

DATE: 30 OCTOBER 2023

SUBJECT: RFP 01/11/2023: APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE A COMPREHENSIVE PHYSICAL GUARDING/SECURITY SERVICES FOR POSTBANK AT IDENTIFIED VENUES NATIONALLY

QUERIES AND RESPONSES SHEET

QUERY	RESPONSE
1. Section 5 Pricing schedule – “PSIRA aligned rates must be applied” • must we make use of Line C - Total Cost per month (inclusive of 40% share of overheads) or • must we use Line B - Total Direct cost? And use our own share of overheads	Bidder should quote as per the pricing schedule and provide a separate schedule for any additional costs. NB: Where bidders are quoting for more than 1 province or province outside their normal operation jurisdiction, Postbank will not carry the costs of travel and related disbursements
2. When will the services start	As and when the need arise, after the process has been concluded.
3. Must we include the increase for 1 March 2024? OR Will you allow increase 1 March 2024	Yes, if the bidder has the information/percentage increase and such increment must be indicated in the pricing. Yes, if it was not included, it will be allowed. (it is the bidder’s responsibility to alert Postbank when such statutory increases takes effect)
4. Do we only provide unit rates for Area 1	Bidders should indicate which province/s they are bidding for on page 13 of the bid document. Complete the pricing schedule for each province if bidding for more than one. NB: Where bidders are quoting for more than 1 province or province outside their normal operation jurisdiction, Postbank will not carry the costs of travel and related disbursements.
5. Under roman figure i.v. the description doesn't specify we should quote for dayshift or nightshift or both?	Bidder should quote as per the pricing schedule provided.
6. I would like to find out if we can bid for more than one Province	Yes you may. NB: Where bidders are quoting for more than 1 province or province outside their normal operation jurisdiction, Postbank will not carry the costs of travel and related disbursements.
7. Should prepare each document for each province they bid for, i.e. if a bidder is interested in bidding for 4 provinces they should prepare 4 documents for each province or not.	No. Bidders should indicate which province/s they are bidding for on page 13 of the bid document. Complete the pricing schedule for each province if bidding for more than one.

	<i>NB: Where bidders are quoting for more than 1 province or province outside their normal operation jurisdiction, Postbank will not carry the costs of travel and related disbursements.</i>
8. For the Sunday/holiday are we quoting for only one guard/supervisor or we should also include the reliver?	Bidder should quote as per the pricing schedule provided.
9. We refer to the above and would like to enquire about the pricing schedule. Tender is a national one which covers all the PSIRA Areas. As per the tender document, the pricing schedule doesn't specify the area. We therefore, like to enquire if we need to make provision/indication of which area are we completing the pricing schedule for? i.e. Gauteng and Limpopo pricing aren't the same.	Yes. Bidders should indicate which province/s they are bidding for on page 13 of the bid document. Complete the pricing schedule for each province if bidding for more than one. <i>NB: Where bidders are quoting for more than 1 province or province outside their normal operation jurisdiction, Postbank will not carry the costs of travel and related disbursements</i>
10. Is there by any chance a document that has functionality criteria where one can weigh score points according to the mandatory requirements that are needed	No, Bidders will only be evaluated as outlined on the bid document.
11. When selecting provinces where a company can render the security services, are we only allowed to pick one province or can we mark as many as we can?	Bidders are allowed to bid for more than 1 province. Please complete the pricing schedule for each province if bidding for more than one. <i>NB: Where bidders are quoting for more than 1 province or province outside their normal operation jurisdiction, Postbank will not carry the costs of travel and related disbursements.</i>

THE END
