PORTS REGULATOR OF SOUTH AFRICA

11th Floor, The Marine Building,
22 Dorothy Nyembe (Gardiner) Street, Durban, 4001
Private Bag X54322, Durban, 4000
Tel: 031 365 7800 Fax: 031 365 7858
Website: http://www.portsregulator.org

REQUEST FOR QUOTATION (RFQ)

APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE A SHORT COURSE IN APPLIED ECONOMETRIC ANALYSIS & FORECASTING

RFQ	**RFQ 2023/24/32**
RFQ ISSUE DATE	**03 July**
BRIEFING SESSION	**N/A**
RFQ DESCRIPTION	**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE A SHORT COURSE IN APPLIED ECONOMETRIC ANALYSIS & FORECASTING**
CLOSING DATE & TIME	**07 July 2023 @12h00**
LOCATION FOR SUBMISSIONS	**quotations@portsregulator.org**

Bidders must submit responses via e-mail at: quotations@portsregulator.org before or on the stipulated date and time. **For any queries or questions, please use above mentioned email address.**

The Ports Regulator of South Africa ("Ports Regulator") requests your quotation on the services noted above. Please furnish us with all the information as requested and return your quotation on or before the date and time stipulated above. **Late and incomplete submissions will invalidate the quote submitted.**

SUPPLIER NAME: ______________________________

POSTAL ADDRESS: ______________________________

MAAA NUMBER (CSD NO): ______________________________

TELEPHONE NO: ______________________________

FAX NO: ______________________________

E MAIL ADDRESS: ______________________________

CONTACT PERSON: ______________________________

CELL NO: ______________________________

SIGNATURE OF BIDDER: ______________________________

DETAILED SPECIFICATION

APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE A SHORT COURSE IN APPLIED ECONOMETRIC ANALYSIS & FORECASTING

1. BACKGROUND

The Industry Development department is responsible for research and analysis of key port performance indicators, namely, capital expenditure, equity of access to ports, gains from operations, and capacity and utilization of port infrastructure. The department gathers data primarily through various consultation roadshows, public regulatory review and port user feedback and perceptions about the Ports Regulator of South Africa.

In the quest to develop expertise and specialization on economic analysis, it is important that the team leverages on trainings offered by other institutions that will expose the team to other sectors, and case studies that increases the level of expertise within the macroeconomic environment.
A core skill required by the Department is that of quantitative capabilities necessary for building economic models and identifying underlying economic relationships that exist between variables as well as monitoring/benchmarking against the developments and best practices regarding the various elements of regulatory models and port performance.

The frameworks, research reports and policies adopted by the Regulator require ongoing revisions on quantitative analysis of economic relationships for purposes of reviewing and improving forecasts and investment decisions. It is imperative that the Industry Development team continuously improve its analytical and forecasting skills and competencies.

2. PURPOSE

2.1. The Ports Regulator requires a suitable service provider to provide a short course in applied econometric analysis and forecasting.

3. SCOPE OF WORK

The short course provided should provide or equip the employees with the following the necessary applied econometric analysis skills including, but not limited to:

- Applied Econometric Analysis
- Economic Modelling
- Forecasting of macroeconomic variables
- Descriptive analysis and graphical representation of economic variables
- Time Series Analysis
- Methods to assign weightings
- Cointegration
- Basic simple and multivariate regression analyses
- Policy analysis from quantitative estimation of economic relationships

4. EVALUATION CRITERIA

4.1. Supply Chain Management (SCM) Administration (Phase 1)

4.1.1. The bidder must submit proof of registration on Central Supplier Database (CSD).

4.1.2. The Standard Bidding Documents (SBD) must be completed, signed by the authorised company representative;

4.2. Mandatory Requirements (Phase 2)

4.2.1. The bidder must provide with the following mandatory requirements:

- ❖ The Service Provider must be accredited to implement and support the proposed short course (proof must be attached)
- ❖ The Service Provider must be registered with SAQA
- ❖ The offered short course must be available or must start between and end any time before 01 September 2023

Failure to provide this mandatory requirements will lead to the bidder's proposal not being considered for the next phase.

4.3. Pricing Considerations (Phase 3)

4.3.1. Bidders' price quotations must be inclusive of all applicable taxes **(including VAT).**

4.3.2 Bidders will be evaluated on price only.

The pricing must be as follows:

Quantity	**Product Description**	**Unit Price**	**Quantity**	**Total**
1	Short course on econometric analysis and forecasting		4 (employees)	
Sub-Total				**R**
15% VAT				**R**
Grand Total				**R**

NB: tax compliance for the recommended bidder will be verified on CSD or SARS E-Filling prior to awarding. If the bidders' tax matters are non-compliant, clause 4.2 and 4.3 of the National Treasury Instruction No. 9 of 2017/2018 (Tax Compliance Status Verification) will be exercised from.

5. COMMUNICATION

5.1. All enquiries relating to this RFQ should be sent via email to: quotations@portsregulator.org

6. CONDITIONS TO BE OBSERVED WHEN CONDUCTING RFQ PROCESS

6.1. No RFQ shall be deemed to have been accepted unless and until a formal contract / letter of award / order form is prepared and executed. Quotation shall remain open for acceptance by the Ports Regulator for a period of **90 days** from the closing date of the RFQ Enquiry.

7. COST OF BIDDING

7.1. The bidder shall bear all costs and expenses associated with preparation and submission of its RFQ and the Ports Regulator of South Africa shall under no circumstances be responsible or liable for any such costs, regardless of the conduct or outcome of the bidding, evaluation, and selection process.

END OF RFQ DOCUMENT

Annexed to this document for completion and returned with the document must be:

- Quotation on a letterhead
- Declaration of Interest (SBD 4)
- National Treasury CSD Report or MAAA Number
- Proof that the bidder is an accredited with SAQA