

Purchase Order

Vendor Address
LICHIES INVESTMENT P.O.BOX Pretoria 0183 Tel Number: 071 205 2505 Fax Number:
Billing Address
South African Revenue Services Accounts Payable Registration Division Hilton House 1st floor Brooklyn Bridge 570 Fehrsen Street Private Bag X 923, Pretoria, 0001
Account Queries & Statements
To: Martie de Villiers E-mail: Phone: Fax:
Delivery Address
SARS South Africa 299 Le Hae La SARS Pretoria 0002 South Africa Tel Number: 0124224000 Fax Number: 0124224000

Information

Vendor Number	6000024329
Order Number	3100034416
Date	06.09.2023
Buyer	Thendo Mafhungo
Telephone Number	012 422 6509
Fax Number	086 239 1910
Email Address	TMafhungo@sars.gov.za
Currency	ZAR
Payment Terms	Z006 SARS 30 net due
Delivery Date	31.10.2023
Initiative Number	
Initiative Description	Interpretation & Rulings
Our Reference	RFX6/22934
Vat No	02-

Note:

It is mandatory to acknowledge the receipt of this purchase Order.

Adherence to the terms and conditions as stated on the notes page is essential, failure to comply will result in payment being withheld.

SUPPLIER NOTE

Item	Material/Description	Qty	UOM	Net Price	Net Amount
1	Executive Ergonomic Chair	1	EA	R 11,968.31	R 11,968.31
2	Executive Ergonomic Chair	1	EA	R 11,968.31	R 11,968.31
3	Executive Ergonomic Chair	1	EA	R 11,968.31	R 11,968.31
4	Executive Ergonomic Chair	1	EA	R 11,968.32	R 11,968.32
5	Executive Ergonomic Chair	1	EA	R 11,968.32	R 11,968.32
6	Operator Ergonomic Chair	1	EA	R 10,017.60	R 10,017.60
7	Operator Ergonomic Chair	1	EA	R 10,017.60	R 10,017.60
8	Operator Ergonomic Chair	1	EA	R 10,017.60	R 10,017.60
9	Operator Ergonomic Chair	1	EA	R 10,017.60	R 10,017.60
10	Operator Ergonomic Chair	1	EA	R 10,017.60	R 10,017.60
11	Operator Ergonomic Chair	1	EA	R 10,017.60	R 10,017.60
12	Operator Ergonomic Chair	1	EA	R 10,017.60	R 10,017.60
13	Operator Ergonomic Chair	1	EA	R 10,017.61	R 10,017.61
14	Operator Ergonomic Chair	1	EA	R 10,017.62	R 10,017.62
Total Nett Amount incl. VAT:					R 150,000.00

PO number: 3100034416
Date: 06.09.2023

Page 2 / 2

INSTRUCTIONS TO VENDORS:

Standard Conditions:

SARS Procurement Procedures (as amended), will apply for this Purchase Order.

* **Price Basis:**

The price/s quoted is/are firm for the duration of this Purchase Order.

* **Exchange Rate (if applicable):**

The price/s quoted is/are based on the ruling exchange rate at date of quotation/ Tender.

* **Invoices and Payment:**

In respect of a Purchase Order for goods, a Proof of Delivery (POD) , reflecting the Purchase Order number, must accompany the goods to be delivered. No goods will be accepted without a corresponding POD.

In respect of a Purchase Order for services rendered, a duplicate Invoice, reflecting the Purchase Order number, must be handed to the person receiving the service after such service has been completed.

The original invoice/s must reflect the relevant Purchase Order number and sent directly to the Billing Address as indicated on page 1 of this Purchase Order. If the Purchase Order number is not quoted on the invoice, said invoice will not be paid.

The Invoice number should not exceed 16 digits/characters.

The Invoice date cannot be earlier than the delivery date acknowledged on the Proof of Delivery (POD).

A statement of the SARS account must, on a monthly basis, be sent to the accounts contact person as indicated on page 1 of the Purchase Order.

* **Cash Discount:**

Invoices must be clearly endorsed with the conditions under which the discount is offered.

* **Value Added Tax:**

Value Added Tax (VAT) must be shown separately on invoices.

* **Correspondence:**

For payments and account statements, correspondence must be addressed to the Accounts contact persons as detailed on page 1 of this Purchase order.

All other correspondence must be addressed to this office.

* **Alterations or Additions:**

Any alterations or additions to any of the terms of this Purchase Order must be made and confirmed in writing by this office.

* **Electronic Purchase Order Sign-Off:**

This purchase order has been electronically signed-off as part of the standard SARS Procurement process. The supplier does not need any further approval from SARS to process this Purchase Order.