

Clarification Meeting Minutes

Tender no: TE24-GMX-8DZ-08106

Description: CASTING U TUBES FOR RSE BUSINESS

Date: 07 May 2024

Time: 10H:00

Venue: TRANSNET ENGINEERING KOEDOESPOORT, KOPANONG GROUND FLOOR (LOGISTICS BOARDROOM)

Item	
1.	Welcome and Introduction
	Johannes Mmatli: welcomed everyone present and declared the meeting opened.
2.	Signing of the Attendance Register
	The following Transnet Engineering team members were present in the meeting. Johannes Mmatli- SM Kagiso Mabe- RSE Amit Ramterath- PD Kingsley Sivhabu- TFR Mukovhe Mashawana- Foundry Attendance register was circulated to all present.
3.	Tender Information
3.1	Invitation to tender: for the provision for the period of 5 years. Johannes: took the bidders through the document emphasising the closing date and time. Tenderers requested the extension of the closing date, it was discussed and agreed that the new closing date is the 24 May 2024. Johannes: clarified the different stages of the evaluation methodology from step 1 to the last stage of the methodology. The purpose of the evaluation methodology, only those bidders that meet the relevant minimum thresholds, advance to the next evaluation phase. Johannes: highlighted the essential information in the RFP Johannes: highlighted the importance of submitting all completed and signed returnable documents. - All tenderers are informed about the new closing date, time and venue remain the same. - Date: 24 May 2024, Time: 16:00 pm, Venue: Transnet e-tender portal Note: Tenderers were informed to that the tender number on the first page of the RFP document is not correct, the correct tender number is TE24-GMX-8DZ-08106 and not TE23-GMX-8DZ-08106. Amended first page of the RFP document will be sent with clarification minutes and published to e tender portals as well (National Treasury website and Transnet e- tender portal). This tender will be evaluated as follows:

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	• Stage One – Administrative responsiveness • Stage Two – substantive responsiveness • Stage Three – Technical evaluation • Stage Four – Sample • Stage Five - BBEE scoring goals Note: 60% of the award will be awarded to the first ranked bidder (price and specific goals) and lead time between 2 to 4 weeks. 40% will be awarded to the bidder meeting price and specific goals including lead time between 2 to 4 weeks. For price increase for year 2, 3, 4 and 5 tenderers are expected to submit escalation formular. When price escalation is due necessary calculations will be done each year. Note: all prices quoted must be inclusive of VAT if the business is VAT registered. <u>Below technical evaluation as per the RFQ document:</u> Technical threshold is 70%. <u>Previous relevant experience 20%</u> Scoring evidence: • 3 letters = 20% • 2 letters = 10% • 1 letter = 5% • No letter = 0% Evidence: Previous experience on manufacture and/or supply of castings. Letters to be on a company letterhead where you supplied and have contactable details. Reference of supply not older than Five (5) years.. <u>Capability to manufacture and/or supply 20%</u> Scoring evidence: Manufacture & Supply = 20% Supply ONLY = 10%

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	<u>Quality standard 60%</u> Scoring Evidence: Certificate attached = 60% No certificate = 0% Evidence: Valid ISO 9001 certificate of the manufacturer D) Specification/Scope of Work. - Technical team explained technical specification during the briefing session Below was discussed during the briefing session: - U Tube Drawing, Updated Manufacturing specification, Welding procedure for Repairs, and Critical Area Inspection document to be supplied. - Requirement for Heat treatment oven to have continuous recording for graphs. - Suppliers to produce own patterns. - Suppliers may use external welding service provider for repairs who will be audited by customer. - Suppliers will do all the required testing which customer will verify through their own testing of samples provided. - Final Machined drawing supplied not casting drawing. - Drawing will be redrawn as update for better legibility. Note: Technical specification version 3 and drawings will be sent with clarification minutes The password to open specification attached is: U Tube Tender - All questions asked during site briefing meeting were answered, tenderers are certain about what is expected on this tender. E) General - All questions must be sent to promise.ngcobo@transnet.net not later than 10 May 2024 @ 10:00 am - Tender to be compiled as per the tender procedure. - Technical criteria cannot be changed at this stage of the tender - Tender validity period is 180 working days after the closing date.

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	Make sure that all required certifications required for this tender are attached to the submission, if not included tender may lead to disqualification.
	Minutes should be signed and be attached to the submission (Very important)

Receipt of the Compulsory Site Clarification Meeting Minutes.

I take receipt of the minutes and accept that the minutes are true and correct. -

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Company Name

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Signed

.....
Date

Note: To be signed and Affixed in the (RFP) Document

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