

2.2.1.1.4 Minimum score for functionality

Bidders must carefully review the criteria and scoring rationale below before completing Functionality Table.

Previous Company Experience

Bidders must detail their previous experience specifically related to the supply, delivery, movement and transportation of Steel shipping containers in **Annexure F.1**, including contactable references **and** company reference letters must be provided and **must not be older than ten years from the tender advertisement date**. Where such work was completed more than ten years ago, updated reference documentation (within the ten year window) must be obtained and endorsed by the company where the services were rendered, clearly confirming experience in the supply, delivery, movement and transportation of Steel shipping containers. It is the bidder's responsibility to ensure all references are valid and contactable, as the City of Cape Town will conduct verification checks. Inability to reach all listed references will result in the bidder receiving no score for the reference letter that can't be verified.

Vehicles

Tenderers must demonstrate access to a minimum of one (1) 8-ton capacity crane vehicle suitable for the transportation, movement and placement of 3m and 6m steel shipping containers. Tenderers may own or hire the required vehicle(s). Functionality points will be allocated based on the number of qualifying 8-ton minimum capacity crane vehicles demonstrated in accordance with Annexure F.3.

- a. For owned vehicles, tenderers **MUST** attach proof of ownership. Tenderers to note that only vehicle registration certificate in the tenderers name will be accepted, tenderers who fail to attach the vehicle registration certificate will not be allocated points for owned vehicles.
- b. For hired / leased vehicles and **MUST** attach proof of ownership. Tenderers to note that only vehicle registration certificate in the Hiring company's name will be accepted, tenderers who fail to attach the vehicle registration certificate will not be allocated points for vehicles listed. Tenderers must submit a signed (By Both Parties) draft lease agreement indicating the following information:
 - Vehicle Make, Model and Type
 - Quantity (Amount of vehicles)
 - Duration of the Lease
 - Lead time of acquiring vehicles

Tenderers to note that a quotation will **NOT** be accepted in replace of a draft lease agreement and if submitted, the tenderer **WILL** not be allocated points for hired / leased vehicles The City of Cape Town reserves the right to request additional vehicle certification documents if necessary.

Only those tenders submitted by tenderers who achieve the minimum score for functionality as stated below will be declared responsive. The description of the functionality criteria and the maximum possible score for each is shown in the table below. The score achieved for functionality will be the sum of the scores achieved, in the evaluation process, for the individual criteria.

Evaluation Criteria	Evaluation Area	Breakdown of Evaluation Area	Points Allocation	Maximum Points
Previous Relevant Experience	Company's Relevant Experience: Previous experience to be listed in Annexure F.1 with contactable references. - Company's relevant experience in specifically related to the Supply, Delivery, placement, movement and transportation of Steel shipping containers must be listed in Annexure F.1 with contactable references. - Bidders must submit client reference letters demonstrating experience on similar projects undertaken within the last ten (10) years, calculated from the tender advertisement date. Each reference letter must be on the client's official letterhead and include the date of issue, the client's signature and/or official stamp, the contract duration, contract value, and a clear description of the scope of work undertaken. - Where the relevant project was completed more than ten (10) years before the tender advertisement date, bidders must submit supporting documentation issued within the last ten (10) years and endorsed by the client for whom the work was performed, confirming the previous contract - Bidders are responsible for verifying their references and ensuring they are contactable, as the CCT will conduct the reference checks. If all contactable references cannot be reached by the CCT, the bidder will not be scored.	Less than or Equal to 1 years OR no supporting reference letters.	0	50
		More than or 1 year but less than or equal to 2 years OR no supporting reference letters.	20	
		More than 2 years but less than or equal to 3 years with supporting contactable references and supporting reference letters.	25	
		More than 3 years but less than or equal to 4 years with supporting contactable references and supporting reference letters.	35	
		More than 4 years but less than or equal to 5 years with supporting contactable references and supporting reference letters.	45	
		More than 5 years with supporting contactable references and supporting reference letters.	50	
Vehicles	Vehicle Requirements (Annexure F.3): Tenderers to Own/Hire 8 Ton Crane Vehicle to be used to transport 3m and 6m Steel shipping containers. (8 ton capacity is the minimum requirement with relevant supporting documents)	No Proof OR Proof of vehicles to be provided does not meet the required number of vehicle, capacity and/or type specified.	0	50
		1 qualifying 8-ton minimum crane vehicle, Proof of vehicle provided meets the vehicle capacity and type specified.	30	
		2 qualifying 8-ton minimum crane vehicle, Proof of vehicle provided meets the vehicle capacity and type specified..	50	
Total				100

The minimum qualifying score for functionality is **60** out of a maximum of **100**.

Tenderers shall ensure that all relevant information has been submitted with the tender offer in the prescribed format to ensure optimal scoring of functionality points for each Evaluation Criteria. Failure to provide all information IN THIS TENDER SUBMISSION could result in the tenderer not being able to achieve the specified minimum scoring.

Where the entity tendering is a Joint Venture, the tenderer's tender response must be accompanied by a statement describing exactly what aspects of the work will be undertaken by each party to the joint venture

1.4 NUMBERING OF CONTAINERS:

All containers must be marked with the unique alpha-numeric serial number allocated to the container at initial manufacturing stage of the container (BIC code). The alpha-numeric serial number is engraved into the metal. The alpha-numeric serial number must be placed on the outside rear panel in the right top corner. The alpha-numeric serial number must be 100 mm in height must be engraved on all containers. Additionally, All containers shall bear a unique engraved container number **e.g.WS-001** identifying them as City of Cape Town assets.

2. PLACEMENT:

Placement must take place in consultation with the relevant Council Representative, the contractor servicing the area, and the contractor responsible for clearing of the container. The slope of the terrain must be considered, and the container must always be positioned to ensure proper drainage to the front and to guarantee accessibility by the waste collection truck.

Each container must be placed on a reinforced concrete pad constructed of Class 30/20 concrete, either **300mm x 300mm x 100mm thick** or **500mm x 500mm x 100mm thick**, with mesh ref. 617 placed 50mm from the top and with 50mm side cover.

3. MOVING:

The successful tenderer will be required to move containers on an adhoc basis within the municipal boundaries of the City of Cape Town (To this effect the tenderer will be required to tender for the delivery based on the actual destination)

From time to time it may be necessary to relocate Steel shipping containers. The successful tenderer will be required to effect such relocations.

4. VEHICLE REQUIREMENT

One qualifying vehicle is the minimum mandatory requirement, while a second qualifying vehicle earns additional functionality points.

Tenderers will be required to provide valid Road Worthy Certificates for all vehicles to be utilised before commencement of the Contract.

8. TRADE NAMES OR PROPRIETARY PRODUCTS

Tenderers/Suppliers must note that wherever this document refers to any particular trade mark, name, patent, design, type, specific origin or producer, such reference shall be deemed to be accompanied by the words "or equivalent".

9. EMPLOYMENT OF SECURITY PERSONNEL

Not Applicable

10. FORMS FOR CONTRACT ADMINISTRATION

The Supplier shall complete, sign, and submit the following documentation with each invoice:

1. Record of kilometres (Tracker Report for km)/Detailed Log Sheets.
2. Photographic evidence where requested.
3. Container delivery note accompanied by the applicable inspection form (container and/or relocation).

Schedule F.13: Information to Be Provided With the Tender

The following information shall be provided with the Tender:

Previous Company Experience

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 - Vehicle Make, Model and Type
 - Quantity (Amount of vehicles)
 - Duration of the Lease
 - Lead time of acquiring vehicles

Tenderers to note that a quotation will **NOT** be accepted in replace of a draft lease agreement and if submitted, the tenderer **WILL** not be allocated points for hired / leased vehicles / Purchased Vehicles. The City of Cape Town reserves the right to request additional vehicle certification documents if necessary for clarification purposes.

Signature
Print name:
On behalf of the tenderer (duly authorised)

Date