

INVITATION TO SUBMIT QUOTATION

Arm Scor Dockyard requests your quotation for the goods and/or services listed hereunder in this RFQ document. Bidders are requested to furnish all information requested and return their quotation submission before or on the date stipulated in this invitation. Late and incomplete submissions will invalidate the quotation submitted

Issue date: 30/07/2025	RFQ NUMBER: RR 038473/25-26
Closing Date: 21/08/2025 @ 11:00	

REQUIREMENT DESCRIPTION: INSPECT, REPAIR AND LOAD TEST ALL OVERHEAD CRANES AT ARMSCOR DOCKYARD, SIMON'S TOWN

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NOTE: Should the supplier wish to submit an alternative quotation, additional copies of the quotation must be made and not retype or redraft any of the forms used;

PROPRIETARY INFORMATION

- Quotation documents may **ONLY** be obtained from the Arm Scor Procurement Department and may **NOT** be given to a third party.
- Quotations received from companies whose RFQ documents were **NOT** obtained from

RFQ NUMBER: RR 038473/25-26

INSTRUCTIONS ON SUBMISSION OF QUOTATION

- 1 Quotation Closing Date and time: 21/08/2025 @ 11:00 .
- 2 The quotation must STRICTLY be received in this email address Procurementdy@armscordy.co.za.
Failure to submit RFQ to dedicated mailbox will invalidate submission:

The Manager: Procurement Division
Armcor Dockyard

ENQUIRIES

- 2.1 All queries regarding quotation must be addressed to: Procurementdy@armscordy.co.za
Procurement Division
E-mail Address: procurementdy@armscordy.co.za

SUPPLIER REGISTRATION

- 3.1 Bidders must register on the National Treasury Central Supplier Database (CSD) in terms of National Treasury Instruction.
- 3.2. Bidders must electronically register for Security on Armcor website to be considered for orders which are administered by Armcor SOC Ltd on Behalf of clients.

For more information on security registration contact: -

The Security Registration

Private Bag X337

PRETORIA

0001

E-mail: - register@armcor.co.za

Website: www.armcor.co.za

RETURNABLE DOCUMENTS CHECKLIST

Bidders are required to develop a returnable schedule annexure in accordance with the following table of contents

	List of documents required.	Submitted [Yes or No}	
1.	Central Supplier database (CSD) registration report or Unique Registration Reference Number	Yes ☐	No ☐
2.	Valid Tax Clearance Certificate (s) and or proof of application endorsed by SARS and / or SARS issued verification pin code.	Yes ☐	No ☐
3.	Originally copies of bidders CIPC Company registration documents listing all members with percentage, see bidding structure for required documents.	Yes ☐	No ☐
4.	B-BBEE Certificate issued by either the CIPC or a SANAS Accredited Verification or a valid sworn affidavit prescribed by the B-BBEE Codes of Good Practice and Defense Section Code Affidavit.	Yes ☐	No ☐
5.	Designated sectors: Local production and content. (Where applicable)	Yes ☐	No ☐

6.	Originally certified copy of Identity Document, no older than 6 months certified.	Yes	No
		☐	☐

RFQ No: RR 038473/25-26

BIDDING STRUCTURE

Name of Individual Bidder	
National Treasury (CSD) Supplier Number	
VAT Registration Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	

NB: Submit with the bid the following documents:

Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.

Latest copies of all share certificates, in case of a company or any other form of a legal entity.
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.

Declaration:

I, as the duly authorized representative of the bidder hereby authorize Armscor to request, investigate and process company information including tax compliance via the SARS website.

Name:	ID number:
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PRICING SCHEDULE**NAME OF THE BIDDER:****VALIDITY PERIOD:**Quotation to remain **valid** for acceptance for a period of **60** days counted from the closing date.**Please quote on the following:**

Item	Description	UOM	Quantity	Unit Price	Sub-Total
1	A SERVICE PROVIDER TO INSPECT, REPAIR, AND LOAD TEST ALL OVERHEAD CRANES LOCATED AT ARMSCOR DOCKYARD, SIMON'S TOWN ON A CALL-OUT BASIS FOR A PERIOD OF 12 MONTHS AS PER ANNEXURE A (STATEMENT OF WORK/SCOPE OF WORK (SOW))				
2	NOTE SITE VISIT 06 AUGUST 2025 @ ARMSCOR DOCKYARD SIMON'S TOWN				
3					
4.					
5.					
6.					
7.					
8.					
Attach list for quotes if table is insufficient					
Minimum 35 % black equity ownership		Applicable ☒ /Not applicable ☐			
The preference points will be awarded in terms of specific goals					
Specific Goals applicable: ☒ Table A or ☐ Table B or ☐ Table C or ☐ Table D or ☐ Table E (SELECT ONE)					
	Sub-Total				
	VAT@15%				
	TOTAL PRICE (INCLUDING VAT)				

Delivery Address: **Armcor Dockyard Transit Store, Cole Point, East Yard, St George's Street****Simons Town** ☒

- When Delivery period after order receipt?
- Is delivery period fixed? **Yes** ☐ **/No** ☐
- Is the price(s) fixed? **Yes** ☐ **/No** ☐
- Is the quote strictly to specification? **Yes** ☐ **/No** ☐

I/We agree that this quotation shall remain binding on me/us and open for acceptance for the period stipulated above;

Name in block letters:

Capacity:

Signature.....

Date:

RFQ No: RR 038473/25-26

**ARMAMENTS CORPORATION OF SOUTH AFRICA LTD
(ARMSCOR)**

WHERE SUPPLIES OFFERED ARE TO BE IMPORTED OR ARE OFFERED EX BONDED WAREHOUSE, THE ATTACHED SECURITY QUESTIONNAIRE (KD 22) MUST BE COMPLETED AND THE FOLLOWING QUESTIONS ANSWERED:

1. Are you the accredited agent in RSA for the manufacturer of supplies quoted by you?

2. Is a special import permit required?

If not, state your imports permit number

3. What are the names and addresses of overseas suppliers? (Give particulars in KD 22)

4. Foreign content:

4.1 What amount in foreign currency must be remitted?
overseas?

4.2 What is the rate of exchange used in converting the ZAR1, 00 =
amount into SA Rand and the date on which this is based? DATE:

5. Statutory costs:

5.1 Are the goods quoted on subject to customs duty,
ad valorem customs or surcharge?

5.2 If so, what is the amount payable in respect of

a) Customs duty

b) Ad valorem customs duty?

PRICE BREAKDOWN

The following particulars must be furnished, failure of which may invalidate the bids.

		AMOUNT	% OF TOTAL PRICE
10.1	FOB/FCA cost of item		
10.2	Sea/Air freight		
10.3	Insurance charges		
10.4	Clearance charges		
10.5	Customs duties		
10.6	Ad valorem customs duties		
10.7	Delivery costs from port/airport to your premises		
10.8	Local content (excluding (10.10))		
10.9	Delivery costs from your premises into store		
10.10	Balance (detail to be submitted)		
TOTAL			

.....
DATE

.....
 BIDDER'S SIGNATURE

BID CONDITIONS ACCEPTANCE**Bidders shall complete and sign this bid conditions acceptance form**

I/We hereby offer to supply all or some of the supplies and/or services described in the Pricing Schedule and /or attached documents on the terms and conditions and in accordance with the conditions set out in A-STD-0020 Issue 5 dated 22 June 2022 (and I/we acknowledge that I/we am/are acquainted therewith) at the price and on the terms of delivery/execution inserted by me/us.

I/We agree -

1. that this bid shall remain binding on me/us and open for acceptance for the validity period stipulated;
2. that if my/our bids is accepted, the acceptance will be communicated to me/us by letter or order through the post, and such acceptance shall constitute a contract between me/us and Armscor Dockyard, subject to the terms and conditions set out in Armscor's General Conditions of Contract (A-STD-0020), Issue 5 dated 22 June 2022, the contents of which I/we acknowledge ourselves to be acquainted with.

I/We choose as domicilium citandi et executandi in the Republic

(no post box or private bag)

IN BLOCK LETTERS ON BEHALF OF -

Complete registered: Name of bidder:

AUTHORISED SIGNATURE

..... Date:

Name in block letters:

Capacity:

RFQ EVALUATION CRITERIA

- 1.1 Administrative evaluation
 - 1.1.1 Completeness accuracy of returnable documents
- 1.2 Technical evaluation
 - 1.2.1 Provide specification evidence of compliance technical requirements
- 1.3 The 80/20 preference point system is applicable to all bids with a Rand value of up to R50 000 000,00 (All applicable taxes included)
- 1.4 Quotation will be awarded in terms of the Preferential Procurement Policy Framework Act, 2000:

Allocation of points in awarding the quotation will be as follows:

1.4.1. PRICE	80
1.4.2 SPECIFIC GOALS	20
*Total points for Price and Specific goals must not exceed	100

PREFERENTIAL PROCUREMENT REGULATION REQUIREMENT

1. The B-BBEE preference points will be awarded in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022.
2. The 80/20 preference point system is applicable to all bids with a Rand value of up to R50 000 000,00 (All applicable taxes included)
3. Preference points for this bid shall be awarded for:

Price	80
Specific Goals	20
Total points for Price and Specific Goals must not exceed	100

4. Bidders who do not submit valid proof of Specific Goals claim will score zero (0).

2. ALLOCATION OF PREFERENCE POINTS FOR SPECIFIC GOALS

2.1 Specific Goals

- 2.1.1 The preference points that will be awarded in terms of the specific goals with regards to procurement processes shall be as follows (one table will be applicable for each bid):

TABLE A: Advancement of SMMEs

No	(i) Black owned entities or (ii) Black owned Military Veterans entities or (iii) Black women owned entities or (iv) Black youth owned entities or (v) Entities owned by Black people living with disabilities or (vi) Entities owned by Black people living in rural areas or (vii) Entities owned by Unemployed black people	90/10 preference points system	80/20 preference points system
1.	EMEs or QSEs entities which are 100% black owned	10	20
2.	EMEs or QSEs entities which are 51% - 99% black owned	8	16
3.	EMEs or QSEs entities which are 35% - 50% black owned	4	8
4.	EMEs or QSEs entities which are 0% - 34% black owned	0	0

TABLE B: Advancement of Local Content & Production

	Advancement of entities with local manufacturing capabilities for designated sectors	90/10 preference points system	80/20 preference points system
1.	Full compliance to the applicable minimum threshold for local content & production	2	4
2.	Non-compliance to the applicable minimum threshold for local content & production	0	0
	Advancement of South African Companies	90/10 preference points system	80/20 preference points system
1.	Level 1 and 100% black owned	8	16
2.	Level 2 and at least 51% black owned	6	12
3.	Level 3 and at least 35% black owned	1	2
4.	Below Level 3	0	0

TABLE C: Income Generation

	Income Generation, Disposal or Leasing of Assets Advancement of South African Companies	90/10 preference points system	80/20 preference points system
1.	Level 1	10	20
2.	Level 2	8	16
3.	Level 3	6	12
4.	Below level 3	0	0

TABLE D: Locality

No	Entities Located in Specific Province, Region or Municipality	90/10 preference points system	80/20 preference points system
1.	Entities located within the specific locality	2	4
2.	Entities located outside the specific locality	0	0
	Advancement of South African Companies	90/10 preference points system	80/20 preference points system
1.	Level 1 and 100% black owned	8	16
2.	Level 2 and at least 51% black owned	6	12
3.	Level 3 and at least 35% black owned	1	2
4.	Below Level 3	0	0

TABLE E: Advancement of BEE Compliant Suppliers

No	Advancement of BEE compliant suppliers	90/10 preference points system	80/20 preference points system
1.	100% black equity ownership	10	20
2.	51% - 99% black equity ownership	8	16
3.	35% - 50% black equity ownership	4	8
4.	0% - 34% black equity ownership	0	0
5.	Specialised Entities	10	20

3. PRINCIPLES

3.1 Valid proof of B-BBEE status is either of the following:

- a. A B-BBEE Sworn Affidavit fully completed and

- i. Deposed and signed in the presence of the Commissioner of Oaths (Certified true copy not acceptable)
 - ii. Does not contradict itself (% black ownership matches compliance level)
 - iii. Commissioner of Oaths credentials and signature are reflected.
- b. A B-BBEE Certificate issued by either the CIPC or a SANAS Accredited Verification Agency.
 - c. An entity submitting an unincorporated Joint Venture / Consortium must attach a Consolidated B-BBEE Certificate in the name of the Joint Venture / Consortium issued by a SANAS accredited Verification Agency.
 - d. B-BBEE status must be based on the latest financial year-end information; otherwise it is invalid and unacceptable.

3.2 Local content and production

- a. The complete list of sectors and sub-sectors which are designated for local production with minimum local content threshold can be found on the website of the Department of Trade, Industry & Competition via the
- b. link below.
<http://www.thedtic.gov.za/sectors-and-services-2/industrial-development/industrial-procurement/>
- c. The bidder shall submit with the Bid documents a completed Annexure C, D & E and an Exemption letter from the DTIC and a letter from the manufacturer.

3.3. Locality

- a. The bidder must submit the municipality bill/local councillor letter (must be not be older than 3 months)
- b. In an event where the bidder is the lessee, the municipality bill and the lease agreement must be submitted.
- c. In an event where the bidder owns the property, the municipality bill must be in the name of the owner of the property.

3.4 Ownership

In accordance with the provisions of the Defence Sector Code, it is a requirement of Armscor that all suppliers that do business with Armscor should achieve at least 35% black equity ownership and will be included as a bid condition where applicable.

3.5 Verification of bidder's information

The Armscor Transformation Division reserves the right to require a bidder and/or its sub-contractor(s) to substantiate any claim at any stage in the bidding process to verify and confirm the specific goals claim of the bidder and/or its sub-contractor(s).

ANNEXURE 1

DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – EXEMPTED MICRO ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

1. Hereby declare under oath as follows:
2. The contents of this statement are to the best of my knowledge a true reflection of the facts.
I am a Member / Director / Owner of the following enterprise and am duly authorized to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of “Black People”	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians – (a) who are citizens of the Republic of South Africa by birth or descent; or (b) who became citizens of the Republic of South Africa by naturalisation- i. before 27 April 1994; or ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;”
Definition of “Black Designated Groups	“Black Designated Groups means: (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;”

ANNEXURE 1

3. I hereby declare under Oath that:

- The Enterprise has _____ % Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____ % Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____ % Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
 - Black Youth % = _____ %
 - Black people living with disabilities % = _____ %
 - Black Unemployed % = _____ %
 - Black People living in Rural areas % = _____ %
 - Black Military Veterans % = _____ %
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was R5,000,000.00 (Five Million Rands) or less
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition)	☐
At Least 51% Black Owned	Level Two (125% B-BBEE procurement recognition)	☐
Less than 51% Black Owned	Level Four (100% B-BBEE procurement recognition)	☐

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Signature and Stamp	Signature
Date	Date

ANNEXURE 2

DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – QUALIFYING SMALL ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of “Black People”	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians – (a) who are citizens of the Republic of South Africa by birth or descent; or (b) who became citizens of the Republic of South Africa by naturalisation- i. before 27 April 1994; or ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;”
Definition of “Black Designated Groups	“Black Designated Groups means: (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;”

3. I hereby declare under Oath that:

- The Enterprise has % Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,

- The Enterprise has % Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has % Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
 - Black Youth % = %
 - Black people living with disabilities % = %
 - Black Unemployed % = %
 - Black People living in Rural areas % = %
 - Black Military Veterans % = %
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of , the annual Total Revenue was between R5,000,000.00 (Five Million Rands) to R50,000,000.00 (Fifty Million Rands)
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition)	☐
At Least 51% Black Owned	Level Two (125% B-BBEE procurement recognition)	☐

- I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
- The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Signature and Stamp	
	Signature
Date	Date

ANNEXURE 3 TAX STATUS

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF ARMSCOR

BID NUMBER:	RR038473/25-26	CLOSING DATE:	21/08/2025	CLOSING TIME:	11:00
DESCRIPTION	INSPECT, REPAIR AND LOAD TEST ALL OVERHEAD CRANES AT ARMSCOR DOCKYARD, SIMON'S TOWN				

BID RESPONSE DOCUMENTS MAY BE EMAIL TO:

Procurementdy@armscordy.co.za

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:

TECHNICAL ENQUIRIES MAY BE DIRECTED TO:

CONTACT PERSON	S MAMETJA	CONTACT PERSON	K SHABALALA
TELEPHONE NUMBER	021 787 4115	TELEPHONE NUMBER	
FACSIMILE NUMBER		FACSIMILE NUMBER	
E-MAIL ADDRESS	SedzaniM@armscordy.co.za	E-MAIL ADDRESS	

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER					
CELLPHONE NUMBER					
FACSIMILE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No
---	--	--	--

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

ANNEXURE 3 TAX STATUS

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

TAX COMPLIANCE NOTE

It is a condition that the successful bidder **MUST** be tax compliant, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations.

FOREIGN COMPANIES ARE REQUIRED TO COMPLETE QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS ON ANNEXURE 3

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

Annexure 4

BIDDER'S DISCLOSURE**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state? YES ☐ /NO ☐

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES ☐ /NO ☐

2.2.1 If so, furnish particulars:

Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES ☐ /NO ☐

2.3.1 If so, furnish particulars:

3. DECLARATION

- 3.1 I, the undersigned, (name) in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:
- 3.2 I have read and I understand the contents of this disclosure;
- 3.3 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.4 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.5 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.6 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.7 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.8 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder



YOU ARE INVITED TO ATTEND A SITE VISIT
AT: [ARMSCOR WORKSHOP BUILDING](#)
ARMSCOR DOCKYARD

COMPANY NAME:

REP NAME AND SURNAME:

DATE AND TIME: [WEDNESDAY, 06TH AUGUST 2025 @ 11h00](#)

ID NUMBER:

VEHICLE REGISTRATION NUMBER:

VEHICLE TYPE AND COLOUR:

ANNEXURE A - STATEMENT OF WORK / SCOPE OF WORK (SOW)

Background

It is a statutory requirement that Armscor Dockyard (ADY) lifting equipment be load tested and certified as per Occupational Health and Safety Act (Act 85 of 1993), Driven Machinery Regulations GNR.540 of 24 June 2015.

Armscor Dockyard, Simon's Town requires a service provider to inspect, repair and load test overhead cranes located in Armscor Dockyard, Simon's Town, as listed in Appendix A, on a call-out basis for a period of 12 months.

NON-COMPULSORY BIDDERS BRIEFING

A site visit for all prospective providers is **not mandatory**, attendance is however strongly recommended, due to the nature of the scope of work.

this will ensure the serviver provider has a clear understanding of the equipment listed in appendix A.

no claims or disputes arising from failure to attend the site visit and view the equipment will be entertained

The site visit is arranged for 06st August 2025, at 11:00am.

Please RSVP, by 05TH August 2025 to SedzaniM@armscordy.co.za

A. Requirements

The service provider will be required to inspect, repair and load test overhead cranes in ADY listed in Appendix A, as needed, on a call-out basis for a period of 12 months.

Applicable standards:

- Driven Machinery Regulations GNR.540 295 of 24 June 2015.
- OHS Act 85 of 1993 and regulations
- SANS 10375:2018. "Inspection, examination and testing of overhead cranes". Load Tests need to be conducted at 110% its rated load capacity.
- Any other applicable standards.

1. The service provider shall provide a price against each line item in APPENDIX A.
2. When services of the service provider are required, written communication will be sent to the service provider to come to site to carry out inspection on the equipment. The service provider shall acknowledge receipt of communication (written) and inspect the equipment within 3 working days of receipt of ADY's communication.
3. Following inspection, should repairs be required, the service provider shall determine the nature of work/ repairs required.

4. The service provider shall therefore submit a detailed quotation to carry out work/ repairs on a overhead crane. The quotation shall be itemised to reflect each individual item and its associated cost (e.g. labour, spares, consumables, transport, and any other cost drivers that may be applicable for the work). All costing submitted in the detailed quotation shall be aligned with the prices on the pricing schedule. i.e inspection and load testing, labour, transport costs.
5. All spares quoted for shall be provided by the service provider.
6. Once the quotation has been prepared by the service provider, the service provider shall issue the APM with the quotation within 2 working days from date of inspection of the equipment.
7. Before any work is carried out on an overhead crane, a Work Authorisation may be issued to the service provider. It is only upon receiving an approved WA that the service provider may commence work. The service provider shall not carry out any work until instructed by the APM, in writing, by means of an official WA, to do so.
8. The Work Authorisation process, following submission of a detailed quotation, and shall be as follows:
 - 8.1. Once the service provider submits a quotation for repair work, the quotation shall be reviewed and considered by the APM. A markup of up to 10% for all such spares, as well as consumables supplied will be deemed acceptable.
 - 8.2. Approval may be given to execute the required repairs.
 - 8.3. It is only once a approved Work Authorisation is issued to the service provider that they may commence with work/ repairs.
 - 8.4. Equipment shall be load tested as required following work/ repairs.

B. Additional requirements

1. The detailed quote provided by the service provider for work required per overhead crane will not be amended. No additions/ price changes to initial quotation will be entertained. The service provider is responsible for ensuring that the submitted repair quotation is adequately detailed to guarantee the safe operation of the overhead crane upon completion of the repairs.
2. Important: The service provider shall take note that, part of the scope of work for this requirement, is to repair and return the derated cranes listed in Appendix A, line items 2, 3 and 4, to their rated capacity of 15 tons each.
3. All spares used in any repairs of the overhead cranes for the duration of the contract period shall be as per OEM recommendations for the equipment in question. In the event that the OEM is no longer in existence or no longer manufactures or supplies the required parts, the service provider shall use genuine spare parts that are of equal or superior quality, and fully compatible with the equipment. The service provider shall provide documentary evidence of the origin, specification, and compatibility of all non-OEM parts used. These shall be submitted with the detailed quotation for consideration and approval by the APM.

4. The completed inspection and load test certificates shall be made available to ADY on the same day of the inspection and/or load test.
5. Inspection and repair reports shall be provided upon every service. Load test certificates shall be provided following each load test.
6. The load test certificate shall have the relevant SANS code trademark and the details of the load test including calculations/figures/comments obtained, the Lifting Machine Entity registered DOL number, Lifting Machine Inspector registered ECSA number and final signature from the registered Lifting Machine Inspector.
7. Any errors/ omissions found in the inspection and load test certificates will be communicated by ADY to the service provider. The service provider shall resolve such an issue(s) within 3 working days from date of receipt of Armscor's communication.
8. ADY personnel will assist and provide all weights needed to conduct the load tests. The available total weight is 30.3 ton (28t of test weights and 2.3t lifting tray). All weights will be moved around with Armscor equipment; any other supporting staff will be on standby (i.e. electrician or fitter). The service provider needs to accommodate minor delays due to movement of weights.
9. The stickers or boards indicating the inspection & load test date, next load test date, the serial number, equipment status (pass or failed) and the LME details, may be placed on the control centre or isolators where it is visible to the operator.
10. Any electronic device that is used during load testing by the service provider shall be calibrated and accompanied by a valid calibration certificate. Certified copies of the calibration certificates shall be submitted to ADY.
11. If repairs (Additions/modification or new installation) are conducted on the electrical control system then an electrical drawing must be provided. The service provider must also provide a Certificate of Compliance. (COC)
12. Immediately after acceptance of order, the service provider must deliver a copy of their safety file prior to commencement of work, where the Safety department will approve/ reject the file.
13. **A site visit for all prospective service providers is not mandatory, attendance is however strongly recommended, due to the nature of the scope of work. This will ensure the service provider has an understanding of the equipment listed in APPENDIX A. No claims or disputes arising from failure to attend the site visit and view the equipment will be entertained.**

C. Contract conditions

1. The contract will be on an AD-HOC (when necessary or as needed), call out basis.
2. Transport rate (R/km) shall be in line with Armscor's transport rate threshold.

3. All work shall be done during ADY's normal working hours.

Normal working hours are:

Mondays – Thursdays: 07:15 – 16:30

Fridays: 07:15 – 12:15

4. The contract period is 12 months or until the sum of the contract value including VAT, is reached, whichever comes first. Should the contract value not be reached within the contract period; the contract will be concluded to the value of the completed works at the end of the contract period with the balance of the contract value forfeited.
5. Armscor reserved the right to cancel this contract at any time, with or without cause, by providing written notice to the service provider. In the event of cancellation, Armscor will only be liable for costs approved in terms of this contract prior to termination.

1. CRITICAL CRITERIA

SHOULD THE SERVICE PROVIDER FAIL TO COMPLY WITH ANY ONE OF THE CRITICAL CRITERIA, THE SERVICE PROVIDER WILL BE ELIMINATED FROM THE EVALUATION PROCESS resulting in it not being eligible for the awarding of an order.

Criteria	Compliance Evidence
Criterion 1: Relevant experience	
The service provider shall have completed at least two repairs to overhead cranes (including major and heavy-duty work beyond minor repairs) within the past 10 years.	The service provider shall submit at least one client reference letter or completion certificate signed by the duly authorized client representative or Principal Agent, confirming the following: (a) The name of the bidder, (b) Confirmation of repair of overhead crane project and (c) Project completion date. Should the completion certificate not indicate repairs to overhead cranes (including major and heavy-duty work beyond minor repairs), then the bidder shall submit additional supporting documents, issued by the client or principal agent, confirming repairs to overhead crane (including major and heavy-duty work beyond minor repairs). The compliance evidence above shall provide <u>contact details and locations</u> – allowing for onsite inspections of the repaired overhead cranes. Armscor reserves the right to visit these locations to ensure proof of compliance.
Criterion 2: Lifting Machinery Entity	

The service provider must be registered as a Lifting Machinery Entity (LME) with the Department of Labour (DOL).	The bidder shall provide a copy of a valid LME certificate with the DOL letterhead with their quote.
Criterion 3: Lifting Machinery Inspector	
The inspector must be a registered Lifting Machinery Inspector (LMI) with the Engineering Council of South Africa (ECSA).	A copy of the LMI certificate with the ECSA letterhead shall be submitted with their quote. And the letter indicating that LMI's scope of competency, confirming capability to inspect, examine and load test all categories of lifting equipment given in Appendix A, shall be submitted with the quote.

2. Pricing schedule

Please quote on the following:

Item	DESCRIPTION	Foreign Currency	ZAR	SUB-TOTAL
1	Labour (Note: all inclusive to include transport cost of personnel to Dockyard – transport cost must be in line with Armscor's regulations)			
1.1	Technician (R/Hour)			
1.2	Artisan (R/Hour)			
1.3	Assistant (R/Hour)			
2	Complete " <u>FIXED PRICE PER INSPECTION</u> FROM MONTH 1 TO 12 OF THE CONTRACT PERIOD" column in Appendix A below. Transfer line item total to this section as per instruction			
3	Complete Appendix A, " <u>FIXED PRICE PER LOAD TEST</u> FROM MONTH 1 TO 12 OF CONTRACT PERIOD"			

	<i>column in Appendix A below. Transfer line item total to this section as per instruction</i>			
4	Administration costs			
4.1	Transport (R/km) (Note: The cost for transportation of equipment to and from the contractor's premises – must be in line with Armscor's regulations)			
4.2	Accommodation (R/day) (must be in line with Armscor's regulations)			
4.3	OHS			
Total (excluding VAT)				
VAT				
Total (including VAT)				

APPENDIX A: LIST OF APPLICABLE OVERHEAD CRANES FOR THIS CONTRACT

NO.	ITEM	TONNAGE	SERIAL NUMBER	WORKSHOP	BUILDING NUMBER	FIXED PRICE PER INSPECTION FROM MONTH 01 TO 12 OF THE CONTRACT PERIOD	FIXED PRICE PER LOAD TEST FROM MONTH 01 TO 12 OF CONTRACT PERIOD
1	Morris overhead Crane	2	305/80/AC	Factory	616	R	R
2	Smith Keighley Crane	15 (derated to 5t)	305/77/AC	Factory	616	R	R
3	Smith Keighley Crane	15 (derated to 5t)	305/78/AC	Factory	616	R	R
4	Smith Keighley Crane	15 (derated to 5t)	305/79/AC	Factory	616	R	R
5	Morris Crane	10	3949	Boathouse	628	R	R
6	Morris Crane	12	301/55/AC	ICE Test House	650	R	R
7	Sachmech Kuhn	3	EC-01	Electronic Complex	684	R	R
8	Stahl Monorail Crane with With Electric chain hoist	2	6010/78/H	Fridge Shop	645	R	R
9	BB Crane	5	1012	S2 Shed	920	R	R
10	Gantry over pressure test area	2	AW 41203	Boiler Shop	645	R	R
11	HR Lasch Mono Rail Hoist	5	4000/15/H	Pipe Shop	645	R	R
12	Condra Crane	8	357/33/H	Pump Station	655	R	R
13	Cowan & Sheldon Crane	5	401/46/AC	SAFS Facilities	616	R	R
14	Wellman Crane	10	452/17/DC	Generating Station	676	R	R
TOTAL (EXCLUDING VAT)							

Please take note of the below instructions:

1. Transfer line item total (excluding VAT) for “FIXED PRICE PER INSPECTION FROM MONTH 1 TO 12 OF THE CONTRACT PERIOD” to line item 2 in the pricing schedule.
2. Transfer line item total (excluding VAT) for “FIXED PRICE PER LOAD TEST FROM MONTH 1 TO 12 OF CONTRACT PERIOD” to line item 3 in the pricing schedule.