

REQUEST FOR PROPOSAL

RFP REFERENCE NUMBER.: GMA/002/26

DESIGN, SUPPLY, INSTALL, CONFIGURE, AND SUPPORT A COMPLETE LOCAL AREA NETWORK (LAN) INFRASTRUCTURE FOR THE GMA, FOR A PERIOD OF FIVE (5) YEARS

The GMA seeks:

to appoint a suitably qualified service provider to design, supply, install, configure, and support a complete Local Area Network (LAN) infrastructure for a period of five years.

DATE OF ISSUE	: 10 JULY 2026
ONLINE NON-COMPULSORY BRIEFING SESSION DATE	: 17 JULY 2026
ONLINE NON-COMPULSORY BRIEFING SESSION TIME	: 10H30 – 11H30
LINK TO JOIN THE BRIEFING SESSION ON 17 JULY 2026	: Join the Briefing Session
CLOSING DATE FOR SUBMITTING QUESTIONS	: 29 JULY 2026
CLOSING DATE FOR TENDER SUBMISSION	: 03 AUGUST 2026
CLOSING TIME	: 11H00

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DEFINITIONS

In this Request for Proposal, unless a contrary intention is apparent:

Business Day means a day which is not a Saturday, Sunday or public holiday.

Bid means a written offer in a prescribed or stipulated form lodged by a Bidder in response to an invitation in this Request for Proposal, containing an offer to provide goods, works or services in accordance with the Specification as provided in RFP Part B.

Bidder means a person or organisation that submits a Bid

Closing Time means the time, specified as such under the clause "Indicative Timetable" of this RFP Part A, by which Tenders must be received.

Draft Status means an incomplete tender submission by closing date and time

Evaluation Criteria means the criteria set out under the clause "Evaluation Criteria Format" of this RFP Part A.

GMA means the Gautrain Management Agency; a PFMA Schedule 3(C) listed Provincial Public Entity, established in terms of the GMA Act No. 5 of 2006.

Intellectual Property Rights includes copyright and neighbouring rights, and all proprietary rights in relation to inventions (including patents) registered and unregistered trademarks (including service marks), registered designs, confidential information (including trade secrets and know how) and circuit layouts, and all other proprietary rights resulting from intellectual activity in the industrial, scientific, literary or artistic fields.

Member means an employee of the GMA.

Proposed Contract means the agreement including any other terms and conditions contained in or referred to in this RFP that may be executed between the GMA and the successful Bidder.

Project means the appointment of a service provider to design, supply, install, configure, and support a complete Local Area Network (LAN) infrastructure for GMA for a period of five (5) years.

Request for Proposal or **RFP** means this document (comprising each of the parts identified under RFP Part A, Part B, Part C and Part D) including all annexure and any other documents so designated by the GMA.

Services means the services required by the GMA, as specified in this RFP Part B.

Service Provider means successful bidder appointed and contracted by GMA.

Specification means any specification or description of the GMA's requirements contained in this RFP Part B.

State means the Republic of South Africa.

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Statement of Compliance means the statement forming part of a Tender indicating the Bidders compliance with the Specification.

Submitted Status means a complete bidders' tender submission by closing date and time.

TendaSwift means an electronic procurement (e-Procurement) web-based system that facilitates complete bidding process from the advertising of the requirement through to the award of contract. This includes the exchange of all relevant documents in electronic format.

Tendering Process means the process commenced by the issuing of this Request for Proposal and concluding upon formal announcement by the GMA of the selection of a successful Bidder(s) or upon the earlier termination of the process.

Website means the website administered by GMA located at www.gma.gautrain.co.za

INTERPRETATIONS

In this RFP, unless expressly provided otherwise:

A reference to:

- (a) "includes" or "including" means includes or including without limitation; and
- (b) "R" or "Rands" is a reference to the lawful currency of the Republic of South Africa.

INTRODUCTION

1. The Gautrain Management Agency (GMA) is a PFMA Schedule 3(C) listed provincial public entity which has been established in terms of the GMA Act No. 5 of 2006. The GMA is substantially funded from the Provincial Revenue Fund in order to carry out the following strategic objectives:
 - Assist the Gauteng Provincial Government (GPG) in implementing Gautrain and achieving the Project's objectives.
 - Act on behalf of GPG in managing the relationship between Province and the Concessionaire in terms of the Concession Agreement and ensure that the interests of Province are protected.
 - Enhance the integration of Gautrain with other transport services and Public Transport Plans.
 - Promote and maximise the Socio-Economic Development and B-BBEE objectives of the GPG in relation to Gautrain.
 - Liaise with and promote co-operation between government structures in all three spheres of Government in relation to Gautrain.
 - Liaise with persons having an interest in the project.
 - Manage assets relating to Gautrain and promote their preservation and maintenance.
 - Manage the finances of the Gautrain Project and the financial securities provided by the Concessionaire.
 - Monitor the policy and legislative environment of the Gautrain Project

2. The Bombela Concession Company (RF) (Pty) Ltd (BCC or the Concessionaire) entered into a Concession Agreement with the Gauteng Province (Province) for the design, partial finance, construction, operation, and maintenance of the Gautrain Rapid Rail Link until 27 March 2026. The Operations Commencement Date (OCD) 1 started on 08 June 2010 for the section between Sandton station and ORTIA station. Extended Phase (EP) 1 services commenced on 02 August 2011 between Hatfield and Rosebank stations. The Operations Commencement Date 2 services commenced on 07 June 2012 between Rosebank and Park stations, in so doing providing a complete service between Park and Hatfield stations. At the end of the concession period, the Concessionaire shall transfer the Gautrain System to the GMA.

3. The GMA is inviting responses to this Request for Proposal (reference number GMA/002/26) in order to appoint a suitably experienced service provider for the supply and install of a new network solution for GMA for a period of five (5) years as specified in this RFP PART B – Terms of Reference.

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4. The appointment of a successful service provider is subject to conclusion of a service level agreement between the GMA and the service provider.

RFP OBJECTIVES

The objective of the tender is to appoint a service provider to supply and install a new network solution for the GMA for a period of five (5) years.

INDICATIVE PROJECT TIMETABLE

ACTIVITY	DATE
Issue of RFP	10 July 2026
Online Non-Compulsory Briefing Session Date	17 July 2026
Online Non-Compulsory Briefing Session Time	10h30 – 11h30
Closing Date for submitting questions	29 July 2026
Closing Date and Time	03 August 2026 at 11h00
Intended completion of evaluation of tenders	02 November 2026
Intended formal notification of successful Bidder	01 December 2026
Effective date of contract	15 December 2026

**This timetable is provided as an indication of the timing of the tender process. It is indicative only and subject to change by the GMA. Bidders are to provide proposals that will allow achievement of the intended commencement date.*

SUBMISSION OF TENDERS

Web-based Online Submission (Compulsory)

GMA has implemented an automated tender system ("TendaSwift") as part of its digitization strategy. TendaSwift is an electronic procurement (e-Procurement) web-based system that facilitates complete bidding process from the advertising of the requirement (tender) through to the award of contract. This includes the exchange of all relevant documents in electronic format through a secure platform with data security and probity features.

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Proposal Submission	<p>All bids must be submitted through a secure web-based TendaSwift system.</p> <p>To avoid any challenges that may affect submitting a bid on time, Bidder should at least ensure that they <u>are registered in TendaSwift and ready to submit bid documents 48hours before closing date and time; and after registration, complete submission of all bid documents at least 5 hours before closing date and time.</u> GMA takes no responsibility for any Bidder's failure to successfully submit a bid by closing date and time.</p> <p>NO BIDS MAY BE PHYSICALLY SUBMITTED AT GMA OFFICES.</p>
Access to TendaSwift	<p>https://eprocurement.gautrain.co.za/</p> <p>PLEASE NOTE: THE MAXIMUM SIZE FOR SUBMIT BIDS IS 50MB PER ATTACHMENT</p>
Hours of access to TendaSwift	24hours/7days. Submission of bid proposal will automatically close at 11h00 on 03rd of August 2026
Data Format	PDF files only may be uploaded
Enquiries	<p>For TendaSwift system related problems contact IT Helpdesk on TendaSwift_helpdesk@gautrain.co.za</p> <p>For Tender Queries contact SCM on tenderenquiries@gautrain.co.za</p>
TendaSwift Bid Submission Status (Draft or Submitted)	<p>Bidders must upload all their tender documents on TendaSwift and click "Submit" button before the deadline. This will ensure the bid submission reflects the submitted status and generate a bid submission receipt email.</p> <p>Bids in draft status at the deadline will be considered as non-submission.</p>

RULES GOVERNING THIS RFP AND THE TENDERING PROCESS

APPLICATION OF RULES

5. Participation in the tender process is subject to compliance with the rules contained in this RFP Part A.
6. All persons (whether or not a Participant in this tender process) having obtained or received this RFP may only use it, and the information contained therein, in compliance with the rules contained in this RFP Part A.
7. All Bidders are deemed to accept the rules contained in this RFP Part A.
8. The rules contained in this RFP Part A apply to:

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- a. The RFP and any other information given, received or made available in connection with this RFP, and any revisions or annexure;
- b. the Tendering Process; and
- c. any communications (including any briefings, presentations, meetings and negotiations) relating to the RFP or the Tendering Process.

REQUEST FOR PROPOSAL

STATUS OF REQUEST FOR PROPOSAL

- 9. This RFP is an invitation for service provider/s to submit a proposal(s) for the provision of the services as set out in the Specification contained in this RFP Part B. Accordingly, this RFP must not be construed, interpreted, or relied upon, whether expressly or implied, as an offer capable of acceptance by any person(s), or as creating any form of contractual, promissory or other rights.
- 10. No binding contract or other understanding for the supply of the Services will exist between the GMA and any Bidder unless and until the Agency has executed a formal written contract with the successful Bidder.

ACCURACY OF REQUEST FOR PROPOSAL

- 11. Whilst all due care has been taken in connection with the preparation of this RFP, the GMA makes no representations or warranties that the content in this RFP or any information communicated to or provided to Bidders during the Tendering Process is, or will be, accurate, current or complete. The GMA, and its officers, employees and advisors will not be liable with respect to any information communicated which is not accurate, current or complete.
- 12. If a Bidder finds or reasonably believes it has found any discrepancy, ambiguity, error or inconsistency in this RFP or any other information provided by the GMA (other than minor clerical matters), the Bidder must promptly notify the Agency in writing (by e-mail to the address tenderenquiries@Gautrain.co.za) of such discrepancy, ambiguity, error or inconsistency in order to afford the GMA an opportunity to consider what corrective action is necessary (if any).

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13. Any actual discrepancy, ambiguity, error or inconsistency in this RFP or any other information provided by the GMA will, if possible, be corrected and provided to all Bidders without attribution to the Bidder who provided the written notice.

ADDITIONS AND AMENDMENTS TO THE RFP

14. The GMA reserves the right to change any information in, or to issue any addendum to this RFP before the Closing Time. The GMA and its officers, employees and advisors will not be liable in connection with either the exercise of, or failure to exercise this right.

15. If the GMA exercises its right to change information in terms of clause 22, it may seek amended Tenders from all Bidders.

REPRESENTATIONS

16. No representations made by or on behalf of the GMA in relation to this RFP will be binding on the GMA unless that representation is expressly incorporated into the contract ultimately entered into between the GMA and the successful Bidder.

CONFIDENTIALITY

17. All persons (including all Bidders) obtaining or receiving this RFP and any other information in connection with this RFP or the Tendering Process must keep the contents of the RFP and other such information confidential, and not disclose or use the information except as required for the purpose of developing a proposal in response to this RFP.

COMMUNICATIONS DURING THE TENDERING PROCESS

REQUESTS FOR CLARIFICATION OR FURTHER INFORMATION

18. All communication and attempts to solicit information of any kind relative to this tender should be in writing and channelled to the Supply Chain Management Unit via TendaSwift and response will be provided on the same platform.

19. Any communication by a Bidder to the GMA will be effective upon receipt by the SCM Unit (provided such communication is in the required format).

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20. The GMA has restricted the period during which it will accept questions or requests for further information or clarification and reserves the right not to respond to any enquiry or request, irrespective of when such enquiry or request is received.
21. Except where the GMA is of the opinion that issues raised apply only to an individual Bidder, questions submitted and answers provided will be made available to all Bidders by e-mail, as well as on the GMA's TendaSwift portal without identifying the person or organisation which submitted the question.
22. In all other instances, the GMA may directly provide any written notification or response to a Bidder by email to the address of the Bidder (as notified by the Bidder to the SCM Unit).
23. A Bidder may, by notifying the SCM Unit in writing, withdraw a question submitted in accordance with clause 30, in circumstances where the Bidder does not wish the GMA to publish its response to the question to all Bidders.

UNAUTHORISED COMMUNICATIONS

24. Bidders may not contact (including promotional or advertising activities) any GMA staff or Advisors of GMA except through the channel in clause 21 above on any matter pertaining to the bid from the time when the bid is advertised to the time the bid is awarded. Communicating with any GMA staff or Advisors of GMA except through the channel in clause 21 above will be perceived as an effort by a bidder to influence bid evaluation, bid comparisons or bid award decisions in any manner, and will result in rejection of the bid concerned. Nothing in this clause is intended to prevent communications with staff of, or advisors of the GMA to the extent that such communications do not relate to this RFP or the Tendering Process.
25. Bidders must not otherwise engage in any activities that may be perceived as, or that may have the effect of, influencing the outcomes of the Tendering Process in any way.

IMPROPER ASSISTANCE, FRAUD AND CORRUPTION

26. Bidders may not seek or obtain the assistance of employees, contractors or advisors of the GMA in the preparation of their tender responses, except where contractors or advisors are participating in the tender in which case the Bidder must disclose such participation in its tender by declaring their possible interest or conflict in the relevant SBD 4 form.

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27. The GMA may in its absolute discretion, immediately disqualify a Bidder that it believes has sought or obtained such improper assistance.
28. Bidders are to be familiar with the implications of contravening the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004 and any other relevant legislation.
29. Bidders are encouraged to stop crime at the GMA in its tracks and report it anonymously to: telephone: **0800 222 585** or **SMS 33490** or **email: gautrain@whistleblowers.co.za** or **Whistle Blowers App (<https://www.whistleblowing.co.za/download-app/>)**

ANTI-COMPETITIVE CONDUCT

30. Bidders and their respective officers, employees, agents and advisors must not engage in any collusion, anti-competitive conduct or any other similar conduct in respect of this Tendering Process with any other Bidder or any other person(s) in relation to:
- a. The preparation or lodgement of their Tender
 - b. the evaluation and clarification of their Tender; and
 - c. the conduct of negotiations with the GMA.
31. For the purposes of clause 38, collusion, anti-competitive conduct or any other similar conduct may include disclosure, exchange and clarification of information whether or not such information is confidential to the GMA or any other Bidder or any other person or organisation.
32. In addition to any other remedies available to it under law or contract, the GMA may, in its absolute discretion, immediately disqualify a Bidder that it believes has engaged in any collusive, anti-competitive conduct or any other similar conduct during the entire Tendering Process.

COMPLAINTS ABOUT THE TENDERING PROCESS

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33. Any complaint about the RFP or the Tendering Process must be submitted to the SCM Unit in writing, (preferably by email: tenderenquiries@gautrain.co.za), immediately upon the cause of the complaint arising or becoming known to the Bidder.
34. The written complaint must set out:
- a. The basis for the complaint, specifying the issues involved;
 - b. how the subject of the complaint affect the organisation or person making the complaint;
 - c. any relevant background information; and
 - d. the outcome desired by the person or organisation making the complaint.
35. If the matter relates to the conduct of an official, employee or advisor of the GMA, the complaint should be addressed in writing marked for the attention of the Chief Executive Officer of the GMA, and delivered to the physical address of the GMA, as notified.

CONFLICT OF INTEREST

36. A Bidder must not, and must ensure that its officers, employees, agents and advisors do not place themselves in a position that may give rise to actual, potential or perceived conflict of interest between the interests of the GMA and/or the Gauteng Provincial Government and the Bidders interests during the Tender Process.
37. The Bidders Response in this RFP Part C requires the Bidder to provide details of any interests, relationships or clients which may or do give rise to a conflict of interest in relation to the supply of the services under any contract that may result from this RFP.
38. If the Bidder submits its Tender and a subsequent conflict of interest arises, or is likely to arise, which was not disclosed in the Tender, the Bidder must notify the GMA immediately in writing of that conflict.
39. The GMA may immediately disqualify a Bidder from the Tendering Process if the Bidder fails to notify the GMA of the conflict as required.

LATE TENDERS

40. Tenders must be lodged by the Closing Date and Time electronically in TendaSwift. TendaSwift system will automatically lock at the Closing Date and Time. Late bids will not be accepted or considered.

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41. The determination of the GMA as to the actual time that a Tender is lodged is final.

TENDER DOCUMENTS

BIDDERS RESPONSIBILITIES

43. Bidders are responsible for:

- a. Examining this RFP and any documents referenced or attached to this RFP and any other information made or to be made available by the GMA to Bidders in connection with this RFP;
- b. fully informing themselves in relation to all matters arising from this RFP, including all matters regarding the GMA's requirements for the provision of the Services;
- c. ensuring that their Tenders are accurate, complete and submitted on TendaSwift;
- d. making their own enquiries and assessing all risks regarding this RFP, and fully considering and incorporating the impact of any known and unknown risks into their Tender;
- e. ensuring that they comply with all applicable laws in regard to the Tendering Process particularly as specified by National Treasury Regulations, Guidelines, Instruction Notes and Practice Notes and other relevant legislation as published from time to time in the Government Gazette;
- f. submitting proof of registration on National Treasury Centralised Supplier Database and all other returnable documents as listed on the Checklist; and
- g. Failure to provide the required information could result in disqualification of the bidder.

PREPARATION OF TENDERS

44. Bidders must ensure that:

- a. Their Tender is submitted in the required format as stipulated in this RFP Part A; and
- b. all the required information fields in RFP Part C are completed in full and contain the information requested by the GMA.

Note to Bidders: *The GMA may in its absolute discretion reject a Tender that does not include the information requested.*

45. Unnecessarily elaborate responses or other presentations beyond that which is sufficient to present a complete and effective tender proposal are not desired or required. Elaborate and expensive visual and other presentation aids are not necessary.

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ILLEGIBLE CONTENT, ALTERATION AND ERASURES

- 46. Incomplete Tenders may be disqualified or evaluated solely on information contained in the Tender.
- 47. The GMA may disregard any content in a Tender that is illegible and will be under no obligation whatsoever to seek clarification from the Bidder.
- 48. The GMA is entitled to amend any bid conditions, validity period, specifications, or extend the closing date of bids before the closing date. All bidders, to whom the bid documents have been issued, will be advised in writing of such amendments in good time.

OBLIGATION TO NOTIFY ERRORS

- 49. All notifications to bidders shall be done via email-on-email addresses registered in the TendaSwift.

RESPONSIBILITY FOR TENDERING COSTS

- 50. The Bidders participation or involvement in any stage of the Tendering Process is at the Bidders sole risk, cost and expense. The GMA will not be held responsible for, or pay for, any expense or loss that may be incurred by Bidders in relation to the preparation or lodgement of their Tender.
- 51. The GMA is not liable to the Bidder for any costs on the basis of any contractual, or promissory or restitutionary grounds whatsoever as a consequence of any matter relating to the Bidders participation in the Tendering Process, including without limitation, instances where:
 - a. The Bidder is not engaged to perform under any contract; or
 - b. the GMA exercises any right under this RFP or at law.

DISCLOSURE OF TENDER CONTENTS AND TENDER INFORMATION

- 52. All Tenders received by the GMA will be treated as confidential. The GMA will not disclose any Tender contents and Tender information, except:
 - a. As required by law;
 - b. for the purpose of investigations by other government authorities having relevant jurisdiction;
 - c. to external consultants and advisors of the GMA engaged to assist with the Tendering Process; or
 - d. for the general information of Bidders required to be disclosed as per National Treasury Regulations, Guidelines, Instruction Notes or Practice Notes.

USE OF TENDERS

- 53. Upon submission in accordance with the requirements of submission of Tenders, all Tenders submitted become the property of the GMA. Bidders will retain all ownership rights in any intellectual property contained in the Tender.

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- 54. Each Bidder, by submission of their Tender, is deemed to have licensed the GMA to reproduce the whole, or any portion, of their Tender for the purposes of enabling the GMA to evaluate the Tender.
- 55. Further, in submitting a Tender, the Bidder accepts that the GMA shall, in accordance with the requirements of Treasury Regulation No. 16A.6.3(d) and the National Treasury Instruction Note on *Enhancing Compliance Monitoring and Improving Transparency and Accountability in Supply Chain Management*, publish (on the internet or otherwise):
 - a. The names of all Bidders that submitted bids in relation to this RFP within 10 (Ten) working days after the closing date of this RFP, if the bid is above the threshold value of R1 million; and
 - b. on award of the bid, the name of the successful Bidder, the contract price, B-BBEE level of contribution status, the contract number and description of the contract awarded.

PERIOD OF VALIDITY

- 56. All Tenders received must remain valid and open for acceptance for a minimum of 180 (one hundred and eighty) days from the Closing Date. This period may be extended by written mutual agreement between the GMA and the Bidder.

STATUS OF TENDER

- 57. Each Tender constitutes an irrevocable offer by the Bidder to the GMA to provide the Services required and otherwise to satisfy the requirements of the Specification as set out in this RFP Part B.
- 58. A Tender must not be conditional on:
 - a. The Board approval of the Bidder or any related governing body of the Bidder being obtained;
 - b. the Bidder conducting due diligence or any other form of enquiry or investigation;
 - c. the Bidder (or any other party) obtaining any regulatory approval or consent;
 - d. the Bidder obtaining the consent or approval of any third party; or
 - e. the Bidder stating that it wishes to discuss or negotiate any commercial terms of the contract.
- 59. The GMA may, in its absolute discretion, disregard any tender that is, or is stated to be, subject to any one or more of the conditions detailed above (or any other relevant conditions).
- 60. The GMA reserves the right to accept a Tender in part or in whole or to negotiate with a Bidder in accordance with the clause 88 (Unreasonable disadvantage) of this RFP Part A.

TENDER RESPONSE

COMPLIANCE WITH SPECIFICATION

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61. Under Part C of this RFP, a Bidder must submit a tabulated statement showing its level of compliance to the Specification contained in this RFP Part B.
62. In particular, Bidders must state if they will not comply with the Specification or will only comply with the Specification subject to conditions. Full details of the non-compliance (including the nature and extent of the non-compliance and any reasons for such non-compliance) must be stated in the space provided in the tabulated statement.
63. No response is required in respect of a particular section of the Specification where Bidders will comply with the Specification. Only sections that Bidders have not complied with, or will only comply with subject to conditions, should be noted in the tabulated statement.
64. The GMA is prepared to contemplate minor variations or departures from the Specification proposed by Bidders.
65. However, Bidders should note that significant or substantive variations or departures from the Specifications will not be viewed favourably unless the Bidder is able to clearly demonstrate to the satisfaction of the GMA the necessity for such variations or departures.

Note to Bidders: *The GMA will assume that a Bidders Response complies in all relevant respects with the Specification unless the Bidder states otherwise. Failure to notify the GMA of any non-compliance may result in a Bidders Response being disregarded.*

66. For the purposes of clauses 63, 64 and 65:

- **Yes/Complies** means that in all respects the Bidders Response meets or otherwise satisfies all specified outputs, characteristics or performance standards.
- **Will comply subject to conditions** means that the specified outputs, characteristics or performance standards can only be met by the Bidder subject to certain conditions.
- **No/Will not comply** means that the specified outputs, characteristics or performance standards is not met by the Bidders Response.

GENERAL

67. Indefinite responses such as "noted", "to be discussed" or "to be negotiated" are not acceptable.
68. Where the Bidder is unwilling to accept a specified condition, the non-acceptance must be clearly and expressly stated. Prominence must be given to the statement detailing the non-acceptance. It is not sufficient that the statement appears only as part of an attachment to the Tender, or be included in a general statement of the Bidders usual operating conditions.

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69. An incomplete Tender may be disqualified or assessed solely on the information completed or received with the Tender.

ALTERNATIVE TENDER

70. A Bidder may submit an alternative proposal. An alternative proposal will only be accepted if:

- a. The Bidder also provides a conforming Bidders Response; and
- b. The alternative proposal is clearly identified as an "Alternative Tender".

71. An Alternative Tender may:

- a. Not comply with the Specifications for the relevant Services due to inherent design or capability in the operation of the Services; or
- b. Provide the Services in a manner different to that specified in this RFP Part B.

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INNOVATIVE SOLUTIONS

- 72. Bidders are encouraged to offer options or solutions which may, in an innovative way, contribute to the GMA's ability to carry out its operations in a more cost-effective manner.
- 73. These options or solutions may be related to:
 - a. The outputs, functional, performance and technical aspects of the requirement; or
 - b. Opportunities for more advantageous commercial arrangements.
- 74. Any such options or solutions will be considered by the GMA on a "commercial in confidence" basis if so requested by the Bidder.
- 75. Where a Bidder submits an offer which meets the requirements of this RFP in an alternative and practical manner, the Tender must also include any supplementary material (including such pricing and costing details as may be necessary to enable the GMA to fully assess the financial impact of the alternative proposal), which demonstrates in detail that such an alternative will fully achieve and/or exceed all the specified requirements, together with references as to why the additional features may be advantageous.
- 76. The GMA reserves the right to consider such offers on their merits or not to consider them at all.

CONTRACT DISCLOSURE REQUIREMENTS

DISCLOSURE OF INFORMATION

- 77. The Conditions of Tendering include a provision for the disclosure of contract information (refer to this RFP Part A dealing with "Use of Tenders").
- 78. If a Bidder wishes to withhold the disclosure of specific contract information, the Bidder must clearly outline how the release of this information will expose trade secrets, business strategy or unique methodologies that may expose the business unreasonably to disadvantage.

TRADE SECRETS

In considering whether specific information should be categorised as a trade secret, Bidders' should assess:

- a. The extent to which it is known outside of the Bidders business;
- b. the extent to which it is known by the persons engaged in the Bidders business;
- c. any measures taken to guard its secrecy;
- d. its value to the Bidders business and to any competitors;
- e. the amount of money and effort invested in developing the information; and
- f. the ease or difficulty with which others may acquire or develop this information.

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UNREASONABLE DISADVANTAGE

79. In determining whether disclosure of specific information will expose a Bidders business unreasonably to disadvantage, the following should be considered:
- a. Whether the information is generally available to competitors; and
 - b. Whether it could be disclosed without causing substantial harm to the competitive position of the business.

The GMA will consider these applications in the Tender evaluation and negotiations (if any) with Bidders.

EVALUATION OF TENDERS

EVALUATION PROCESS

80. Following the Closing Time, the GMA intends to evaluate the Tenders received.
81. Tenders will be evaluated against the Evaluation Criteria specified under the section "Evaluation Criteria Format".
82. Without limiting the GMA's rights in the RFP, the GMA may at any time during the Tendering Process choose to:
- a. Shortlist one or more Bidders; and
 - b. accept one or more of the Tenders.
83. Unless the Evaluation Criteria explicitly require, the GMA may, but is not in any way bound to, shortlist, to select as successful, or to accept the Tender offering the lowest price.
84. Should the GMA choose to include a short-listing stage in its evaluation process, the GMA is not, at any time, required to notify Bidders or any other person or organisation interested in submitting a Tender.
85. A Bidders Response will not be deemed to be unsuccessful until such time as the Bidder is formally notified of that fact by the GMA. The commencement of negotiations by the GMA with one or more other Bidders is not to be taken as an indication that any Bidders Response has not been successful.

EVALUATION CRITERIA FORMAT

86. The evaluation criteria is weighted to reflect the importance of project requirements noted in the Specifications:
87. In evaluating Bidders Responses, the GMA will have regard to:
- a. Specific evaluation criteria identified in the list below;
 - b. the overall value for money proposition presented in the Bidders Response; and
 - c. particular weighting assigned to any or all of the evaluation criteria specified below.

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- 88. For the purposes of this RFP clause 90, 'value for money' is a measurement of financial and non-financial factors, including:
 - a. Quality levels; and
 - b. performance standards.
- 89. Value for money will be assessed on a 'whole of life' basis (including the transitioning-in, the contract term and the transitioning-out phases of the relationship between the GMA and a Bidder), with a view to long-term sustainability of the value for money proposition and with a focus on ensuring that value for money outcomes are promoted and protected following the conclusion of any contract that may result from this RFP.
- 90. Administrative compliance will be determined in accordance with the conditions listed in this RFP.
- 91. The evaluation criteria will be in line with the PPPFA, 2000 (Act No. 5 of 2000), Preferential Procurement Regulations 2022 and the approved GMA SCM Policy.
- 92. Evaluation will be based on a point system and three-stage evaluation process. As a pre-requisite, a bid must comply with the requirements of the bid solicitation and meet the pre-qualification/mandatory requirements (if any) before being evaluated further to the second stage. The minimum threshold of the functionality evaluation criteria must also be met in order for the bid to be declared responsive and acceptable and qualify to the third evaluation stage.
- 93. The value of this bid is estimated to be below R 50,000,000 and therefore the 80/20 preference point system shall apply. The following is the weighting awarded for each element, and the threshold score.

Evaluation element	Weighting	Threshold score
Technical proposal	100	75 Points
Specific goals	20	N/A
Price proposal	80	N/A
Total	100	

FUNCTIONALITY EVALUATION

- 94. The evaluation criteria for measuring functionality, and the weighting attached to each criterion is detailed in **Part B of the RFP document, Paragraph 14 of Terms of Reference**. Failure to provide adequate information for evaluation of the criteria listed below will at least result in minimal subjective consideration and may result in loss of points.

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- 95. The minimum threshold for functionality is indicated in clause 94. Bids that do not meet this threshold will be disqualified from further evaluation.
- 96. Thereafter, only the qualifying bids will be evaluated in terms of the 80/20 preference point system, where a maximum of 80 points are allocated for price and a maximum of 20 points are allocated in respect of Specific Goals.

PRICE EVALUATION

97. Price points will be calculated on the total price proposed solution as per terms of reference, using the following formula:

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

PREFERENCE EVALUATION

- 98. Twenty (20) points are allocated for preference (Specific Goals). B-BBEE rating certificates and affidavits signed under oath are the Specific Goals applicable for this tender. Preference points will be allocated in terms of the BBEE Codes of Good Practice guideline as indicated in the following table.
- 99. To claim Preference points, Bidders must submit the duly completed and signed SBD6.1 and a valid BBEE Certificate or affidavit signed under oath which will be verified.

B-BBEE Status Level of Contributor	Number of points
1	20
2	18
3	14
4	12

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5	8
6	6
7	4
8	2
Non-compliant contributor	0

TOTAL POINTS AWARDED

- 100. The total points scored by a bidder to determine the winning Bidder will be calculated by adding the points attained for preference (Specific Goals) to the points scored for price.

CLARIFICATION OF TENDERS

- 101. The GMA may seek clarification from and enter into discussions with any or all of the Bidders in relation to their Tender. The GMA may use such information in interpreting the Tender and evaluating the cost and risk in accepting the Tender. Failure to supply clarification to the satisfaction of the GMA may render the Tender liable to disqualification.
- 102. The GMA is under no obligation to seek clarification of anything in a Tender and reserves the right to disregard any clarification that the GMA considers to be unsolicited or otherwise impermissible in accordance with the rules set out in this RFP.

DISCUSSION WITH BIDDERS

- 103. The GMA may elect to engage in detailed discussions with any one or more Bidders, with a view to maximising the benefits of this RFP as measured against the evaluation criteria and in fully understanding a Bidders offer.
- 104. In its absolute discretion, the GMA may invite some or all Bidders to give a presentation to the GMA in relation to their submissions, that may include a demonstration of software, programs or unique methodologies proposed, if applicable.
- 105. The GMA is under no obligation to undertake discussions with, or to invite any presentations from Bidders.

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106. In addition to presentations and discussions, the GMA may request some or all Bidders to:
- a. Conduct a site visit, if applicable;
 - b. provide references or additional information; and/or
 - c. make themselves available for panel interviews.

BEST AND FINAL OFFERS

107. Bidders or where the Tendering Process involves a short-listing process, shortlisted Bidders may be invited by the GMA to submit a best and final offer in relation to all or certain aspects of their respective Tenders.
108. The GMA is under no obligation to give Bidders the opportunity to submit a best and final offer. If the GMA chooses to give Bidders the opportunity to submit a best and final offer, it is under no obligation to give notification before the Closing Time that such opportunity will be given.
109. Notwithstanding the possibility that the GMA may give Bidders the opportunity to submit a best and final offer, Bidders should be aware that the GMA will, in conducting its evaluation of Tenders, rely on all information (including all representations) contained in such Tenders. Bidders are therefore encouraged to submit their best and final offers in the first instance.

SUCCESSFUL TENDERS

NO LEGALLY BINDING CONTRACT

110. Selection as a successful Bidder does not give rise to a contract (express or implied) between the successful Bidder and the GMA for the supply of the Services. No legal relationship will exist between the GMA and a successful Bidder for the supply of the Services until such time as a binding contract is executed by them.

PRE-CONTRACTUAL NEGOTIATIONS

111. The GMA may, in its absolute discretion, decide not to enter into pre-contractual negotiations with a successful Bidder.

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112. A Bidder is bound by its Tender and all other documents forming part of the Bidders Response and, if selected as a successful Bidder, must enter into a contract on the basis of the Tender without negotiation.

NO OBLIGATION TO ENTER INTO CONTRACT

113. The GMA is under no obligation to appoint a successful Bidder or Bidders (as the case may be), or to enter into a contract with a successful Bidder or any other person, if it is unable to identify a Tender that complies in all relevant respects with the requirements of the GMA, or if due to changed circumstances, there is no longer a need for the Services requested, or if funds are no longer available to cover the total envisaged expenditure. For the avoidance of any doubt, in these circumstances the GMA will be free to proceed via any alternative process.
114. The GMA may conduct a debriefing session for all Bidders (successful and unsuccessful). Attendance at such debriefing session is optional.

ADDITIONAL RULES

115. It is a condition of the tendering process that Bidders will be required to complete all the forms annexed to this RFP Part C.
116. A Bidder who does not submit all the information as required by the GMA may be disqualified from the Tendering Process.

BIDDER WARRANTIES

117. By submitting a Tender, a Bidder warrants that:
- a. In lodging its Tender it did not rely on any express or implied statement, warranty or representation, whether oral, written, or otherwise made by or on behalf of the GMA, its officers, employees, or advisers other than any statement, warranty or representation expressly contained in the RFP;
 - b. it did not use the improper assistance of GMA employees or information unlawfully obtained from the GMA in compiling its Tender;
 - c. it is responsible for all costs and expenses related to the preparation and lodgement of its Tender, any subsequent negotiation, and any future process connected with or relating to the Tendering Process;
 - d. it otherwise accepts and will comply with the rules set out in this RFP; and

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- e. it will provide additional information in a timely manner as requested by the GMA to clarify any matters contained in the Tender.

GMA'S RIGHTS

- 118. Notwithstanding anything else in this RFP, and without limiting its rights at law or otherwise, the GMA reserves the right, in its absolute discretion at any time, to:
 - a. Cease to proceed with, or suspend the Tendering Process prior to the execution of a formal written contract;
 - b. alter the structure and/or the timing of this RFP or the Tendering Process;
 - c. vary or extend any time or date specified in this RFP for all or any Bidder or other persons;
 - d. terminate the participation of any Bidder or any other person in the Tendering Process;
 - e. require additional information or clarification from any Bidder or any other person or provide additional information or clarification;
 - f. call for new Tenders;
 - g. reject any Tender received after the Closing Time;
 - h. reject any Tender that does not comply with the requirements of this RFP; or
 - i. consider and accept or reject any alternative tender.

GOVERNING LAWS

- 119. This RFP and the Tendering Process is governed by the laws applying in the Republic of South Africa.
- 120. Each Bidder must comply with all relevant laws in preparing and lodging its Tender and in taking part in the Tendering Process.
- 121. All tenders must be completed using the English language and all costing must be in South African Rands.

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INCONSISTENCY

122. If there is any inconsistency between any parts of this RFP, a descending order of precedence must be accorded to:
- a. the conditions of tendering in Part A and Part B of this RFP, and any annexure or attachments;
 - b. the Bidders response in Part C of this RFP;
 - c. any other part of this RFP, so that the provision in the higher ranked document, to the extent of the inconsistency, prevails.

TERMS OF REFERENCE

1. PURPOSE

The purpose of this Request for Proposal (RFP) is to appoint a suitably qualified and experienced Service Provider to design, supply, install, configure, and support a complete Local Area Network (LAN) infrastructure for the Gautrain Management Agency (GMA). The LAN must be vendor-neutral, standards-compliant, secure, and scalable to support the Agency's operational, administrative, and digital transformation needs, including portability and re- deployment associated with a planned relocation to a new GMA headquarters within the contract period.

2. BACKGROUND

- 2.1. The GMA is established in terms of the Gautrain Management Agency Act (Act 5 of 2006), as amended by Act 2 of 2017. The GMA is responsible for managing, coordinating, and overseeing the Gautrain Rapid Rail Link project and ensuring alignment with the Gauteng Provincial Government's (GPG) transport and socio- economic objectives.
- 2.2. The GMA ICT function supports these objectives through robust digital infrastructure and enterprise connectivity. The current LAN environment has reached end-of-life for several components and requires modernization to ensure performance, security, and scalability.
- 2.3. The GMA has approved a medium-term accommodation strategy which includes relocation to new office premises within the contract period. The network solution procured through this RFP must therefore be designed to minimize relocation risk, avoid stranded assets, and ensure continuity of service before, during, and after relocation.

3. CURRENT GMA LAN INFRASTRUCTURE STATE

The existing LAN infrastructure at GMA is based on legacy hardware that provides limited scalability and performance. Wi-Fi performance is consistent; however, the wired connectivity is constrained by outdated access switches. There is also a need for improved network visibility, centralized monitoring, and enhanced redundancy. In addition, the GMA is planning a relocation to a new office building within the contract period requiring that the new LAN solution be easily portable and adaptable to the future site. Any interim investment must be protected against obsolescence due to the planned relocation.

4. SCOPE OF WORK

4.1. REQUIREMENTS OVERVIEW

The proposed LAN solution must provide a unified, resilient, and secure enterprise network designed around modularity, portability, and standards-based interoperability. Vendor neutrality and adherence to open standards are mandatory to ensure interoperability, relocation readiness, and long-term sustainability. The total solution should be from one Original Equipment Manufacturer (OEM) to ensure optimal performance.

4.2. The Service Provider shall provide end-to-end LAN infrastructure services, including but not limited to the following:

- 4.2.1. Detailed network design and architecture documentation.
- 4.2.2. Supply of all required networking equipment, cabling, and accessories.
- 4.2.3. Installation, configuration, and testing of core, access, and wireless network layers.
- 4.2.4. Integration with existing systems, including Active Directory/ Entra ID and network management tools.
- 4.2.5. Provisioning of centralized network management and monitoring solutions.
- 4.2.6. Comprehensive system documentation and as-built diagrams.
- 4.2.7. Skills transfer to the GMA ICT personnel throughout the contract period.
- 4.2.8. Provision for relocation and reinstallation at the new GMA building.
- 4.2.9. Post-installation support and maintenance throughout the contract period of five (5) years.

5. DEFINITION OF KEY TERMS

For this RFP, the following terms apply:

No.	Feature	Description
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(i)	PoE+	Power over Ethernet Plus (IEEE 802.3at), providing up to 30W per port
(ii)	VLAN	Virtual Local Area Network for logical segmentation of traffic
(iii)	SFP+/SFP28	Small Form-factor Pluggable modules for fibre connectivity (10G and above)
(iv)	Wi-Fi 6	IEEE 802.11 ax wireless standard ensuring high throughput and efficiency
(v)	SNMPv3	Simple Network Management Protocol version 3 for secure management
(vi)	Syslog	Standard for centralised event logging from network devices
(vii)	Active Directory Integration	Authentication and authorisation linkage to Microsoft AD or Entra ID
(viii)	IPv6 Ready	Compliance with the latest Internet Protocol standard ensuring long-term network compatibility
(ix)	Relocation Readiness	The ability of the network solution to be dismantled, transported, and reinstalled at a new premises (in a phased approach) with minimal disruption, no additional licensing cost, and without degradation of performance or security

6. DETAILED REQUIREMENTS

6.1. Core Network Layer (Indicative Baseline)

Description	Minimum Specification / Performance Criteria	Indicative Quantity
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Core Chassis- based Layer 3 Switch	Minimum 480 Gbps aggregate switching capacity; support for Layer 3 routing (OSPF, BGP, VRRP); dual redundant management and power modules; minimum 24 × 10G SFP+ ports with uplink expansion capability; virtual chassis or equivalent high-availability design; IPv6 ready; PoE not required.	Minimum 2 (mandatory)
Fiber Optic Transceivers (10G SFP+)	Multimode 10G SFP+ modules supporting OM4 up to 400m; IEEE 802.3 compliant. Quantities must support dual uplinks per access switch and inter-core connectivity.	Indicative – bidder to size

Description	Minimum Specification / Performance Criteria	Indicative Quantity
Core Switch Management Enterprise License	Enterprise-grade license enabling centralized monitoring, configuration, telemetry, and secure management (SNMPv3, NetFlow or equivalent). Licensing must scale with final deployed devices.	Indicative – bidder to size

6.2. Wired Access Layer (Indicative Baseline)

The wired access layer shall provide high-performance connectivity for end-user devices, voice, wireless access points, and IoT endpoints.

Description	Minimum Specification / Performance Criteria	Indicative Quantity
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Access Layer Switch (48-Port PoE+)	Fixed 48 × 1GbE ports with IEEE 802.3at PoE+; minimum 4 × 10GbE SFP+ uplinks; minimum switching capacity 176 Gbps; support for VLANs, IEEE 802.1X, QoS, DHCP snooping, and stacking or equivalent high availability capability.	Indicative - 8
Stacking Modules / Cables	Support for inter-switch stacking or equivalent technology providing redundancy and scalability; minimum 80 Gbps stack bandwidth or equivalent.	Indicative – bidder to size
Uninterruptible Power Supply (UPS)	Minimum 1.5 kVA per network cabinet; pure sine wave output; minimum 10-minute runtime at full load. Quantities dependent on final rack and cabinet design.	Indicative – bidder to size

6.3. Wireless Access Layer (Indicative Baseline)

The wireless access layer shall deliver secure, high-capacity wireless coverage aligned to Wi-Fi 6 (IEEE 802.11ax) standards.

Description	Minimum Specification / Performance Criteria	Indicative Quantity
Indoor Wi-Fi 6 Access Point	Dual-radio 4x4 MIMO; IEEE 802.11ax; minimum aggregate throughput 3.0 Gbps; support for WPA3, IEEE 802.1X, VLAN tagging and centralized management; powered via PoE+; ceiling mountable.	Indicative 25

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Wireless Controller or Cloud Management Platform	Centralized control and monitoring for all access points; support RF optimization, role-based policy enforcement, captive portal functionality, and integration with SNMPv3 and Syslog. Physical, virtual, or cloud-based models are permitted.	Indicative 1 (or subscription equivalent), 2 for new building requirement when ready to deploy)
Wireless Access Point Mounting Accessories	Ceiling and wall mounting kits compliant with Cat6A cabling standards.	Indicative – aligned to AP quantities

7. PROJECT DELIVERABLES

7.1. The Service Provider shall deliver the following outputs:

- 7.1.1. Detailed network design and architecture documentation explicitly independent of building-specific constraints.
- 7.1.2. Bill of materials (BOM) for all network components.
- 7.1.3. Fully installed and tested LAN (core, access, wireless).
- 7.1.4. Configuration of backups and management platform setups.
- 7.1.5. Comprehensive documentation including network topology diagrams.
- 7.1.6. User acceptance test results and commissioning certificates.
- 7.1.7. Provision for dismantling, transportation, reinstallation, and recommissioning of the network solution at the new GMA building. Pre- and post-relocation network validation reports.
- 7.1.8. Support and maintenance plan for the five (5) year period.
- 7.1.9. Pre- and post-relocation network validation reports.

7.2. Relocation Readiness

- 7.2.1. The proposed LAN solution must be designed to support relocation of GMA offices within the contract period.

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- 7.2.2. All active network equipment supplied must be rack-mountable, modular, and reusable at the new premises without functional and performance degradation.
- 7.3. The bidder must submit:
 - 7.3.1. A relocation execution methodology based on a phased approach.
 - 7.3.2. A pre-priced relocation cost schedule, including dismantling, transport, reinstallation, and testing.
- 7.4. No additional licensing, subscription, or management platform costs may be incurred because of relocation.
- 7.5. SLAs, warranties, and support periods shall continue uninterrupted post-relocation.
- 7.6. Any equipment rendered obsolete from initial procurement due to relocation constraints shall be replaced at no additional cost to the GMA.

8. FUNCTIONAL REQUIREMENTS

- 8.1. The LAN solution must meet or exceed the following minimum requirements:

Layer/Component	Quantity	Type/Model	Key Features
Core Layer	2	Chassis-based Layer-3 switches or equivalent modular/fixed core	480 Gbps switching capacity, dual power, modular uplinks
Access Layer	8	48-port PoE+ layer 3 switches	10G uplinks, VLANs, QoS, stacking, 48 1GbE ports, IEEE 802.3at PoE+, at least 4 10GbE SFP+ uplink ports, minimum switching capacity 176 Gbps, stacking up to 8 units, support for VLANs, 802.1X, QoS, DHCP snooping
Stacking Modules	-	Inter-switch stacking	Redundancy, scalability, minimum 80 Gbps stack bandwidth

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Wireless Layer	25	Wi-Fi-6 access points	WPA3 security, centralized management, RF optimisation
Management	-	Centralized monitoring	SNMPv3 support, Syslog integration, secure role-based access control

9. NON-FUNCTIONAL REQUIREMENTS

The LAN solution must be designed for high availability, scalability, and security. It must support IPv6, maintain uptime of at least 99.9%, and include redundant power and uplinks.

Configuration and monitoring must be centralized to support efficient troubleshooting and reporting. All solutions must comply with global IT security best practices, POPIA, and ISO/IEC 27001 standards. Portability and reuse of infrastructure components. No dependency on proprietary building management systems.

10. INTEGRATION REQUIREMENTS

The LAN must integrate seamlessly with GMA's existing Active Directory/Entra ID and support authentication via secure protocols (802.1X). It must also allow future integration with cloud-based management systems and accommodate remote monitoring via VPN-secured channels. Support for relocation-related coexistence scenarios where legacy and new environments may temporarily overlap.

11. LICENSING AND SUPPORT

All software, firmware, and management licenses must be included for the full duration of the contract and must remain valid regardless of relocation or physical reinstallation. Support must cover hardware replacement, software updates, and firmware upgrades. The Service Provider must provide a 24/7 support helpdesk with defined response and resolution times, and quarterly performance reporting to GMA.

12. CROSS-CUTTING REQUIREMENTS

The project must include governance, risk management, testing, documentation, and quality assurance aligned with best practice project management standards. An Agile or hybrid delivery approach may be

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used, with milestone-based deliverables and formal acceptance by the GMA ICT management. Formal relocation risk register and mitigation plan.

13. CONTRACT PERIOD

The contract period is for five (5) years.

14. SUBMISSION CRITERIA

Bidders must submit the following information that forms part of the bid evaluation. All submitted information must be specific to this project.

14.1. Project Team Experience

14.1.1. Bidders must submit a project team organogram, showing the structure of the team that will be working on this project, specifying the role and responsibilities of each member, with the following roles /functions involved in the project.

14.1.1.1. Project Manager /Lead

14.1.1.2. Service Delivery Manager

14.1.1.3. Network Design Specialist /Architect

14.1.1.4. Network Engineer. /Installation Expert

14.1.1.5. Security Architect

14.1.2. Each role must have minimum qualification (industry certification). SAQA accreditations must be submitted for international qualifications.

14.2. Project Team Qualification

14.2.1 Bidders must submit detailed CVs for all proposed team members in the Team Organogram submitted in terms of clause 14.1.1. Each CV must as a minimum, clearly indicate:

14.2.1.1. formal relevant qualifications (certificate, diploma and/or degrees

14.2.1.2. Profession certifications (where applicable)

14.2.1.3. Role proposed for this assignment

14.2.1.4. Relevant experience aligned to the proposed role

Failure to detail all the above points in the CVs will result in no points allocated.

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14.2.2. The bidder must demonstrate that the following key personnel, at a minimum, meet the qualification requirements set out below:

14.2.2.1. Project Manager /Lead

14.2.2.1.1. Formal Project management qualification or certification such as Prince 2, PMBOK, PPM, PMI or an equivalent qualification (minimum NQF level 7 in Project Management or similar).

14.2.2.2. Service Delivery Manager

14.2.2.2.1. A recognised formal management qualification and/or

14.2.2.2.2. ITIL certification (Practitioner or higher), or an equivalent certification in service delivery management.

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14.2.2.3. Network Design Specialist /Architect

14.2.2.3.1. A Diploma in Information Technology (IT) (NQF 6), Networking or an equivalent qualification, or

14.2.2.3.2. A valid Network + (N+) certification, or

14.2.2.3.3. any OEM networking certification, provided that such certification is not older than five (5) years.

14.2.2.4. Network Engineer / Installation Expert

14.2.2.4.1. Diploma in IT (NQF 6), Networking or an equivalent, or

14.2.2.4.2. A valid Network+ (N+) certification, and

14.2.2.4.3. any OEM networking certification, provided that such certification is not older than (five) 5 years.

14.2.2.5. Security Architect

14.2.2.5.1. Diploma in IT (NQF 6), Information Security, or an equivalent certification or

14.2.2.5.2. A valid Security+ certification, and

14.2.2.5.3. any OEM security certification, provided that such certification is not older than five (5) years.

14.3. Project Team Experience

14.3.1. The bidder must demonstrate that the proposed key personnel have relevant experience in projects of a similar nature, scale, and complexity. At a minimum, the following requirements must be met:

14.3.1.1. Project Manager /Lead

14.3.1.1.1. A minimum of five (5) years' experience in managing and/or leading technology projects specifically related to:

network implementation projects, datacentre deployments or cloud migration initiatives.

14.3.1.2. Service Delivery Manager

14.3.1.2.1. A minimum of five (5) years' experience in service delivery management within a technology environment, including projects involving network implementation,

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datacentre deployment, or cloud migration services.

14.3.2. Network Design Specialist /Architect

14.3.2.1. A minimum of five (5) years' experience in:

14.3.2.1.1. designing large-scale network solutions, and

14.3.2.1.2. reviewing, optimising and modernisation designs to support technology refresh initiatives and optimal performance.

14.3.3. Network Engineer /Installation Expert

14.3.3.1. A minimum of five (5) years' experience in network implementation and installation, including but not limited to: core switches, access switches, and Wi-Fi access points.

14.3.3.2. Experience should include firmware and software updates, preparation of technical documentation, and conducting comprehensive performance and acceptance testing to ensure optimal network performance.

14.3.4. Security Architect

14.3.4.1 – A minimum of five (5) years' experience with security architecture design and implementation covering network security and data centre security environments, and security solutions supporting cloud migration projects.

14.4. **Company Experience**

14.4.1. **Relevant Project Experience**

14.4.1.1. Bidders must demonstrate proven organisational experience by submitting details of completed projects of a similar scope and complexity to the requirements of this RFP. The projects must:

14.4.1.1.1. Have been completed between 2018 and June 2026,

14.4.1.1.2. Be for different client organisations, and

14.4.1.1.3. Each support a minimum environment of three hundred (300) users

14.4.1.2. Evidence must be provided in the form of project closeout reports and/or letters of completion, and must include, at a minimum, the following information for each project:

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14.4.1.2.1. Client Name;

14.4.1.2.2. Project start and completion dates and duration;

14.4.1.2.3. Number of users supported or project size

14.4.1.2.4. Brief description of project scope and services delivered.

Failure to provide all the above information will result in no points allocated.

14.4.2. Reference Letters

14.4.2.1 Bidders must submit reference letters for each of the three (3) projects listed under clause 14.4.1.

14.4.3. Reference letter must:

14.4.3.1. Issued on the client company letter head,

14.4.3.2. Be signed by an authorised representative of the client organisation,

14.4.3.3. Clear contact details (name, designation, telephone number and email address) of the client representative.

14.4.3.4. Confirm that permission has been granted to the bidder to share the reference details and for the GMA to contact the client for verification purposes.

14.5. Methodology for Technical Requirements

Bidders must submit an integrated technical methodology demonstrating how the proposed solution architecture, network relocation approach, project implementation plan, support and maintenance model, stakeholder engagement, and skills transfer will be delivered in a cohesive and coordinated manner. The methodology must clearly demonstrate the bidder's understanding of the GMA environment and the logical interdependencies between the various components of the proposed solution.

14.5.1. Solution Architecture

14.5.1.1. Bidders must provide a detailed proposed solution architecture to meet the requirement of this RFP, based on the GMA's current location and operational environment. The solution architecture must address:

14.5.1.2. Overall network design and typology,

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- 14.5.1.3. System capabilities and performance characteristics,
- 14.5.1.4. Resilience, redundancy, and availability considerations
- 14.5.1.5. Scalability and future growth considerations, and
- 14.5.1.6. Alignment with recognized industry best practices and standards.

14.5.2. Theoretical Approach to Network Relocation

- 14.5.2.1. Bidders must provide a theoretical, high-level approach to the relocation of the network solution from the current building to a new location. The approach must consider:
 - 14.5.2.2. Proposed relocation sequencing and high-level timeline,
 - 14.5.2.3. Key moving and transition requirements,
 - 14.5.2.4. Identification of key risks associated with relocation, and
 - 14.5.2.5. Proposed mitigation measures to manage relocation risks and service continuity.

14.6. **Project Plan**

14.6.1. Project implementation

- 14.6.1.1. Bidders must submit a detailed project implementation plan for the GMA network refresh, which must include, at minimum:
 - 14.6.1.1.1. A clear implementation timeline, showing:
 - 14.6.1.1.1.1. Key project stages (initiation, planning, execution and close out),
 - 14.6.1.1.1.2. Duration of each stage, and
 - 14.6.1.1.1.3. The overall implementation schedule, which must be completed within three (3) months from commencement date;
 - 14.6.1.1.1.4. An overview of key project risks and proposed mitigation measures;
 - 14.6.1.1.1.5. A description of quality assurance and quality control measures to be applied throughout the project, and
 - 14.6.1.1.1.6. Sample artefacts, such as configuration templates, high-level network diagrams, and Standard Operating Procedures (SOPs) for backup, change control, monitoring.

14.6.2. Project Maintenance

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14.6.2.1. Bidders must provide detailed information on the proposed support and maintenance arrangements during the project lifecycle including:

14.6.2.1.1. Support services provided during, and

14.6.2.1.2. Maintenance activities applicable over the duration of the project.

14.6.3. Stakeholder Management

14.6.3.1. Bidders must outline their proposed stakeholder management approach with the GMA, including:

14.6.3.1.1. Key stakeholder engagement activities,

14.6.3.1.2. Types of meetings to be conducted,

14.6.3.1.3. frequency of engagements, and

14.6.3.1.4. Ongoing support and coordination activities throughout the project lifecycle

14.7. Skills Transfer

Bidders must outline their proposed skills transfer approach to GMA personnel, which must include,

14.7.1. Technical Skills Transfer

14.7.1.1. Knowledge transfer related to the implemented network solution

14.7.1.2. Handover of relevant documentation and operational knowledge

14.7.2. Basic Troubleshooting

14.7.2.1. Provision of basic troubleshooting guidance and support GMA ICT personnel to enable day-to-day operational support.

14.7.3. Vendor and Warranty Support

14.7.3.1. Support to GMA in engaging with OEMs and vendors, and

14.7.3.2. Assistance with managing warranty repairs for network infrastructure components, where applicable.

15. **Evaluation Criteria**

Bids will be evaluated in successive stages as set out below. A bidder must successfully pass each stage to be considered for evaluation at the next stage.

15.1. Stage 1: Mandatory Requirements

Bidders must submit with their bids, a signed declaration confirming that the proposed solution is

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sourced from a single vendor/OEM. Failure to submit the required declaration confirming a single-OEM solution will result in disqualification, and the bidder will not be evaluated further. Annexure A must be completed.

15.2. Stage 2: Administrative Compliance Requirements

- 15.2.1. Bidders must submit fully completed and signed Standard Bidding Documents ("SBDs") with their bids. If a bidder fails to provide the completed and signed SBDs on a specified given time, it will result in disqualification of the bid.
- 15.2.2. Bidders must provide latest CSD Report, valid tax certificate or SARS tax pin, and must complete and sign the Supplier Code of Conduct which is Part D of this RFP document. If a bidder fails to provide the latest CSD Report, valid tax certificate or SARS tax pin, and completed and signed Supplier Code of Conduct on a specified given time, it will result in disqualification of the bid.

15.3. Stage 3: Technical/Functionality Evaluation

- 15.3.1. All technical and functionality requirements will be evaluated and scored individually in accordance with the evaluation criteria and scoring table set out below.
- 15.3.2. Bidders must ensure that adequate evidence and supporting information is provided against each requirement to enable the evaluation panel to conduct an objective assessment. Failure to provide adequate information may result in low or zero scores allocated for the relevant requirement.
- 15.3.3. To qualify for further evaluation, bidders must achieve:
 - 15.3.3.1. The bidder must achieve a minimum overall technical/functionality score of **75 points**.
 - 15.3.3.2. Within the overall minimum score of 75 points, the bidder must also obtain at least **25 points specifically in the technical requirement section**.
- 15.3.4. Bids that do not meet the minimum threshold scores set out above will be eliminated from further evaluation and will not be considered for subsequent evaluation stages.
- 15.3.5. Table 3 below sets out the technical and functionality evaluation criteria against which bids will be assessed, including the applicable weighting and scoring basis.

Table 3: Functional/ Technical Evaluation

Criteria	Sub-criteria	Sub- weight	Total weight
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<p>15.3.5.1. Project Team Organogram</p>	<p>Submission of a clear and complete Project Team Organogram (as per Section 14.1.1 above) including the following key roles:</p> <ul style="list-style-type: none"> a. Project Manager /Lead (2) b. Service Delivery Manager (2) c. Network Design Specialist /Architect (2) d. Network Engineer /Installation Expert (2) e. Security Architect (2) 	<p>10</p>	
<p>15.3.5.2. Project Team Experience And Qualifications</p>	<p>Detailed CV's outlining experience and copies of qualifications of all proposed team members included in the Team organogram (as per section 14.2 and 14.3), demonstrating alignment with the proposed roles</p> <ul style="list-style-type: none"> a. Project Manager /Lead (2) 	<p>10</p>	<p>20</p>

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Criteria	Sub-criteria	Sub- weight	Total weight
	<ul style="list-style-type: none"> b. Service Delivery Manager (2) c. Network Design Specialist /Architect (2) d. Network Engineer/Installation Expert (2) e. Security Architect (2) 		
15.3.5.3. Bidder Company Experience	Submission of relevant projects (as per section 14.4.1) <ul style="list-style-type: none"> a. 3 projects or more = 10 b. 1 or 2 projects = 5 c. No projects = 0 	10	20
15.3.5.4. Reference Letters	Reference letters for the three (3) projects listed in point above (as per section 14.4.2) <ul style="list-style-type: none"> a. 3 reference letters or more = 10 b. 1 -2 reference letters = 5 	10	
15.3.5.5. Technical Requirements: Solution Architecture	Submission of a detailed solution architecture (as per section 14.5.1), addressing: <ul style="list-style-type: none"> a. design (5) b. quality (5) c. system's capabilities (5) 	25	35

Criteria	Sub-criteria	Sub- weight	Total weight

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		d. resilience and redundancy (5) e. scalability, and adherence to best practice (5)		
15.3.5.6.	Technical Requirements: Theoretical Relocation Approach	High-level theoretical approach (as per section 14.5.2) covering: a. relocation sequencing (2) b. timeline considerations (2) c. moving requirements (2) d. risks and proposed mitigations (4)	10	
SUB-MINIMUM THRESHOLD FOR TECHNICAL REQUIREMENTS (criteria 15.3.5.5 and 15.3.5.6 above)			25	
15.3.5.7.	Project Implementation on Plan	Detailed project plan (as per section 14.6.1), addressing, Implementation timeline, within three months and project stages (4) Project risks and proposed mitigations (2); Quality assurance (2); Sample configuration templates, network diagram and SOPs (2)	10	25

Criteria	Sub-criteria	Sub-weight	Total weight
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15.3.5.8.	Project Support and Maintenance	Support and maintenance arrangements over the duration of the project (as per section 14.6.2) (5); Stakeholder management (as per section 14.6.2) (5).	10	
15.3.5.9.	Skills Transfer	Skills Transfer to GMA personnel (as per Sections 14.7 including: Solution implementation solution training (2); Basic trouble shooting for GMA ICT personnel (2); vendors engagement and warranty support (1).	5	
		TOTAL POINTS	100	100
		MINIMUM THRESHOLD		75

15.4. Functionality evaluation scale

The scoring for evaluation criteria in Table 3 related to submission requirements in Sections 1 to 5 of the RFP will be as per the functionality evaluation scale in Table 4 below:

Table 4: Functionality Evaluation Scale

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Rating (as % weight criterion)	Definition	Score
0 (No Response)	No information is provided. Does not meet any part of the criterion. No supporting evidence.	0
30 (Very Poor)	The bidder's response is majorly deficient, and/or the bidder provides little supporting evidence.	1
50 (Poor)	The bidder's response is marginally deficient, and/or the supporting evidence does not demonstrate that the bidder meets the criteria.	2
70 (Good)	The bidder's response meets the minimum criterion with sufficient supporting evidence.	3
85 (Very Good)	Bidder's response exceeds the criterion in some respects with minor additional benefits. Above average, a demonstration by the Bidder of relevant qualifications, ability, understanding, experience, skills, resources, and ability to execute successfully.	4

Rating (as % weight criterion)	Definition	Score
	methodology/quality measures required to meet the criteria, with supporting evidence.	

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<p>100 (Excellent)</p>	<p>Bidder's response significantly exceeds the criterion; demonstration by Bidder of the relevant qualifications, ability, understanding, experience, skills, resources, and methodology/quality measures required to meet criteria. The proposal identifies factors that will offer potential added value with supporting evidence.</p>	<p>5</p>
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16. Stage 4 Preference and Price Evaluation

Bids that have met the minimum threshold of seventy-five points (75) shall be evaluated further on Price and Preference Point System. The preference point system to be applied in this tender is 80/20 as per the Procurement Regulations of 2022 and the GMA approved SCM Policy.

17. Stage 5: Award Criteria

- 17.1. Given the strategic nature of this project to the overall mandate of the GMA, objective criteria as envisaged in the Preferential Procurement Policy Framework Act (PPPFA) 2000 s2(1)(f) and GMA Supply Chain management Policy (2022) may be applied as award criteria for this tender.
- 17.2. PPPFA s 2(1)(f), reads: "the contract must be awarded to the tenderer who scores the highest points, unless objective criteria in addition to those contemplated in paragraphs (d) and (e) justify the award to another tenderer".
- 17.3. GMA Supply Chain Management Policy (2022) reads: "If there is an intention to apply objective criteria in terms of section 2(1)(f) of the PPPFA, the tender documents should have stated the objective criteria that would be applied".
- 17.4. Any of the following objective criteria may be applied as award criteria for this tender:
 - 17.4.1. Discrepancy in value for money - where the difference between final scores is relatively low and the difference in functional scores is high, the award may be made to the bidder that did not score the highest total points.
 - 17.4.2. Risk of reduction of scope – where the bidder with the highest points has quoted an abnormally low-priced bid, the award may be made to the bidder that did not score the highest total points.
 - 17.4.3. Risk of GMA incurring irregular, fruitless, and wasteful expenditure – where results of a risk-based due diligence check on the bidder with the highest total points reveal findings that may impact successful delivery of the project, in turn, strategic objectives of the GMA, the award may be made to the bidder that did not score the highest total points.

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18. PROJECT QUALITY ASSURANCE

18.1. Project Submissions

The Service Provider shall ensure the integration and quality of all project deliverables that are to be submitted to the GMA for review and acceptance.

18.2. Progress Meetings/Reports

18.2.1. The Service Provider shall make allowance for monthly project progress meetings with the GMA, as well as project Steering Committee meetings that will be held as a minimum to enable the presentation of the project deliverables as per the project program. The GMA may require as and when meetings to discuss and minute the progress of the required services. Monthly progress reports will be required from the Service Provider five (5) working days before the next meeting of the reporting period.

18.2.2. These reports shall include the following minimum information:

18.2.2.1. progress of the project activities and milestones of the reporting period

18.2.2.2. month look-ahead of the activities for the following reporting period

18.2.2.3. project cash flows

18.2.2.4. project risks and issues

18.2.2.5. supplier development data and progress

18.2.2.6. progress on the skills transfer to GMA staff.

18.2.3. The Service Provider shall submit copies of all reviewable documentation to the GMA prior to their finalisation and milestone dates. In this regard, the Service Provider shall allow for 10 calendar days for each deliverable submitted for review by the GMA.

18.3. Submission and Distribution of Reports

18.3.1. All documentation that needs to be submitted to GMA for review and acceptance as per the works required by this RFP shall be done so as follows:

18.3.1.1. Electronic version, and PowerPoint presentation version.

18.3.1.2. The submitted documentation must be in such a format that it can be reproduced, copied, or changed by the GMA.

18.3.1.3. The submitted documentation, reports, plans, and programs will become the property of the GMA.

18.3.1.4. The stationary (templates) for all documentation to be produced in the execution of the

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works of this RFP must be agreed with the GMA in advance.

- 18.3.2. All project deliverables shall be submitted to the GMA for review and acceptance, and sign-off by the GMA project manager after receiving a mandate from the Steering Committee.

19. CONFIDENTIALITY AND INTELLECTUAL PROPERTY

- 19.1. All deliverables, documentation, and configurations developed under this RFP will remain the exclusive property of the GMA. The Service Provider may not use, copy, or distribute any information obtained through this engagement without written authorization from the GMA.
- 19.2. Any work that comes out of the services will stay the sole and exclusive Intellectual Property of the GMA.
- 19.3. The Service Provider is not allowed to use the GMA's Intellectual Property or give it to any third party without getting written permission from the GMA first.

20. Costing Instruction

- 20.1. Bidders must submit comprehensive, fully itemised pricing schedule aligned to the proposed deliverables and project stages. Prices must include all associated costs, including but not limited to:
 - 20.1.1. equipment and hardware,
 - 20.1.2. Cabling and accessories,
 - 20.1.3. Software licenses and subscriptions,
 - 20.1.4. Installation and configuration,
 - 20.1.5. Training,

Table 5: Costing Overview

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Category	Criteria/Deliverable	Line Items	Unit of Measure	Rate/ Cost	Total Price (ZAR)
Stage 1 - Design	Network assessment, architecture & LLD development				
Stage 2 - Implementation	Supply & installation of access/core switches, cabling, Wi-Fi & APs				
Stage 3 - Integration & Testing	System integration, configuration, testing & UAT				
Stage 4 - Support (Year 1)	24/7 maintenance & SLA monitoring				
Support (Year 2)	As above				
Support (Year 3)	As above				
Support (Year 4)	As above				
Support (Year 5)	As above				
Training & Skills Transfer	Administrator training (3)				

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Contingency / Optional Items	Cables, miscellaneous items, etc.				
TOTAL BID PRICE					

20.1.6. relocation activities, and

20.1.7. support and maintenance services

20.2. Prices must be quoted in South African Rand (ZAR) and remain fixed for a minimum period of 12 months from the contract commencement date.

20.3. In addition to the detailed pricing schedule, bidders must provide, using the pricing schedule provided in this RFP:

20.3.1. A high-level cost summary by project phase, and

20.3.2. A cost summary by contract year, where applicable.

Table 6: Project Cost Summary

Project Stage	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Stage 1 - Design						
Stage 2 - Implementation						
Stage 3 - Integration & Testing						
Stage 4 - Support (Year 1)						
Support (Year 2)						
Support (Year 3)						
Support (Year 4)						
Support (Year 5)						

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Training & Skills Transfer						
Contingency / Optional Items						
Total (Excl. VAT)						
Total (Incl. VAT)						

20.3.3. Failure to submit the pricing information in the prescribed format may result in the bid being deemed non-responsive.

20.4. To make the financial evaluation easy, costs should be logically grouped into Capital Expenditure (CAPEX) and Operational Expenditure (OPEX). Bidders must also provide a high-level cost summary by project stage and year, as shown in the tables below.

21. Bidders must provide a high-level summary of the proposed contract costs over the 5- year contract, broken down by project stage and year. All prices must include VAT.

22. Price escalations shall be calculated once annually, and shall be:

- 22.1. Based on the Consumer Price Index (CPI) as published by Statistics South Africa (Stats SA), and
- 22.2. Capped at a maximum of the prevailing CPI rate for the applicable adjustment period.

9.3. Compliance and Pricing

9.3.1. Bidders are expected to do the required work as laid out in Section 5 of this RFP in the best way possible, so that time and resources are planned, deployed, and monitored with max efficiency and minimum costs.

9.3.2. Bidders must hand in their proposal with a pricing schedule that shows the rate per deliverable(s) along with their submissions.

9.3.3. Payments will be made in South African Rand (ZAR).

9.3.4. Payments will happen once the GMA has reviewed and accepted the invoices handed in, along with the supporting documents that show the work being invoiced for.

9.3.5. The price given for this RFP must include all costs for finishing the required activities and milestones, and it will stay firm for the first twelve (12) months of the contract. After that, a one- time price adjustment on the 13th and 25th month will be allowed based on the average CPI % as put out by STATS SA. This adjustment will represent the maximum increase, subject to GMA's final approval based on a formal review.

9.3.6. The Bidder must, at their own cost, provide any tools, resources, and gear needed to do the work as per the requirements in Section 5 of this RFP. This includes all travel and

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accommodation costs, if there are any.

10. Contract Period

- 10.1. The services will kick off when the contract is signed, and the onboarding workshop with GMA starts. The contract will run for a **five (5) year period**, based on a long-term strategy with a focus on yearly goals, strategy, and activities.
- 10.2. The five-year contract period shall include at least one planned relocation event without impact on commercial terms or service levels.

11. Confidentiality

- 11.1. The appointed Service Provider acknowledges and agrees that by doing the work required by this RFP, they will:
 - 11.1.1. Get access to confidential information, which includes, but isn't limited to, information, documents, data, and materials of any kind given in writing.
 - 11.1.2. Keep the strictest confidentiality for all information that could reasonably be seen as confidential, including, but not limited to, info about the GMA's current and future research, analysis, studies, development of any system, business or financial activity, products, services, market opportunities, current and potential customers and clients, marketing or promotion of any products, product pricing, contracts, technical know-how, strategic goals and planning, data, plans, designs, drawings, software or hardware, methods, trade secrets, trademarks, techniques, functional and technical requirements and specifications, financial statements, budgets, costs and financial projections, accounting procedures, or financial information, including know-how and trade secrets to do with the GMA's operations.

REQUEST FOR PROPOSAL FOR A SERVICE PROVIDER TO SUPPLY AND INSTALL A NEW NETWORK SOLUTION FOR THE GAUTRAIN MANAGEMENT AGENCY

ANNEXURE A

DECLARATION FOR UTILISATION OF ONE ORIGINAL EQUIPMENT MANUFACTURER (OEM)

1. BID DECLARATION:

1.1. WE HEREBY SUBMIT A PROPOSAL IN RESPECT OF THE SUPPLY AND INSTALL OF A NEW NETWORK SOLUTION FOR THE GAUTRAIN MANAGEMENT AGENCY IN ACCORDANCE WITH GAUTRAIN MANAGEMENT AGENCY'S REQUIREMENTS AND HEREBY

- THE NEW NETWORK SOLUTION PROPOSED FOR THE GAUTRAIN MANAGEMENT AGENCY IS FROM ONE ORIGINAL EQUIPMENT MANUFACTURER (OEM) TO ENSURE OPTIMAL PERFORMANCE.

THE UNDERSIGNED IS AUTHORIZED TO SUBMIT AND SIGN THE PROPOSAL THAT SHALL BE BINDING ON THE CLOSURE OF THE PROPOSAL SUBMISSION.

Thus, done and signed at		On this the		Day of		2026
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SIGNATURE:

NAME:

For and on behalf of

BIDDING ENTITY NAME:

CAPACITY:

A board resolution authorising the signatory to act on behalf of the bidding entity must be submitted with Annexure A.

REQUEST FOR PROPOSAL FOR A SERVICE PROVIDER TO SUPPLY AND INSTALL A NEW NETWORK SOLUTION FOR THE GAUTRAIN MANAGEMENT AGENCY

RFP - PART C:

BIDDERS DECLARATION

All responses must be provided within the specified boxes, must comply with the word and page limits imposed and must respond to this RFP Part B in accordance with the Conditions of Tendering in this RFP Part A. All Annexures form part of the Bidders Response and must be completed in full and signed.

BIDDERS DECLARATION	
<p>I the undersigned _____ (full name) hereby certify that:</p> <p><input type="checkbox"/> I have read, understood and accept the conditions contained in this RFP.</p> <p><input type="checkbox"/> I have supplied all the required information, and all the information submitted as part of the RFP true and correct.</p>	
NAME OF THE BIDDER	
IDENTITY NUMBER	
POSITION	
AUTHORISED SIGNATORY	

REQUEST FOR PROPOSAL FOR A SERVICE PROVIDER TO SUPPLY AND INSTALL A NEW NETWORK SOLUTION FOR THE GAUTRAIN MANAGEMENT AGENCY

BIDDERS RESPONSE				
FULL NAME				
POSTAL ADDRESS				
PHYSICAL ADDRESS				
ENTITY REGISTRATION NUMBER				
VAT REGISTRATION NUMBER				
CONTACT PERSON'S FULL NAME				
TELEPHONE NUMBER 1	CODE		NUMBER	
TELEPHONE NUMBER 2	CODE		NUMBER	
FACSIMILE NUMBER	CODE		NUMBER	
CELLULAR PHONE NUMBER				
E-MAIL ADDRESS				
TAX CLEARANCE CERTIFICATE	YES		NO	
REGISTERED ON NATIONAL TREASURY CENTRALISED SUPPLIER DATABASE	YES		NO	
FULL NAME OF AUTHORISED SIGNATORY				
TITLE OF AUTHORISED SIGNATORY				
SIGNATURE OF AUTHORISED SIGNATORY				

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DATE OF SIGNATURE	
ALTERNATIVE TENDER	<i>Word limit – [500] words</i>
<p>Where a Bidder also submits an Alternative Tender, it must include any supplementary material, together with associated prices, which demonstrates in detail that such an alternative will fully achieve and/ or exceed all the specifications or requirements together with references as to why the alternative proposal/s may be advantageous. This should be cross-referenced to the Specification.</p>	
CONFLICT OF INTEREST	
<p>Provide details of any interests, relationships or clients which may give rise to a conflict of interest and the area of expertise in which that conflict of interest may arise.</p>	<i>Complete as attached in SBD 4</i>

REQUEST FOR PROPOSAL FOR A SERVICE PROVIDER TO SUPPLY AND INSTALL A NEW NETWORK SOLUTION FOR THE GAUTRAIN MANAGEMENT AGENCY

Register on the Central Supplier Database for Government managed by National Treasury

With effect from **1 April 2016** the Central Supplier Database (CSD) will serve as the single source of key supplier information for all spheres of government providing consolidated, accurate, up-to-date, complete and verified supplier information to procuring organs of state.

The establishment of a CSD will result in one single database to serve as the source of all supplier information for all spheres of government. The purpose of centralising government's supplier database is to reduce duplication of effort and cost for both supplier and government while enabling electronic procurement processes.

Prospective suppliers interested in pursuing opportunities within the South African Government and those that are already registered on the GMA supplier database are encouraged to **self-register** on the CSD. This self-registration application represents an expression of interest from the supplier to conduct business with the South African Government. Once submitted, your details will be assessed for inclusion on the CSD.

Access the CSD site on www.csd.gov.za

Contact National Treasury for further clarity on the process:

Email: csd@treasury.gov.za

Telephone: 012 315 5509

Bidders must submit with their proposals proof of registration on CSD. The proof of registration must indicate the following:

- CSD Supplier Number
- CSD Unique RRN

REQUEST FOR PROPOSAL FOR A SERVICE PROVIDER TO SUPPLY AND INSTALL A NEW NETWORK SOLUTION FOR THE GAUTRAIN MANAGEMENT AGENCY

SBD 1 (A)

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE GAUTRAIN MANAGEMENT AGENCY					
BID NUMBER:	GMA/002/26	CLOSING DATE:	03 AUGUST 2026	CLOSING TIME:	11H00
DESCRIPTION	THE APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND INSTALL A NEW NETWORK SOLUTION FOR THE GAUTRAIN MANAGEMENT AGENCY				
BID RESPONSE DOCUMENTS MAY BE SUBMITTED THROUGH A WEB-BASED AUTOMATED TENDER SYSTEM (TendaSwi					
Link address: https://eprocurement.gautrain.co.za/					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	LESEGO PITSE		CONTACT PERSON	LESEGO PITSE	
TELEPHONE NUMBER	011 086 3500		TELEPHONE NUMBER	011 086 3500	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	tenderenquiries@Gautrain.co.za		E-MAIL ADDRESS	tenderenquiries@Gautrain.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOOD/SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICE /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		

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DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2 BELOW.

REQUEST FOR PROPOSAL FOR A SERVICE PROVIDER TO SUPPLY AND INSTALL A NEW NETWORK SOLUTION FOR THE GAUTRAIN MANAGEMENT AGENCY

SBD 1 (B)

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

REQUEST FOR PROPOSAL FOR A SERVICE PROVIDER TO SUPPLY AND INSTALL A NEW NETWORK SOLUTION FOR THE GAUTRAIN MANAGEMENT AGENCY

SBD 3.1

PRICING SCHEDULE

Name of Bidder:	Ref Number: GMA/002/26
Closing Time: 11H00 AM	Closing Date: 03 August 2026

OFFER TO BE VALID FOR 180 DAYS FROM THE CLOSING DATE OF BID.

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SBD 3.2

PRICING DECLARATION

Dear Sir/Madam

After having carefully read through and examined this RFP Reference Number GMA/002/26 in its entirety together with all the provisions contained in each section of the RFP document,

We hereby offer to design, supply, install, configure, and support a complete Local Area Network (LAN) infrastructure for the GMA as per requirements stated in the Terms of Reference (TOR) section of the REQUEST FOR PROPOSAL document:

IN AMOUNT: R _____ (including VAT)

IN WORDS: R _____ (including VAT)

We confirm that this price covers all costs associated with the design, supply, install, configure, and support of a complete Local Area Network (LAN) infrastructure for the GMA as per the requirements in the TOR.

We confirm that GMA will incur no additional costs whatsoever over and above this amount.

We undertake to hold this offer open for acceptance for a period of 180 (one hundred and eighty) days from the date of submission of offers. We further undertake that upon final acceptance of our offer; we will commence with the provision of service when required to do so by the Client.

Moreover, we agree that until formal Contract Documents have been prepared and executed, this Form of Tender, together with a written acceptance from the Client shall constitute a binding agreement between us, governed by the terms and conditions set out in this REQUEST FOR PROPOSAL.

We understand that you are not bound to accept the lowest or any offer and that we must bear all costs which we have incurred in connection with preparing and submitting this tender. We hereby undertake for the period during which this tender remains open for acceptance not to divulge to any persons, other than the persons to which the tender is submitted, any information relating to the submission of this tender or the details therein except where such is necessary for the submission of this tender.

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**PRICE DECLARATION
(MANDATORY INFORMATION)**

I the undersigned _____ (full name) hereby certify that:

- I have read, understood and unconditionally accept that the conditions contained in above Section of this RFP.
- I have supplied all the required information, and all the information submitted as part of the Pricing Section of this RFP is true and correct.

NAME OF BIDDER	
IDENTITY NUMBER	
POSITION	
SIGNATURE OF AUTHORISED SIGNATORY	

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES		NO	
------------	--	-----------	--

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below:

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES		NO	
------------	--	-----------	--

2.2.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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.....
 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES		NO	
-----	--	----	--

2.3.1 If so, furnish particulars:

3 DECLARATION

I, the undersigned, (full name) in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read, and I understand the contents of this disclosure,
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect,
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements, or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements, or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill, and knowledge in an activity for the execution of a contract.

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Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder representative

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SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all bids invited. It contains general information and serves as a claim form for specific goal points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF BID AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or
- 1.3 Points for this bid shall be awarded for:
- (a) Price; and
 - (b) Specific Goals (B-BBEE Status Level of Contributor).
- 1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS (B-BBEE STATUS LEVEL OF CONTRIBUTOR)	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by

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the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

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Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 Specific goal points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

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YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2022:

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
	√	√
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety

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- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

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- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

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SHE

SAFETY, HEALTH AND ENVIRONMENT

REQUEST FOR INFORMATION

1. SAFETY, HEALTH AND ENVIRONMENT

1.1	Do you have a Safety, Health and Environment (SHE) policy statement?	YES/NO Please provide a copy of the policy statement
1.2	Is your SHE programme aligned or certified to comply with the OHSAS 18001 and ISO 14001 standards?	YES/NO Please provide details
1.3	Would you be prepared to have your SHE standards audited or modified according to requirements?	YES/NO Please give reasons if applicable
1.5	How do you record and classify injuries sustained during operations?	Please provide details
1.6	How do you record and classify incidents both safety and environmentally related?	Please provide details
1.9	Does your company have any Health and Safety agreements with any major unions?	Please provide details
1.10	Is your company in good standing with Workman's Compensation Authority	Please provide a copy of the Letter of Good Standing which includes the registration number
1.12	Does your company employ a SHE/Q Manager and who does he/she report to?	YES/NO Please provide details of experience and qualifications of this individual
1.13	What ongoing training is conducted with regard to SHE?	Please provide details
1.14	Does your company have an active Safety Committee?	Please provide details
1.15	How does your company communicate issues/targets to the employees regarding SHE?	Please provide details
1.16	Does your company have a medical surveillance programme in place?	YES/NO Please provide details,
1.17	Have the management duties in terms of the OHS been assigned by written appointment to specific individuals within your company?	YES/NO Please provide details of appointments in place.

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2. TECHNICAL AND QUALITY ASSURANCE STANDARDS

2.1	Do you have a quality policy statement and Quality manual?	YES/NO Please provide a copy of the policy statement
2.2	Is your Quality Management aligned or certified to comply with the ISO 9001:2008?	YES/NO Please provide details
2.3	Would you be prepared to have your Quality Management system audited or modified according to requirements?	YES/NO Please give reasons if applicable
2.5	How do you record and classify incidents and non-conformances related to quality?	Please provide details
2.6	Does your company employ a Quality Manager and who does he/she report to?	YES/NO Please provide details of experience and qualifications of this individual
2.7	What ongoing training is conducted with regard to Quality?	Please provide details
2.10	Are you prepared to allow personnel to access your premises to perform a technical assessment of your capabilities?	YES/NO
2.11	How many different inspection agencies have visited your premises in the last 12 months	Please provide details
2.12	Do you have dedicated quality management resources and transparent processes to ensure quality in procured materials and equipment?	YES/NO Please provide a list of the dedicated resources and a description of the quality management processes.

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RFP - PART D

SUPPLIER CODE OF CONDUCT

ABBREVIATIONS, TERMINOLOGIES AND DEFINITIONS

ABBREVIATIONS	DEFINITIONS
B-BBEE	Broad-Based Black Economic Empowerment Act No 53 of 2003 as amended
CEO	Chief Executive Officer
CFO	Chief Financial Officer
GMA	Gautrain Management Agency
MANCO	GMA Management Committee
PFMA	Public Finance Management Act No. 1 of 1999 as amended
PPPFA	Preferential Procurement Policy Framework Act No. 5 of 2000
SCM	Supply Chain Management

TERMINOLOGIES	DEFINITIONS
Brand Identity	Means the outward expression of a brand (which is the Gautrain brand) which includes its name, trademark, communication and visual appearance.
Conflict of Interest	Means a situation where a GMA official or Service Provider or Bidder is in a position of authority which requires him/her to exercise judgment or make decisions, or to participate in a body such as a committee which makes decisions, on behalf of GMA and also has (personal, financial or other) interests or obligations that might interfere with or influence the exercise of his/her judgement.

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Five Pillars of Procurement	Means the holding foundation of a procurement system which are - fair, equitable, transparent, competitive and cost effective as mentioned in the Constitution of the Republic of South Africa, Act 108 of 1996, Section 217.
Purchase Order	Means a legally binding document between a GMA and Supplier, detailing the items/services that GMA agrees to purchase at a certain price point. It also outlines the delivery date and terms of payment.
Suppliers	GMA suppliers and service providers, and their employees, agents, and subcontractors, including prospective suppliers and service providers, as well as their employees, agents, and subcontractors. (Collectively referred to as "Suppliers").
Visual Elements	Means the logo and framework or architecture which specifies how it is used.

PURPOSE OF SUPPLIER CODE OF CONDUCT

The purpose of this code of conduct is to define behaviours and actions which GMA suppliers must commit to abide by during SCM processes, and, where applicable, the discharge of their contractual obligations towards the GMA.

APPLICABILITY/SCOPE

This code of conduct is applicable to all GMA Suppliers.

PREAMBLE

Whereas the GMA is committed to SCM processes that are fair, equitable, transparent, competitive, and cost effective, and to receiving value for money from all its Suppliers; the GMA desires to outline standards to which its Suppliers are required to adhere to. The GMA further expects its Suppliers to replicate these standards further down their supply chains.

5 INTRODUCTION

The GMA aims to conduct its business in a manner that is fair, equitable, transparent, competitive and cost effective (five pillars) as underpinned by Section 217 of Constitution of the Republic of South Africa, and its core values. The five pillars are not only a prescription of standards of behaviour, ethics and

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accountability but are a statement of GMA's commitment to a procurement system which would enable the emergence of sustainable small, medium and micro business and sustainable environment, consequently adding to the common wealth of GMA and its stakeholders.

This Code of Conduct captures the principles that the GMA expects its Suppliers to uphold. It contains globally aligned standards and guidance in each of the following areas:

- Ethics
- Labour
- Safety, Health, Environment and Quality; and
- Management Systems

6 ETHICS

Suppliers are expected to conduct their business in an ethical manner and act with integrity. Where unethical practice comes to light, a Supplier commits to taking appropriate action to report and remedy it. Ethical requirements include the following aspects without limitation:

6.1 Business Integrity

Suppliers are expected not to practice or tolerate any form of corruption, extortion, embezzlement, dishonesty, or unethical conduct of any kind. Consequently, Suppliers commit not offer or accept bribes or any other incentives that may nullify the Five Pillars of Procurement. A Supplier is expected not to donate, on behalf of the GMA, the GMA's employees/ agents/ board members, or offer or accept any gratification that may appear to be aimed at influencing a decision of the GMA or the GMA's current and potential business partners in the Supplier's favour. Suppliers are, furthermore, required to comply with all legal requirements applicable to them.

6.2 Conflict of Interest

Suppliers must avoid potential or actual conflict of interest. GMA must not deal directly or indirectly, with any Supplier with a conflict of interest that has been established. In the event of a Supplier becoming aware of any potential interest, during the course of a procurement process, negotiating the Supplier agreement or performing the Supplier's contractual obligations, the Supplier shall declare the interest to the GMA's management who shall take appropriate action to conduct a materiality assessment of the declared interest depending on the particular circumstances of each case. Where conflict is established management shall continue to give effect to the foregoing principle.

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Failure to disclose known interest by the Supplier or submitting a false declaration shall be perceived as an attempt by the Supplier to abuse GMA SCM policies and result in disqualification from the procurement process or cancellation of contract.

6.3 Fair Competition

Suppliers shall not engage in collusive bidding, price fixing, price discrimination, or other unfair trade practices not in line with fair competition and in accordance with all applicable anti-competition laws that govern the jurisdiction in which it conducts business.

6.4 Privacy and Intellectual Property

Suppliers must safeguard and maintain confidential and proprietary information or trade secrets of the GMA and use such information only for the authorised purpose. Suppliers shall, to the foregoing end, implement measures aimed at restricting access to the GMA's confidential and proprietary information to persons requiring such access for the purpose of discharging the Supplier's obligations towards the GMA.

6.5 Reputation Management

Suppliers must acknowledge the importance and relevance of the Gautrain Brand Identity (the Brand) and visual identity. Suppliers shall, to the foregoing end, follow relevant GMA policies, procedures, directions and guidelines to ensure that the Brand and corporate visual elements is reflected positively and appropriately in order to maintain a good reputation of the GMA.

7 LABOUR AND HUMAN RIGHTS

Suppliers are expected to give effect to the human rights of their employees and treat them with dignity and respect. This includes the following aspects without limitation:

7.1 Diversity and Inclusion

The GMA encourages Suppliers to provide an inclusive and supportive working environment and to exercise diversity when it comes to their employees as well as their decisions to select subcontractors. Suppliers are expected to act lawfully in this regard.

7.2 Child Labour Avoidance

The GMA does not subscribe to child labour. Suppliers must, therefore, comply with all minimum working age laws or regulations and not use child labour. Suppliers cannot employ anyone under the legal minimum working age for employment. The GMA only supports the development of legitimate workplace apprenticeship programs, for the educational benefit of young people, and will not do business with those who abuse such systems. Workers under the legal working age

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cannot perform hazardous work and may be restricted from night work, with consideration given to educational needs.

7.3 Freedom of Association

Suppliers must comply with all applicable laws that pertain to freedom of association and collective bargaining and will not discriminate on the basis of affiliation or non-affiliation. Suppliers will respect employees' rights to seek representation and will not disadvantage employees who act as workers' representatives.

7.4 Abuse/Harassment/Disciplinary Action

While the GMA recognizes and respects cultural differences, Suppliers are required to provide their employees a workplace free of harsh and inhumane treatment, without any sexual harassment, sexual abuse, corporal punishment or torture, mental or physical coercion or verbal abuse of employees or threat of any such treatment. Suppliers must treat all employees with respect and dignity and comply with applicable legislation on disciplinary practices.

7.5 Fair and Equal Treatment

Suppliers' terms and conditions of employment, including hiring, training, working conditions, compensation, benefits, promotions, discipline, termination or retirement are based on the individual's qualifications, performance, skills and experience.

7.6 Forced Labour

Suppliers will employ all employees on a voluntary basis and do not use any prison, slave, bonded, forced labour or engage in any other forms of slavery or human trafficking.

7.7 Working Hours

Suppliers commit to complying with all applicable laws regarding regular working hours, rest periods and overtime hours. Suppliers will not force employees to work overtime and employees will not be punished, penalised or dismissed for refusing to work overtime.

7.8 Compensation and Benefits

Suppliers will fairly compensate all employees by providing wages and benefits in accordance with all applicable laws.

8 SAFETY, HEALTH, ENVIRONMENT AND QUALITY

Suppliers are expected to provide a safe and healthy working environment and, if applicable, safe and healthy company living quarters, and to operate in an environmentally responsible and efficient manner. Suppliers will comply with all applicable laws and regulations pertaining to health, safety, environment and

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quality in the workplace. GMA recognizes its social responsibility to protect the environment and expects its Suppliers to share its commitment by responding to challenges posed by climate changes and working toward protecting the environment. Suppliers commit to continuously strive to improve performance in all these areas by integrating sound safety, health and quality management practices into all aspects of business without limitation:

8.1 Occupational Health and Safety

Suppliers will protect their employees from any chemical, biological and physical hazards and physically demanding tasks in the workplace as well as from risks associated with any infrastructure used by their employees. Suppliers will provide appropriate controls, safe working procedures and preventative maintenance and necessary technical protective measures to mitigate health and safety risks in the workplace.

8.2 Product Safety

Suppliers will make available material safety data sheets containing all necessary safety-relevant information for all hazardous substances and will be provided to GMA and other parties in case of legitimate need.

8.3 Resource Conservation and Climate Protection/Waste and Emissions

Suppliers will minimise or eliminate negative impact on the environment and climate at their source or by practices such as the modification of production, maintenance and facility processes, material substitution, conservation, recycling, material reutilisation, use of climate-friendly products, processes to reduce power consumption and greenhouse gas emissions. Suppliers will have systems in place to ensure safe handling, movement, storage, recycling, reuse and management of waste, air emissions and wastewater discharges. Suppliers will have systems in place to prevent or mitigate accidental spills and releases into the environment.

8.4 Quality Requirements

Suppliers will meet generally recognised or contractually agreed quality requirements in order to provide goods and services that consistently meet GMA's needs, perform as warranted and are safe for their intended use.

9 MANAGEMENT SYSTEMS

Suppliers are encouraged to fulfil the expectations set forth in this Supplier Code of Conduct by implementing management systems to facilitate compliance with all applicable laws and to promote continuous improvement and sustainability performance. Suppliers must communicate the principles set

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forth in this Supplier Code of Conduct to their employees and supply chains, and are expected to take disciplinary action against any of its employee or business partner, involved in discharging the Supplier's obligations towards the GMA, who acts contrary to the letter or spirit of this Code of Conduct.

Suppliers are expected to self-monitor and demonstrate their compliance with this Code of Conduct. Where non-compliance is detected, the GMA may, at its sole discretion:

- immediately remove from GMA premises, a Supplier who behaves in a manner that is inconsistent with this Code of Conduct or any GMA policy; or
- suspend any Purchase Order from the Supplier until satisfactory corrective action is implemented;
- terminate its relationship with the Supplier;
- facilitate the listing of the Supplier in the National Treasury Register of Restricted Suppliers or its equivalent; and/or
- report the Supplier to appropriate authorities or associations.

Suppliers are responsible for prompt reporting of actual or suspected fraud, corruption, theft, financial misconduct, dishonesty, or unethical conduct, relating to SCM processes in which they are involved, or the discharge of their contractual obligations towards the GMA, to the GMA's management, or the GMA's Fraud Hotline.

10 ROLES AND RESPONSIBILITIES

Responsibility	Designation	Level of Responsibility / Accountability
Accounting Officer	Chief Executive Officer (CEO)	<ul style="list-style-type: none"> • The Chief Executive Officer is responsible for articulating the core values for the GMA.
Responsible Authority	Chief Financial Officer (CFO)	<ul style="list-style-type: none"> • Responsible for communicating the code to the Suppliers and providing guidance on the management of exceptions to this code. • Responsible for implementing suitable systems to support the implementation of this code of conduct.
Executing Authorities	All GMA employees and Suppliers	<ul style="list-style-type: none"> • Responsible for upholding and putting into action this code of conduct. • Responsible for ensuring compliance and reporting non-compliance to the code of conduct.

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Administrative/Revisions/Amendments Responsibility	Executive Manager: SCM	<ul style="list-style-type: none"> Responsible for the annual review of the code and/or amending of the code if necessary.
Enquiries	Chief Financial Officer (CFO)	<ul style="list-style-type: none"> Responsible for the overall management and implementation of GMA SCM policies. Proposed Corrections and/or amendments to this document must be forwarded to the Executive Manager: SCM in the Finance Department.

11 RELATED DOCUMENTS

Content of this Code of Conduct is informed by the following legal standards:

- i. The Constitution of the Republic of South Africa, act 108 of 1996, Section 217;
- ii. Occupational Health and Safety Act, 1993;
- iii. Public Finance Management Act (PFMA) of 1999;
- iv. Preferential Procurement Policy Framework Act (PPPFA) of 2000 and its related Regulations;
- v. Construction Industry Development Board Act of 2000 and its related Regulations;
- vi. Prevention and Combating of Corrupt Activities Act of 2004;
- vii. Gautrain Management Act of 2006;
- viii. Broad-Based Black Economic Empowerment Act (B-BBEE) and Codes of Good Practice of 2013 and its related Regulations;
- ix. GMA Supply Chain Management Policy;
- x. GMA Fraud Prevention and Whistle Blowing Policy;
- xi. GMA Brand Policy; and
- xii. GMA Strategic Plan for 2018/19 to 2022/23.

12. REVIEW OF THE SUPPLIER CODE OF CONDUCT

This will be reviewed as and when there are regulatory or GMA business changes which impact on the principles articulated in this document.

The bidder hereby declares to comply with the GMA Supplier Code of Conduct.

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