



**REQUEST FOR PROPOSAL - APPOINTMENT OF PREFERRED SERVICE PROVIDERS FOR
THE SUPPLY AND DELIVERY OF TRAINING TOOLS AND CONSUMABLES AND THE
REPAIR AND MAINTENANCE OF TRAINING EQUIPMENT FOR THE COEGA
DEVELOPMENT CORPORATION
CONTRACT NO. CDC/424/24**

The Coega Skills Development Centre (SDC) was established to contribute to the alleviation of socio-economic challenges through skills development and ancillary services. Established by the Coega Development Corporation (CDC), a state-owned entity, the SDC is built on the CDC's 23 years' experience in the provision of unique and tailor-made socio-economic development solutions in the region and throughout the country. The SDC is located at the Coega Special Economic Zone (SEZ) in the Eastern Cape, City of Gqeberha, with mobile capability to provide its services throughout rural and urban South Africa.

The CDC takes a multiple-pronged approach to achieve these objectives. This includes operating a Skills Development Centre (SDC) whose operational model is based on off and onsite training. The former being training conducted at the Centre's premises housed in the Coega SEZ and the latter at the Project/Client's site. Specifically, the SDC's activities are geared at creating a pool of people with diversified customer centric industry relevant production and maintenance skills thereby contributing to the alleviation of skills dearth in the Eastern Cape and the Country at large.

Training/Learning Programmes offered by the SDC are comprised of credit bearing short courses, part qualifications, skills programmes, learnerships, occupational certificates and traditional apprenticeships, all laced with life/soft skills for the holistic development of the individual.

INVITATION TO TENDER

The CDC invites capable and competent Service Providers to submit proposal(s) **as single entities** for the provision of Training Consumables, tools and repairs and maintenance of various training needs for the Coega Skills Development Centre.

This call for **Request for proposal** (RFP) requests potential Service Providers to submit a proposal(s) in participating in the provision of training consumables endeavours for the Coega Skills Development Centre.

The SDC's onsite training is by means of purpose-built mobile training platforms that are workshops/classrooms on wheels together with two purpose-built trucks. Offsite training is

conducted in conventional training facilities housed at the Centre's premises located in the CDC operated SEZ. All training is conducted by qualified and registered training facilitators/ assessors that have substantial post trade test industry experience as well as training facilitation experience. The CDC may require the participation of service providers, as and when the need arises. Through this process the CDC will create a list of preferred service providers that will provide the CDC with goods and service as and when needed. The bids will include the consumables specific information, commercial proposal, and capability to deliver.

Respondents are required to have relevant experience and knowledge in the provision of training consumables. The CDC envisages that the training consumables and tools would consist of:

CONTRACT NUMBER	DISCIPLINE/SERVICES	SCOPE OF WORK	CERTIFICATION	NO OF SERVICE PROVIDERS REQUIRED
CDC/424/24-(A)	Electrical Consumable	Supply and Deliver of Electrical Consumables, refer to Annexure C of the RFP, page 17 to 20.	N/A	3
CDC/424/24-(B)	Plumbing Consumables	Supply and Deliver of Plumbing Consumables, refer to Annexure C of the RFP, page 21.	N/A	3
CDC/424/24-(C)	Welding Consumables	Supply and Deliver of Welding Consumables, refer to Annexure C of the RFP, page 22.	N/A	3
CDC/424/24-(D)	Carpentry consumables	Supply and Deliver of Carpentry Consumables, refer to Annexure C of the RFP, page 23 to 25.	N/A	3
CDC/424/24-(E)	Bricklaying Consumables	Supply and Deliver of Bricklaying Consumables, refer to Annexure C of the RFP, page 26 to 27.	N/A	3
CDC/424/24-(F)	Fitter and Turner Consumables	Supply and Deliver of Fitter and Turner	N/A	3

CONTRACT NUMBER	DISCIPLINE/SERVICES	SCOPE OF WORK	CERTIFICATION	NO OF SERVICE PROVIDERS REQUIRED
		Consumables, refer to Annexure C of the RFP, page 28.		
CDC/424/24-(G)	Joinery Consumables	Supply and Deliver of Joinery Consumables, refer to Annexure C of the RFP, page 29 to 30.	N/A	3
CDC/424/24-(H)	Painting and Decorating Consumables	Supply and Deliver of Painting and Decorating Consumables, refer to Annexure C of the RFP, page 31 to 34.	N/A	3
CDC/424/24-(I)	Bricklayer Tools	Supply and Deliver of Bricklayer Tools, refer to Annexure D of the RFP, page 35.	N/A	3
CDC/424/24-(J)	Carpenter Tools	Supply and Deliver of Carpenter Tools, refer to Annexure C of the RFP, page 36.	N/A	3
CDC/424/24-(K)	Electrical Tools	Supply and Deliver of Electrical Tools, refer to Annexure C of the RFP, page 37.	N/A	3
CDC/424/24-(L)	Fitter and Turner Tools	Supply and Deliver of Fitter and Turner tools, refer to Annexure C of the RFP, page 38.	N/A	3
CDC/424/24-(M)	Joinery Tools	Supply and Deliver of Joinery tools, refer to Annexure C of the RFP, page 39.	N/A	3

CONTRACT NUMBER	DISCIPLINE/SERVICES	SCOPE OF WORK	CERTIFICATION	NO OF SERVICE PROVIDERS REQUIRED
CDC/424/24-(N)	Painter and Decorator Tools	Supply and Deliver of Painter and Decorator tools, refer to Annexure C of the RFP, page 40.	N/A	3
CDC/424/24-(O)	Welder Tools	Supply and Deliver of Welder tools, refer to Annexure C of the RFP, page 41.	N/A	3
CDC/424/24-(P)	Plumber Tools	Supply and Deliver of Plumber tools, refer to Annexure C of the RFP, page 42.	N/A	3
CDC/424/24-(Q)	Repairs and Maintenance of Training Equipment and Machinery:			
	i. CNC Machines	Repair and maintenance of Training Equipment and machinery. Refer to Annexure C page 43 to 55 of the RFP	General machinery regulation certification	3
	ii. Conventional Lathes			3
	iii. Convectional Milling Machines			3
	iv. Pneumatics			3
	v. Hydraulic Equipment			3
	vi. Air Compressors			3
	vii. Air Vacuum Units			3
	viii. Extraction			3
	ix. Ventilation and Dust Extraction Units			3

The duration of the contract shall be for 24 months, with an option to extend for 12 months subjected to performance of the service provider.

CONDITIONS OF TENDER

- (a) Respondents must comply with the CDC's Procurement Policy & Procedures.
- (b) The following legislation shall apply:
- (i) Public Finance Management Act (PFMA) (Act No. 1 of 1999);
 - (ii) Preferential Procurement Policy Framework Act (PPPFA), 2000;
 - (iii) The Preferential Procurement Regulations 2022.
 - (iv) National Treasury Regulations.
 - (v) The National Qualifications Framework Act (Act No. 67 of 2008);
 - (vi) The National Qualifications Framework Amendment Act (Act No. 12 of 2019);
 - (vii) The Skills Development Act (Act No. 97 of 1998);
 - (viii) Occupational Health and Safety Act and Regulations Act (Act No. 85 of 1993);
 - (ix) Compensation for Occupational injuries and disease Act (Act No.130 of 1993);
 - (x) National Environmental Management Act, NEMA (Act No. 107 of 1998);
 - (xi) Disaster Management Act (Act No. 57 of 2002);
 - (xii) Board-Based Black Economic Empowerment (BBBEE) Act (Act No. 53 of 2003), as amended by Act No. 46 of 2013);
 - (xiii) Competition Act (Act No. 89 of 1998);
 - (xiv) Protection of Personal Information Act (Act No. 4 of 2013); and
 - (xv) Construction Industries Development Board Act, Act 38 of 2000.
 - (xvi) Any other applicable legislation.
- (c) The 80/20 preference point system will be used where points allocation will be as follows:
- Price – 80.00
 - Specific goals – 20.00
- (d) Bidders must confirm their company registration with Companies and Intellectual Property Commission (CIPC) (formerly CIPRO) as CDC will not award any bid to any business that appears on the CIPC List of de-registered businesses.
- (e) As per amended Generic sector codes, generic entities as well as Qualifying Small Enterprises (QSE) with less than 51% black shareholding are to submit a valid SANAS Accredited B-BBEE Verification Certificate. All Exempted Micro Enterprises (EME) and Qualifying Small Enterprises (QSE) with more than 51% black shareholding are to submit a sworn affidavit stamped and signed by the Commissioner of Oaths as per the DTI B-BBEE template. A Sworn Affidavit must be completed only if a bidder does not have a BBBEE Accredited Certificate and is a SMME. If a bidder uses a generic Affidavit, a score of zero will be allocated under quantitative assessment. The Amended Construction codes affidavit MUST be the one completed to obtain points.

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- (f) Proof of registration with Treasury's Centralized Supplier Database (CSD) or provide a Treasury CSD registration number e.g. MAAA0...
 - (g) The CDC will only award the tender to a bidder who is tax compliant. The tax compliance status of the bidders will be verified through CSD and South African Revenue Services (SARS) website. Prospective bidders must ensure that they are Tax Compliant throughout the validity period of the bid in review.
 - (h) Bidders must be Value Added Tax (VAT) registered and bids must be submitted VAT inclusive. Non-VAT vendors who submit bids for contracts that would, if successful, take their annual turnover above the threshold of R 1 million are obliged to include VAT in the prices quoted and must therefore immediately upon award of the contract register with the SARS as VAT vendors. The award of contract would be conditional pending the successful Bidder submitting proof of registration as a VAT vendor with SARS.
 - (i) Prices will be adjusted annually according to CPI and this will be addressed when signing the Service level agreement (SLA). Prices should be current pricing for the first year of the contract.
 - (j) The CDC will not award more than five (5) active projects to one bidder, unless one project has reached 80% completion stage and beyond. Capacity assessment may be conducted in an event that the recommended Bidder is the only responsive service provider and has already been awarded five (5) contracts.
 - (k) Bidders must complete and sign the POPI Act Consent Form.
 - (l) Public servants are prohibited from doing any form of business with organs of state, whether in their own capacity as individuals or through companies in which they are directors. Verification will be done, and Bidders will be disqualified should they be found to be in contravention with the Regulations. If the Bidder has been granted permission by Treasury, the letter must be provided with the bid document.
 - (m) The successful Bidder will be required to comply with the Occupational Health and Safety Act and Regulations, Act (85 of 1993), Compensation for Occupational Injuries and Disease Act (Act No. 130 of 1993), National Environmental Management Act (Act No. 107 of 1998) and Disaster Management Act (Act No. 57 of 2002) and, all relevant legislations throughout the duration of the contract. Upon appointment of the successful bidder, the service provider will be required to develop Occupational Health, Safety and Environmental Management Systems in compliance to the CDC Norms and Standards.
 - (n) It is incumbent upon and the responsibility of the Prospective Bidders to submit their full and correct contact details when they download the Request for Proposal (RFP) Document to enable any communication that the CDC might need to issue to all the Prospective Bidders during the bidding

process to be realized. The CDC will not be accountable for any such omission or failure by the Prospective Bidders.

- (o) Any misrepresentation of information will lead to immediate disqualification of the Bidder's Submission.
- (p) The bid validity period shall be **twenty-four (24) weeks** from the RFP closing date.
- (q) Prior conclusion of appointment with successful bidder/s, CDC will conduct site visits to view samples as per pricing schedule completed.

The RFP documents will be available for download from the CDC Website www.coega.co.za or National Treasury e-tender portal publication from **Friday, 15 November 2024** from **10:00**, at no cost. Potential bidders will be required to provide their email addresses in the system before downloading the documentation for correspondence purposes. Potential bidders must therefore ensure that the email addresses are correct.

A **compulsory** briefing meeting will be held on site where representatives from the Coega Development Corporation will meet prospective Bidders. The meeting will be held on **Thursday, 21 November 2024 at 10:00** at the following address:

Coega Recruitment Centre (Induction Hall)

R102 Old Coega Road,
Markman,
Port Elizabeth,
6001

Queries relating to this RFP may be addressed to Ms. Zine Mtanda, Unit Head: Supply Chain Management strictly via e-mail: tenderscdc42424@coega.co.za between the period of **15 November 2024 to 02 December 2024**. No new queries received **after 02 December 2024** will be considered.

The closing date and time for the receipt of completed bids is:

DISCIPLINE	CLOSING DATE
CDC/424/24(A-P)	Friday, 06 December 2024 at 12H00
CDC/424/24(Q)	Monday, 13 January 2025 at 12H00

At CDC Head Office, Corner Alcyon Road & Zibuko Street, Zone 1, Coega SEZ, Gqeberha (Port Elizabeth). Bids must be handed in the tender box on the Ground Floor.

One original completed bid document shall be placed in a sealed envelope clearly marked: ***“CDC/424/24: REQUEST FOR PROPOSAL - APPOINTMENT OF PREFERRED SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF TRAINING TOOLS AND CONSUMABLES AND THE REPAIR AND MAINTENANCE OF TRAINING EQUIPMENT FOR THE COEGA DEVELOPMENT CORPORATION.”***

Bids will not be opened in public, and no late submission will be considered. Should a bidder prefer to use a Courier, the onus is on the bidder to make sure that the documents are received by the CDC on time.

Failure to provide mandatory information required in this bid will result in the submissions being deemed null and void and shall be considered non-responsive.

Telegraphic, telexed, facsimiled or e-mailed submissions will not be accepted.

No telephonic or any other form of communication relating to this Bid with any other CDC member of the staff, CDC Agent, client, or any other role players will be permitted other than Ms Zine Mtanda, Unit Head: Supply Chain Management. All enquiries regarding this bid must be in writing only and addressed to:

Ms. Zine Mtanda, Unit Head: Supply Chain Management; e-mail address: tenderscdc42424@coega.co.za

The CDC reserves the right not to accept the lowest proposal in part or in whole or any proposal.

Digitally Signed by:
Mokgaetši Sebothoma
Executive Manager
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IP Address: 10.0.57.185
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