

	<b>Department: Supply Chain Management</b>	<b>Form Number: CA 183-541</b>
	<b>REQUEST FOR QUOTES (RFQ)</b>	

<b>DESCRIPTION OF GOODS/ SERVICE REQUIRED</b>	<b>Training of Soft Skills for Training and Personnel Certification Department</b>
<b>SPECIFICATIONS/ DESCRIPTION: Quote Number: RFQ/ZD/SOFTSKILLSTRAINING/AVSEC/911/2025-2026</b>	
<p>➤ We are seeking services of a service provider to deliver training for the Soft Skills listed below as identified by the skills audit which culminated into Personal Development Plans (PDPs)</p>	
<b>ITEM/ SERVICE</b>	<b>QUANTITY</b>
Negotiation Skills	14 People
Problem Solving and Analysis	14 People
Office Administration: Digital Technologies	14 People
Decision Making	14 People
Presentation Skills	14 People
Report Writing	14 People
Planning and Organisation	14 People
<p>NB: Please also submit accreditation certificate with professional body to provide training services, like SETA etc.</p>	
<b>GENERAL/ COMMENTS:</b>	
<p>The training can either be virtual or face to face (at SACAA premises), you may provide both options.</p>	
<p>For enquiries, please send email to <a href="mailto:duman@caa.co.za">duman@caa.co.za</a></p>	
<p>NB: Please send your submission (detailed quotation and content, accreditation certificate, completed SBD4 and valid B-BBEE) to <a href="mailto:caquotes@caa.co.za">caquotes@caa.co.za</a> by 28 November 2025, 11h00.</p>	