e Safety talks, incident recalls?		
- If yes provide details		
- Workplace SHE Committee?		
- If yes provide details		
- Appointment of SHE Representatives?		
- If yes provide details		
- SHE Incident Reporting and Investigation?		
- If yes provide details		
- Provision of Personal Protective Equipment (PPE)?		
- If yes provide details		
- Emergency Planning?		
- If yes provide details		
- Fall Protection?		
- If yes provide details		
- Project Security?		
- If yes provide details		

Description Of Service: Design, FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT

- Medical Surveillance? - If yes provide details		
- Substance abuse policy/procedure/testing? - If yes provide details		
- Selection, Procurement and management of Subcontractors? - If yes provide details		
- Operational Safety? - If yes provide details		
- Is there a system for recording and analysing health and safety performance statistics including injuries and incidents? - If yes provide details		
8. Health and Safety Violations (Response with proof =2 points & No Response =0 points) Total 2 point		
- Has the company been fined or convicted of an occupational health and safety offence? - If yes provide details		

Description Of Service: Design, FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT

Safety Performance Report

Monthly DIFR for previous months

Previous Year	No of Disabling Injuries	Total Number of employees	DIFR calculated over 12 months
Jan			
Feb			
Mar			
Apr			
May			
Jun			
Jul			
Aug			
Sep			
Oct			
Nov			
Dec			

DIFR = Number of Disabling injuries x 200000 divided by number of manhours worked for the period

Signed (Tenderer)

Signed _____ Date _____

Name _____ Position _____

Tenderer _____

Transnet Freight Rail

Tender Number: CRAC DNR 48607

Description of Service: FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT
NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL FUEL DEPOT AND
AT WENTWORTH FUEL DEPOT.



SECTION 9

SCOPE OF WORK

CONTRACT SCOPE DOCUMENT

**FOR PROVISION OF SERVICES FOR API 653 TANK CONDITION ASSESSMENT &
NON-DESTRUCTIVE TESTING (NDT) FOR ONE TANK AT TRANSNET MASONS MILL
FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT**

VOLUME 1

Respondent's Signature

Date & Company Stamp

TABLE OF CONTENTS

1. PROPOSED SCOPE OF WORK.....	
2. TECHNICAL REQUIREMENTS	
3. ATTACHMENTS	

SITE DETAILS

Container Corridor:

Wentworth Depot

Street Address Solomon Mahlangu Drive
Town Wentworth, Durban
Municipality Ethekewini Municipality
Province KZN
Position Wentworth, KZN
Latitude S: 29° 38' 05"
Longitude E: 30° 20' 57"

Masons Mill Depot

Street Address Moses Mabhida Road
Town Petermaritzburg
Municipality Umgungundlovu
Province KZN
Position Masons Mill, KZN
Latitude S: 29° 38' 04.34"
Longitude E: 30° 21' 04.41"

Tank Details (Eastern Region)

<u>Depot</u>	<u>Diameter</u> <u>(m)</u>	<u>Height</u> <u>(m)</u>	<u>Tank Capacity m³</u>	<u>Product</u>
<u>Masons Mill</u>	<u>7,52</u>	<u>11.93</u>	<u>530</u>	<u>Diesel</u>
<u>Wentworth</u>	<u>10,02</u>	<u>11.94</u>	<u>941</u>	<u>Diesel</u>

C3: Scope of work

1. BACKGROUND

The tanks as per the API 653 code require statutory inspection every 5 years of operations. During these inspections API 653 inspections are done as well as non-destructive tests are performed on the tank, which are then followed by a comprehensive report with recommendations which virtually guides the next work that is to be done on a tank. This tank will have to be inspection before any work can be done on it.

The tenderer is invited to tender for the supply services for tank assessment post inspection at Wentworth depot Tank 2 and Tank assessment Pre inspection at Masons Mill Depot Tank 2.

MASON MILL DEPOT TANK ASSESSMENT

REQUIRE QUOTATION ON INTERNAL AND EXTERNAL PRE-TANK ASSESSEMENT ACCORDING TO
API 653 REQUIREMENTS (TANK SIZES 530m³)

1. Tank Foundation:

Visual inspection and all API653 inspection reports

2. Tank Bottom (Floor):

Visual, Magnetic Flux Leakage, Ultrasonic Thickness readings, minimum thickness, corrosion rate, metal loss and remaining life calculations. Floor map to indicate areas of material loss.

All API653 inspections reports

3. Tank Shell including welds around nozzles, manholes & staircase:

Visual inspection, Magnetic particle testing, Ultrasonic Thickness Survey readings -. Minimum Thickness, corrosion rate, metal loss and remaining life calculations for Tank Shell Plates and all API 653 inspection reports

4. Tank Roof:

Visual and Ultrasonic Thickness readings, Magnetic particle testing Roof Plate Remaining Life Calculations, roof diagram and all API653 inspection reports

5. Plumbness:

Plumbness Calculations, diagram and API 653 inspection reports

6. Tank settlement:

6.1. Settlement Calculations, diagram & a graph

6.2. Provide the inspection report with recommendations & prepare a scope of work for
tank repairs based on the inspection findings.

6.3. Post tank repairs: perform repairs verification inspection & provide a report

7. Welding:

Check welding integrity.

8. Ultrasonic (x-rays) testing

9. Tank Calibration

9.1. Internal & external tank calibration

9.2. Provide a calibration report and calibration charts.

9.3. Issue the report with the recommendations and

9.4. Perform Post verification

WENTWORTH DEPOT TANK ASSESSMENT POST INSPECTION

REQUIRE QUOTATION ON INTERNAL AND EXTERNAL PRE POST TANK ASSESSEMENT ACCORDING
TO API 653 REQUIREMENTS (TANK SIZES 941m³)

Tank inspection to be conducted:

1. Non Destructive testing as per API653
2. Tank Settlement inspection
3. Hydrostatic testing
4. Visual inspection

10. REPORTS AND RECOMMENDATIONS (API 653)

- Provide comprehensive reports for both tanks

11. REQUIREMENTS

11.1. All work to be done as per API 653 standards.

11.2. Transnet Safety compliance and full PPE.

11.3. Ensure conformance to Safety requirements for the confined space entry as specified by OSH Act.

11.4. Method statement and the risk assessments must be attached to the quote.

11.5. Competent inspector according API code

Drawings

Drawing number	Revision	Title
Not Applicable		



Masons Mill Tank (Height 11.93m, Diameter 7.52m and Capacity 529.6m³)



Wentworth Tank-(Height 11.94m, Diameter 10.02m and Capacity 941m³)

4. Specifications

Title	Date or revision	Tick if publicly available
API 653 Standard (Tank inspection, Repair, Alteration and Reconstruction)	Fifth edition, November 2014	X
API 650 (Welded Tanks for Oil Storage)	Twelfth Edition, March 2013	X

5. Constraints on how the *Contractor* Provides the Works

- works should be done between 07h30 and 16h00 during weekdays excluding public holidays

6. Requirements for the programme

- N/A

7. Services and other things provided by the *Employer*

Item	Date by which it will be provided
Not Applicable	

8. Procurement

8.1 Code of Conduct

Transnet aims to achieve the best value for money when buying or selling goods and obtaining services. This however must be done in an open and fair manner that supports and drives a competitive economy. Underpinning our process are several acts and policies that any supplier dealing with Transnet must understand and support. These are:

- The Transnet Detailed Procurement Procedure (DPP);
- Section 217 of the Constitution - the five pillars of Public PSCM (Procurement and Supply Chain Management): fair, equitable, transparent, competitive and cost effective.
- The Public Finance Management Act (PFMA);
- The Broad Based Black Economic Empowerment Act (BBBEE); and
- The Anti-Corruption Act.

This code of conduct has been included in this contract to formally apprise Transnet Suppliers of Transnet's expectations regarding behaviour and conduct of its Suppliers.

Prohibition of Bribes, Kickbacks, Unlawful Payments, and Other Corrupt Practices

Transnet is in the process of transforming itself into a self-sustaining State-Owned Enterprise, actively competing in the logistics industry. Our aim is to become a world class, profitable, logistics organisation. As such, our transformation is focused on adopting a performance culture and to adopt behaviours that will enable this transformation.

1 Transnet will not participate in corrupt practices and therefore expects its suppliers to act in a similar manner.

- Transnet and its employees will follow the laws of this country and keep accurate business records that reflect actual transactions with and payments to our suppliers.
- Employees must not accept or request money or anything of value, directly or indirectly, to:
 - Illegally influence their judgement or conduct or to ensure the desired outcome of a sourcing activity;
 - Win or retain business or to influence any act or decision of any decision stakeholders involved in sourcing decisions; or
 - Gain an improper advantage.
- There may be times when a supplier is confronted with fraudulent or corrupt behaviour of Transnet employees. We expect our Suppliers to use our "Tip-offs Anonymous" Hot line to report these acts. (0800 003 056).

2. Transnet is firmly committed to the ideas of free and competitive enterprise.

- Suppliers are expected to comply with all applicable laws and regulations regarding fair competition and antitrust.
- Transnet does not engage with non-value adding agents or representatives solely for the purpose of increasing BBBEE spend (fronting)

3. *Transnet's relationship with suppliers requires us to clearly define requirements, exchange information and share mutual benefits.*

- Generally, Suppliers have their own business standards and regulations. Although Transnet cannot control the actions of our suppliers, we will not tolerate any illegal activities. These include, but are not limited to: Misrepresentation of their product (origin of manufacture, specifications, intellectual property rights, etc);
 - Collusion;
 - Failure to disclose accurate information required during the sourcing activity (ownership, financial situation, BBBEE status, etc.);
 - Corrupt activities listed above; and
 - Harassment, intimidation or other aggressive actions towards Transnet employees.
- Suppliers must be evaluated and approved before any materials, components, products or services are purchased from them. Rigorous due diligence is conducted and the supplier is expected to participate in an honest and straight forward manner.
 - Suppliers must record and report facts accurately, honestly and objectively. Financial records must be accurate in all material respects.

Conflicts of Interest

1. *A conflict of interest arises when personal interests or activities influence (or appear to influence) the ability to act in the best interests of Transnet.*
 - Doing business with family members
 - Having a financial interest in another company in our industry

8.2 The Contractor's Invoices

8.2.1 When the *Project Manager* certifies payment (see ECSC Clause 50) following an assessment date, the *Contractor* complies with the *Employer's* procedure for invoice submission.

8.2.2 The invoice must correspond to the *Project Manager's* assessment of the amount due to the *Contractor* as stated in the payment certificate.

8.2.3 The invoice states the following:

- Invoice addressed to Transnet Limited;
- Transnet Limited's VAT No: 4720103177;
- Invoice number;
- The *Contractor's* VAT Number; and
- The Contract number

8.2.4 The invoice contains the supporting detail

8.2.5 The invoice is presented either by post or by hand delivery.

8.2.6 Invoices submitted by post are addressed to:

Transnet Freight Rail
PO Box 3093
Kempton Park
1620
For the attention of the Project Manager

8.2.7 Invoices submitted by hand are presented to:

Transnet Freight Rail
1 ANVIL ROAD
ISANDO
1601
For the attention of the Project Manager

8.2.8 The invoice is presented as an original.

STAGE 3 EVALUATION ON TECHNICAL THRESHOLD SCORING MATRIX			
DESCRIPTION: RFQ No:			
Description: TANK CONDITION ASSESSMENT & NON-DESTRUCTIVE TESTING (NDT) FOR TWO TANKS AT TRANSNET MASONS MILL FUEL DEPOT AND ONE TANK AT WENTWORTH FUEL DEPOT			
A minimum of 80 points to be obtained for quality (technical) before a tenderer may progress to the following evaluation stage 4			
Criteria	Sub weight		Weight
Completed similar Projects			40
Health, Safety, Environmental and Risk and Plan			20
Method Statement			30
Delivery Programme			10
			100
POINTS SCORING ALLOCATION			

Completed similar Projects (40)	
Only Proof of completion certificates within the Fuel depot arena for API 653 tank Inspection will be accepted.	
4	Submitted at least 4 completion certificates for tank inspection
3	Submitted at least 3 completion certificates for tank inspection
2	Submitted at least 2 completion certificates for tank inspection
1	Submitted at least 1 completion certificates for tank inspection
0	Submitted at least 0 completion certificates for tank inspection
Health, Safety, Environmental and Risk Plan (in relation to Fuel Depots Tank Farm facilities and it surrounding environment) (20)	
4	Health, risk and safety plan submitted more than 90% of points as per Works Information of the RFQ document.
2	Health, risk and safety plan submitted between >70 ≤90% of points are covered as per Works Information of the RFQ document.
2	Health, risk and safety plan submitted >50 ≤70% of points are covered as per Works Information of the RFQ document.
1	Health, risk and Safety Plan submitted ≤ 50% points were addressed as per Works Information of the RFQ document.
0	No health, risk ,safety and plan submitted (0 points)

Method Statement (30)	
A detailed method statement describing exactly how each aspect of the work will be executed and the order it will be done: Site establishment, Safe working access and safety control on site, Quality control on site, Site de-establishment.	
4	The methodology has been covered in detail to cover all the aspects of the scope and demonstrates ability to accommodate weather changes, tools/equipment and dedicates human resources allocation in the relevant aspect of the project.
3	The approach is specifically tailored to address the specific project objectives and requirements but

	has not sufficiently accommodated changes that may occur during execution like weather, and has not demonstrated ability to dedicate sufficient human resources, tools/equipment.
2	The approach only covered criteria's and approach is generic and not tailored to cover all project objectives.
1	The tenderer has submitted inadequate information to determine a score.
0	No health, risk safety and plan submitted

Delivery Programme (10)	
10	Delivery period equal to 4 weeks
6	Delivery Period >4 ≤6weeks.
4	Delivery Period >6 ≤8 weeks.
2	Delivery Period >8 ≤10 weeks.
0	No delivery Delivery programme submitted for the Project

Health, Risk and Safety Plan, When compiling your Health, Risk and Safety Plan, the following points should be addressed:

1. SHE Management Structure

- a) Health and Safety Representative (Section 17 of OHS Act).

2. SHE Organisation

- a) Frequency of Meetings.
- b) Minutes of meeting.
- c) Legal Compliance Audits.
- d) Audit Report.
- e) Frequency of Audits.
- f) Findings and Analysis.
- g) Corrective Action.

3. Risk Assessment/Management

- a) Task descriptions.
- b) Risk Identification, Analysis, Mitigating Steps, Monitoring Steps and Review Plan.
- c) Risk Assessment (Construction Regulation 7)

4. Education and Training

- a) Induction training (Construction Regulation 7(9))
- b) Site Specific Training.
- c) Certificate of Competence.

5. Emergency Planning – Evacuation plan

- a) Client procedure.

- b) Site procedure.

6. Health and Safety Communications

- a) Safety/Toolbox talks.
- b) Incident recall.

7. Safe Working Procedures and Methods

- a) Method Statements.
- b) Safe Operating Procedures.
- c) Task/Job observations.

8. Full Personal Protective Equipment

- a) Work suit
- b) Safety boots
- c) Safety Gloves
- d) Safety Goggles
- e) Helmet

10. Other Safety Requirements

- a) Daily alcohol tests will be performed
- b) Daily fit test for duty

ENVIRONMENTAL MANAGEMENT PLAN - when compiling your Environmental Management Plan, the following points should be addressed:

Note: TFR will obtain Environmental authorisation (EIA and EMP) and permits from the relevant authority (when necessary) prior to commencement of the project (e.g Construction

Provide procedure of the following:

- Are environmental hazards identified?
- Is there an Environmental Management Plan developed to protect the surrounding communities, environment, etc. (Environmental Risk Assessment)?
- Is there a waste disposal plan or procedure in place?
- Noise Pollution Control
- Waste Management
- Environment Incident Management (Sec. 28 National Environmental Management Act and Sec. 20 National Water Act)
- Contamination of surface and underground water.
- Soil Contamination
- Storm Water Drainage

- Environmental Clean-up and Rehabilitation
- Environmental Monitoring
- Environmental Training and Awareness
- Provision for Environmental Clean-up and Rehabilitation Cost (Budget)

METHOD STATEMENT (Technical approach and methodology) 30 points

This document should detail the way each activity or process is to be completed. The method statement should also outline the hazards involved and include a step by step guide on how to do the job safely. It should again detail control measures to be introduced to ensure the safety of anyone who will be affected by the projects activities. The method statement cannot be used as safety plan but a technical approach and methodology on the actual work execution. The company special and practical knowledge in business services is required. The contractor must supply/provide .and identify his/her proposed technical team. And state their job description, experience and qualifications. A company profile and organogram can be provided as well as the organograms for this project.

The Method statement should meet the following criteria:

1. Method that will be used to meet the technical quality on the project.
2. Approach that will minimize time during the inspection and report writing.
3. Method and ways to protect the employee working at heights
4. How will the contractor meet or exceed overall project objectives and requirements
5. How will Transnet's Plant, Infrastructure and Personnel be kept safe during contract activities