



15 August 2025

NOTICE TO TENDERERS NO: 1

TENDER NUMBER: 013S/2025/26

**DESCRIPTION: SUPPLY, INSTALLATION AND AD-HOC MAINTENANCE OF CONTROL SYSTEMS
INFRASTRUCTURE AT VARIOUS CITY OF CAPE TOWN SITES**

CLOSING DATE OF TENDER: 26 August 2025 at 10:00am

BOX NUMBER: 187

Dear Sir/Madam

In terms of Clause **C.3.2: Issue Addenda** in the Tender Data, the City of Cape Town may, if necessary, issue addenda in writing that may amend or amplify the tender documents to each tenderer during the period from the date the tender documents are available until one week before the tender closing time stated in the Tender Data. The Employer reserves its rights to issue addenda **less than one week before the tender closing time in exceptional circumstances**.

This notice to tenderers is an integral part of the Tender. This notice/addendum is to be signed by the tenderer and attached and/or included to the tender document submission and recorded on Schedule 22: Record of Addenda to tender documents.

1. Clarifications

This notice contains the following:

Response to:

- 1.1 Clarifications received at the clarification meeting.
- 1.2 Clarifications received after to the clarification meeting.

Attachments

- A.** Minutes of the clarification meeting held on 8 August 2025

1.1. Clarifications received at the clarification meeting

Requests for clarifications at the clarification meeting, and which don't require an addendum to the tender documentation, are addressed hereunder for the benefit of all tenderers.

Q: Should an item become obsolete during the duration of the contract, will the vendor be allowed to supply an alternative product?

A: *Should an item become obsolete a suitable alternative product may be provided, if approved by the CoCT representative and authorised by the delegated CoCT authority.*

Q: Are vendors required to quote on the latest versions of a device? Eg, S7-1200 2nd generation vs 1st generation?

A: *Yes, vendors are required to provide pricing for the latest version of the device/software.*

Q: 4.3 Can CoCT provide a list of sites per EAM Region?

A: *The sites per region are:*

	EAM Region 1	EAM Region 2	EAM Region 3
Waste Water Plants	Athlone	Bellville	Potsdam
	Cape Flats	Borchard Quarry	Wesfluer
	Mitchell's Plain	Kraaifontein	Melkbos
	Wildevoelelei	Scottsdene	
	Simons Town	Macassar	
	Greenpoint Outfalls	Gordon's Bay	
	Houtbay Outfalls	Klipheuwel	
Bulk Water Plants		Faure	Voelvie
		Wemmershoek	Witsands
		Steenbras	
		Blackheath	
Number of Sewer Pump stations	-/+ 270	-/+ 230	-/+ 140

Q: Given the long period between the tender submission date and contract start date, how should vendors account for supplier price variations?

A: It is the vendor's responsibility to consider any price variations when submitting their bid. The tender makes provision for consumer price adjustments in the 13th and 25th month of the contract period.

Q: Pricing on some items are subjected to exchange rate variations and overseas supplier price. How should the vendors account for this?

A: It is the vendor's responsibility to consider any price variations when submitting their bid. The tender makes provision for consumer price adjustments in the 13th and 25th month of the contract period. There are four options to choose from, namely:

- STATS SA CPI Index Based CPA
- ROE based CPA
- Pricelist / Quotation based CPA
- Overseas CPI / PPI index based CPA

It is the vendor's responsibility to select the correct CPA option for the specific line item.

1.2. Clarifications received after to the clarification meeting

Requests for clarifications after the clarification meeting, and which don't require an addendum to the tender documentation, are addressed hereunder for the benefit of all tenderers.

Q: If the scope of work executed on a particular project aligns with all 3 criteria mentioned in the bid document, can we repeat the letter for all criteria.

A: Tendering Entity Experience - Criteria 1 & 2 are related and may be combined. Criteria 3 may not be combined with criteria's 1 & 2.

Q: If the key personnel qualify for more than one role, can we use them multiple times for different roles?

A: Paragraph 1 on page 9 states that: "Different individuals are to be identified for each of the key personnel listed above and on Schedule 15A: Key Personnel. The tenderer may however propose the same personnel for the PLC and HMI Programmer, provided that such persons meet the requirements for each criterion and the tender submission must clearly indicate such compliance."

Q: On page 137 section 24.6 makes mention of an Electrical Artisan, is these key personnel required now at tender stage?

A: *The Electrical Artisan is not a key personnel requirement for the evaluation of this tender but must be available at the commencement of contract. The list of key personnel can be found section 2.2.1.1.4 on pages 8 & 9.*

Q: Documents mentioned on Schedule F.13, are they required now at tender stage or will be submitted at award stage? This is because there are over 500 items on the BOQ therefore it's impractical to submit datasheets, drawing and maintenance.

A: *Technical datasheets are required as part of the submission as this will form part of the evaluation. Maintenance manuals may be submitted at award stage. For ease of convenience electronic copies of the documents will be excepted.*

Any new Clarifications will be responded to as required.

TENDERERS ARE THEREFORE REQUESTED TO:

- 1. Record receipt of this Notice on Schedule F.12: Record of Addenda to Tender Documents.**
- 2. Tenderers must sign and return this Notice (append to the relevant returnable schedule) together with their completed tender document.**

Failure to return a signed copy of the Addendum may result in the Tender being declared Non-Responsive.

Yours faithfully,

p.p. *SCM.Tender7*

For: Director: Supply Chain Management

ACKNOWLEDGEMENT OF RECEIPT FOR AND ON BEHALF OF THE TENDERER: TENDER NO 013S/2025/26

At on this day of 2025

Signature:

Name of Signatory:
(In ink and capitals)

TENDERER:
(Name of firm in ink and capital letters)