



TSWELOPELE
LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

TENDER DOCUMENT

Project Name	Project Number
APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES <u>FOR THREE (3) YEARS. RE-ADVERT</u>	SCM/TSW/08/2024-2025. <u>RE-ADVERT</u>

Contact : Ms Puseletso Mashiane

Tel : (051) 8531111 Fax : (051)8531332 (during office hours)

Name of the Bidder.....

Amount (vat inclusive).....

Address.....

.....

.....

Contact Number.....

E-mail Address.....

Closing date: 03 September 2024 at 12h00

Initial here: _____

1



VERY IMPORTANT NOTICE ON DISQUALIFICATIONS:

BY SUBMITTING THE BID THE BIDDER UNDERTAKES TO ABIDE BY THE TERMS AND CONDITIONS OF THIS TENDER INCLUDING BUT NOT LIMITED TO THE RULES OUTLINED BELOW

- A bid not complying with the requirements stated hereunder will be regarded as not being an “Acceptable bid”, and as such will be rejected.
 - “Acceptable bid” means any bid which, in all respects, complies with the conditions of bid and specifications as set out in the bid documents, including conditions as specified in the Preferential Procurement Policy Framework Act (Act 5 of 2000) and related legislation and regulations, in terms of which provision is made for this policy.
 - In this document and other documents referred to but not attached, the following words are synonymous with each other.
 - a. CLIENT, EMPLOYER, TSWELOPELE LOCAL MUNICIPALITY.
 - b. BID, TENDER AND VARIATIONS THEREOF
 - c. JOINT VENTURE / CONSORTIUM
 - d. TENDERER, BIDDER, CONTRACTOR
- Unless otherwise stipulated in a letter accompanying the tender, the tenderer shall be deemed to have waived, renounced and abandoned any conditions printed or written upon any stationery used for the purpose of or in connection with the submission of the tender, which are in conflict with the Council’s conditions of tender and the Conditions of Contract. The tenderer is warned that any material divergence from the official conditions or specifications may render the tender liable to disqualification.
- In the case of a tenderer withdrawing the tender before expiry of the aforesaid period of three calendar months, the Council may refuse to receive or consider for such period as it may think fit, any further tenders from that tenderer.
- The Council does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender.
- Appeals and/or Objections- Any Service Provider aggrieved by decisions or actions taken by the Municipality may lodge within fourteen (14) calendar days of the date of the decision or action, a written objection or complaint to the Municipal Manager.

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

Account Holder: _____

Bank: _____

Branch: _____

Account Type: _____

Account Number: _____

Branch Code: _____ Bank Rating _____

Date Bank stamp

CONFIRMATION OF BANKING DETAILS BY BANK OFFICIAL

Surname : _____

Designation of the
official

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Work telephone no

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Bank fax no

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

E-mail address

SIGNATURE OF THE BANK OFFICIAL: _____

Date _____

Addition Financial Accounts:

Name of Financial Institution	Type of Account	Account Number	Bank Rating

1. FULL DESCRIPTION OF THE TENDER

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION
WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT

Initial here: _____

3



1.1 RULES FOR BIDDING

- 1.1.1. The municipality is not bound to accept any of the proposals submitted and reserves the right to call for presentations from short-listed bidders before final selection.
- 1.1.2. Documents submitted by bidders will not be returned. The municipality reserves the right to return late bid submission unopened.
- 1.1.3. The municipality reserves the right to terminate this appointment or temporarily defer the work, or any part thereof, at any stage of completion should the municipality decide not to proceed with the bid.
- 1.1.4. The service provider must be a single legal entity with all other necessary expertise secured via sub-contract, or under a joint venture arrangement.
- 1.1.5. The bidding entity shall be the same entity that will execute the bid. Any bid found to be fronting for another entity or entities shall be disqualified immediately.
- 1.1.6. Bidders may ask for clarification on these bid documents or any part thereof up to close of business week before the deadline for the submission of the bids.
- 1.1.7. Bidders may not contact the municipality on any matter pertaining to their bid from the time when the bids are submitted to the time the contract is awarded. Any effort by a bidder to influence bid evaluation, bid comparisons or bid award decisions in any manner, may result in rejection of the bid concerned.
- 1.1.8. The total bid price will be paid upon submission of progress report and invoices.
- 1.1.9. Bidders must comply with all requirements particularly conditions of work as per sectoral determination.
- 1.1.10. Bidders must have existing resources to be able to provide the service.
- 1.1.11. Should the contract between the municipality and the service provider be terminated by either party due to reasons not attributable to the service provider, the service provider will be remunerated for the appropriate portion of work completed up to a maximum amount of not more than the total fee bid by the service provider for the appropriate phase of the project during which the appointment was terminated.
- 1.1.12. Bidders must attach proof of third party insurance including proof of parties involved in the joint venture,

Initial here: _____



- 1.1.13. Bidders should not scratch out without initialling next to the amended rates or information, affecting the evaluation of the bid.
- 1.1.14. The Bid document must be properly signed by a party having the authority to do so, according to the example of “Authority or Signatory”.
- 1.1.15. Evidence that the municipal rates and taxes or municipal charges owed by the bidder or any of its directors to the municipality or municipal entity, or to any other municipality or municipal entity, are not in arrears for more than three months, in terms of lease agreement, proof that Municipal charges (lessor) owed on the premises are not in arrears for more than 90 days must be attached, lease agreement alone will not be accepted.
- 1.1.16. Bidders will be disqualified if any bidders who during the last five years has failed to perform satisfactorily on a previous contract with the municipality, municipal entity or any other organ of state after a reasonable written notice was given to that bidder that performance was unsatisfactory or appears on the register / database of defaulters.
- 1.1.17. The Accounting officer must ensure that irrespective of the procurement process followed, no award may be given to a person –
- 1.1.17.1 Who is in the service of the state, or;
 - 1.1.17.2 If that person is not a natural person, of which any Director, Manager, Principal Shareholder or Stakeholder, is a person in the service of the state; or;
 - 1.1.17.3 Who is an advisor or consultant contracted with the municipality in respect of contract that would cause a conflict of interest?
- 1.1.18 Failure to provide, **letter of good standing with SARS and inability to prove that the Municipal rates and taxes are not in arrears for more 90 days as required in the bid documentation will lead to bidder not being advanced to the next stage of evaluation.**
- 1.1.19 Bid offers will be rejected if the bidder or any of his/ her directors is listed on the Register of Bid Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector,
- 1.1.20 Failure by the bidder to disclose with the bid submission any form of conflict of interest including disclosure on a person(s) who is in the service of the state or any immediate blood relative in the service of the state will lead to disqualification.

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

- 1.1.21 **All functionality and all other returnables will be exposed to verification process, and any returnable proven to be a fake document, the bidders document will be rejected or subjected to disqualification.**
- 1.1.22 The municipality is not liable for any documents delivered via courier companies and by post. No official is going to sign the receipt of the tender document, all courier tenders must be delivered in the tender box situated at Reception Area, 01 Bosman Street, Civic Centre, Bultfontein, 9670 by the delivery man.
- 1.1.23 Tender documents must be submitted in a sealed envelope clearly marked with the project name and number.
- 1.1.24 Fully completed and signed tender documents must be deposited into the tender box located at: 01 Bosman Street, Civic Centre, Bultfontein, 9670. The sealed envelope must specify the following:
- Bid number
 - Closing Date and time
 - The name and address of the tenderer
- 1.125 The Municipality has the right to enter into negotiation with a prospective service provider regarding any terms and conditions, including price(s), of a proposed contract.
- 1.126 Rotation of service providers will be done according to preference points obtained from highest to lowest as per demand on each commodity. (preference points and specified goals will be calculated on each commodity by Bid Evaluation and Bid adjudication committee upon tender evaluation).**

TRIBAL AUTHORITY /MUNICIPAL ACCOUNT DECLARATION FORM

Proof that municipal rates and taxes are not in arrears

Initial here: _____

6



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

Company Property / Account			
(Attach recent municipal statement/lease agreement/letter from tribal authority)			
Tribal Authority /Municipal Name / description /address	Account Number	Property Owner / ID/ Account Type	Declaration Amount/ signature
Name:		Account	Amount
address		ID No:	signature
Account Type			

I, _____ (Bidder name) declare that above account(s) are not in arrears & undertakes to settle all municipal account/ account tribal authority, authorize TLM to verify all municipal account / tribal authority account of a company; members/director (excluded are of employer/association member) and understand that if account(s) is in arrears shall decline our bid at any SCM process stage; we acknowledge that information furnish above is accurate/correct and if not may render our bid invalid (duly sign by above members/director on signature column

SIGNATURE OF BIDDER: _____ DATE: _____

2. APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT

The Service provider must commit to give individual solution within the TLM's internal policies with the necessary flexibility to fulfil TLM's requirements as and when required
The service provider will be required to provide operational business processes that are tailored to meet the location and service range as required by TLM, with the widest choice available
The Service Provider will also be required to continuously identify improvements in terms of cost and deliver innovative solution to TLM
The service Provider must provide efficient, trained, capable compete and dedicated personnel and an account manager to perform the required service

Initial here: _____

7



CONTENTS

PART T1: BIDDING PROCEDURES.....

T1.1 Notice and Invitation to Bid

T1.2 Bid Data

PART T2: RETURNABLE DOCUMENT.....

T2.1 Returnable Schedules required for Bid Evaluation Purposes

T2.2 Other Documents required for Bid Evaluation Purposes

T2.3 Returnable Schedules that will be incorporated in the Contract

PART C1: PRICING DATA

C1.1 Pricing Instructions

C1.2 Bill of Quantities/Schedule of Activities

C1.3 Pricing Structure

PART C2: SCOPE OF WORK.....

C.2.1 Description of Work

THE CONTRACT

PART C3: AGREEMENT AND CONTRACT DATA.....

C3.1 Form of Offer and Acceptance

C3.2 Agreement in Terms of Occupational Health and Safety Act, 1993 (Act No 85 Of 1993)

C3.3 Certificate of Authority for Signatory to Agreement In Terms of Occupational Health and Safety Act, 199 (Act no. 85 of 1993)

Initial here: _____

T1.1 BID NOTICE AND INVITATION TO BID

Appointment of Appointment of a Panel of service providers for Tswelopele Local Municipality “as and when needed basis for Three (3) Years. Re-advert - SCM/TSW/08/2024-2025.re-advert

The municipality will enter into a service level agreement with the appointed service to clarify terms and conditions for the duration of the agreement.

There will be no briefing session. Tender documents containing the Conditions of Tender, Evaluation criteria as well as the applicable procurement terms and conditions will be available on E-tender portal (www.etender.gov.za) from 01 August 2024 , tender documents are uncontrolled and the responsibility lies with the bidder to ensure the printout is in line with the Authorized Version on the system.

Complete tender documents, fully priced and signed with all the necessary documents attached, must be sealed in an envelope marked TENDER” Description of Project / Project Number” as mentioned above.

Closing date of this tender is 03 September 2024 at 12H00 and should be deposited in the tender box at Tswelopele Local Municipality. No late applications will be accepted.

Preferential Procurement Policy Framework of 2022, on 80/20 point system. Tenders will remain valid for 90 (ninety) days.

Specified Goals = (race, gender, disability and Youth)

SCM Enquiries related to this tender should be addressed to Ms PJ Mashiane at (051) 8531111 during working hours.

Mr. EM Leseane
TSWELOPELE MUNICIPALITY
01 BOSMAN STREET
CIVIC CENTRE
BULTFONTEIN
9670

Initial here: _____



BID DATA

The **Standard Conditions of Bid** makes several references to the bid data for details that apply specifically to this bid. The bid data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the standard conditions of bid.

Clause	Data
ACTIONS	The Employer is: The Municipal Manager Tswelopele Local Municipality 01 Bosman Street Civic Centre Bultfontein 9670
ELIGIBILITY	Companies that fit all the requirements of this bid as specified.
CLARIFICATION MEETING	<i>NONE</i>
ALTERNATIVE TENDER OFFERS	<i>No alternative bid is to be accepted!</i>
SUBMITTING A TENDER OFFER	The <u>whole original</u> bid document, as issued by the Municipality , shall be submitted. Bids may only be submitted on the Bid documentation issued by the municipality
CLOSING TIME	The closing time for submission of bid offers is: Date: <u>03 September 2024</u> Time : 12H00 Telephonic, telegraphic, facsimile or e-mailed bid offers will not be accepted.
TENDER OFFER VALIDITY	1. The employer will have up to 90 days (working days) from the closing date within which to consider submitted bids. 2. The successful bidder will have up to 10 days to respond to the service offer.

Initial here: _____



Clause	Data
INSPECTIONS, TESTS AND ANALYSIS	Access will be provided by the municipality for the inspection of the tenderer's offices if required.
CERTIFICATES AND ATTACHMENTS	The bidder is required to attach the following Valid documents to the tender document: - Proof of registration on Central Supplier Database [Last verified between the date of advert and the closing date] detailing all compliance requirements of the Bidder; - Evidence that the municipal rates and taxes or municipal charges owed by the bidder or any of its directors to the municipality or municipal entity, or to any other municipality or municipal entity, are not in arrears for more than three months. (circular 62), in terms of lease agreement, proof that Municipal charges (lessor) owed on the premises are not in arrears for more than 90 days must be attached, lease agreement alone will not be accepted, - Submit the above documents (a to c) for each company if bidding as a joint venture. - Joint venture, consortium agreements (if applicable). - Evaluation will take place as follows - Stage 1: returnables - Stage 2: Functionality - Stage 3: Calculation of Preference points and specified goals. Note: Failure to attach the above documents will lead to automatic disqualification from further evaluation
OPENING OF BID SUBMISSIONS	There will be public opening of bids. The Municipality will publicise the tender opening register on the website: www.tswelopele.gov.za after the closing date.
TWO-ENVELOPE SYSTEM	A two-envelope procedure will not be followed.

Initial here: _____



ARITHMETICAL ERRORS	a) Where there is a discrepancy between the amounts in figures and in words, the amount in figures shall govern. b) If bills of quantities (or schedule of quantities or schedule of rates) apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, <u>the rate shall govern and the line item total shall be corrected.</u> c) Where there is an error in the total of the prices either as a result of corrections required by this checking process or in the tenderer's addition of
Clause	Data
	prices, the total of the prices shall be adjusted to reflect the arithmetically correct summation of corrected line item totals. Consider the rejection of a tender offer if the tenderer does not accept the correction of the arithmetical errors in the manner described above.
EVALUATION OF BID OFFERS	The preference procedure for evaluation of responsive bid offers shall be the 80/20 point preference system. - where 80 points will be allocated in respect of price - 20 points will be allocated towards targeted goals (race, gender, Disability and Youth). - Note: All bids will be evaluated firstly on returnable compliance and functionality before the evaluation on 80/20 point system
ACCEPTANCE OF BID OFFER	Bids containing any one or more of the errors or omissions, or bids not having complied with any one of the required bid conditions shall not be considered and shall automatically be rejected.
PROVIDE COPIES OF THE CONTRACTS	The number of paper copies of the signed contract to be provided by Tswelopele Municipality is one .
ADDITIONAL CONDITIONS APPLICABLE TO THIS BID	The additional conditions of bid are: 1 The Employer may also request that the bidder provide written evidence on the adequacy of financial, labour and other resources for carrying out the contract. 2 <i>The Municipal shall confirm validity of all functionality documents attached with relevant person indicated, we may require Previous Purchase Orders or previous payments from the reference contact person indicated in the returnable claiming functionality points. It will take 3 attempts for the Municipality to do so if the committee fails to confirm the validity of the</i>

Initial here: _____



	<i>returnable from the reference contact person such returnable will not be awarded a point.</i> 3 The Employer reserves the right to appoint a firm of chartered accountants and auditors and/or execute any other financial investigations on the financial resources of any bidder. The bidder shall provide all reasonable assistance in such investigations. 4 The bidder shall be required to complete the Form of Offer and Acceptance (C1.1) and Bills of Quantity for all the regions as specified in the tender document. 5 The bid document shall be submitted as a whole and not in parts. 6 List of returnable documents must be completed in full. (i.e.: A bidder's company profile will not be used by the TLM to complete on behalf of the bidder)
--	---

F.1 General

F.1.1 Actions

The employer and each tenderer submitting a tender offer shall comply with these conditions of tender. In their dealings with each other, they shall discharge their duties and obligations as set out in F.2 and F.3, timeously and with integrity, and behave equitably, honestly with openness and transparency.

F.1.2 Tender Documents

The documents issued by the employer for the purpose of a tender offer are listed in the tender data.

F.1.3 Interpretation

F.1.3.1. the tender data and additional requirements contained in the tender schedules that are included in the returnable documents are deemed to be part of these conditions of tender.

F.1.3.2. these conditions of tender, the tender data and tender schedules which are only required for tender evaluation purposes, shall not form part of any contract arising from the invitation to tender.

Initial here: _____

F.1.3.3 For the purposes of these conditions for the calling of expressions of interest, the following definitions apply:

- a) Comparative offer means the tenderer's financial offer after the factors of non-firm prices, all unconditional discounts and any other tendered parameters that will affect the value of the financial offer have been taken into consideration
- b) Corrupt practice means the offering, giving, receiving or soliciting of anything of value to influence the action of the employer or his staff or agents in the tender process; and
- c) Fraudulent practice means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the employer, including collusive practices intended to establish prices at artificial levels.

F.1.4 Communication and employer's agent

Each communication between the employer and a tenderer shall be to or from the employer's agent only, and in a form that can be read, copied and recorded. Writing shall be in the English language. The employer shall not take any responsibility for non-receipt of communications from or by a tenderer. The name and contact details of the employer's agent are stated in the tender data.

F.1.5 The employer's right to accept or reject any tender offer

F.1.5.1 The employer may accept or reject any variation, deviation, tender offer, or alternative tender offer, and may cancel the tender process and reject all tender offers at any time before the formation of a contract. The employer shall not accept or incur any liability to a tenderer for such cancellation and rejection, but will give written reasons for such action upon written request to do so.

F.1.5.2 The employer may not, subsequent to the cancellation or abandonment of a tender process or the rejection of all responsive tender offers re-issue a tender covering substantially the same scope of work within a period of three months.

F.2 Tenderer's obligations

F.2.1 Eligibility

Submit a tender offer only if the tenderer satisfies the criteria stated in the tender data and the tenderer, or any of his/ her principals, is not under any restriction to do business with the employer.

Initial here: _____



F.2.2 Cost of tendering

Accept that the employer will not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer to satisfy requirements.

It is a term of this bid that the employer is indemnified from any liability arising or accruing from expenses or damages or losses incurred by the bidder including in the event the employer opts to cancel or discontinue the bidding process of this tender.

F.2.3 Check documents

Check the tender documents on receipt for completeness and notify the employer of any discrepancy or omission.

F.2.4 Confidentiality and copyright of documents

Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a tender offer in response to the invitation.

F.2.5 Reference documents

Obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are not attached but which are incorporated into the tender documents by reference.

F.2.6 Acknowledge addenda

Acknowledge receipt of addenda to the tender documents, which the employer may issue, and if necessary apply for an extension to the closing time stated in the tender data, in order to take the addenda into account.

F.2.7 Clarification meeting

Attend, where required, a clarification meeting at which tenderers may familiarize themselves with aspects of the proposed work, services or supply and raise questions. Details of the meeting are stated in the tender data.

F.2.8 Seek clarification

Request clarification of the tender documents, if necessary, by notifying the employer at least five (5) working days before the closing date stated in the tender data.

F.2.9 Insurance

Be aware that the extent of insurance to be provided by the employer (if any) might not be for the full cover required in terms of the conditions of contract identified in the contract data. The tenderer is required to seek adequate cover for covering liability that may ensue during the contract term.

Initial here: _____



F.2.10 Pricing the tender offer

F.2.10.1 Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes, Value Added Tax (VAT), and other levies payable to the successful tenderer, such duties, taxes and levies being those applicable fourteen (14) days before the closing time stated in the tender data.

F.2.10.2 Provide rates and prices that are fixed for the duration of the contract (36 months) inclusive of applicable projected escalation as provided for in the conditions of contract identified in the contract data and not subject to any further adjustment; payable on a monthly basis.

F.2.10.3 State the rates and prices in South African Rand only.

F.2.10.4 The municipality has limited resources and bids must be competitive, with market related pricing, as this will be one of the deciding factors in the final award of the contract

F.2.11 Alterations to documents

Not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations. Erasures and the use of masking fluid are prohibited.

F.2.12 Alternative tender offers

F.2.12.1 Submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted. The alternative tender offer is to be submitted with the main tender offer together with a schedule that compares the requirements of the tender documents with the alternative requirements **of** the tenderer proposes.

F.2.12.2 Accept that an alternative tender offer may be based only on the criteria stated in the tender data or criteria otherwise acceptable to the employer.

F.2.13 Submitting a tender offer

F.2.13.1 Submit a tender offer to provide the whole of the works, services or supply identified in the contract data and described in the scope of works, unless stated otherwise in the tender data.

F.2.13.2 Return all returnable documents to the employer after completing them in their entirety.

Initial here: _____



F.2.13.3 Submit the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with an English translation of any documentation in a language other than English.

F.2.13.4 Sign the original copies of the tender offer where required in terms of the tender data. The employer will hold all authorized signatories liable on behalf of the tenderer. Signatories for tenderers proposing to contract as joint ventures shall state; which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the tender offer.

F.2.13.5 Seal the original package marking the package as "ORIGINAL"

F.2.13.6 Seal the original tender offer package in an outer package that states on the outside only the employer's address and identification details as stated in the tender data.

F.2.13.7 Accept that the employer will not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.

F.2.14 Information and data to be completed in all respects

Accept that tender offers, which do not provide all the data or information requested completely and in the form required, will be regarded by the employer as non-responsive.

F.2.15 Closing Time

F.2.15.1 Ensure that the employer receives the tender offer at the address specified in the tender data not later than the closing time stated in the tender data. Proof of posting shall not be accepted as proof of delivery. The employer shall not accept tender offers submitted by telegraph, facsimile or e-mail.

F.2.15.2 Accept that, if the employer extends the closing time stated in the tender data for any reason, the requirements of these conditions of tender apply equally to the extended deadline.

F.2.16 Tender Offer Validity

F.2.16.1 Hold the tender offer(s) valid for acceptance by the employer at any time during the validity period stated in the tender data after the closing time stated in the tender data.

F.2.16.2 If requested by the employer, consider extending the validity period stated in the tender data for an agreed additional period.

F.2.16.3 The contract will be valid for a period of three (3) years

Initial here: _____

It would be expected of the successful Service Provider to assume duty upon appointment on the date to be determined by the municipality.

F.2.17 Clarification of tender offer after submission

Provide clarification of a tender offer in response to a request to do so from the employer during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (Or both).

No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted.

Note: Sub-clause F.2.17 does not preclude the negotiation of the final terms of the contract with a preferred tenderer following a competitive selection process, should the Employer elect to do so.

F.2.18 Provide other material

F.2.18.1 Provide, on request by the employer, any other material that has a bearing on the tender offer, the tenderer's commercial position (including notarized joint venture agreements), referencing arrangements, or samples of materials, considered necessary by the employer for the purpose of a full and fair risk assessment. Should the tenderer not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in the employer's request, the employer may regard the tender offer as non-responsive.

F.2.19 Inspections, tests and analysis

Provide access during working hours to premises for inspections, tests and analysis as provided for in the tender data.

F.2.20 Submit securities, bonds, policies, etc.

If requested, submit for the employer's acceptance before formation of the contract, all securities, bonds, guarantees, policies and certificates of insurance required in terms of the conditions of contract identified in the contract data.

F.2.21 Check final draft

Check the final draft of the contract provided by the employer within the time available for the employer to issue the contract.

Initial here: _____

F.2.22 Return of other tender documents

If so instructed by the employer, return all retained tender documents within twenty eight (28) days after the expiry of the validity period stated in the tender data.

F.2.23 Certificates

Include in the tender submission or provide the employer with any certificates as stated in the tender data.

F.3 The employer's undertakings

F.3.1 Respond to clarification

Respond to a request for clarification received up to five (5) working days before the tender closing time stated in the Tender Data and notify all tenderers who drew procurement documents.

F.3.2 Issue Addenda

If necessary, issue addenda that may amend or amplify the tender documents to each tenderer during the period from the date that tender documents are available until seven (7) days before the tender closing time stated in the Tender Data. If, as a result a tenderer applies for an extension to the closing time stated in the Tender Data, the Employer may grant such extension and, shall then notify all tenderers who drew documents.

F.3.3 Return late tender offers

Return tender offers received after the closing time stated in the Tender Data, unopened, (unless it is necessary to open a tender submission to obtain a forwarding address), to the tenderer concerned.

F.3.4 Opening of tender submissions

F.3.4.1 Unless the two-envelope system is to be followed, open valid tender submissions in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data. Tender submissions for which acceptable reasons for withdrawal have been submitted will not be opened.

F.3.4.2 Announce at the meeting held immediately after the opening of tender submissions, at a venue indicated in the tender data, the name of each tenderer whose tender offer is opened, the total of his prices, preferences claimed and time for completion, if any, for the main tender offer only.

Initial here: _____

F.3.4.3 Make available the record outlined in F.3.4.2 to all interested persons upon request.

F.3.5 Two-envelope system

F.3.5.1 Where stated in the tender data that a two-envelope system is to be followed, open only the technical proposal of valid tenders in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data and announce the name of each tenderer whose technical proposal is opened.

F.3.5.2 Evaluate the quality of the technical proposals offered by tenderers, then advise tenderers who remain in contention for the award of the contract of the time and place when the financial proposals will be opened. Open only the financial proposals of tenderers, who score in the quality evaluation more than the minimum number of points for quality stated in the tender data, and announce the score obtained for the technical proposals and the total price and any preferences claimed. Return unopened financial proposals to tenderers whose technical proposals failed to achieve the minimum number of points for quality.

F.3.6 Non-disclosure

Not disclose to tenderers, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of tender offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful tenderer.

F.3.7 Grounds for rejection and disqualification

Determine whether there has been any effort by a tenderer to influence the processing of tender offers and instantly disqualify a tenderer (and his tender offer) if it is established that he engaged in corrupt or fraudulent practices.

F.3.8 Test for responsiveness

F.3.8.1 Determine, after opening and before detailed evaluation, whether each tender offer properly received:

- a. Complies with the requirements of these Conditions of Tender,
- b. Has been properly and fully completed and signed, and
- c. Is responsive to the other requirements of the tender documents.

Initial here: _____



F.3.8.2 A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. A material deviation or qualification is one which, in the Employer's opinion, would:

- a. Detrimentially affect the scope, quality, or performance of the works, services or supply identified in the Scope of Work,
- b. Change the Employer's or the tenderer's risks and responsibilities under the contract,
- c. Affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified.

F.3.9 Arithmetical errors

F.3.9.1 Check responsive tender offers for arithmetical errors, correcting them in the following manner:

- a. Where there is a discrepancy between the amounts in figures and in words, the amount in figures shall govern.
- b. If bills of quantities (or schedule of quantities or schedule of rates) apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the rate shall govern and the total shall be corrected.
- c. Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the rate shall govern and the tenderer will be asked to revise selected item prices to achieve the tendered total of the prices.

F.3.9.2 Consider the rejection of a tender offer if the tenderer does not correct or accept the correction of his/ her arithmetical errors in the manner described in F.3.9.1.

F.3.10 Clarification of a tender offer

Obtain clarification from a tenderer on any matter that could give rise to ambiguity in a contract arising from the tender offer.

F.3.11 EVALUATION METHODOLOGY

- a. In addition to all items highlighted under Page 2 titled **“Very Important Notice on Disqualifications”**, the tenders will be evaluated in terms of the Municipality Supply Chain Management policy, Preferential Procurement Framework Act (Act 5 of 2000) and its regulations as enacted in 2001.

Initial here: _____



- b. Tenders will be evaluated using the 80/20 points allocation system. The total points out of a possible maximum of 100 will be calculated using various formulae to calculate price as well as for preferential procurement.

F.3.13 Acceptance of tender offer

F.3.13.1 Accept tender offer only if the tenderer complies with the legal requirements stated in the Tender Data.

F.3.13.2 Notify the successful tenderer of the employer's acceptance of his/her tender offer by completing and returning one copy of the form of offer and acceptance before the expiry of the validity period stated in the tender data, or agreed additional period. Providing the form of offer and acceptance does not contain any qualifying statements, it will constitute the formation of a contract between the employer and the successful tenderer as described in the form of offer and acceptance.

F.3.14 Notice to unsuccessful tenderers

After the successful tenderer has acknowledged the employer's notice of acceptance, the employer will publicise a list of successful bidders on the municipal website

F.3.14 Municipality's right to accept or reject any or all Bids

The municipality reserves the right to:

- Accept or reject any bid;
- Annul the tender process and reject all bids at any time prior to contract award;
- Award the contract to one or more bidders; without thereby incurring any liability to the affected Bidder or bidders.
- Accept one or more bids submissions.
- Reject all bids submitted.
- Request further information from any bidder after the closing date.
- Cancel this bid or any part thereof any time, or
- Award this bid or any part thereof to any one or more bidders.
- Vary the site or number of sites and/or guards due to operational or budgetary requirements.

F.3.15. Prepare contract documents

Revise documents that shall form part of the contract and that were issued by the employer as part of the tender documents to take account of:

- **addenda issued during the tender period,**
- **inclusion of the returnable documents,**

Initial here: _____



- **other revisions agreed between the employer and the successful tenderer, and**
- **the schedule of deviations attached to the form of offer and acceptance, if any.**

F.3.16 Issue final contract

Prepare and issue the final draft of contract documents to the successful tenderer for acceptance within fourteen (14) days after the date of the employer's signing of the form of offer and acceptance (including the schedule of deviations, if any). Only those documents that the conditions of tender require the tenderer to submit, after acceptance by the employer, shall be included.

F.3.17 Provide copies of the contracts

Provide to the successful tenderer the number of copies stated in the Tender Data of the signed copy of the contract as soon as possible after completion and signing of the form of offer and acceptance.

3. EVALUATION METHODOLOGY

3.1 Stages of Evaluation

- ☐ Guidelines for Evaluation using the points method
- a. Score sheets will be prepared and provided to evaluation committee members to evaluate the bids.
- b. The score sheet should contain all the criteria and the weight for each criterion as well as the values to be applied for evaluation as indicated in the bid documents.
- c. Each evaluation Committee member should after thorough evaluation independently award his / her own value to each individual criterion.
- d. Score sheets should be signed by evaluation committee members and if necessary, written motivation may be requested from evaluation committee members where vast discrepancies in the values awarded for each criterion exist.
- e. If the minimum qualifying score for functionality is indicated as a percentage in the bid documents, the percentage scored for functionality may be calculated as follows:
 - i. The value awarded for each criterion should be multiplied by the weight for the relevant criterion to obtain the score for the various criteria;
 - ii. The scores for each criterion should be added to obtain the total score; and
 - The points of each evaluation committee member should be added and divided by the number of evaluation committee members to establish the average percentage obtained by each bidder for functionality.

Initial here: _____



Stage 1 = Returnables (compliance)

Stage 2: Functionality

Stage 3: Evaluation on Price and Targeted goals 80/20

3.2 Financial offer and evaluation on price points

- Score Bid evaluation points for financial offer.
- Confirm that Bidders are eligible for the Specific Goals claimed, and if so, score Bid evaluation points for specific Goals.
- Calculate total Bid evaluation points (Price points plus specified goals points)
- Rank Bid offers from the highest number of Bid evaluation points to the lowest.
- The bidder obtaining the highest number of total points will be awarded the contract.
- Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;.
- Points scored must be rounded off to the nearest 2 decimal places.
- In the event that two or more bids have scored equal total points, the successful bids must be the one scoring the highest number of preference points for Specific goals Points
- However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for specific Goals, the successful bid must be the one scoring the highest score for functionality.
- Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

3.3 Price formula

$$Np = \frac{80[1 - (Pt - Pmin)]}{Pmin}$$

- Where: Np = the number of bid/tender adjudication points awarded for price.
- Pt = the bid/tender sum (corrected if applicable) of the responsive bid under consideration.
- Pmin = the bid/tender sum (corrected if applicable) of the lowest responsive tender/bid.

3.4 Scoring for Specific Goals

Initial here: _____



PART T2 LIST OF RETURNABLE DOCUMENTS

The bidder must complete the following returnable documents.

- T2.1 RETURNABLE SCHEDULES REQUIRED FOR BID
EVALUATION PURPOSES
- T2.2 OTHER DOCUMENTS REQUIRED FOR BID
EVALUATION PURPOSES
- T2.3 RETURNABLE SCHEDULES THAT WILL BE INCORPORATED
IN THE CONTRACT.....
- T2.4 OTHER DOCUMENTS THAT WILL BE INCLUDED IN
THE CONTRACT

NOTE:

Although the documents under Part T2 is headed “Returnable Documents” in line with the CIDB model, these are not the only documents to be returned together with the bid. **All** the documents indicated on Part T1 must be completed and signed where applicable and submitted as a **complete set of documents**.

Initial here: _____



T2.1 RETURNABLE SCHEDULES REQUIRED FOR BID EVALUATION PURPOSES

CONTENTS

FORM 2.1.1: SCHEDULE OF PREVIOUS WORK CARRIED OUT BY BIDDER

FORM 2.1.2: AUTHORITY FOR SIGNATORY

FORM 2.1.3: SCHEDULE OF PROPOSED SUB-CONTRACTORS

FORM 2.1.4: FINANCIAL REFERENCES

FORM 2.1.5 DETAILS OF ALTERNATIVE BIDS SUBMITTED

FORM 2.1.6 AMENDMENTS & QUALIFICATIONS BY BIDDER

Physical facilities: Provide information on Company offices/Premises

Description	Address	Area (m ²)

Initial here: _____



FORM 2.1.1 SCHEDULE OF PREVIOUS WORK CARRIED OUT BY BIDDER

Provide the following information on **relevant previous experience** . Indicate comparable projects of similar or larger size. This information is material to the award of the Contract.

Give names and telephone numbers and e-mail address per reference. Please provide latest contact details.

CLIENT NAME AND PLACE WHERE PROJECT WAS IMPLEMENTED	TEL NO, FAX NO, EMAIL	DESCRIPTION OF WORK	CONTRACT VALUE (R)	CONTRACT PERIOD
	_____ _____ _____			
	_____ _____ _____			
	_____ _____ _____			
	_____ _____ _____			
	_____ _____ _____			

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

--	-------------------	--	--	--

NB* Failure to provide information on this section may cause the verification of attached functionality documents to not score the bidder points.(Municipality will use the e-mail and telephone numbers to verify and give up to 3 working days, if not response received, no points will be awarded).

FORM 2.1.2 **AUTHORITY FOR SIGNATORY**

All signatories, including sole proprietors, shall confirm their authority by attaching to this bid a duly signed and **dated original or certified copy** of the relevant resolution of their members or their board of directors, as the case may be.

Initial here: _____



FORM 2.1.3 SCHEDULE OF PROPOSED SUB-CONTRACTORS (PLEASE WRITE N/A IF NO SUBCONTRACTOR WILL BE USED)

Provide details on all sub-contractors you intend utilising for this contract

Type of work to be used for	a % of contract	Name of subcontractor	b % HDI ownership	c = a x b Total contribution to HDI ownership
Total % of contract subcontracted		Total contribution of HDI ownership:		

FORM 2.1.4 FINANCIAL REFERENCES

FINANCIAL STATEMENTS (delete which is not applicable)

I/We _____ (name of authorized representative)

Confirm that we have attached a three (3) year audited copy of financial statements together with my/our Directors' and Auditors' report.

Initial here: _____



FORM 2.1.5 DETAILS OF ALTERNATIVE BIDS SUBMITTED

See condition of bid.

DESCRIPTION

FORM 2.1.6 AMENDMENTS AND QUALIFICATIONS BY BIDDER

See condition of bid

Attach additional information on a separate sheets and initial all of them

Initial here: _____



PAGE	DESCRIPTION

T2.2 OTHER DOCUMENTS REQUIRED FOR BID EVALUATION PURPOSES

CONTENTS

FORM 2.2.1 DECLARATION

FORM 2.2.2 DECLARATION OF INTEREST

FORM 2.2.3 CERTIFICATION

FORM 2.2.4 MBD 9

FORM 2.2.1 DECLARATION:

I/ We, the undersigned:

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS.

- (a) To all Municipal Staff described both in this and the other Schedules to this Contract to which I shall annex my signature;
- (b) Agree that we will be bound by the specifications, prices, terms and conditions stipulated in those Schedules attached to this bid document, regarding execution of duties;
- (c) Further agree to be bound by those conditions, set out in, "PARTS T1; T2; C1; C2; and C3", attached hereto, should this bid be accepted;
- (d) Confirm that this bid may only be accepted by Tswelopele Local Municipality by way of a duly authorised Letter of Acceptance within fourteen (14) days from the date of appointment;
- (e) Declare that we are fully acquainted with the Bid document and Schedules and the contents thereof and that we have signed the Bill of Quantities and completed the Returnable Schedules and declarations, attached hereto;
- (f) Declare that all amendments to the bid document have been initialled by the relevant authorised person and that the document constitutes a proper contract between TLM and the undersigned;
- (g) Certify that the item/s mentioned in the bid document, qualifies/qualify for the preference(s) shown.
- (h) Acknowledge that the information furnished is true and correct;
- (i) Accept that in the event of the contract being awarded as a result of preference claimed in this bid document, I may be required to furnish documentary proof to the satisfaction of TLM that the claims are correct. If the claims are found to be inflated, TLM may in addition to any other remedy it may have, recover from the company or me all costs, losses or damages incurred or sustained by TLM as a result of the award of the contract and/or cancel the contract and claim any damages which TLM may suffer by having to make less favourable arrangements after such cancellation;
- (j) Declare that no municipal rates and taxes or municipal service charges owed by the bidder or any of its directors to the municipality, or to any other municipality or municipal entity, are in arrears for more than three (3) months; and
- (k) Declare that I have not failed to perform satisfactorily during the last five (5) years on a previous contract with the Municipality, Municipal entity or any other organ of state, after written notice was given to me that my performance was not satisfactory.

Signed at _____ on this _____ day of _____ 20 _____

Authorised Signature: _____

Name of Bidding Entity: _____

Date: _____

Sign as witness: _____

Initial here: _____



FORM 2.2.2 DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state including in instances of non-directors of the entity and also those who may be sub-contracting.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.
- 3 In order to give effect to the above, the following questionnaire must be completed with honesty and submitted with the bid.

Full Name: _____

Identity Number: _____

Tax Number: _____

VAT Number: _____

3.1 Are you presently in the service of the state ☐ **YES / NO** _____

If yes, furnish particulars _____

3.2 Have you been in the service of the state for the past twelve (12) months? **YES / NO**

If yes, furnish particulars _____

3.3 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?

YES / NO _____

If yes, furnish particulars _____

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

□ SCM Regulations: “in the service of the state” means to be –

(a) a member of –

- (i) any municipal Council;
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999); (e) a member of the accounting authority of any national or provincial public entity; or (f) an employee of Parliament or a provincial legislature.

3.4 **Are any of the company's directors, managers, shareholders or stakeholders in service of the state? YES / NO**

If yes, furnish particulars _____

3.5 **Are any spouse, child or parent of the company's directors, managers, principle shareholders or stakeholders in service of the state? YES / NO**

If yes, furnish particulars _____

FORM 2.2.3 CERTIFICATION

I, THE UNDERSIGNED (NAME) _____ CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT. THAT ANY MISREPRESENTATION OF

INFORMATION MAY LEAD TO IMMEDIATE CANCELLATION OF THE AGREEMENT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Initial here: _____

35

SHOULD THE INFORMATION REQUIRED ON THIS FORM NOT DULY BE SUPPLIED, THIS BID WILL BE AUTOMATICALLY REJECTED.

Signature

Date

Position

Company Name

MBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and

Initial here: _____

(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

Initial here: _____

37



3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) & \text{or} & Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) & \text{or} & Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/

Initial here: _____

38



documentation stated in the conditions of this tender:

- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)

Initial here: _____



DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after

Initial here: _____

40



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

the *audi alteram partem* (hear the other side) rule has been applied; and forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	

Bids will be evaluated in accordance with the prescripts of the Preferential Procurement Policy Framework Act (PPPFA) and the associated Preferential Procurement Regulations of 2022, which stipulate a 80/20 preference point system for acquisition of goods or services for Rand value equal to or above R0.00 and up to R50 million.

Initial here: _____



Points for the specific goals for contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race:

Black-owned	Number of points on 80/20 points system	Number of points on 90/10 points system	Required Proof
51-100%Black-owned enterprise	8	3	CSD Report and ID Copy
41-50% Black-owned enterprise	6	2	CSD Report and ID Copy
31-40%Black-owned enterprise	4	1	CSD Report and ID Copy
21-30% Black-owned enterprise	2	0	CSD Report and ID Copy
0-20% Black-owned enterprise	1	0	CSD Report and ID Copy

Initial here: _____



Points for the specific goals for contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of gender:

Women-owned	Number of points on 80/20 points system	Number of points on 90/10 points system	Required Proof
51-100% Women-owned enterprise	4	3	CSD Report and ID Copy
31-50% Women-owned enterprise	3	1	CSD Report and ID Copy
11-29% Women-owned enterprise	2	1	CSD Report and ID Copy
1-10% Women-owned enterprise	1	1	CSD Report and ID Copy

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

Points for the specific goals for contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of disability:

Disability-owned	Number of points on 80/20 points system	Number of points on 90/10 points system	Required Proof
51-100% Disabled-owned enterprise	4	2	ID Copy, CSD Report and medical certificate
31-50% Disabled-owned enterprise	3	1	ID Copy, CSD Report and medical certificate
11-29% Disabled-owned enterprise	2	1	ID Copy, CSD Report and medical certificate
1-10% Disabled-owned enterprise	1	0	BBBEE Certificate from a SANAS approved agency

Points for the specific goals for contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of youth:

Youth-owned	Number of points on 80/20 points system	Number of points on 90/10 points system	Required Proof
51-100% Youth-owned enterprise	4	2	CSD Report and ID Copy
31-50% Youth-owned enterprise	3	1	CSD Report and ID Copy
11-29% Youth-owned enterprise	2	1	CSD Report and ID Copy
1-10% Youth-owned enterprise	0	0	CSD Report and ID Copy

Initial here: _____



MBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		

MBD 8

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME).....
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE
AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE
TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Initial here: _____

MBD 9

FORM 2.2.4 CERTIFICATE OF INDEPENDENT BID DETERMINATION

- a) This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- b) Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- c) Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - i. Disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - ii. Cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- d) This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid rigging.
- e) In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

Initial here: _____

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by: TSWELOPELE LOCAL MUNICIPALITY

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of

(Name of Bidder)

that:

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - has been requested to submit a bid in response to this bid invitation;
 - could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a) prices;
 - b) geographical area where product or service will be rendered (market allocation)
 - c) methods, factors or formulas used to calculate prices;
 - d) the intention or decision to submit or not to submit, a bid;
 - e) the submission of a bid which does not meet the specifications and conditions of the bid; or bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Signature

Date

Position

Company Name

Initial here: _____

49

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS.

T2.3 RETURNABLE SCHEDULES THAT WILL BE INCORPORATED IN THE CONTRACT

FORM 2.3.1 RECORD OF ADDENDA TO BID DOCUMENTS

We confirm that the following communications received from the Procuring Department before the submission of this bid offer, amending the bid documents, have been taken into account in this bid offer:

	Date	Title or Details
1		
2		
3		
4		
5		

Attach additional pages if more space is required.

Signature of Authorized person: _____ Date: _____

Name of authorized person: _____ Position: _____

Initial here: _____

PART C1 PRICING DATA

C1.1 PRICING INSTRUCTIONS

C1.2 BILL OF QUANTITIES

C1.1 PRICING INSTRUCTIONS

- 1 The General Conditions of Contract, the Contract Data, the Specifications (including the Project Specifications) and the Drawings shall be read in conjunction with the Bill of Quantities.
- 2 The Bill comprises items covering the Contractor's profit and costs of general liabilities and of the construction of Temporary and Permanent Works.

Although the Bidder is at liberty to insert a rate of his own choosing for each item in the Bill, he should note the fact that the Contractor is entitled, under various circumstances, to payment for additional work carried out.

Clause 8 of each Standardized Specification, and the measurement and payment clause of each Particular Specification, read together with the relevant clauses of the Project Specifications, all set out which ancillary or associated activities are included in the rates for the specified operations.

- 3 Descriptions in the Bill of Quantities are abbreviated and may differ from those in the Standardized and Project Specifications. No consideration will be given to any claim by the Company submitted on such a basis. Should any requirement of the measurement and payment clause of the appropriate Standardized or Project Specification(s) be contrary to the terms of the Bill the requirement of the appropriate Standardized, Project, or Particular Specification as the case may be, shall prevail.
- 4 Unless stated to the contrary, items are measured net in accordance with the sites without any allowance having been made for waste.
- 5 The amounts and rates to be inserted in the Bill of Quantities shall be the full inclusive amounts to the Employer for the work described under the several items. Such amounts shall cover all the costs and expenses that may be required in and for the provision of Security services in identified sites, and shall cover the costs of all general risks, profits, taxes (but excluding value-added tax), liabilities and obligations set forth or implied in the documents on which the Bid is based.
- 6 The quantities set out in the schedule of quantities are only approximate quantities. The quantities of work finally accepted and certified for payment, and not the quantities given in the schedule of quantities, will be used to determine payments to the contractor.

Initial here: _____

51



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

- 7 An amount or rate shall be entered against each item in the Bill of Quantities, whether or not quantities are stated. An item against which no amount or rate is entered will be considered to be covered by the other amounts or rates in the Bill.

The Bidder shall also fill in a rate against the items where the words "rate only" appear in the amount column. Although no work is foreseen under these items and no quantities are consequently given in the quantity column, the stated rates shall apply should work under these items actually be required.

Should the Bidder group a number of items together and bid one sum for such group of items, the single stated sum shall apply to that group of items and not to each individual item, or should he indicate against any item that full compensation for such item has been included in another item, the rate for the item included in another item shall be deemed to be nil.

The stated rates, prices and sums shall, subject only to the provisions of the Conditions of Contract, remain valid irrespective of any change in the quantities during the execution of the Contract.

Rates quoted are fixed and quoted in ZAR currency; and shall not in any way be affected by rand/dollar exchange rate or any currency.

- 8 The quantities of work as measured and accepted and certified for payment in accordance with the Conditions of Contract, and not the quantities stated in the Bill of Quantities, will be used to determine payments to the Contractor. The validity of the Contract shall in no way be affected by differences between the quantities in the Bill of Quantities and the quantities certified for payment.

- 9 For the purposes of this Bill of Quantities, the following words shall have the meanings hereby assigned to them:

Unit : The unit of measurement for each item of work as defined in the Standardized, Project or Particular Specifications

Quantity : The number of units of work for each item

Rate : The payment per unit of work at which the Bidder bids to do the work. Should be quoted in ZAR currency only

Amount : The quantity of an item multiplied by the bidder's rate of the (same) item. Should be quoted in ZAR currency only

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

Sum : An amount bidden for an item, the extent of which is described in the Bill of Quantities, the Specifications or elsewhere, but of which the quantity of work is not measured in units. Should be quoted in ZAR currency only

10 The units of measurement indicated in the Bill of Quantities are metric units. The following abbreviations may appear in the Bill of Quantities:

No	=	No
%	=	Percentage
Prov Sum	=	Provisional Sum

Initial here: _____



C1.2 Bill of Quantities

COLD MEDIUM GRADE ASPHALT 25KG BAGS	
SPECIFICATIONS	1. SANS 3001/C.O.L.T.O 1998 2. Test description: 13.2mm 3. Passing sieves: 100 4. SABS 1083 5. Active filler – 0.2-5 6. Binder 70/100 PEN 7. Binder Content 4.8-5.8 8. Stability 8.0 – 18 9. Flow 2-14 10. Marshal voids 3.5-5.0 11. Density 2300-2500 12. Shelf life of the cold mix must exceed 6 months • Please provide the certificate/information sheet of the manufacture if not the manufacture with regard to this product, any service provider who does not provide the same product will expose their tender to rejection.
	• Please note that the manufacture of the product should be indicated so that Municipality can be able to do enquiries on the specifications of the product upon evaluation/ adjudication and delivery of the product.

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

QUANTITY	1400 x 25kg Bags	
Certificate/information sheet Attached (tick applicable box)	YES	NO
AMOUNT (per Unit by quantity)		
VAT (only if VAT registered)		
Transport Cost		
GRAND TOTAL (including Amount, VAT& Transport costs)		
GRAND TOTAL IN WORDS		
NAME OF MANUFACTURER		
SIGNATURE(S) OF THE TENDER		
NAME(S) OF THE TENDERER		
SIGNATURE DATE		
(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)		

Initial here: _____



Functionality

The following functionality criteria will be applied:

Bidder must score 50 points and upwards to be advanced to the next stage.		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u>	40
	Supply and Delivery of Cold medium grade Asphalt	40
	1. 3 x Purchase Order <u>or</u> Appointment Letters and Reference letters	
	2. 2 x Purchase orders <u>or</u> Appointment Letters and Reference letters	20
	3. 1 x Purchase Orders <u>or</u> Appointment Letters and Reference letters	10
B.	Certificate/material safety information sheet of the manufacture/ Distributor	30
	1. Material Safety sheet attached	30
		0
	2. Material Safety sheet not attached	
C.	<u>Letter of intent (letter from the supplier)</u>	30
	Ownership of the store	30
	Letter of intent form the bidder's supplier	20
	Letter not attached	0
	Total Points	100

Initial here: _____



150 TON WARM MIX ASPHALT		
SPECIFICATIONS	- Please provide the certificate/information sheet of the manufacture if not the manufacture with regard to this product, any service provider who does not provide the same product will expose their tender to rejection. - Please note that the manufacture of the product should be indicated so that Municipality can be able to do enquiries on the specifications of the product upon evaluation/ adjudication and delivery of the product. - Please note that the manufacture must be near to Municipality's jurisdiction as the Municipality will collect after Purchase order the warm mix as and when needed in small quantities until all the procured quantity is utilised - This product is only used in a warm temperature.	
	QUANTITY 150 Ton – to be kept with manufacture and to be collected bits by bits by the Municipality as and when needed.	
Certificate/information sheet Attached (tick applicable box)	YES	NO

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

AMOUNT (per Unit by quantity)	
VAT (only if VAT registered)	
Transport Cost	
GRAND (including TOTAL Amount,	
VAT& costs) Transport	
GRAND TOTAL IN WORDS	
NAME OF MANUFACTURER	
SIGNATURE(S) OF THE TENDER	
NAME(S) OF THE TENDERER	
SIGNATURE DATE	
(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)	

Initial here: _____



The following functionality criteria will be applied:

Bidder must score 50 points and upwards to be advanced to the next stage.		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u>	40
	Supply and Delivery of 150ton warm Asphalt	
	3 x Purchase Orders <u>or</u> Appointment Letters and Reference Letters	40
	2 x Purchase orders <u>or</u> Appointment Letters and Reference Letters	30
B	1 x Purchase Orders <u>or</u> Appointment Letters and Reference Letters	10
	Tswelopele Local Municipality Jurisdiction (for purpose of collecting the warm tar as and when needed)	20
	Within 240km return trip from Tswelopele Local Municipality.	20
	Within 600km return trip within Tswelopele Local Municipality.	10
C	For over 600km case return trip from Tswelopele Local Municipality.	0
	<u>Letter of intent (letter from the supplier)</u>	20
	Ownership of the store	20
	Letter of intent form the bidder's supplier	10
	Letter not attached	0

Initial here: _____



D	Material safety/quality sheet	20
	Material Safety/quality Sheet/product offered specification.	20
	Product quality sheet not attached	0
	Total Points	100

HIRE OF YELLOW FLEET FOR BOTH HOOPSTAD AND BULTFONTEIN(cleaning of land fill sites, street repairs and cleaning of illegal dumping)

SPECIFICATIONS

- Please quote rate using rate per Hour
- Please note we are going to use R1 000 000.00 as a base to calculate your rate for PPPFA purposes for all bidders, this will be multiplied by the rate quoted.
- Please note that we are also going to calculate the price of transport at an amount of R1 000 000.00 as a base for Calculation of PPPFA, this will be multiplied with the rate of transport quoted and number of Kilometres indicated from the Manufactures place of residence. We only accept the AA rates.
- Bidders to note that the cleaning of landfill sites will be on different days in a week for Hoopstad and Bultfontein.

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

	- The bidder must include on cost the transportation from Bultfontein to Hoopstad or from Hoopstad to Bultfontein. - Bidders must take into consideration that the cleaning happens as and when needed, by means of purchase order.	
QUANTITY	-	
Certificate/information sheet Attached (tick applicable box)	YES	NO
AMOUNT (Rate per hour)		
VAT (only if VAT registered)	Yes	No
Transport Cost (Please indicate where the manufacture is based)	Cost per Kilometre - Manufacture place of residence -	
GRAND TOTAL (including Amount,		
VAT& Transport costs)		
GRAND TOTAL IN WORDS		
NAME OF MANUFACTURER		
SIGNATURE(S) OF THE TENDER		
NAME(S) OF THE TENDERER		
SIGNATURE DATE		

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)

Requirements:

- Letter of intent from Dealership (buy or lease excavator)
- Ownership Certificate
- Cost must include fuel to be used per litre

The following functionality criteria will be applied:

Bidder must score 70 points and upwards to be advanced to the next stage.		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u> Supply and Delivery of Hire of Yellow fleet	40
	3 x Purchase Order <u>or</u> Appointment Letters and reference letters	40
	2 x Purchase orders <u>or</u> Appointment Letters and reference letters	30
	1 x Purchase orders <u>or</u> Appointment Letters and reference letters	10
B.	Tswelopele Local Municipality Jurisdiction (for purpose of location of Yellow fleet – fuel and kilometres travelling)	40

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

	1. Within 240km return trip from Tswelopele Local Municipality	40
	2. Within 600km return trip within Tswelopele Local Municipality	20
	3. For over 600km return trip from Tswelopele Local Municipality	10
C.	<u>Ownership of the excavator</u>	20
	Ownership of the Fleet (ownership certificate)	20
	Letter of intent form the bidder's supplier	10
	Letter not attached	0
	Total Points	100

INTERLOCK GREY PAVING BRICKS		
SPECIFICATIONS	• 35 MPA • 80MM • 1200M² – 145 Pallets	
QUANTITY	1200m ² – 145 Pallets as and when needed.	
Manufacture/Distributor in case we need to make Cession payments.	YES	NO
Amount (Per Unit)		
AMOUNT (per Unit by quantity)		
VAT (only if VAT registered)		
Transport Cost		

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

GRAND (including VAT& Transport costs)	TOTAL Amount,	
GRAND WORDS	TOTAL	IN
NAME OF MANUFACTURER		
SIGNATURE(S) OF THE TENDER		
NAME(S) OF THE TENDERER		
SIGNATURE DATE		
(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)		

The following functionality criteria will be applied:

Bidder must score 50 points and upwards to be advanced to the next stage.		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u> Supply and Delivery of Interlock Grey Paving Bricks	40

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

	3 x Purchase Order <u>or</u> Appointment Letters and reference letters	40
	2 x Purchase orders <u>or</u> Appointment Letters and reference letters	30
	1 x Purchase Orders <u>or</u> Appointment Letters and reference letters	10
B.	Tswelopele Local Municipality Jurisdiction (for purpose decrease of transport costs)	40
	Within 240km return trip from Tswelopele Local Municipality.	40
	Within 600km return trip within Tswelopele Local Municipality.	20
	For over 600km return trip from Tswelopele Local Municipality.	10
C.	<u>Letter of intent (letter from the supplier)</u>	20
	Ownership of the store	20
	Letter of intent form the bidder's supplier	10
	Letter not attached	0
	Total Points	100

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

SUPPLY AND DELIVERY OF STATIONERY AS AND WHEN NEEDED		
SPECIFICATIONS		See Below
QUANTITY	N/A	
Manufacture/Distributor in case we need to make Cession payments.	YES	NO
Amount (Per Unit)		
AMOUNT (per Unit by quantity)	Filed by Municipality	
VAT (only if VAT registered)	YES	NO
Transport Cost		
GRAND TOTAL (including Amount, VAT& Transport costs)		
GRAND TOTAL IN WORDS		
SIGNATURE(S) OF THE TENDER		
NAME(S) OF THE TENDERER		
SIGNATURE DATE		
(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)		

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

No	DETAILED DESCRIPTION / SPECIFICATION	Sizes	Quantity	Amount Per Unit	Total (amount per unit x Quantity (inclusive of VAT if VAT Registered))
1	Lever Arch files		100		
2	White Photocopying paper	500 Reams	100 boxes		
3	Cello Tri-mate 0.7mm	Blue, Black and red (30 each colour)	90		
4	HB Pencil		100		
5	Bic Pens	Black, red and Blue (30 each colour)	90		
6	Correction Pens (tip ex)		100		
7	Staplers	Normal Office size	100		
8	staples	23/8,23.13,23.17, 23.20,23.24.26/6 (Normal size and Heavy duty)	1 box of each (6 boxes)		
9	Eraser		100		
10	Highlighters	3 different Colours (100 each colour)	300		
11	Post it pads	Small	100		
12	Post it pads	Medium	100		
13	Post it pads	Large	100		
14	Punchers	30 sheets (2 holes)	100		
15	Heavy Duty Punchers (2 hole).	HD 2300X 180 sheet			

Initial here: _____

67

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

16	Heavy duty Staplers				

NB*Please file a separate quotation for this item and note that request for any printer cartridges will be requested

The following functionality criteria will be applied:

Bidder must score 50 points and upwards to be advanced to the next stage.		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u> Supply and Delivery of Stationery	40
	3 x Purchase Orders <u>or</u> Appointment Letters and reference letters	40
	2 x Purchase orders <u>or</u> Appointment Letters and reference letters	30
	1 x Purchase Orders <u>or</u> Appointment Letters and reference letters	10
B.	Tswelopele Local Municipality Jurisdiction (for purpose decrease of transport costs)	40
	1. Within 240km return trip from Tswelopele Local Municipality.	40
	2. Within 600km return trip within Tswelopele Local Municipality.	20
	3. For over 600km return trip from Tswelopele Local Municipality.	10
C.	<u>Letter of intent (letter from the supplier)</u>	20

Initial here: _____

68

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

	Ownership of the Stationery store	20
	Letter of intent form the bidder's supplier	10
	Letter not attached	0
	Total Points	100

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

Supply and Delivery of SS60 Drums -Tar		
SPECIFICATIONS	• 210L • SS60	
QUANTITY	75 x 210L	
Manufacture/Distributor in case we need to make Cession payments.	YES	NO
Amount (Per Unit)		
AMOUNT (per Unit by quantity)		
VAT (only if VAT registered)		
Transport Cost		
GRAND TOTAL (including Amount, VAT& Transport costs)		
GRAND TOTAL IN WORDS		
NAME OF MANUFACTURER		
SIGNATURE(S) OF THE TENDER		
NAME(S) OF THE TENDERER		
SIGNATURE DATE		
(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)		

Initial here: _____

70

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

The following functionality criteria will be applied:

Bidder must score 50 points and upwards to be advanced to the next stage.		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u> Supply and Delivery of SS60 Drums - Tar	40
	3 x Purchase Orders <u>or</u> Appointment Letters and reference letters	40
	2 x Purchase orders <u>or</u> Appointment Letters and reference letters	30
	1 x Purchase Orders <u>or</u> Appointment Letters and reference letters	10
B.	Tswelopele Local Municipality Jurisdiction (for purpose decrease of transport costs)	30
	1. Within 240km return trip from Tswelopele Local Municipality.	30
	2. Within 600km return trip within Tswelopele Local Municipality.	20
	3. For over 600km return trip from Tswelopele Local Municipality.	10
C.	<u>Letter of intent (letter from the supplier)</u>	20
	1. Ownership of the store	20
	2. Letter of intent form the bidder's supplier	10
	3. Letter not attached	0
D.	Product Quality Sheet	10
	1. Material/product quality sheet attached	10
	2. Material/product quality sheet not attached.	0
	Total Points	100

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

Supply and Delivery of 2000m cable		
SPECIFICATIONS	95mm x3 3 XLP +25A 54.6 I/N + 25MM street light ABC Conductor Cable - SANS Approved 1KV - Certificate of authority to sell electrical Products must be attached.	
QUANTITY	2000m	
Manufacture/Distributor in case we need to make Cession payments.	YES	NO
Amount (Per Unit)		
AMOUNT (per Unit by quantity)		
VAT (only if VAT registered)		
Transport Cost		
GRAND (including VAT& Transport costs)	TOTAL Amount,	
GRAND TOTAL IN WORDS		
NAME OF MANUFACTURER		
SIGNATURE(S) OF THE TENDER		
NAME(S) OF THE TENDERER		
SIGNATURE DATE		
(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)		

Initial here: _____

72

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



following functionality criteria will be applied:

Bidder must score 50 points and upwards to be advanced to the next stage.		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u> Supply and Delivery of 2000m Cable	40
	3 x Purchase Order <u>or</u> Appointment Letters and reference Letters	40
	2 x Purchase orders <u>or</u> Appointment Letters and reference Letters	30
	1 x Purchase Orders <u>or</u> Appointment Letters and reference Letters	10
B.	<u>Electrical Equipment store</u>	30
	1. Ownership of the store	30
	2. Letter of intent form the bidder's supplier	20
	3. Letter not attached	0
C.	Products certification certificate/SANS accredited	30
	Authority letter from manufacture (attach letter from manufacture for products certification of that products will be SANS accredited)	30
	Total Points	100

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

Supply and delivery of Electricity Inventory for stores:		
SPECIFICATIONS	• As below	
QUANTITY	As Below	
Manufacture/Distributor in case we need to make Cession payments.	YES	NO
Amount (Per Unit)		
AMOUNT (per Unit by quantity)		
VAT (only if VAT registered)		
Transport Cost		
GRAND (including VAT& Transport costs)	TOTAL Amount,	
GRAND TOTAL IN WORDS		
NAME OF MANUFACTURER		
SIGNATURE(S) OF THE TENDER		
NAME(S) OF THE TENDERER		
SIGNATURE DATE		
(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)		

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

No	Quantity	Description	Unit Price (incl VAT)	Total Quantity x Unit Price (incl VAT)
Crimping Lugs				
1	10	70mm X 10mm Crimping Lugs		
2	10	70mm X 12mm Crimping Lugs		
3	10	4mm X 6mm Crimping Lugs		
4	10	2.5mm X 8mm Crimping Lugs		
5	10	1.5mm X 6mm Crimping Lugs		
6	10	50mm X 12mm Crimping Lugs		
7	10	2.5mm X 4mm Crimping Lugs		
8	10	6mm X 6mm Crimping Lugs		
9	10	120mm X 10mm Crimping Lugs		
10	10	10mm X 12mm Crimping Lugs		
11	10	35mm X 12mm Crimping Lugs		
12	10	120mm X 12mm Crimping Lugs		
13	10	16mm X 12mm Crimping Lugs		
14	10	50mm X 10mm Crimping Lugs		
15	10	95mm X 12mm Crimping Lugs		

Initial here: _____

75

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



16	10	25mm X 10mm Crimping Lugs		
17	10	10mm X 10mm Crimping Lugs		
18	10	25mm X 12mm Crimping Lugs		
19	10	4mm X 8mm Crimping Lugs		
20	10	95mm X 10mm Crimping Lugs		
21	10	16mm X 10mm Crimping Lugs		

22	10	35mm X 10mm Crimping Ferrules		
23	10	Crimping Lugs 6mm ²		
	Crimping Ferrules			
24	10	Crimping Ferrules 6mm ²		
25	10	Crimping Ferrules 10mm ²		
26	10	Crimping Ferrules 4mm ²		
27	10	Crimping Ferrules 95mm ²		
28	10	Crimping Ferrules 35mm ²		
29	10	Crimping Ferrules 16mm ²		
30	10	Crimping Ferrules 1.5mm ²		
31	10	Crimping Ferrules 2.5mm ²		
32	10	Crimping ferrules 50mm ²		
33	10	Crimping Ferrules 70mm ²		

Initial here: _____



34	10	Crimping Ferrules 120mm ²		
Circuit Breakers				
35	10	70 AMP Single Phase Circuit Breakers Hein, 6KA		
36	10	35 AMP Single Phase Circuit Breakers Hein, 6KA		
37	10	63 AMP Single Phase Circuit Breakers Hein, 6KA		
38	10	50 AMP Single Phase Circuit Breakers Hein, 6KA		
39	10	80 AMP Single Phase Circuit Breakers Hein, 6KA		
40	10	5 AMP Single phase Circuit Breaker		
41	10	15 AMP Single phase Circuit Breakers		
42	10	90AMP Single Phase Circuit Breaker		
43	10	100AMP Single Phase Circuit Breaker		
44	10	100AMP Three Phase Circuit Breaker		

45	10	Circuit Breaker 60A, 3KA		
46	10	Circuit Breaker Samite Cover		
47	10	Circuit Breaker Clip Trays		
48	10	Circuit Breaker Pole box 3 Phase		
49	10	Circuit Breaker Covers		
50	10	40AMP Circuit Breaker Three phase		

Initial here: _____



51	10	63AMP Circuit Breaker Three Phase		
Cable ties & cable glands & Cable Shroud				
52	10	Cable ties 150mm 4.7		
53	10	Cable ties 200mm 7.9		
54	10	Cable gland no:3		
55	10	Cable Gland no: 1		
56	10	Cable Gland no: 4		
57	10	Cable Gland no:5		
58	10	Cable Shroud no:5		
59	10	Cable Shroud no:0		
60	10	Cable Gland no: 0		
61	10	Cable Gland PVC no:1		
Bulbs and lamps				
62	10	125-Watt Lamp Shield		
63	10	15-Watt Lamp (Reflector Bulbs)		
64	10	400w High Pressure Sodium (E40)		
65	10	250W High Pressure Sodium (E40)		
66	10	100W High Pressure Sodium (E27)		
67	10	160W High Pressure Sodium (E27)		
68	10	100-Watt Heavy Duty (Rubber/Scotch Tape)		

Initial here: _____



69	10	60watt Lamp reflector		
70	10	100W heavy duty		
71	10	250W High intensity Lamp		
72	10	60W Bulb		
73	10	150W Bulb		
74	10	125W Bulb		
75	10	70W Bulb HPS		
76	10	100W Lamp shield		
77	10	125w Lamp shield		
78	10	250W Lamp shield		
79	10	500W Halogen Lamp		
80	10	Bekalux Diffuser (Lamp skerm)		
Electric Meters				
81	20	Static Monolithic Single Phase		
82	20	Static Monolithic Three Phase		
Fuse Links				
83	10	HT Fuse Link 15A		
84	10	HT Fuse Link 10A		
85	10	HT Fuse Link 5A		
86	10	HT Fuse Link 25A		
87	10	HT Fuse Link 30A		
88	10	HT Fuse Link 50A		

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

89	10	HT Fuse Link 20A		
90	10	125A Bussman Fuse Link		
91	10	200A Bussman Fuse Link		
92	10	250A Bussman Fuse Link		
93	10	315A Bussman Fuse Link		
94	10	355A Bussman Fuse Link		
Contractors				

95	10	AC Magnet Contactor 37w (CU-80)		
96	10	Single Phase 15KW Contactor (CU-9)		
97	10	Single phase 5.5KW Contactor (CU-11)		
98	10	Single Phase 7.5KW Contactor (CU-16)		
99	10	Single Phase 11KW Contactor (CU-18)		
100	10	AC Magnetic Contactor 25KW (CU-50)		
101	10	11kw 22A 3P Contactor 240 VAC		
102	10	45KW 400V 95A 3P Contactor		
103	10	4KW 400V 95A 3P Contactor		
104	10	Contactor 9KW/P05KW		
Ballast				
105	10	Ballast – IT Stainless Steel Buckles		

Initial here: _____

80

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



106	10	Ballast 250W 8ft 250x400		
107	10	Ballast Single		
108	10	Ballast 8ft Double 230v		
109	10	Ballast 125W		
110	10	Ballast 400W		
111	10	Ballast 2 x 75W 230V		
112	10	Ballast 100W		
113	10	Ballast 70W		
Capacitator				
114	10	45 μ F		
115	10	10 μ F		
Fluorescent Tubes				
116	10	Fluorescent Tubes 2ft		
117	10	Fluorescent Tubes 4ft		
118	10	Fluorescent Tubes 6ft		
119	10	Fluorescent Tubes 8ft		
120	10	Fluorescent Tubes 5ft		
121	10	Fluorescent starter		
Cable Joints				
122	10	Cable Joint MXO 1.5-4mm		
123	10	Cable Joint MX1 4-10mm		
124	10	Cable Joint MX3 4-35mm ²		

Initial here: _____



125	10	Cable Joint MX2 4-16mm ²		
126	10	Joint Box MT4 35-70mm		
Connectors				
127	10	Piercing Connectors 2535/95-95		
128	10	Piercing Connectors 9595/95-95		
129	10	12 Way strips connector		
Wires				
130	10	Wire PVC 10mm		
131	10	Wire PVC Black 4mm		
132	10	Wire PVC Red 4mm		
133	10	Wire PVC Wire 2.5		
134	10	Wire PVC red 1.5mm		
135	10	Wire PVC Black 1.5mm		
136	10	Surfix Wire		
137	10	PVC Black Wire cut 16.00mm ²		
138	10	PVC Red Wire cut 16.00mm ²		
Saddles and switches				
139	10	20mm Galv Saddles		
140	10	30mm Galv Saddles		
141	10	25mm Galv Saddles		
142	10	Day-night switches		
143	10	Plug in Day-night switches		

Initial here: _____



Other				
144	10	Heat Shrink		
145	10	Insulation tape		
146	10	Danger Tape		
147	10	100W Heavy Duty (Rubber/ Scotch tape)		
184	10	Termination Outdoor paper		
149	10	Termination indoor paper		
150	10	Day-night Nema Socket Base		
151	10	Plugs top		
152	10	Electric Compound putty		
153	10	Ignitor 100/400 watt		
154	10	Strapping Stainless steel		
155	10	PG Clamps 4-15mm 2 bolts		
156	10	Thermal Overload Relay 09-1.3A		
157	10	Thermal Overload Relay 11.3-16A		
158	10	Thermal Overload Relay 15-20A		
159	10	Adaptors PVC 20mm		
160	10	Liquid Level Control/ Floating ball		
161	10	Dual Pump Liquid level Relay		
162	10	Star Delta Relay		
163	10	Safety Gloves		

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

164	10	Electrical Cleaner		
165	10	190g Canister		
166	10	Line taps 35mm		
TOTAL				

The following functionality criteria will be applied:

The minimum qualifying score for functionality is 50 points to be further evaluated		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u> Supply and Delivery of Electrical Inventory	40
	3 x Purchase Order or Appointment Letters and reference letters	40
	2 x Purchase orders <u>or</u> Appointment Letters and reference letters	30
	1 x Purchase Orders <u>or</u> Appointment and reference letters	10
B.	Tswelopele Local Municipality Jurisdiction (for purpose decrease of transport costs)	30
	1. Within 240km return trip from Tswelopele Local Municipality.	30
	2. Within 600km return trip within Tswelopele Local Municipality.	20
	3. For over 600km return trip from Tswelopele Local Municipality.	10
C.	<u>Electrical Equipment store</u>	20

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

	Ownership of the store	20
	Letter of intent form the bidder's supplier	10
	Letter not attached	0
D	SANS accredited	10
	Total Points	100

Supply and delivery of water Inventory for stores:		
SPECIFICATIONS	• As below	
QUANTITY	As Below	
Manufacture/Distributor in case we need to make Cession payments.	YES	NO
Amount (Per Unit)		
AMOUNT (per Unit by quantity)		
VAT (only if VAT registered)		
Transport Cost		
GRAND TOTAL (including Amount, VAT& Transport costs)		
GRAND TOTAL IN WORDS		
NAME OF MANUFACTURER		
SIGNATURE(S) OF THE TENDER		

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

NAME(S) OF THE TENDERER	
SIGNATURE DATE	
(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)	

No	Quantity	Description	Unit Price (incl. VAT)	Total Quantity x Unit Price (incl. VAT)
Adaptors & Couplings				
1	10	Male Adaptor 25mm		
2	10	Female Adaptor Couplings 20mm		
3	10	Female adaptor 20mm x ¾		
4	10	Male Adaptors 20mm x ½		
5	10	Female Adaptors 20mm x ½		
6	10	Klamflex Ranger Couplers 20mm		
7	10	20mm VJ Johnson Couplings		
8	10	25mm VJ Johnson Couplings		
9	10	20mm Couplings		
10	10	25mm Couplings		
11	10	25mm x ¾ Compression Couplings		

Initial here: _____

86

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

12	10	20mm Galv Coupling		
13	10	Coupling mini 25m ²		
14	10	Coupling plascon 32mm		
15	10	200mm AC-PVC Adaptor		
16	10	Male Adaptor 20mmx ¾		

Cascade Clamps

17	10	CR1 0440-08 113mm		
18	10	CR1-0375-08 75mm		
19	10	CR1-0480-08 100mm		
20	10	CR1-0690-08 150mm		
21	10	CR1-0905-08 245mm		
22	10	CR10520-08 125mm		

23	10	CR1-1075-12 250mm		
24	10	CR1-1370-16 300mm		
25	10	CR2-420/440-16		
26	10	CR2-450/470-16		
27	10	CR1-0350-06		
28	10	CR1-0220-06		
29	10	CR1-0600-08		
30	10	CR2-370/390-16		
31	10	CR1-0600-12		
32	10	CR-0790-12		

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

33	10	CR1-1000-12		
34	10	CR1-0238-06		
35	10	CR1-0288-06		
36	10	CR2-430/450-16		
37	10	334-360		
38	10	391-437		
39	10	CR1-1220-12		
40	10	391-4070 DVJ Clamps		
41	10	CR1-0900-08		

Pipes

43	10	Durapenta 63mm		
44	10	Durapenta 75mm		
45	10	Durapenta 90mm		
46	10	Durapenta 110mm		
47	10	Durapenta 160mm		
48	10	Durapenta 200mm		
49	10	Durapenta 50mm		
50	10	Durapenta 315mm		
51	10	Durapenta 400mm		
52	10	Durapenta 250mm		

Water Meters

53	10	Meter Boxes (RDP4 DW109) municipality is		
----	----	---	--	--

Initial here: _____

88

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



		currently using Elster kent meters		
54	10	20mm water meters		
55	10	25mm water meters		
56	10	Water meter flanges		
57	10	50m Meter Index		
58	10	50mm Bulkwater meter		
59	10	200mm Bulkwater meter		
Saddles				
60	10	PVC Saddles 63mm		
61	10	PVC Saddles 200mm		
62	10	PVC Saddles 75mm		
63	10	PVC Saddles 90mm		
64	10	PVC Saddles 110m		
Tee				
65	10	Tee Equal 50mm		
66	10	Tee Equal 63mm		
67	10	Tee Equal 75mm		
68	10	Tee Equal 90mm		
69	10	Tee Equal 110mm		
70	10	Tee plain 20mm		
71	10	Tee plain 25mm		
72	10	Tee Compression Male 20mmx $\frac{3}{4}$		

Initial here: _____



73	10	Tee Compression Female 20mmx 3/4		
74	10	Astore Tee Female 25mm		
Gate Valves & Ferrules				
75	10	Gate Valve 20mm		
76	10	Gate Valve 25mm		
77	10	Galv Elbows 20mm		
78	10	Galv Elbows 15mm		
79	10	Ferrules Copper 20m		
80	10	Ferrules Copper 25m		
81	10	Copper Ferrules Conex 22mm		
82	10	Reducer Galv 50mm		
Other				
83	10	F60 Fenner Flexi tyre		
84	10	F70 Fenner Flexi tyre		
85	10	F90 Fenner Flexi Tyre		
86	10	F100 Fenner Flexi Tyre		
87	10	F110 Fenner Flexi Tyre		
88	10	160mm Saddle		
89	10	310x 15mm Plastic oval Meter Box Blue lid		
90	10	430x 300x150 Hyd Box Rec -Yellow and lock		
91	10	25mm Tail pieces		
92	10	20mm Tail Pisces		

Initial here: _____

90

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

93	10	80x65 Reduction Bush		
94	10	80x50 Reduction Bush		
95	10	20mm (HDPE) pipe		
96	10	25mm (HDPE) pipe		
TOTAL				

The following functionality criteria will be applied:

The minimum qualifying score for functionality is 50 points to be further evaluated		
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u> Supply and Delivery of water inventory stores	40
	3x Purchase Order <u>or</u> Appointment Letters and reference letters	40
	2 x Purchase orders <u>or</u> Appointment Letters and reference letters	30
	1 x Purchase Orders <u>or</u> Appointment Letters and reference letters	10
B.	Tswelopele Local Municipality Jurisdiction (for purpose decrease of transport costs)	30
	1. Within 240km return trip from Tswelopele Local Municipality.	30
	2. Within 600km return trip within Tswelopele Local Municipality.	20
	3. For over 600km return trip from Tswelopele Local Municipality.	10

Initial here: _____

91

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

C.	<u>Water Inventory Store</u>	30
	Ownership of the store	30
	Letter of intent form the bidder's supplier	20
	Letter not attached	0
	Total Points	100

Tar Coated Poles		
SPECIFICATIONS	1. 11m Tar coated Poles 180*199 (Quantity 30). 2. 9m Tar Coated Poles 140*159 (Quantity 120).	
QUANTITY	As Above	
Manufacture/Distributor in case we need to make Cession payments.	YES	NO
Amount (Per Unit)		
AMOUNT (per Unit by quantity)		
VAT (only if VAT registered)		
Transport Cost		
GRAND TOTAL (including Amount, VAT& Transport costs)		
GRAND TOTAL IN WORDS		
NAME OF MANUFACTURER		
SIGNATURE(S) OF THE TENDER		

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

NAME(S) OF THE TENDERER	
SIGNATURE DATE	
(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NONRESPONSIVE)	

The following functionality criteria will be applied:

	The minimum qualifying score for functionality is 50 points to be further evaluated	
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u> Supply and Delivery of tar coated Poles	40
	3 x Purchase Order <u>or</u> Appointment Letters and reference letters	40
	2 x Purchase orders <u>or</u> Appointment Letters and reference letters	30
	1 x Purchase Orders <u>or</u> Appointment Letters and reference letters	10
B.	Tswelopele Local Municipality Jurisdiction (for purpose decrease of transport costs)	30
	1. Within 240km return trip from Tswelopele Local Municipality.	30
	2. Within 600km return trip within Tswelopele Local Municipality.	20
	3. For over 600km return trip from Tswelopele Local Municipality.	10
C.	<u>Tar Coated Poles Manufacture/distributor</u>	20

Initial here: _____

93

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

	Ownership of the store	20
	Letter of intent form the bidder's supplier	10
	Letter not attached	0
	Total Points	90

Supply and Delivery of 14 000l of Diesel Fuel		
SPECIFICATIONS	1. 14000L Diesel Fuel 50pp 2. Delivery both Hoopstad (5000L) and Bultfontein (9000L)	
QUANTITY	As Above	
Manufacture/Distributor in case we need to make Cession payments.	YES	NO
Amount (Per Unit)		
AMOUNT (per Unit by quantity)		
VAT (only if VAT registered)		
Transport Cost		
GRAND (including VAT& Transport costs) TOTAL Amount,		
GRAND TOTAL IN WORDS		
NAME OF MANUFACTURER		

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

SIGNATURE(S) OF THE TENDER	
NAME(S) OF THE TENDERER	
SIGNATURE DATE	
(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NON-RESPONSIVE)	

The following functionality criteria will be applied:

	The minimum qualifying score for functionality is 50 points to be further evaluated	
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u> Supply and Delivery of Diesel Fuel	40
	3 x Purchase Order <u>or</u> Appointment Letters and reference letters	40
	2 x Purchase orders <u>or</u> Appointment Letters and reference letters	30
	1 x Purchase Orders <u>or</u> Appointment Letters and reference letters	10
B.	Tswelopele Local Municipality Jurisdiction (for purpose decrease of transport costs)	30

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

	1. Within 240km return trip from Tswelopele Local Municipality. 2. Within 600km return trip within Tswelopele Local Municipality. 3. For over 600km return trip from Tswelopele Local Municipality.	30 20 10
C.	<u>Diesel Store</u>	20
	Ownership of the store	20
	Letter of intent from the bidder's supplier	10
	Letter not attached	0
D	Authority certificate to sell or distribute fuel	10
	Certificate not attached	0
	Total Points	100

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

Supply and Delivery of Cleaning Detergents		
SPECIFICATIONS	As Below	
QUANTITY	As Below	
Manufacture/Distributor in case we need to make Cession payments.	YES	NO
Amount (Per Unit)		
AMOUNT (per Unit by quantity)		
VAT (only if VAT registered)		
Transport Cost		
GRAND (including VAT& Transport costs) TOTAL Amount,		
GRAND TOTAL IN WORDS		
NAME OF MANUFACTURER		
SIGNATURE(S) OF THE TENDER		
NAME(S) OF THE TENDERER		
SIGNATURE DATE		

(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NON-RESPONSIVE)

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

No	Quantity	Description	Unit Price (incl VAT)	Total Quantity x Unit Price (incl VAT)
1	100	Deo Block 200g		
2	100	Domestos 750ml		
3	100	Airscent/Air-freshener 200ml		
4	40	Floor wax 20L		
5	100	Insect Killer odourless 300ml		
6	100	Insect Killer Powder 200g		
7	50	Sanitizer 150ml		
8	100	Bleach 1L		
9	100	Dishwasher 1L		
10	100	Furniture Oil 500ml		
11	50	Window Cleaner 1LT		
12	50	Washing powder 2kg		
13	50	Pine Gel 5kg		
14	50	Janitorial Toilet Cleaner 5L		
15	50	Toilet Block (pack of 4)		
16	50	Toilet Paper (2ply) (pack of 48)		
17	30	Broom Household superior (Deluxe)		
18	30	Toilet Brushes set		
19	30	Dish Cloth (small)		
20	30	Dish Cloth (big)		

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

21	20	Yellow dusters		
22	30	Feather dusters short		
23	30	Feather dusters long		
24	6	Industrial single disc polisher and scrubber standard speed.		
TOTAL				

The following functionality criteria will be applied:

	The minimum qualifying score for functionality is 50 points to be further evaluated	
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u> Supply and Delivery of Cleaning Detergents	40
	3x Purchase Order <u>or</u> Appointment Letters and reference letters 2x Purchase orders <u>or</u> Appointment Letters and reference letters 1 x Purchase Orders <u>or</u> Appointment Letters and reference letters	
B.	Tswelopele Local Municipality Jurisdiction (for purpose decrease of transport costs)	30
	4. Within 240km return trip from Tswelopele Local Municipality.	30
	5. Within 600km return trip within Tswelopele Local Municipality.	20
	6. For over 600km return trip from Tswelopele Local Municipality.	10

Initial here: _____



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

C.	<u>Cleaning detergent Store</u>	30
	Ownership of the store	30
	Letter of intent form the bidder's supplier	20
	Letter not attached	0
	Total Points	100

Supply and Delivery of road Marking paints		
SPECIFICATIONS	As Below	
QUANTITY	As Below	
Manufacture/Distributor in case we need to make Cession payments.	YES	NO
Amount (Per Unit)		
AMOUNT (per Unit by quantity)		
VAT (only if VAT registered)		
Transport Cost		
GRAND TOTAL (including Amount, VAT& Transport costs)		
GRAND TOTAL IN WORDS		
NAME OF MANUFACTURER		
SIGNATURE(S) OF THE TENDER		

Initial here: _____

100

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

NAME(S) OF THE TENDERER	
SIGNATURE DATE	

(SHOULD YOU NOT COMPLETE THIS SECTION OF THE TENDER DOCUMENT, YOU/YOUR COMPANY WILL AUTOMATICALLY BE DISQUALIFIED / REGARDED AS NON-

No	Quantity	Description	Unit Price (incl VAT)	Total Quantity x Unit Price (incl VAT)
1	60	20L White Road Marking Paint		
2	15	20L Yellow Road Marking Paint		
3	20	225mm Rollers		

The following functionality criteria will be applied:

	The minimum qualifying score for functionality is 50 points to be further evaluated	
ITEM	CRITERIA	WEIGHT
A	<u>Reputable track record for carrying out similar assessments:</u> Supply and Delivery of Road Marking Paints	40
	3x Purchase Order <u>or</u> Appointment Letters and reference letters 2x Purchase orders <u>or</u> Appointment Letters and reference letters 1 x Purchase Orders <u>or</u> Appointment Letters and reference letters	

Initial here: _____

101

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

B.	Tswelopele Local Municipality Jurisdiction (for purpose decrease of transport costs)	30
	1. Within 240km return trip from Tswelopele Local Municipality.	30
	2. Within 600km return trip within Tswelopele Local Municipality.	20
	3. For over 600km return trip from Tswelopele Local Municipality.	10
C.	<u>Paints Store</u>	30
	Ownership of the store	30
	Letter of intent form the bidder's supplier	20
	Letter not attached	0
	Total Points	100

Initial here: _____



TSWELOPELE
LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

PART C2: SCOPE OF WORK.....

C.2.1 DESCRIPTION OF WORK//SCHEDULE OF ACTIVITIES

Initial here: _____

103

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



C.2.1 DESCRIPTION OF WORK

C2.1.1 Scope of Work

- Supply and delivery of 25kg bags of medium grade asphalt
- Supply and delivery of 15 ton of warm tar
- Supply and delivery of Grey interlock paving
- Supply and delivery of 14 000l of Diesel Fuel
- Supply and delivery of stationery
- Supply and delivery of 2000m cable and other components
- Supply and delivery of road marking Paints
- Supply and delivery of Tar coated Poles
- Supply and delivery of electricity inventory for stores
- Supply and delivery of Water inventory for stores
- Supply and delivery of Cleaning detergents
- Supply and delivery of SS60 Drums of tar
- Hire of Yellow fleet for both Bultfontein and Hoopstad

PART C3 AGREEMENT AND CONTRACT DATA

C3.1 FORM OF OFFER AND ACCEPTANCE

C3.2 AGREEMENT IN TERMS OF THE OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 (ACT NO 85 OF 1993)

C3.3 CERTIFICATE OF AUTHORITY FOR SIGNATORY TO AGREEMENT IN TERMS OF OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 (ACT NO 85 OF 1993)

Initial here: _____

104

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT

C3.1 FORM OF OFFER AND ACCEPTANCE [THIS SECTION MUST BE COMPLETED AFTER APPOINTMENT]

FORM OF OFFER AND ACCEPTANCE (AGREEMENT)

1. OFFER

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract in respect of the following works - **APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS.RE-ADVERT**

The Bidder, identified in the Offer signature block below, has examined the documents listed in the Bid Data and addenda thereto as listed in the Bid Schedules, and by submitting this Offer has accepted the Conditions of Bid.

By the representative of the Bidder, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance, the Bidder offers to perform all of the obligations and liabilities of the Contractor under the Contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the Conditions of Contract identified in the Contract Data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX.

The prices and rates to be inserted in the Bill of Quantities are to be full inclusive prices for the work described under several items. Such prices and rates shall cover all costs and expenses that may be required in and for the execution of the work described, and shall cover the costs of all general risks, liabilities and obligations set forth or implied in the documents on which the tender is based, as well as overhead charges and profit. Reasonable prices shall be inserted as these will be used as a basis for assessment of payment for additional work that may have to be carried out.

4.2 A price or rate is to be entered against each item in the Bill of Quantities, whether the quantities are stated or not. An item against which no price is entered or where a word or phrase such as "included" or "provided elsewhere" will be accepted as a rate of nil (R0.00) having been entered against such items and covered by the other prices or rates in the schedule.

Any work executed to which such a pay item applies, shall be measured under the appropriate items in the Bill of Quantities and valued at a rate of nil (R0.00). The rate of nil shall be valid irrespective of any change in the quantities during the execution of the Contract.

4.3 The Tendered shall fill in a rate against all items where the words "Rate Only" appears in the amount column. The intention is that, although no work is foreseen under such item and no quantities are consequently given in the quantity column, the tendered rate shall apply should work under this item be actually required.

Initial here: _____

105



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

- 4.4 Except where rates only are required, the Tenderer shall insert all amounts to be included in his total tendered price in the "Amount" column and show the corresponding total tendered price.
- 4.5 The Tenderer shall not group together a number of items and tender one rate for such group of items.
- 4.6 All rates and sums of money quoted in the Bill of Quantities shall be in Rands and whole cents. Fractions of a cent shall be discarded.
- 4.7 All prices and rates entered in the Bill of Quantities must be excluding **Value Added Tax (VAT)**. VAT will be added last on the summary page of the Bill of Quantities.
- 4.8 Should exclusively high prices be tendered, such prices may be of sufficient importance to warrant rejection of a tender by the Engineer.
- 4.9 Where the Contractor is required to furnish detailed drawings and designs or other information in terms of the Contract Documents, all costs thereof shall be deemed to have been provided for and included in the unit rates and sum amounts tendered for the items in the Bill Of Quantities, and separate additional payments will not be made

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document to the Bidder before the end of the period of validity stated in the Bid Data, whereupon the Bidder becomes the party named as the Contractor in the Conditions of Contract identified in the Contract Data.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the Bid documents and the receipt by the Bidder of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this Agreement.

FOR THE BIDDER:

Signature(s) _____

Name(s) _____

Capacity _____

Company Name _____

Name of Witness _____

Signature _____

Date: _____

Initial here: _____

106

4. ACCEPTANCE

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the Bidder's Offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the Conditions of Contract identified in the Contract Data. Acceptance of the Bidder's Offer shall form an agreement between the Employer and the Bidder upon the terms and conditions contained in this Agreement and in the Contract that is the subject of this Agreement.

The terms of the contract, are contained in

Part C1 Pricing Data

Part C2 Scope of Work

Part C3 Agreements and Contract Data, (which includes this Agreement)

AND Documents or parts thereof, which may be incorporated by reference into Parts C1 to C3 above.

Deviations from and amendments to the documents listed in the Bid Data and any addenda thereto listed in the Bid Schedules as well as any changes to the terms of the Offer agreed by the Bidder and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Agreement. No amendments to or deviations from said documents are valid unless contained in this Schedule, which must be duly signed by the authorised representative(s) of both parties.

The Bidder shall within two weeks after receiving a completed copy of this Agreement, including the Schedule of Deviations (if any), contact the Employer's agent (whose details are given in the Contract Data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the Conditions of Contract identified in the Contract Data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this Agreement.

Notwithstanding anything contained herein, this Agreement comes into effect on the date when the Bidder receives one fully completed original copy of this document, including the Schedule of Deviations (if any). Unless the Bidder (now Contractor) within five working days of the date of such receipt notifies the Employer in writing of any reason why he cannot accept the contents of this Agreement, this Agreement shall constitute a binding contract between the parties.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the Bid documents and the receipt by the Bidder of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this Agreement.

Initial here: _____

107



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

FOR THE EMPLOYER: TSWELOPELE LOCAL MUNICIPALITY

Signature(s) _____

Name _____

Capacity _____

Name of Witness _____

Signature _____

Date _____

2. SCHEDULE OF DEVIATIONS

Notes:

1. The extent of deviations from the bid documents issued by the Employer prior to the bid closing date is limited to those permitted in terms of the Conditions of Bid.
2. A Bidder's covering letter shall not be included in the final contract document. Should any matter in such letter, which constitutes a deviation as aforesaid become the subject of agreements reached during the process of offer and acceptance, the outcome of such agreement shall be recorded here.
3. Any other matter arising from the process of offer and acceptance either as a confirmation, clarification or change to the bid documents and which it is agreed by the Parties becomes an obligation of the contract shall also be recorded here.
4. Any change or addition to the bid documents arising from the above agreements and recorded here, shall also be incorporated into the final draft of the Contract.

1 Subject _____

Details _____

2 Subject _____

Details _____

3 Subject _____

Details _____

Initial here: _____

108



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

4 Subject _____

Details _____

5 Subject _____

Details _____

By the duly authorised representatives signing this Schedule of Deviations, the Employer and the Bidder agree to and accept the foregoing Schedule of Deviations as the only deviations from and amendments to the documents listed in the Bid Data and addenda thereto as listed in the Bid Schedules, as well as any confirmation, clarification or change to the terms of the offer agreed by the Bidder and the Employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the bid documents and the receipt by the Bidder of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this Agreement.

FOR THE BIDDER:

Signature(s) _____

Name(s) _____

Capacity _____

(Bidder's Name) _____

Name of Witness _____

Signature _____

Date: _____

FOR THE EMPLOYER: TSWELOPELE LOCAL MUNICIPALITY

Signature(s) _____

Initial here: _____ 109



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

Name _____

Capacity _____

Name of Witness _____

Signature _____

Date _____

C3.2 AGREEMENT IN TERMS OF THE OCUPATIONAL HEALTH AND SAFETY ACT, 1993 (ACT NO 85 OF 1993)

THIS AGREEMENT made at _____

On this the _____ day of _____ 20_____

Between **TSWELOPELELOCAL MUNICIPALITY** (hereinafter called "the

Employer") herein represented by _____

In his/her capacity as _____

And

(Hereinafter called "the Mandatory") of the other part, herein represented by

In his/her capacity as _____

WHEREAS the Employer is desirous that certain works be undertaken as per this contract:

and has accepted a Bid by the Mandatory for the provision of such services and whereas the Employer and the Mandatory have agreed to certain arrangements and procedures to be followed in order to ensure

Initial here: _____ 110

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT

compliance by the Mandatory with the provisions of the Occupational Health and Safety Act, 1993 (Act 85 of 1993);

NOW THEREFORE THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1 The Mandatory shall execute the work in accordance with the Contract Documents pertaining to this Contract.
- 2 This Agreement shall hold good from its Commencement Date, which shall be the date of a written notice from the Employer or Employer's representative requiring him to commence the execution of the Works, to either
 - (a) the date of the Final Approval Certificate issued
 - (b) the date of termination of the Contract
- 3 The Mandatory declares himself/herself to be conversant with the following:
 - (a) All the requirements, regulations and standards of the Occupational Health and Safety Act (Act 85 of 1993), hereinafter referred to as "The Act", together with its amendments and with special reference to the following Sections of The Act:
 - (i) Section 8 : General duties of employers to their employees;
 - (ii) Section 9 : General duties of employers and self-employed persons to persons other than employees;
 - (iii) Section 37 : Acts or omissions by employees or mandataries, and
 - (iv) Subsection 37(2) relating to the purpose and meaning of this Agreement.
 - (b) The procedures and safety rules of the Employer as pertaining to the Mandatory and to all his subcontractors.
- 3 The Mandatory is responsible for the compliance with the Act by all his subcontractors, whether or not selected and/or approved by the Employer.
- 4 The Mandatory warrants that all his/her and his/her subcontractors' workmen are covered in terms of the Compensation for Occupational Injuries and Diseases Act, 1993 which cover shall remain in force whilst any such workmen are present on site. A letter of good standing from the Compensation Commissioner to this effect must be produced to the Employer upon signature of the agreement.
- 5 The Mandatory undertakes to ensure that he and/or subcontractors and/or their respective employers will at all times comply with the following conditions:
 - (a) The Mandatory shall assume the responsibility in terms of Section 16.1 of the Occupational Health and Safety Act. The Mandatory shall not delegate any duty in terms of Section 16.2 of this Act without the prior written approval of the Employer. If the Mandatory obtains such approval and

Initial here: _____

111

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

delegates any duty in terms of section 16.2 a copy of such written delegation shall immediately be forwarded to the Employer.

- (b) All incidents referred to in the Act shall be reported by the Mandatory to the Department of Labour as well as to the Employer. The Employer will further be provided with copies of all written documentation relating to any incident.
- (c) The Employer hereby obtains an interest in the issue of any formal inquiry conducted in terms of section 32 of the Act into any incident involving the Mandatory and/or his employees and/or his subcontractors.

6 In witness thereof the parties hereto have set their signatures hereon in the presence of the subscribing witnesses:

SIGNED FOR AND ON BEHALF OF THE EMPLOYER:

SIGNATURE _____ DATE _____

DESIGNATION _____ DATE _____

SIGNED FOR AND ON BEHALF OF THE MANDATORY:

SIGNATURE _____ DATE _____

DESIGNATION _____ DATE _____

C3.3 CERTIFICATE OF AUTHORITY FOR SIGNATORY TO AGREEMENT IN TERMS OF OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 (ACT NO 85 OF 1993)

The signatory for the company that is the Contractor in terms of the above-mentioned Contract and the Mandatory in terms of the above-mentioned Act shall confirm his or her authority thereto by attaching to this page a duly signed and dated copy of the relevant resolution of the Board of Directors.

An example is given below:

"By resolution of the Board of Directors passed at a meeting held on

_____ 20_____,

Mr/Ms

_____ whose signature

Initial here: _____

112



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

Appears below, has been duly authorised to sign the AGREEMENT in terms of THE
OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 (ACT 85 of 1993) on behalf of

SIGNED ON BEHALF OF THE COMPANY:

IN HIS/HER CAPACITY AS: _____

DATE: _____

SIGNATURE OF SIGNATORY: _____

WITNESS SIGNATURE _____

NAME _____

(IN CAPITALS)

**N.B. MAKE SURE YOU INDEX ALL THE ATTACHMENTS FOR EASE OF
IDENTIFICATION**

Remunerable document required for tender evaluation purposes. Failure to submit the following applicable documents may result in the bid offer being disqualified from further consideration.		
1.	Authority for signatory	Please tick if submitted
2.	MBD 4 Declaration of interests	Please tick if submitted
3.	MBD 6.1 Preference claim in terms of the preferential procurement regulations	Please tick if submitted
4.	MBD 8 Declaration of bidder's past supply chain management practices	Please tick if submitted
5.	MBD 9 Certificate of independent Bid determination	Please tick if submitted
6.	Form of offer and acceptance (agreement)	Please tick if submitted

Initial here: _____

113

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT



TSWELOPELE

LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

7.	Municipal Rate & Taxes as requested above	Please tick if submitted
8.	Lease agreement with landlord's municipal rates and taxes as requested above	Please tick if submitted
9.	Copy of CSD full report	Please tick if submitted
10.	Partnership/JV agreement	Please tick if submitted
11.	Authority of Signatory	Please tick if submitted
12.	BBBEE for Specified Goals verification	Please tick if submitted
13.	Certificate of registration/accreditation/Authorities Pens ball point crystal -Black in the relevant field	Please tick if submitted

....THE END.....

Initial here: _____

114

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR PROVISION WORKS/GOODS AND SERVICES FOR THREE (3) YEARS. RE-ADVERT