MOQHAKA LOCAL MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
(Over R30 000.00 up to a transactions value of R300 000.00 VAT included)

REFERENCE NUMBER: 2/1/4/2024-25	**CLOSING DATE:** 22 August 2024	**CLOSING TIME:** 12:00 PM
NON-REFUNDABLE FEE: **R 150.00**		

Description	Contact Person
Moqhaka Local Municipality hereby invites Accredited and Reputable Service Providers to submit quotations for the following (In-house) training intervention **SHORT COURSE** **SPECIFICATIONS IS AS FOLLOWS:** • Provider must be accredited with the LGSETA and or any other related SETA (e.g. Services SETA) • Provider must provide proof that he/she has provided similar training programmes (referral letters that clearly state the starting date and completion date of the project and must have contacts in case the municipality needs to verify the information provided. • Providers is required to provide training on the following: **Administrative and Secretarial Skills for 20 municipal employees - Unit Standard ID: 12153 (3 Days)** ****A maximum of 20 points (80/20 preference points system), will be allocated for specific goals.* **The maximum points for these goals are as follows:** • **Locality of Supplier – 15 Points** • **Woman Ownership of Company - 5 Points** *These goals are specified in MBD6.1 in terms of the PPR2022.*	Me Keke Moabi Tel: 056 216 9413 Email Address: kekem@moqhaka.gov.za OR/AND moqhakasdf@gmail.com

MOQHAKA LOCAL MUNICIPALITY
SUPPLY CHAIN MANAGEMENT
VERIFIED FOR COMPLIANCE
14 AUG 2024
Official Signature

ELIGIBILTY CRITERIA

Only those suppliers who:

- Are willing and able to supply the required material within 30 days from receiving the official appointment letter,
- Are willing and able to keep their cast prices/ rates fixed for the maximum period of 90 days from date of the RFQ closing- Shall be eligible to participation further on price and preferential points.
- Quotes in line with these pro ranges (R30 000.00 – R300 000.00) will be considered for further evaluation.

PAYMENT OF NON-REFUNDABLE FEE

Payment of the non-refundable fee of R150.00 can be made at the cashiers at the main Municipal Building, Hill Street or directly into the municipal bank account. Proof of payment (Pop) can be submitted to the SCM Offices if EFT payment was made it can be forwarded to the following SCM officials: tsietsil@moqhaka.gov.za or janes@moqhaka.gov.za and kegomoditswes@moqhaka.gov.za , after which the complete bid document forwarded to the bidder. **The bid document can also be collected from the SCM offices, Kroonstad Municipality (Magasyn Building), Cnr 11th & 12th Way, Kroonstad, 9499.**

Moqhaka Local Municipality Banking Details:

Bank:	ABSA Bank Kroonstad
Account Number:	40-5327-4876
Branch Code:	334536
Bidder Reference:	Company Name and RFQ Number

SUBMISSION DETAILS

The quotation and supporting documents sealed in an envelope and **externally endorsed with the relevant quotation number and description, should then be submitted at the SCM Offices, Kroonstad Municipality (Magasyn Building), Cnr 11th & 12th Way, Kroonstad, 9499.** **No bid documents will be accepted via e-mail.**

CONTACT DETAILS FOR ENQUIRIES

All enquiries pertaining to Supply Chain Management Matters contact 056 216 9183/9185.
For Technical, queries contact Me K Moabi at 056 216 9413.

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