INVITATION TO BID

FREE STATE DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

BID DOCUMENT

BID NUMBER: DARD/RFT 06/2021

SUPPLY AND DELIVERY OF FOODSTUFF PROVISIONS FOR THE GLEN COLLEGE OF AGRICULTURE AND HEAD OFFICE KITCHENS AT GLEN

Non-Compulsory Briefing Session	22 October 2021
Closing Date:	08 November 2021

 Name of Bidder……..

DOCUMENTS IN THE BID DOCUMENT PACK

Bidders are to ensure that they have received all pages of this document, which consist of the following documents:

- ❖ Bid Submission Checklist

SECTION 1

- ❖ Invitation to Bid (SBD 1)
- ❖ Pricing Schedule – Non-Firm Prices (SBD3.2)
- ❖ Declaration of Interest (SBD 4)
- ❖ Preference Points Claim Form In Terms Of The Preferential Procurement Regulations 2017 (SBD 6.1)
- ❖ Declaration Certificate for Local Content for Designated Sectors (SBD 6.2)
- ❖ Declaration of Bidder's past SCM Practices (SBD 8)
- ❖ Certificate of Independent Bid Determination (SBD 9)
- ❖ Proof of the following documentation will be required:

Mandatory documents (failure to submit these documents will disqualify the bid)

- Original or Certified valid copy of B-BBEE certificate OR certified valid sworn Affidavit;
- Pricing schedule (Bidders are required to indicate their pricing schedule in accordance with the Annexures).
- Department of Trade and Industry (DTI) Local Content Declaration Form (Annexure C,D,E)

Non-mandatory documents

- Certified or Original copy of original valid tax clearance certificate, or PIN;
- Certified company registration certificate (CK1); plus other relevant registration documents;
- Certified ID copy(s) of director(s);
- CSD Registration Report.

SECTION 2

- ❖ Special Conditions of Contract (SCC)

SECTION 3

- ❖ General Conditions of Contract (GCC)

Annexure A

- ❖ Joint Venture or a Consortium

Supply Chain Management Enquiries

Ms. Fikile Khumalo
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Technical Enquiries

Mrs. W Mngwambe
Deputy Principal
Tel: +27 51 861 8317
E-mail: wmngwambe@fs.agric.za

INVITATION TO BID

1. Bids are hereby invited for the above mentioned goods/services.

2. Bids must be in sealed envelopes subscribed "Bid No. **DARD/RFT 06/2021: SUPPLY AND DELIVERY OF FOODSTUFF PROVISIONS FOR THE GLEN COLLEGE OF AGRICULTURE AND HEAD OFFICE KITCHENS AT GLEN**

3. Separate envelopes must be used for each bid invitation.

4. Bids must be addressed to the under mentioned address:

   Free State Department of Agriculture and Rural Development
   Supply Chain Management
   Private Bag X 02
   Bloemfontein
   9300

5. Bids must be posted to reach the addressee strictly not later than **11h00 on 08 November 2021**

6. Bids delivered by hand must be placed in the bid box not later than **11h00 on 08 November 2021** at the street address mentioned below:

   Free State Department of Agriculture and Rural Development
   Administration Building
   Gielie Joubert Street
   GLEN

BID SUBMISSION CHECKLIST

Bidders are required to complete the following checklist and to submit it with their bids: Please note that all the information listed below should be included in the bid.

		COMPLIANT? (TICK √ IN APPROPRIATE BOX	
NO	**REQUIREMENT**	**YES**	**NO**
1	**SECTION 1**		
1.1	Standard Bidding Documents:		
SBD 1	Invitation		
SBD3.2	Pricing Schedule – Non-Firm Prices		
SBD 4	Declaration Of Interest		
SBD 6.1	Preference Points Claim Form In Terms Of The Preferential Procurement Regulations 2017		
SBD 6.2	Declaration Certificate For Local Production And Content For Designated Sectors		
SBD 8	Bidders Past Supply Chain Practices		
SBD 9	Certificate of Independent Bid Determination		
2	**SECTION 2**		
2.1	Special Conditions of Contract (SCC)		
3	**SECTION 3**		
3.1	General Conditions of Contract (GCC)		
4.	**ATTACHMENTS**		
4.1	Original or Certified valid copy of B-BBEE certificate OR certified valid sworn Affidavit		
4.2	Certified Identification copies		
4.3	Certified copy of Company's registration, CK document		
4.4	Certified copy of original Tax Clearance Certificate/ Tax Compliance Status Pin		
4.5	CSD Registration number (Summary Report)		
Annexure A1	Pricing Schedule		
Annexure A2	Pricing Schedule		
Annexure A3	Pricing Schedule		
Annexure B	Joint Venture or a Consortium		
Annexure C	Local content declaration		
Annexure D	Local content declaration		
Annexure E	Local content declaration		

 Name of Bidder……..

SECTION 1

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMEENT					
BID NUMBER:	**DARD/RFT 06/2021**	**CLOSING DATE:**	**08 November 2021**	**CLOSING TIME:**	**11:00am**
DESCRIPTION	**SUPPLY AND DELIVERY OF FOODSTUFF PROVISIONS FOR THE GLEN COLLEGE OF AGRICULTURE AND HEAD OFFICE KITCHENS AT GLEN**				

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT *(STREET ADDRESS)*			
Postal Address:	**Free State Department of Agriculture and Rural Development**	**Or Street Address:**	**Free State Department of Agriculture and Rural Development**
	Private Bag X02		**Gielie Joubert Streets**
	Bloemfontein		**Tender Box situated at the ground Floor**
	9300		**Admin Building, Glen**

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		**TECHNICAL ENQUIRIES MAY BE DIRECTED TO:**	
CONTACT PERSON	**Fikile Khumalo**	CONTACT PERSON	**Wongiwe Mngwambe**
TELEPHONE NUMBER	**051 861 8793**	TELEPHONE NUMBER	**051-861 8317**
FACSIMILE NUMBER		FACSIMILE NUMBER	
E-MAIL ADDRESS	**khumalof@dard.gov.za**	E-MAIL ADDRESS	**wmngwambe@fs.agric.za**

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE		**OR**	CENTRAL SUPPLIER	MAAA

 Name of Bidder……..

	SYSTEM PIN:		DATABASE No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] ☐ Yes ☐ No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]				
- ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES ENCLOSE PROOF]	- ARE YOU A FOREIGN BASED SUPPLIER FOR **THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES, ANSWER PART B:3]	

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B
TERMS AND CONDITIONS FOR BIDDING

1.	**BID SUBMISSION:**
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	**ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	**THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**
2.	**TAX COMPLIANCE REQUIREMENTS**
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: ……

CAPACITY UNDER WHICH THIS BID IS SIGNED: ……
(Proof of authority must be submitted e.g. company resolution)

DATE: ……...

-

SBD 3.2

- **PRICING SCHEDULE – NON-FIRM PRICES (PURCHASES)**

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of Bidder……Bid number……

Closing Time 11:00 …… Closing date……..

OFFER TO BE VALID FOR……DAYS FROM THE CLOSING DATE OF BID.

- ----------

ITEM NO	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)

Required by: ……

At: ……..……

Brand and model ……..……

Country of origin ……..……

Does the offer comply with the specification(s)? *YES/NO

If not to specification, indicate deviation(s) …….

Period required for delivery ……

Delivery: *Firm/not firm

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies

Delete if not applicable

SBD 3.2

PRICE ADJUSTMENTS

A NON-FIRM PRICES SUBJECT TO ESCALATION

1. IN CASES OF PERIOD CONTRACTS, NON FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES

2. IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1-V)Pt\left(D1\frac{R1t}{R1o} + D2\frac{R2t}{R2o} + D3\frac{R3t}{R3o} + D4\frac{R4t}{R4o}\right) + VPt$$

Where:

Pa	=	The new escalated price to be calculated.
(1-V)Pt	=	85% of the original bid price. **Note that Pt must always be the original bid price and not an escalated price.**
D1, D2..	=	Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1, D2…etc. must add up to 100%.
R1t, R2t……	=	Index figure obtained from new index (depends on the number of factors used).
R1o, R2o	=	Index figure at time of bidding.
VPt	=	15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.

3. The following index/indices must be used to calculate your bid price:

Index……. Dated……. Index……. Dated……. Index……. Dated…….

Index……. Dated……. Index……. Dated……. Index……. Dated…….

3. FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

FACTOR (D1, D2 etc. e.g. Labour, transport etc.)	P PERCENTAGE OF BID PRICE

B PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

2. Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE

SBD 4

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state[1], or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

   - the bidder is employed by the state; and/or

   - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative: ……

2.2 Identity Number:……

2.3 Position occupied in the Company (director, trustee, shareholder[2], member): ……

2.4 Registration number of company, enterprise, close corporation, partnership agreement or trust: ……

2.5 Tax Reference Number: ……

2.6 VAT Registration Number: ……....

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.

[1]"State" means –
(a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
(b) any municipality or municipal entity;
(c) provincial legislature;
(d) national Assembly or the national Council of provinces; or
(e) Parliament.

[2]"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder **YES / NO**

presently employed by the state?

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: ……...……
Name of state institution at which you or the person connected to the bidder is employed : ……
Position occupied in the state institution: ……

Any other particulars:
……
……
……

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

2.7.2.1 If yes, did you attach proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

……
……
……

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:
……..
……..
……...

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

2.9.1 If so, furnish particulars.
……...
……..….
……

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

2.10.1 If so, furnish particulars.

……
……
……

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? **YES/NO**

2.11.1 If so, furnish particulars:

……
……
……

3. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Income Tax Reference Number	State Employee Number / Persal Number

4 DECLARATION

I, THE UNDERSIGNED (NAME)……

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

…….. ……
Signature Date

…… ……
Position Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the …….. preference point system shall be applicable; or

b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

(a) Price; and

(b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	**100**

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

(a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

(b) "**B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;

(d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

(g) **"price"** includes all applicable taxes less all unconditional discounts;

(h) **"proof of B-BBEE status level of contributor"** means:

1) B-BBEE Status level certificate issued by an authorized body or person;

2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;

3) Any other requirement prescribed in terms of the B-BBEE Act;

(i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \text{ or } \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME-GENERATING PROCUREMENT

4.3 POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \text{ or } \quad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmax = Price of highest acceptable bid

5. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

5.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

6. BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

7.1 B-BBEE Status Level of Contributor: . = ……(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

8. SUB-CONTRACTING

8.1 Will any portion of the contract be sub-contracted?

(***Tick applicable box***)

YES		NO	

8.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted.....…….……%
ii) The name of the sub-contractor……..
iii) The B-BBEE status level of the sub-contractor.....……..
iv) Whether the sub-contractor is an EME or QSE
(Tick applicable box)

YES		NO	

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	**EME √**	**QSE √**
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:…….

9.2 VAT registration number:……

9.3 Company registration number:……

9.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

……
……
……
……..

9.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[*TICK APPLICABLE BOX*]

9.7 Total number of years the company/firm has been in business:……

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the bidder or contractor, its shareholders and

directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution.

WITNESSES 1. …….. 2. ……	…… SIGNATURE(S) OF BIDDERS(S) DATE: …….. ADDRESS …….. …….. ……..

SBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.

1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.

1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.

1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.

1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

LC = [1 - x / y] * 100

Where
x is the imported content in Rand
y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) on the date of advertisement of the bid as indicated in paragraph 3.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http:/www.thedti.gov.za/industrial development/ip.jsp at no cost.

1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Description of services, works or goods	Stipulated minimum threshold
_____	_____%
_____	_____%
_____	_____%

3. Does any portion of the goods or services offered have any imported content?
(***Tick applicable box***)

YES		NO	

3..1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.resbank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	**Rates of exchange**
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO. .....

ISSUED BY: (Procurement Authority / Name of Institution): .....

NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ……..... (full names), do hereby declare, in my capacity as …… ……..
of .....(name of bidder entity), the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that:

(i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and

(c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E.

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE:_____

WITNESS No. 1 _____ **DATE:** _____

WITNESS No. 2 _____ **DATE:** _____

SBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1 This Standard Bidding Document must form part of all bids invited.

2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-

a. abused the institution's supply chain management system;
b. committed fraud or any other improper conduct in relation to such system; or
c. failed to perform on any previous contract.

4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the *audi alteram partem* rule was applied). **The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.**	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? **The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.**	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		

SBD 8

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)……
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

……...	**……..**
Signature	**Date**
…….	**……..**
Position	**Name of Bidder**

SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

1 This Standard Bidding Document (SBD) must form part of all bids[1] invited.

2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).[2] Collusive bidding is a pe se prohibition meaning that it cannot be justified under any grounds.

3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:

a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.

b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.

4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

[1] Includes price quotations, advertised competitive bids, limited bids and proposals.

[2] Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

_____

(Bid Number and Description)

in response to the invitation for the bid made by:

_____

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:_____that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

    (a) has been requested to submit a bid in response to this bid invitation;
    (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
    (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium[3] will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
    (a) prices;
    (b) geographical area where product or service will be rendered (market allocation)
    (c) methods, factors or formulas used to calculate prices;
    (d) the intention or decision to submit or not to submit, a bid;
    (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
    (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

[3] **Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.**

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

……	……
Signature	Date
……	……
Position	Name of Bidder

SECTION 2

SPECIAL CONDITIONS OF CONTRACT

SUPPLY AND DELIVERY OF FOODSTUFF PROVISIONS FOR THE GLEN COLLEGE OF AGRICULTURE KITCHEN AND HEAD OFFICE KITCHENS OF THE FREE STATE DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT (FSDARD) FOR A PERIOD OF 36 MONTHS FROM THE DATE OF AWARD OF CONTRACT.

1. BACKGROUND

Feeding of students is dependent on the availability of food. Provision of foodstuff at all times, is essential to ensure that students are provided with food according to the menu. Provision of food to the Glen kitchen has always been done by way of quotations from different suppliers for the different foods. The current procurement process together with lengthy and irregular delivery periods, are delaying the procurement of foodstuff leading to periods of food shortage.

Some of the problems are that the suppliers do not deliver quality food or do not deliver timeously which creates tension. In order to have an efficient provision of food to the kitchen for the students, a reputable supplier who can supply food products within a limited scope of delivery and who is flexible in the quantity which can be delivered at any time is therefore essential.

2. SPECIAL CONDITIONS PER CATEGORY

This bid and all contracts emanating there from will be subject to the General Conditions of Contract issued in accordance with Chapter 16A of the Treasury Regulations published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). The other Special Conditions of Contract are supplementary to that of the General Conditions of Contract. Where, however, the Special Conditions of Contract are in conflict with the General Conditions of Contract, the Special Conditions of Contract prevail. Special conditions per category must be read with the specifications as indicated in the pricing schedule.

2.1 MEAT AND PROCESSED MEAT PRODUCTS

The grade of meat for beef and mutton must be grade A2. For stew meat (beef or mutton) grade B2 will be accepted. Minimum expiry date of 1 month at the time of delivery.

2.2 DAIRY PRODUCTS

Milk delivered shall comply with the requirements of the local health authority of the area in question.

(a) The milk to be refrigerated immediately after pasteurization.
(b) The temperature of the milk may, after refrigeration and until delivered, not at all rise above 6ºC.
(c) No additives may be added to the milk.

(d) The milk shall originate from herds that are free from tuberculosis and brucellosis.
(e) Minimum expiry date of 3 weeks.

2.3 EGGS, GRADE 1 (FRESH), EXTRA LARGE

"Extra-large" refers to eggs weighing at least 59 gram each".

Grade 1 eggs shall comply with the following requirements:

(a) The eggs shall be clean and have sound shells and a regular and strong form.
(b) Yolks may be slightly visible, yet not spotted, of a good colour and not flat or enlarged.
(c) Egg whites shall be bright and very firm.
(d) Eggs shall be free from blood, blood spots, meat spots, blood rings, and absorbed odours, any signs of embryo development, mould, mustiness or foreign flavours.
(e) Minimum expiry date of 1 month.

2.4. BREAD, CEREAL AND CONFECTIONARY

(a) Only white, brown and whole-wheat bread, as defined in the regulations, specifications and in the bill of quantities, shall be required.
(b) All bread shall be fresh, well made, properly baked, clean and free from any mould, grit and other foreign matter and may, in addition to meal, contain only such ingredients as are normally used to bake bread of the highest quality of a particular type.
(c) Minimum expiry date of three (3) days for bread with a minimum expiry date of 6 months for cereals and confectionary.

2.5. VEGETABLES AND FRUIT

(a) Only choice grade frozen vegetables will be accepted for vegetable dishes.
(b) Fresh fruit and vegetables shall be of good standard and quality and be ripe but not overripe.
(c) Average acceptable portion for fresh fruit: plus minus 200g (1 large fresh fruit).
(d) Minimum expiry date of 7 days for fresh fruit and vegetables with minimum expiry date of 6 months for frozen vegetables.

2.6 FRUIT JUICE

(a) Fruit juice/nectar concentrate shall contain no less than 60% pure fruit juice, unless otherwise specified by the Department.
(b) Minimum expiry date of 6 months

2.7 CONDIMENTS

(a) Good quality ground and instant coffee not more than 25% chicory.
(b) Rooibos choice quality tea.
(c) Minimum expiry date of 6 months

3. SPECIAL CONDITIONS RELEVANT TO ALL CATEGORIES OF FOOD DELIVERED

(a) All provisions supplied under contract shall be subject to inspection and approval by officials of the Department of Agriculture and Rural Development, where and when available, at the point of dispatch or delivery.
(b) Expiry date of all products supplied must, at the time of delivery, be such that it will not expire within a period which can be regarded as reasonable before being used (See expiry dates for different categories of foodstuffs as indicated under the different categories).
(c) If the quantity and quality of any foodstuffs or materials supplied to the kitchen repeatedly do not comply with the standard and specifications laid down in this document, including agreed upon delivery schedules, the Department may, if it considers such non-compliance to be material, immediately on written notice terminate the contract, without prejudice to any other rights available to it. For first offenders deliveries not complying with the specification forms will not be accepted and the contractor will return such goods at his/her own expense.
(d) Care should be taken that the product does not become contaminated during transit.
(e) The supply and delivery of foodstuff must be in compliance with the Foodstuffs, Cosmetics and Disinfectants Act, 1972 (Act 54 of 1972) and all regulations under this act.
(f) Quality of relevant foodstuffs supplied and delivered must be in compliance with the Agricultural Products Standards Act, 1990 (Act 119 of 1990).

4. QUANTITIES

Where quantities are reflected in the bid forms, it is ESTIMATED QUANTITIES only. No guarantee is given or implied as to the actual quantity which will be ordered. This will be governed solely by the requirements of the institution(s).

5. ACCEPTANCE OF BIDS

The right is reserved to allocate various categories of items reflected on the pricing schedule separately to individual bidders.

6. DELIVERY

All items supplied must be delivered at the Free State Department of Agriculture and Rural Development Head Office at Glen to the end-user as specified at the time of procurement.

All items shall be delivered at the frequencies indicated hereunder and/or as required by the end user on the hours determined in agreement by both parties.

CATEGORIES	DELIVERY FREQUENCY
Meat and processed meat products	Twice a month
Milk and dairy products	Mondays, Wednesdays & Fridays
Bread and confectionary	Daily including public holidays, except on Sundays
Fresh and frozen vegetables	Once a week or as determined by the Department
Fruit, fresh	Once a week
Spreads	Monthly
Grains and Starch	Monthly
Condiments	Monthly
Fruit juice	Monthly
Canned products	Monthly
Soft drinks	As determined by the Department
Biscuits	As determined by the Department
Sweets	As determined by the Department
Bottled water	As determined by the Department

NB: Deliveries will be in accordance to the above table, except during school holidays.

7. DELIVERY ADHERANCE

(a) Firm delivery periods must be adhered to, for the duration of the contract period.
(b) Delivery of products must be made in accordance with the instructions appearing on the official specification forms emanating from the above-mentioned participating Department placing the orders.
(c) All deliveries or dispatches must be accompanied by a delivery note stating the official order number against which the delivery has been affected.
(d) The instructions regarding the supply, dispatch and submission of invoices must be strictly adhered to.
(e) All invoices must be delivered to reach the institution that placed the order timeously. Bidders are requested to take note of section 16.3 of the General Conditions of Contract regarding payments made on deliveries.
(f) Deliveries not complying with the specification forms will not be accepted and the contractor will return such goods at his/her own expense.
(g) The contractor is responsible for the delivery and cost of delivery of items awarded to him, as and when ordered, direct to the Free State Department of Agriculture and Rural Development Head Office at Glen to the end-user as specified at the time of procurement.
(h) Bidders are requested to take note of section 22.1 of the General Conditions of Contract regarding late delivery penalties.

8. PACKING AND DISPATCHING OF THE PRODUCTS

(a) Packing and dispatching of foodstuff must be in compliance with the Foodstuffs, Cosmetics and Disinfectants Act, 1972 (Act 54 of 1972) and all regulations under this act.

9. LOCAL PRODUCTION AND CONTENT

9.1 Regulation 8 of the Preferential Procurement Regulations 2017 provides for the designation of sectors in line with national development and industrial policies for local production.

9.2 To this end, the Department of Trade and Industry (DTI) has designated and determined the stipulated minimum threshold for the Canned or Processed

Vegetables sector for local content and production.

9.3 To give effect to the above requirement the Canned or Processed Vegetables sector has been designated for local production and content with a threshold of 80%.Only locally produced or locally manufactured Canned or Processed Vegetables with a local content of 80% will therefore be considered. If the raw material or input to be used for a specific item is not available locally, bidders should obtain written authorisation from the DTI should there be a need to import such raw material or input.

9.4 A copy of the authorisation letter must be submitted together with the bid document at the closing date and time of the bid. For further information, bidders may contact the Canned or Processed Vegetables Unit within the DTI:

Any enquiries in respect of Local Production and Content and all documents to be submitted must be directed as follows:

The Department of Trade and Industry
Private Bag X84
Pretoria
0001

9.5 Only the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 must be used to calculate local content. The technical specification and the Guidance on the calculation of local content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)] are accessible to all bidders on the DTI's website http://www.dti.gov.za/industrial_development/ip.jsp at no cost.

9.6 The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the following formula:

LC = (1 – X/Y) * 100 Where X is the imported content in Rand Y is the bid price in Rand excluding value added tax (VAT)

9.7 Prices referred to in the determination of X must be converted to Rand (ZAR) by using the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid.

9.8 The Declaration Certificate for Local Production and Content (SBD 6.2) together with the Annex C (Local Content Declaration: Summary Schedule) must be completed, signed and submitted with the bidding documents at the closing date and time of the bid. The rates of exchange used by the bidder in paragraph 4.1 of the Declaration Certificate will be verified for accuracy against the requirements of paragraph 9.4 above.

9.9 A bid may be disqualified if the above-mentioned Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation, and the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

9.10 A contract awarded in relation to a designated sector, may not be sub-contracted in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.

10 PRICING STRUCTURE

10.1 All prices must be furnished in RSA currency, including VAT.

10.2 Where any item or part thereof is imported, the rate of exchange issued by the Reserve Bank for the specific currency at 12:00 on the date of advertisement of the bid must be used to convert the imported portion of the price to RSA currency.

10.3 Where an item is available in different model variations, and the bidder wishes to offer all the model variations in the same category, the bidder is requested to complete a separate “Pricing Schedule” for each model variation. It is required that each separate “Pricing Schedule” is completed in full, failing which the offer for such item may be disregarded.

11. Service Level Agreement

11.1 Contracts and appointment letter will be prepared for service provider that agreed and signed for flat rates on this contract items.

12 DECLARATION

12.1 Where a Shareholder/Member/Individual/Director has an interest in any other company that is participating in this bid, they must disclose taking into consideration the provisions of SBD9 and failure to do so will result in disqualification.

12.2 List of Shareholding/membership/directorship by Name of business, Position occupied and percentage of shareholding in the business

NAME OF BUSINESS	POSITION OCCUPIED IN THE BUSINESS	% OF SHAREHOLDING IN THE BUSINESS	INDICATE BY TICKING *X* NEXT TO THE BUSINESS YOU ARE REPRESENTING IN THIS BID.

12.2.1 Shareholder/Member/Individual/Director will not be allowed to represent/bid for more than 1 (one) business, where a Shareholder/Member/Individual/Director has an interest in any other company that is participating in this bid, he/she must disclose, failure to do so will result in DARD:FS considering one offer. The Shareholder/Member/Individual/Director must then indicate which business is represented in this bid.

12.2.2 Failure to comply with the above will disqualify your bid.

13. Fee Structures/Pricing Schedules

13.1 In order to evaluate all bids on the same basis, bidders are to complete the fee structures/pricing schedule (Annexures A1, A2, A3) form attached to this bid document. It will form part of the overall costing and evaluation of this bid.

14. Period of Contract

14.1 The contract shall endure for a period of 36 months; from the date of commencement thereof.

15. Non-compulsory briefing session

Non-Compulsory briefing session will be held in the following place and date:

No	DISTRICT	TOWNS/ PLACE	DATE	TIME	VENUE
1	Mangaung	Bloemfontein (Glen)	22 October 2021	11:00	IPJ Hall

16. Submission of Bid Document/s

Completed bid documents should be sealed, clearly marked **DARD/RFT06/2021** and deposited in the bid box at the address stated in the invitation on or before 11:00 on Monday**, 08 November 2021** which is accessible Monday to Friday at Admin Building on the Ground Floor.

16.1 Proof of the following documentation will be required:

Mandatory documents (failure to submit these documents will disqualify the bid)

- Original or Certified valid copy of B-BBEE certificate OR certified valid sworn Affidavit;
- Pricing schedule (Bidders are required to indicate their pricing schedule in accordance with the Annexures).
- Department of Trade and Industry (DTI) Local Content Declaration Form (Annexures C,D,E)

Non-mandatory documents

- Original valid tax clearance certificate, or PIN;
- Certified company registration certificate (CK1); plus other relevant registration documents;
- Certified ID copy(s) of director(s);
- CSD Registration Report.

16.2 Bidders are to ensure that all pages of the document are attached.

17. Opening of the Bid Box

17.1 Bid documents will be opened publicly immediately on closing date and time stipulated. No faxed and e-mailed bids will be accepted. The bid box shall be locked at exactly 11:00. Bids delivered after the above-mentioned stipulated time and date will not be considered.

17.1.1 Compilation of Documents

All documents should be completed with black ink on the date and time of submission.

Kindly take note of the following attached documentations:

Section 1: Standard Bidding Documents
Section 2: Special Conditions of Contract
Section 3: General Conditions of Contract
Annexure A: Pricing Schedule
Annexure B: Joint Venture/Consortium agreement
Annexure C: Local Content Declaration
Annexure D: Local Content Declaration
Annexure E: Local Content Declaration

18. EVALUATION PROCESS

18.1 The evaluation process comprises the following phases:

Phase I	Phase II	Phase III	Phase IV	Phase V	Phase VI	Phase VII
Administrative compliance	Pre-qualification criteria for preferential procurement	Functionality requirements	Price and B-BBEE (Price include Total Cost of Ownership (TCO)	Recommendation and Awarding	Negotiations	Signing of letters of acceptance and contracts
Compliance With **Mandatory and Non-Mandatory** Bid Requirements **Mandatory** 1. Original or Certified valid copy of B-BBEE certificate OR certified valid sworn Affidavit 2. Pricing schedule (Bidders are required to indicate their pricing schedule in accordance with the Annexures)	Bids Will Be Assessed If they meet the determined Pre-Qualification Criteria **B-B-BBEE level of contribution** 1. Original or Certified valid copy of B-BBEE verification certificate issued by a verification agency accredited by the South African Accreditation System (SANAS) 2. A certified valid	Bids will be assessed to verify bidders capability and ability to execute the contract	Bids evaluated in terms of the 80/20 preference system	Recommendation and appointment of a panel of bidders	Bids will be negotiated for base best offers, terms and conditions	Service Providers will be requested to sign contracts and other important documents for the contract

3. Attached together with the bid document the Department of Trade and Industry (DTI) Local Content Declaration Form (Annexure C,D,E) **Non-Mandatory** As listed in the Compliance report 1. CSD Registration 2. Submission of separate Tax Status Pin/ CSD Number incase of Consortia / Joint Ventures / Sub-Contractors 3. Certified company registration certificate (CK1); plus other relevant registration documents. 4. Certified ID copy(s) of director(s);	sworn Affidavit (DTI format) signed by the EME/QSE representative and attested by a commisioner of oath 3. Only bids that meet the stipulated minimum threshold for local production and content will be considered. 4. Attached together with the bid document the Department of Trade and Industry (DTI) Local Content Declaration Form (**Annexure C,D,E**)					

18.2 PHASE I: Administrative Compliance

During this phase Bidders' response will be evaluated based on the **mandatory** and **non-mandatory** requirements indicated hereunder. This phase is not scored and Bidders who do not submit acceptable tenders by failing to comply with all the mandatory criteria and conditions will be disqualified.

18.2.1 Registration on Central Supplier Database (CSD)

The Bidders must be registered as a service provider on the Central Supplier Database (CSD). If you are not registered proceed to complete the registration of your company prior to submitting your bid. Refer to https://secure.csd.gov.za/ to register your company. Ensure that all documentation on the database is updated and valid.

- Are you a registered supplier on the Government's Central Supplier

Database (CSD)? (Yes/No)

- Complete your registered CSD vendor number on the checklist.
- Provide a copy of the CSD Registration ‘’Summary Report’’.

18.2.2 Tax Compliance

Bidder(s) must be compliant when submitting a bid to the Free State Provincial Government and remain compliant for the entire contract terms with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No.58 of 1962) and Value Added Tax Act 1991 (Act No.89 of 1991).

It is a condition of this bid that the tax matters of the successful bidder be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder’s tax obligations at the point of awarding.

The Tax Compliance status requirements are also applicable to foreign bidders/individuals who wish to submit bids.

18.2.3 Consortia/Joint Ventures/Sub-contractors

Where Consortia/Joint Ventures/Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

In bids where consortia/joint ventures / sub-contractors are involved, each party must submit a separate tcs certificate/pin/csd number.

18.2.4 Other non-mandatory

All other non-mandatory compliance matters are verified and captured.

18.3 PHASE II: Pre-qualification criteria

18.3.1 **The Pre-Qualification criteria** set is according to Regulation 4(1)(a) of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017:

(i) Only tenderers having B-BBEE status level of contributor **1** may respond to this bid

***A tender that fails to meet the pre-qualifying criteria stipulated above is an unacceptable tender.**

18.3.2 **The Pre-Qualification criteria** set is according to Regulation 8 (2) of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017;

(i) Only bidders that meet the stipulated minimum threshold of 80% for local production and content Canned or Processed Vegetables will be considered.

***A tender that fails to meet the pre-qualifying criteria stipulated above is an unacceptable tender.**

18.4 PHASE III: Functionality

18.4.1 Functionality Evaluation as per the Special Conditions of Contract

Functionality will be evaluated on the basis of the responses on the Functionality Questionnaire and supporting documentation supplied by the Bidders as follows:

Quality Schedule A

CRITERIA	GUIDELINE FOR EVALUATION CRITERIA APPLICATION	MEANS OF VERIFICATION	POINTS	
ABILITY *Capacity*	Bidders to provide proof of current capacity and ability to supply and deliver foodstuff to the department.	Specify when, where, and for which institutions the projects were undertaken within the last 2 years. Provide proof of contractual agreements or appointment letters or reference letters which must include the following information: • contactable reference • date of appointment		**25**
	1 appointment letter		5	
	2 appointment letters		10	
	>2 appointment letters		15	
	Bidders must provide proof of capacity to transport and deliver goods in compliance with the relevant acts and regulations (as mentioned).	Delivery agreement with transport company or proof of ownership of a suitable vehicle(s)		
	No proof		0	
	Proof provided		10	
FINANCIAL CAPACITY	Proof of credit facility or access to finances to facilitate execution of the project within the time period.	Financial capacity (attach proof – i.e. three month bank statement or credit letter with amount to facilitate execution of the project within the time period. from a registered financial institution).		**30**
	< R 50 000		0	
	R 50 000 – R 199 999		10	
	R 200 000 – R 299 999		20	

	>= R 300 000		30	
METHODOLOGY	Provide a short description of the intended implementation methodology used to ensure compliance to delivery timeframes	Methodology Description		**10**
	No description		0	
	Methodology description will ensure compliance to delivery timeframes **sufficiently.**		5	
	Methodology description will ensure compliance to delivery timeframes **excellently** even under unforeseen circumstances.		10	
FREE STATE BASED	The contractor has an established office situated in the Free State.	Provide utilities bills (Municipal account; not older than 3 months) or lease agreement of the entity.		**10**
	No attachment		0	
	No attachment: Free State based		5	
	Yes (Free State based with evidence attached)		10	
TOTAL				**75**

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed _____ Date _____

Name _____ Position _____

Tenderer .....

18.4.2 Bids will be evaluated in terms of the new **Preferential Procurement Regulation, 2017** and the bid evaluation criteria stipulated in this section.

18.4.3 Bidders must, as part of their bid documents, submit supportive documentation for all functional requirements as indicated in the Special Conditions of Contract. The panel responsible for scoring the respective bids will evaluate and score all bids based on their submissions and the information provided.

18.4.4 The score for functionality will be determined by the Bid Evaluation Committee (BEC) whereby each member will rate each individual criterion or it may be decided to rate bidders collectively by allocating the specified points indicated.

18.4.5 Functionality scores per criterion will be added. Only Bidders that have met or exceeded the minimum threshold of **50 points** for functionality will be evaluated and scored in terms of the pricing and socio-economic goals as indicated in the Special Conditions of Contract.

18.4.6 Any proposal not meeting the minimum score of **50 points** on the technical/functionality evaluation will be disqualified and not be evaluated beyond functionality.

18.4.7 A minimum score of **50 points** is required to pass this first stage of the evaluation process (Quality Schedule A). A tenderer that does not achieve a minimum score of **50 points** will not be evaluated further. Shortlisted bidders will be evaluated in terms of Price and Preference points system.

18.4.8 The Department reserves the right to determine the number of service providers to be appointed to provide the services

18.5 PHASE IV: Evaluation of Price and B-BBEE

18.5.1 Bids will be evaluated in terms of the new Preferential Procurement Regulation, 2017:

The following formula will be used to calculate the points for price:

$$Ps = 80/90 \left(1 - \frac{Pt - P\min}{P\min}\right)$$

Where
Ps = Points scored for comparative price of bid under consideration
Pt = Comparative price of bid under consideration
Pmin = Comparative price of lowest acceptable bid

18.5.2 A maximum of 20 points may be allocated to a Bidder for attaining their B-BBEE status level of contributor in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

18.5.3 Bidders are required to complete the preference claim form (SBD 6.1), and submit their original and valid B-BBEE verification certificate issued by a verification agency accredited by the South African Accreditation System (SANAS) or a certified copy thereof or a valid sworn affidavit (DTI format) signed by the EME/QSE representative and attested by a commissioner of oath.

18.5.4 Bidders must ensure that the B-BBEE status level verification certificates submitted are issued by the following agencies:

(i) Tenderers other than EME/QSEs: Verification agencies accredited by SANAS, or
(ii) Tenderers who qualify as EME/QSEs: Sworn affidavit signed by the EME/QSE representative and attested by a Commissioner of oaths.

18.5.5 Verification agencies accredited by SANAS are identifiable by a SANAS logo and a unique BVA number.

Certificates issued by IRBA and Accounting Officers have been discontinued and will not be considered.

18.5.6 Only Bidders who have completed and signed the declaration part of the preference claim form and who have submitted a B-BBEE verification certificate issued by a verification agency accredited by the South African Accreditation System (SANAS) or valid sworn affidavit signed by the EME/QSE representative and attested by a Commissioner of oath will be considered for preference points.

18.5.7 Failure on the part of the Bidder to comply with paragraphs 20.1.3 and 20.1.6 above will be deemed that preference points for B-BBEE status level of contribution are not claimed and will therefore be allocated a zero (0).

18.5.8 The State may, before a bid is adjudicated or at any time, require a Bidder to substantiate claims it has made with regard to preference.

18.5.9 The points scored will be rounded off to the nearest 2 decimals.

18.5.10 In the event that two or more bids have scored equal total points, the contract will be awarded to the Bidder scoring the highest number of preference points for B-BBEE.

18.5.11 However, when functionality is part of the evaluation process and two or more Bidders have scored equal points including equal preference points for B-BBEE, the contract will be awarded to the Bidder scoring the highest for functionality.

18.5.12 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

18.5.13 A contract may, on reasonable and justifiable grounds, be awarded to a bid that did not score the highest number of points.

OVERALL CRITERIA

CRITERIA	MAXIMUM POINTS
Price	80
B-BBEE Status Level of Contribution.	20
Grand Total	**100**

18.6 Phase V: Recommendation and Awarding

18.6.1 Adjudication of the Bids

18.6.1.1 The number/allocation of service providers will be determined by the Accounting Officer. DARD: FS reserves its right at its sole discretion depending on the strength of each bid and the requirements of the tender.

18.6.1.2 The Bid Adjudication Committee will consider the recommendations of the Bid Evaluation Committee and make a recommendation to the HOD: DARD FS.

18.6.2 Award of Contract

18.6.2.1 The outcome of the bid will be published in the Provincial Tender Bulletin, e-Tender Portal and other media in which the bid was advertised. Due to the cost and other implications, names of successful bidders will only be availed on request.

18.7 Phase VI: Negotiations

18.7.1 The Government reserves the right to negotiated prices with shortlisted bidders in order to arrive at an acceptable flat rate per item.

18.8 Phase VII: Signing of letters of acceptance and contracts

18.8.1 Contracts and appointment letters will be prepared for service provider that agreed and signed contract.

19. NON-COMMITMENT

19.1 The right is reserved not to accept any of the bid responses submitted.

19.2 The right is also reserved to withdraw or amend any of the bid conditions by notice in writing to all bidders.

20 Verification of Bidders

20.1 At any time after the award and during the execution of the contract, the status of the supplier may be verified. Should a default be detected, the procedure for the restriction of the supplier as stated in SCM Practice Note No. 5/2006 will be followed.

21 Joint Venture Agreements

21.1 Where an entity forms a Joint Venture or a Consortium with another entity and/or other entities, such parties must express in the bid proposal and a JV agreement should be submitted together with the bid.

21.2 In terms of the Preferential Procurement Regulations, 2017 pertaining to the Preferential Procurement Policy Framework Act 5 of 2000, a trust, consortium or joint venture must submit a consolidated B-BBEE Status Level Verification Certificate for every separate bid.

21.3 Each party to a Joint Venture/ Consortium must submit an original valid Tax Clearance Certificate together with the bid before the closing date and time of bid.

21.4 The joint venture or consortium must comply with Central Suppliers Database (CSD) registration requirements as per National Treasury directive. Kindly complete attached **Annexure B.**

22 FRONTING

22.1 The DARD Treasury supports the spirit of broad based black economic empowerment and recognizes that real empowerment can only be achieved through individuals and businesses conducting themselves in SPECIAL CONDITIONS OF CONTRACT accordance with the Constitution and in an honest, fair, equitable, transparent and legally compliant manner. Against this background the DARD does not support any form of fronting.

22.2 The DARD, in ensuring that bidders conduct themselves in an honest manner will, as part of the bid evaluation processes, conduct or initiates the necessary enquiries/investigations to determine the accuracy of the representation made in this RFT bid document. Should any of the fronting indicators as contained in the Guidelines on Complex Structures and Transactions and Fronting, issued by the Department of Trade and Industry, be established during such enquiry / investigation, the onus will be on the bidder to prove that fronting does not exist. Failure to do so by the bidder within a period of fourteen (14) days from date of notification by DARD may invalidate the bid / contract and may also result in the restriction of the bidder to conduct business with the public sector for a period not exceeding ten (10) years, in addition to any other remedies the DARD may have against the bidder concerned.

23 Confidentiality

23.1 Information relating to the evaluation of proposals and recommendations concerning award shall not be disclosed to any bidder who submitted the proposals or to other persons not officially concerned with the process, until the successful bidder has been notified of the outcome of the bid.

23.2 No material or information derived from the procurement and provision of the services under the contract may be used for any purposes other than those of Free State Provincial Government, except where authorized in writing to do so.

23.3 DARD: FS agrees to keep the details of the bidder's proposal strictly confidential, including but not limited to any financial information provided, and will not disclose the content thereof to any third party, except as required by law.

24 Agreements

24.1 The Service Provider(s) will be expected to sign a Service Level Agreement with DARD: FS. The Service Level Agreement will be subject to the bid documents, including the General Conditions of Contract (GCC) and Special Conditions of Contract (SCC).

24.2 Should funds no longer be available to pay for the execution of the responsibilities of Bid DARD/RFT06/2021, the Department may terminate the Agreement in its own discretion or temporarily suspend all or part of the services by notice to the successful bidder who shall immediately make arrangements to stop the performance of the services and minimize further expenditure: Provided that the successful bidder shall thereupon be entitled to payment in full for the services delivered, up to the date of cancellation or suspension.

25 Settlement of Disputes

25.1 Notwithstanding clause 27 of the GCC, mediation proceedings will not be applicable to this contract.

26 Officials Prohibited from Submitting Bids

26.1 In accordance with Treasury Instruction Note 17 of 2012, an employee of the Free State Provincial Government or a provincial public entity may not have a business interest in any entity conducting business with the Provincial Government.

26.2 The Provincial Government may not award any tender or enter into any contract with an employee of the Free State Provincial Government or a provincial public entity contrary to Treasury Instruction Note 17 of 2012.

26.3 All bids received contrary to Treasury Instruction Note 17 of 2012 shall be disqualified.

26.4 For the definition of “business interest”, “employee” and “entity”, refer to par. 5 of Treasury Instruction Note 17 of 2012.

27 Validity Period of Bid and Extension Thereof

27.1 The validity (binding) period for the bid will be 120 days from close of bid. However, circumstances may arise whereby the department may request bidders to extend the validity (binding) period. Should this occur, the department will request bidders to extend the validity (binding) period under the same terms and conditions as originally offered for by bidders. This request will be done before the expiry of the original validity (binding) period.

28 Acceptance of the Terms of Reference and General Conditions of Contract

28.1 Failure to accept the Terms of Reference and the General Conditions of Contract or any part thereof, may result in the bid not being considered. Bidders may not amend any of the Special Conditions or include their own conditions, as such amendments or inclusions will result in disqualification of the bid.

28.2 The Bidder must complete the Following

I _____in my capacity as _____ of the Company, hereby certifies that I take note and accept the above-mentioned Special Conditions of the Contract.

_____ _____

SIGNATURE **CAPACITY**

Contact person of company: _____

Tel. of company: (____)_____Fax of company: (____)_____

SECTION 3

- GOVERNMENT PROCUREMENT

GENERAL CONDITIONS OF CONTRACT

-

- *NOTES*

The purpose of this document is to:

(i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and

(ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the pluraland vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.

- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if (applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisionsin the SCC shall prevail.

- TABLE OF CLAUSES

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34. Prohibition of restrictive practices

1. Definitions	1. The following terms shall be interpreted as indicated: 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids. 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein. 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations. 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution. 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally. 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components. 1.7 "Day" means calendar day. 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order. 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand. 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained. 1.11 "Dumping" occurs when a private enterprise abroad market its goods

		on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
	1.12	”Force majeure” means an event beyond the control of the supplier and not involving the supplier’s fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
	1.13	“Fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
	1.14	“GCC” means the General Conditions of Contract.
	1.15	“Goods” means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
	1.16	“Imported content” means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his sub bidders) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
	1.17	“Local content” means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
	1.18	“Manufacture” means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
	1.19	“Order” means an official written order issued for the supply of goods or works or the rendering of a service.
	1.20	“Project site,” where applicable, means the place indicated in bidding

		documents. 1.21 "Purchaser" means the organization purchasing the goods. 1.22 "Republic" means the Republic of South Africa. 1.23 "SCC" means the Special Conditions of Contract. 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract. 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.
2. Application	2.1	These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents. 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works. 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.
3. General	3.1	Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged. 3.2 With certain exceptions, invitations to bid are only published in the Government Bid Bulletin. The Government Bid Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za
4. Standards	4.1	The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.
5 Use of contract documents and information; inspection.	5.1	The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in

		confidence and shall extend only so far as may be necessary for purposes of such performance. 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract. 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser. 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.
6. Patent rights	6.1	The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
7. Performance security	7.1	Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC. 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract. 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms: (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or (b) a cashier's or certified cheque 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.
8. Inspections,tests and analyses	8.1	All pre-bidding testing will be for the account of the bidder. 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or bidder shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.

	8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned. 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser. 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier. 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected. 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier. 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.
9. Packing	9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit. 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional

		requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.
10. Deliveryand documents	10.1	Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
	10.2	Documents to be submitted by the supplier are specified in SCC.
11. Insurance	11.1	The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.
12. Transportation	12.1	Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.
13. Incidental services	13.1	The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC: (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods; (b) furnishing of tools required for assembly and/or maintenance of the supplied goods; (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods; (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
	13.2	Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.
14. Spare parts	14.1	As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier: (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and (b) in the event of termination of production of the spare parts: (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and (ii) following such termination, furnishing at no cost to the

		purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.
15. Warranty	15.1	The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
	15.2	This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
	15.3	The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
	15.4	Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
	15.5	If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.
16. Payment	16.1	The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
	16.2	The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
	16.3	Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
	16.4	Payment will be made in Rand unless otherwise stipulated in SCC.
17. Prices	17.1	Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments	18.1	No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.
19. Assignment	19.1	The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.
20. Subcontracts	20.1	The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.
21. Delays in thesupplier's performance	21.1	Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
	21.2	If at any time during performance of the contract, the supplier or its subbidder(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
	21.3	No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
	21.4	The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
	21.5	Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
	21.6	Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties	22.1	Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.
23. Terminationfor default	23.1	The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part: (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2; (b) if the Supplier fails to perform any other obligation(s) under the contract; or (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract. 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
24. Anti-dumping and countervailing duties and rights	24.1	When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the bidder to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the bidder in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him
25. ForceMajeure	25.1	Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

	25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.
26. Terminationfor insolvency	26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.
27. Settlement of Disputes	27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation. 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party. 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law. 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC. 27.5 Notwithstanding any reference to mediation and/or court proceedings herein, (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and (b) the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability	28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;(a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
29. Governing language	29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
30. Applicable law	30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
31. Notices	31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
32. Taxes and duties	32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country. 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser. 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
33. National Industrial Participation (NIP) Programme	33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

34. Prohibition of Restrictive practices	34.1	In terms of Section 4 (1) (b) (iii) of the Competition Act No.89 of 1998,asamended,an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationshipand if a bidder (s) is /are or a contractor (s) was/were involved in collusive bidding (or bid rigging).
	34.2	If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has/have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No.89 of 1998.
	34.3	If a bidder(s) or contractor(s), has/have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and/or terminate the contract in whole or part, and/or restrict the bidder(s) or contractor (s) from conducting business with the publicsector for a period not exceeding ten (10) years and/or claim damages from the bidder(s) or contractor(s) concerned.

Annexure A

Glen College of Agriculture

Celebrating 100 Years - 1919 to 2019

PRICING SCHEDULE
SUPPLY AND DELIVERY OF FOODSTUFF PROVISIONS FOR THE GLEN COLLEGE OF AGRICULTURE AND HEAD OFFICE KITCHENS AT GLEN

USE BLACK INK TO COMPLETE THIS FORM	
CLOSING DATE AND TIME:	
VALIDITY DAYS:	
PERIOD REQUIRED: The contract shall endure for a period of 3 years; from the date of commencement thereof.	
PRICES: Prices must be fixed for the first year of the contractual period after which the suppliers will adjust the prices on the first and second anniversary of the contract which must be effected in the pricing schedule.	
PARTICIPATING INSTITUTIONS	
GLEN COLLEGE OF AGRICULTURE AND HEAD OFFICE KITCHENS AT GLEN	
IMPORTANT NOTES The Department reserves the right to appoint more than one supplier. Bidders must quote on all items in order to qualify for evaluation. Bidders who only bid for a sub-item will not be considered. **FOOD SAFETY REQUIREMENTS** Suppliers must adhere to the food safety standards and food transportation and handling requirements.	
NAME OF THE TENDERER	
ADDRESS OF THE TENDERER	
TELEPHONE NUMBER	
FAX NUMBER	
CELLPHONE NUMBER	
E-MAIL ADDRESS	

Annexure A1 (Year 1)

	1. Price per item excluding the delivery cost at Glen College of Agriculture's kitchen. 2. Indicate items zero rated for VAT under VAT column where applicable.			
CATEGORY	Unit	Price excl VAT	VAT	Price incl VAT
1. MEAT (COLD & RAW)				
Topside, Whole	p/kg			
Mincemeat, 10% fat content (Maximum)	p/kg			
Beef Stew	p/kg			
T-Bone Steak 12mm to 15mm in thickness	p/kg			
Braai chops,12-15mm in thickness, 120-140g per chop	p/kg			
Stewing Mutton, excl leg. 50mm. 78% meat, 2% fat, 20% bones	p/kg			
Leg of Pork, Deboned	p/kg			
Pork Chops, 12-15mm in thickness, 120 – 140g per chop	p/kg			
Boerewors 3% or less water content	p/kg			
Beef Patties 100% Beef	p/kg			
Chicken Polony 2,5 kg	Each			
French Polony, 2.5 kg Loaf Packaging	Each			
Sandwich Ham, Cooked 2.5 kg Loaf Packaging	Each			
Russians, Long – 1 kg Packaging	p/kg			
Vienna Sausages, Foot long, 1 kg packaging	p/kg			
Bacon Shoulder 1 kg box	p/kg			
Chicken breast 12 kg Packaging	Per Bag			
Chicken Drumsticks 12 kg Packaging	Per Bag			
Chicken Thighs 12 kg Packaging	Per Bag			
Chicken livers box 10 kg (Quality equivalent to Rainbow)	Per Bag			
Chicken Quarter Legs 10 kg Packaging box	Per Bag			
2. FISH				
Hake, Deboned, Large 5 kg Packaging	Per Box			
3. DAIRY PRODUCTS				
Full Cream Milk 1 liter Packaging	p/l			
2% fat Long Life Milk 1 liter Packaging	p/l			
Yoghurt, Flavoured, sweetened 1lt Packaging	p/l			
Sour Milk 4 L (Quality equivalent to	p/l			

Amazi)				
Custard 1 L (Quality equivalent to Ultramel)	p/l			
Gouda Cheese 2,5 kg Packaging	p/kg			
Fetta cheese 400 g	p/kg			
Cheddar Cheese 2,5 kg Packaging	p/kg			
Eggs, Extra Large box (240 eggs)	P/tray			
4. SPREADS				
Peanut Butter, Smooth 800 g (Quality Equivalent to Black Cat)	p/kg			
Jam, Smooth – Peach 3,6 kg packaging	p/kg			
Jam, Smooth – Strawberry 3,6 kg packaging	p/kg			
Jam, Smooth – Apricot 3,6 kg packaging	p/kg			
Margarine 1kg Packaging (Quality equivalent to RAMA)	p/kg			
Honey 500ml	p/kg			
Syrup, Golden 1 kg packaging	p/kg			
5. BREAD				
White Bread 800g, Sliced *(Quality equivalent to SASKO or Blue Ribbon or Albany)*	P/loaf			
Brown Bread 800g, Sliced *(Quality equivalent to SASKO or Blue Ribbon or Albany)*	P/loaf			
Mabela Porridge, 10 kg	p/kg			
Breakfast cereal biscuit (Quality equivalent to Weetbix) 900 g	p/unit			
Pronutro 900g	p/unit			
Breakfast corn flakes cereals 1 kg (Quality equivalent to Kellogs)	p/kg			
Breakfat All-bran cereals 1 kg (Quality equivalent to Kellogs)	p/kg			
Bread Buns (Hot Dog Buns)	P/dozen			
Bread Buns (Hamburgers)	P/dozen			
Rye bread 800g, Sliced	p/loaf			
Garlic bread 800g, Sliced	p/loaf			
Focaccia bread 800g Sliced	p/loaf			
6. FRUITS & VEGETABLES				
Potatoes, fresh Grade 1, Large 10 kg pockets	p/kg			
Potatoes, fresh Grade 1, Large 7 kg pockets	p/kg			
Carrots, Select (not broken) 5 kg bags	p/kg			
English Cucumbers 10 kg Trays	p/kg			
Onion, Grade 1, 7 kg bags	p/kg			
Pumpkin (Boer) 35 kg bags	p/kg			

Mushrooms box (10 x 250 g)	p/kg			
Sweet Potatoes 10 kg bags	p/kg			
Tomatoes, firm and Ripe, 6 kg Box	p/kg			
Red cabbage box	p/kg			
Gem Squash, 10 kg Pockets	p/kg			
Green Peppers 4 kg Box	p/kg			
Red pepper 4 kg Box	p/kg			
Yellow pepper 4 kg Box	p/kg			
Beetroot 5 kg Bag	p/kg			
Lettuce, 4 kg Box	p/kg			
Parsley 50g Bunch	p/kg			
Baby Marrow 5 kg packaging	p/kg			
Cabbage 18 kg bags with minimum outside leaves	p/kg			
Garlic crushed 1kg	p/kg			
Bananas 18 kg Box	p/kg			
Guavas 2.2 kg Box	p/kg			
Pawpaws 5 kg Box	p/kg			
Sweet Melon 9 kg Box	p/kg			
Apples, red, 20 kg Box	p/kg			
Apples, Green, 20 kg Box	p/kg			
Grapes box 1 kg Box	p/kg			
Mangoes 20 kg Box	p/kg			
Naartjies 11 kg Box	p/kg			
Oranges, 10 kg bags	p/kg			
Pineapples 8 kg Box	p/kg			
Raisins/Sultanas 5kg Box	p/kg			
Lemon box 2 kg Box	p/kg			
Baby Carrots 6 kg Box	p/kg			
Peas 6 kg Box	p/kg			
Beans (French Cut) 6kg Box	p/kg			
Spinach 12 kg Box	p/kg			
Red onion 7 kg	p/kg			
Cherry tomato 250 g box	p/kg			
Baby potato 6 kg Boxes	p/kg			
Black Olives 3.06 kg	p/kg			
Fresh thyme 50 g	p/kg			
Fresh mint leaves 50 g	p/kg			
7. FROZEN VEGETABLE				
Stir-fry frozen vegetables 6 x 2 kg per box	p/kg			
Frozen Peas 6 x 2 kg per box	p/kg			
Frozen mixed vegetables 6 x 2 kg per box	p/kg			
8. FRUIT JUICE CONCENTRATED DILUTION				
Guava (Concentrated) 5 liter	p/l			

Fruit Punch (Concentrated) 5 liter	p/l			
Orange (Concentrated) 5 liter	p/l			
9. GRAIN & STARCH				
Macaroni 3 kg (Quality equivalent to Fattis & Monis)	p/kg			
Rice 10 kg *(Quality equivalent to Tastic)*	p/kg			
Maize Meal 10 kg *(Quality equivalent to White Star)*	p/kg			
Cake Flour 10 kg *(Quality equivalent to Golden cloud)*	p/kg			
Spaghetti packaging 3 kg *(Quality equivalent to Fattis & Monis)*	p/kg			
10. DISPOSABLES				
Industrial glad wrap extra large box	Per roll			
Industrial heavy foil 150 x 440 mm	Per roll			
Fomo packs (Quality equivalent to Aro) 75`s (250 ml)	Per unit			
Plastic spoons 100's (Quality equivalent to Aro)	Per unit			
Plastic teaspoons 100's (Quality equivalent to Aro)	Per unit			
Plastic forks 100's (Quality equivalent to Aro)	Per unit			
Plastic heavy duty aprons pck (100)	Per unit			
Plastic bottles 250 ml Box (Quality equivalent to Aro)	Per unit			
11.CONDIMENTS				
Mayonnaise 20 kg *(Quality equivalent to Cross & Blackwell)*	p/kg			
Vegetable Achar 3 kg	p/kg			
Tomato Sauce 700 ml *(Quality equivalent to All Gold)*	p/l			
Salt Fine, iodate 1 kg	p/kg			
Vinegar 5 liter white	p/l			
White Sugar 10 kg (Quality equivalent to Hullets)	p/kg			
Brown Sugar 5 kg	p/kg			
Sweetener 100 sachets per pack	Per unit			
Mushroom Sauce 2 liter *(Quality equivalent to Knorr)*	p/l			
BBQ Spice 1kg Packaging (Quality equivalent Robertsons)	p/kg			
Chicken Spice 1 kg Packaging (Quality equivalent Robertsons)	p/kg			
Garlic Spice 1 kg Packaging (Quality equivalent Robetsons)	p/kg			

Medium Curry 800 g Packaging (Quality equivalent Robertsons)	p/kg			
Fish Spice 1 kg Packaging (Quality equivalent Robertsons)	p/kg			
Chutney 3 kg Packaging *(Quality equivalent to Mrs H Balls)*	p/kg			
Sweet chilli sauce 2 L (Quality equivalent to Wellington)	p/l			
1000 Island dressing 2 L (Quality equivalent to Knorr)	p/l			
Greek salad dressing 1 L (Quality equivalent to Knorr)	p/l			
Mustard 2 kg packaging (Quality equivalent to Colmann's)	p/kg			
Worcestershire Sauce 5 liter	p/l			
Brown Onion Soup 2,5 kg packaging	p/kg			
White Pepper 800 g packaging (Quality equivalent Robertsons)	p/kg			
Black Pepper 800 g packaging (Quality equivalent Robertsons)	p/kg			
Beef Stock Cubes 240 g packaging (Quality equivalent to Knorr)	p/kg			
Chicken Stock cubes 240 g packaging (Quality equivalent to Knorr)	p/kg			
Mutton Stock cubes 240 g packaging (Quality equivalent to Knorr)	p/kg			
Marinade Chicken 5 liter Packaging (Quality equivalent to Jimmy`s)	p/l			
Marinate Beef 5 liter (Quality equivalent to Jimmy`s)	p/l			
Turmeric 1 kg Packaging (Quality equivalent Robetsons)	p/kg			
Baking Powder 1 kg packaging	p/kg			
Bicarbonate of Soda 1 kg Packaging	p/kg			
Dry Yeast 48 x 50 g Packaging	p/kg			
Chicken Coating 200 g packaging	p/kg			
Instant Coffee 1.5 kg Packaging *(Quality equivalent to Ricoffy)*	p/kg			
Rooibos Tea 400 g packaging (Quantity equivalent to Larger)	p/kg			
Tea tagless, 400 g (Quality equivalent to Five Roses)	p/kg			
Cooking oil 20 L (brand equivalent to Sunflower)	p/l			
Chakalaka 3.6 kg (Quantity equivalent to Koo)	p/kg			
Butter beans 3.6 kg (Quantity equivalent	p/kg			

to Koo)				
Garlic sauce 340 ml	p/l			
Honey & mustard salad dressing 340 ml	p/l			
Kidney beans 3.6 kg (Quantity equivalent to Koo)	p/kg			
Green beans 3.6 kg (Quantity equivalent to Koo)	p/kg			
Baked Beans in Tomato Sauce 3.6 kg Packaging (Quality equivalent to Koo)	p/kg			
Tomato Puree 2.99 kg Packaging	p/kg			
Fruit Cocktail 3.06 kg Packaging	p/kg			
Guava Halves 3.6 kg Packaging	p/kg			
Peach halves 3.6 kg packaging	p/kg			
Fruit juice similar to fruit tree 350 ml Packaging	p/l			
Fruit juice similar to Liqui Fruit 330 ml Packaging	p/l			
Apple juice similar to Appletizer 275 ml Packaging	p/l			
Grape juice similar to Grapetiser 275 ml Packaging	p/l			
Fizzy juice similar to Minute-maid 330ml Packaging	p/l			
Orange Squash 2 l (Quality equivalent to Oros)	p/l			
Soda drinks 330ml packaging	p/l			
Choice Assorted Biscuits 1 kg Packaging	p/kg			
Tennis Biscuits 200 g Packaging	p/kg			
Muffins 6 x 1 pack	p/kg			
Croissants (mini) 6-18 x 1 pack	p/kg			
Croissants (large) 6-18 x 1 pack	p/kg			
Scones 6-12 x 1 pack	p/kg			
Eat Sum More Biscuits 200 g Packaging	p/kg			
Lemon Cream Biscuits 200 g Packaging	p/kg			
Romany Cream Biscuits 200 g Packaging	p/kg			
Provita biscuits, 250 g per pack	p/kg			
Endearmints 1 kg Packaging	p/kg			
Still Water 500 ml Packaging *(Quality equivalent to Valpre or Bonaqua)*	p/l			
TRANSPORT	p/km			
Transport costs to Glen				

Annexure A2 (Year 2)

	Price per item excluding the delivery cost at Glen College of Agriculture's kitchen. Indicate items zero rated for VAT under VAT column where applicable.			
CATEGORY	Unit	Price excl VAT	VAT	Price incl VAT
1.MEAT (COLD & RAW)				
Topside, Whole	p/kg			
Mincemeat, 10% fat content (Maximum)	p/kg			
Beef Stew	p/kg			
T-Bone Steak 12mm to 15mm in thickness	p/kg			
Braai chops,12-15mm in thickness, 120-140g per chop	p/kg			
Stewing Mutton, excl leg. 50mm. 78% meat, 2% fat, 20% bones	p/kg			
Leg of Pork, Deboned	p/kg			
Pork Chops, 12-15mm in thickness, 120 – 140g per chop	p/kg			
Boerewors 3% or less water content	p/kg			
Beef Patties 100% Beef	p/kg			
Chicken Polony 2,5 kg	Each			
French Polony, 2.5 kg Loaf Packaging	Each			
Sandwich Ham, Cooked 2.5 kg Loaf Packaging	Each			
Russians, Long – 1 kg Packaging	p/kg			
Vienna Sausages, Foot long, 1 kg packaging	p/kg			
Bacon Shoulder 1 kg box	p/kg			
Chicken breast 12 kg Packaging	Per Bag			
Chicken Drumsticks 12 kg Packaging	Per Bag			
Chicken Thighs 12 kg Packaging	Per Bag			
Chicken livers box 10 kg (Quality equivalent to Rainbow)	Per Bag			
Chicken Quarter Legs 10 kg Packaging box	Per Bag			
2.FISH				
Hake, Deboned, Large 5 kg Packaging	Per Box			
3.DAIRY PRODUCTS				
Full Cream Milk 1 liter Packaging	p/l			
2% fat Long Life Milk 1 liter Packaging	p/l			
Yoghurt, Flavoured, sweetened 1lt Packaging	p/l			
Sour Milk 4 L (Quality equivalent to Amazi)	p/l			
Custard 1 L (Quality equivalent to	p/l			

Ultramel)				
Gouda Cheese 2,5 kg Packaging	p/kg			
Fetta cheese 400 g	p/kg			
Cheddar Cheese 2,5 kg Packaging	p/kg			
Eggs, Extra Large box (240 eggs)	P/tray			
4.SPREADS				
Peanut Butter, Smooth 800 g (Quality Equivalent to Black Cat)	p/kg			
Jam, Smooth – Peach 3,6 kg packaging	p/kg			
Jam, Smooth – Strawberry 3,6 kg packaging	p/kg			
Jam, Smooth – Apricot 3,6 kg packaging	p/kg			
Margarine 1kg Packaging (Quality equivalent to RAMA)	p/kg			
Honey 500ml	p/kg			
Syrup, Golden 1 kg packaging	p/kg			
5.BREAD				
White Bread 800g, Sliced (Quality equivalent to SASKO or Blue Ribbon or Albany)	P/loaf			
Brown Bread 800g, Sliced (Quality equivalent to SASKO or Blue Ribbon or Albany)	P/loaf			
Mabela Porridge, 10 kg	p/kg			
Breakfast cereal biscuit (Quality equivalent to Weetbix) 900 g	p/unit			
Pronutro 900g	p/unit			
Breakfast corn flakes cereals 1 kg (Quality equivalent to Kellogs)	p/kg			
Breakfat All-bran cereals 1 kg (Quality equivalent to Kellogs)	p/kg			
Bread Buns (Hot Dog Buns)	P/dozen			
Bread Buns (Hamburgers)	P/dozen			
Rye bread 800g, Sliced	p/loaf			
Garlic bread 800g, Sliced	p/loaf			
Focaccia bread 800g Sliced	p/loaf			
6.FRUITS & VEGETABLES				
Potatoes, fresh Grade 1, Large 10 kg pockets	p/kg			
Potatoes, fresh Grade 1, Large 7 kg pockets	p/kg			
Carrots, Select (not broken) 5 kg bags	p/kg			
English Cucumbers 10 kg Trays	p/kg			
Onion, Grade 1, 7 kg bags	p/kg			
Pumpkin (Boer) 35 kg bags	p/kg			
Mushrooms box (10 x 250 g)	p/kg			
Sweet Potatoes 10 kg bags	p/kg			
Tomatoes, firm and Ripe, 6 kg Box	p/kg			
Red cabbage box	p/kg			

Gem Squash, 10 kg Pockets	p/kg			
Green Peppers 4 kg Box	p/kg			
Red pepper 4 kg Box	p/kg			
Yellow pepper 4 kg Box	p/kg			
Beetroot 5 kg Bag	p/kg			
Lettuce, 4 kg Box	p/kg			
Parsley 50g Bunch	p/kg			
Baby Marrow 5 kg packaging	p/kg			
Cabbage 18 kg bags with minimum outside leaves	p/kg			
Garlic crushed 1kg	p/kg			
Bananas 18 kg Box	p/kg			
Guavas 2.2 kg Box	p/kg			
Pawpaws 5 kg Box	p/kg			
Sweet Melon 9 kg Box	p/kg			
Apples, red, 20 kg Box	p/kg			
Apples, Green, 20 kg Box	p/kg			
Grapes box 1 kg Box	p/kg			
Mangoes 20 kg Box	p/kg			
Naartjies 11 kg Box	p/kg			
Oranges, 10 kg bags	p/kg			
Pineapples 8 kg Box	p/kg			
Raisins/Sultanas 5kg Box	p/kg			
Lemon box 2 kg Box	p/kg			
Baby Carrots 6 kg Box	p/kg			
Peas 6 kg Box	p/kg			
Beans (French Cut) 6kg Box	p/kg			
Spinach 12 kg Box	p/kg			
Red onion 7 kg	p/kg			
Cherry tomato 250 g box	p/kg			
Baby potato 6 kg Boxes	p/kg			
Black Olives 3.06 kg	p/kg			
Fresh thyme 50 g	p/kg			
Fresh mint leaves 50 g	p/kg			
7.FROZEN VEGETABLE				
Stir-fry frozen vegetables 6 x 2 kg per box	p/kg			
Frozen Peas 6 x 2 kg per box	p/kg			
Frozen mixed vegetables 6 x 2 kg per box	p/kg			
8.FRUIT JUICE CONCENTRATED DILUTION				
Guava (Concentrated) 5 liter	p/l			
Fruit Punch (Concentrated) 5 liter	p/l			
Orange (Concentrated) 5 liter	p/l			
9.GRAIN & STARCH				
Macaroni 3 kg (Quality equivalent to Fattis & Monis)	p/kg			
Rice 10 kg	p/kg			

(Quality equivalent to Tastic)				
Maize Meal 10 kg (Quality equivalent to White Star)	p/kg			
Cake Flour 10 kg (Quality equivalent to Golden cloud)	p/kg			
Spaghetti packaging 3 kg (Quality equivalent to Fattis & Monis)	p/kg			
10.DISPOSABLES				
Industrial glad wrap extra large box	Per roll			
Industrial heavy foil 150 x 440 mm	Per roll			
Fomo packs (Quality equivalent to Aro) 75`s (250 ml)	Per unit			
Plastic spoons 100's (Quality equivalent to Aro)	Per unit			
Plastic teaspoons 100's (Quality equivalent to Aro)	Per unit			
Plastic forks 100's (Quality equivalent to Aro)	Per unit			
Plastic heavy duty aprons pck (100)	Per unit			
Plastic bottles 250 ml Box (Quality equivalent to Aro)	Per unit			
11.CONDIMENTS				
Mayonnaise 20 kg (Quality equivalent to Cross & Blackwell)	p/kg			
Vegetable Achar 3 kg	p/kg			
Tomato Sauce 700 ml (Quality equivalent to All Gold)	p/l			
Salt Fine, iodate 1 kg	p/kg			
Vinegar 5 liter white	p/l			
White Sugar 10 kg (Quality equivalent to Hullets)	p/kg			
Brown Sugar 5 kg	p/kg			
Sweetener 100 sachets per pack	Per unit			
Mushroom Sauce 2 liter (Quality equivalent to Knorr)	p/l			
BBQ Spice 1kg Packaging (Quality equivalent Robertsons)	p/kg			
Chicken Spice 1 kg Packaging (Quality equivalent Robertsons)	p/kg			
Garlic Spice 1 kg Packaging (Quality equivalent Robetsons)	p/kg			
Medium Curry 800 g Packaging (Quality equivalent Robertsons)	p/kg			
Fish Spice 1 kg Packaging (Quality equivalent Robertsons)	p/kg			
Chutney 3 kg Packaging (Quality equivalent to Mrs H Balls)	p/kg			

Sweet chilli sauce 2 L (Quality equivalent to Wellington)	p/l			
1000 Island dressing 2 L (Quality equivalent to Knorr)	p/l			
Greek salad dressing 1 L (Quality equivalent to Knorr)	p/l			
Mustard 2 kg packaging (Quality equivalent to Colmann's)	p/kg			
Worcestershire Sauce 5 liter	p/l			
Brown Onion Soup 2,5 kg packaging	p/kg			
White Pepper 800 g packaging (Quality equivalent Robertsons)	p/kg			
Black Pepper 800 g packaging (Quality equivalent Robertsons)	p/kg			
Beef Stock Cubes 240 g packaging (Quality equivalent to Knorr)	p/kg			
Chicken Stock cubes 240 g packaging (Quality equivalent to Knorr)	p/kg			
Mutton Stock cubes 240 g packaging (Quality equivalent to Knorr)	p/kg			
Marinade Chicken 5 liter Packaging (Quality equivalent to Jimmy`s)	p/l			
Marinate Beef 5 liter (Quality equivalent to Jimmy`s)	p/l			
Turmeric 1 kg Packaging (Quality equivalent Robetsons)	p/kg			
Baking Powder 1 kg packaging	p/kg			
Bicarbonate of Soda 1 kg Packaging	p/kg			
Dry Yeast 48 x 50 g Packaging	p/kg			
Chicken Coating 200 g packaging	p/kg			
Instant Coffee 1.5 kg Packaging (Quality equivalent to Ricoffy)	p/kg			
Rooibos Tea 400 g packaging (Quantity equivalent to Larger)	p/kg			
Tea tagless, 400 g (Quality equivalent to Five Roses)	p/kg			
Cooking oil 20 L (brand equivalent to Sunflower)	p/l			
Chakalaka 3.6 kg (Quantity equivalent to Koo)	p/kg			
Butter beans 3.6 kg (Quantity equivalent to Koo)	p/kg			
Garlic sauce 340 ml	p/l			
Honey & mustard salad dressing 340 ml	p/l			
Kidney beans 3.6 kg (Quantity equivalent to Koo)	p/kg			
Green beans 3.6 kg (Quantity equivalent to	p/kg			

Koo)				
Baked Beans in Tomato Sauce 3.6 kg Packaging (Quality equivalent to Koo)	p/kg			
Tomato Puree 2.99 kg Packaging	p/kg			
Fruit Cocktail 3.06 kg Packaging	p/kg			
Guava Halves 3.6 kg Packaging	p/kg			
Peach halves 3.6 kg packaging	p/kg			
Fruit juice similar to fruit tree 350 ml Packaging	p/l			
Fruit juice similar to Liqui Fruit 330 ml Packaging	p/l			
Apple juice similar to Appletizer 275 ml Packaging	p/l			
Grape juice similar to Grapetiser 275 ml Packaging	p/l			
Fizzy juice similar to Minute-maid 330ml Packaging	p/l			
Orange Squash 2 l (Quality equivalent to Oros)	p/l			
Soda drinks 330ml packaging	p/l			
Choice Assorted Biscuits 1 kg Packaging	p/kg			
Tennis Biscuits 200 g Packaging	p/kg			
Muffins 6 x 1 pack	p/kg			
Croissants (mini) 6-18 x 1 pack	p/kg			
Croissants (large) 6-18 x 1 pack	p/kg			
Scones 6-12 x 1 pack	p/kg			
Eat Sum More Biscuits 200 g Packaging	p/kg			
Lemon Cream Biscuits 200 g Packaging	p/kg			
Romany Cream Biscuits 200 g Packaging	p/kg			
Provita biscuits, 250 g per pack	p/kg			
Endearmints 1 kg Packaging	p/kg			
Still Water 500 ml Packaging (Quality equivalent to Valpre or Bonaqua)	p/l			
TRANSPORT	p/km			
Transport costs to Glen				

Annexure A3 (Year 3)

	Price per item excluding the delivery cost at Glen College of Agriculture's kitchen. Indicate items zero rated for VAT under VAT column where applicable.			
CATEGORY	Unit	Price excl VAT	VAT	Price incl VAT
1.MEAT (COLD & RAW)				
Topside, Whole	p/kg			
Mincemeat, 10% fat content (Maximum)	p/kg			
Beef Stew	p/kg			
T-Bone Steak 12mm to 15mm in thickness	p/kg			
Braai chops,12-15mm in thickness, 120-140g per chop	p/kg			
Stewing Mutton, excl leg. 50mm. 78% meat, 2% fat, 20% bones	p/kg			
Leg of Pork, Deboned	p/kg			
Pork Chops, 12-15mm in thickness, 120 – 140g per chop	p/kg			
Boerewors 3% or less water content	p/kg			
Beef Patties 100% Beef	p/kg			
Chicken Polony 2,5 kg	Each			
French Polony, 2.5 kg Loaf Packaging	Each			
Sandwich Ham, Cooked 2.5 kg Loaf Packaging	Each			
Russians, Long – 1 kg Packaging	p/kg			
Vienna Sausages, Foot long, 1 kg packaging	p/kg			
Bacon Shoulder 1 kg box	p/kg			
Chicken breast 12 kg Packaging	Per Bag			
Chicken Drumsticks 12 kg Packaging	Per Bag			
Chicken Thighs 12 kg Packaging	Per Bag			
Chicken livers box 10 kg (Quality equivalent to Rainbow)	Per Bag			
Chicken Quarter Legs 10 kg Packaging box	Per Bag			
2.FISH				
Hake, Deboned, Large 5 kg Packaging	Per Box			
3.DAIRY PRODUCTS				
Full Cream Milk 1 liter Packaging	p/l			
2% fat Long Life Milk 1 liter Packaging	p/l			
Yoghurt, Flavoured, sweetened 1lt Packaging	p/l			
Sour Milk 4 L (Quality equivalent to Amazi)	p/l			
Custard 1 L (Quality equivalent to	p/l			

Ultramel)				
Gouda Cheese 2,5 kg Packaging	p/kg			
Fetta cheese 400 g	p/kg			
Cheddar Cheese 2,5 kg Packaging	p/kg			
Eggs, Extra Large box (240 eggs)	P/tray			
4.SPREADS				
Peanut Butter, Smooth 800 g (Quality Equivalent to Black Cat)	p/kg			
Jam, Smooth – Peach 3,6 kg packaging	p/kg			
Jam, Smooth – Strawberry 3,6 kg packaging	p/kg			
Jam, Smooth – Apricot 3,6 kg packaging	p/kg			
Margarine 1kg Packaging (Quality equivalent to RAMA)	p/kg			
Honey 500ml	p/kg			
Syrup, Golden 1 kg packaging	p/kg			
5.BREAD				
White Bread 800g, Sliced (Quality equivalent to SASKO or Blue Ribbon or Albany)	P/loaf			
Brown Bread 800g, Sliced (Quality equivalent to SASKO or Blue Ribbon or Albany)	P/loaf			
Mabela Porridge, 10 kg	p/kg			
Breakfast cereal biscuit (Quality equivalent to Weetbix) 900 g	p/unit			
Pronutro 900g	p/unit			
Breakfast corn flakes cereals 1 kg (Quality equivalent to Kellogs)	p/kg			
Breakfat All-bran cereals 1 kg (Quality equivalent to Kellogs)	p/kg			
Bread Buns (Hot Dog Buns)	P/dozen			
Bread Buns (Hamburgers)	P/dozen			
Rye bread 800g, Sliced	p/loaf			
Garlic bread 800g, Sliced	p/loaf			
Focaccia bread 800g Sliced	p/loaf			
6.FRUITS & VEGETABLES				
Potatoes, fresh Grade 1, Large 10 kg pockets	p/kg			
Potatoes, fresh Grade 1, Large 7 kg pockets	p/kg			
Carrots, Select (not broken) 5 kg bags	p/kg			
English Cucumbers 10 kg Trays	p/kg			
Onion, Grade 1, 7 kg bags	p/kg			
Pumpkin (Boer) 35 kg bags	p/kg			
Mushrooms box (10 x 250 g)	p/kg			
Sweet Potatoes 10 kg bags	p/kg			
Tomatoes, firm and Ripe, 6 kg Box	p/kg			
Red cabbage box	p/kg			

Gem Squash, 10 kg Pockets	p/kg			
Green Peppers 4 kg Box	p/kg			
Red pepper 4 kg Box	p/kg			
Yellow pepper 4 kg Box	p/kg			
Beetroot 5 kg Bag	p/kg			
Lettuce, 4 kg Box	p/kg			
Parsley 50g Bunch	p/kg			
Baby Marrow 5 kg packaging	p/kg			
Cabbage 18 kg bags with minimum outside leaves	p/kg			
Garlic crushed 1kg	p/kg			
Bananas 18 kg Box	p/kg			
Guavas 2.2 kg Box	p/kg			
Pawpaws 5 kg Box	p/kg			
Sweet Melon 9 kg Box	p/kg			
Apples, red, 20 kg Box	p/kg			
Apples, Green, 20 kg Box	p/kg			
Grapes box 1 kg Box	p/kg			
Mangoes 20 kg Box	p/kg			
Naartjies 11 kg Box	p/kg			
Oranges, 10 kg bags	p/kg			
Pineapples 8 kg Box	p/kg			
Raisins/Sultanas 5kg Box	p/kg			
Lemon box 2 kg Box	p/kg			
Baby Carrots 6 kg Box	p/kg			
Peas 6 kg Box	p/kg			
Beans (French Cut) 6kg Box	p/kg			
Spinach 12 kg Box	p/kg			
Red onion 7 kg	p/kg			
Cherry tomato 250 g box	p/kg			
Baby potato 6 kg Boxes	p/kg			
Black Olives 3.06 kg	p/kg			
Fresh thyme 50 g	p/kg			
Fresh mint leaves 50 g	p/kg			
7.FROZEN VEGETABLE				
Stir-fry frozen vegetables 6 x 2 kg per box	p/kg			
Frozen Peas 6 x 2 kg per box	p/kg			
Frozen mixed vegetables 6 x 2 kg per box	p/kg			
8.FRUIT JUICE CONCENTRATED DILUTION				
Guava (Concentrated) 5 liter	p/l			
Fruit Punch (Concentrated) 5 liter	p/l			
Orange (Concentrated) 5 liter	p/l			
9.GRAIN & STARCH				
Macaroni 3 kg (Quality equivalent to Fattis & Monis)	p/kg			
Rice 10 kg	p/kg			

(Quality equivalent to Tastic)				
Maize Meal 10 kg (Quality equivalent to White Star)	p/kg			
Cake Flour 10 kg (Quality equivalent to Golden cloud)	p/kg			
Spaghetti packaging 3 kg (Quality equivalent to Fattis & Monis)	p/kg			
10.DISPOSABLES				
Industrial glad wrap extra large box	Per roll			
Industrial heavy foil 150 x 440 mm	Per roll			
Fomo packs (Quality equivalent to Aro) 75`s (250 ml)	Per unit			
Plastic spoons 100's (Quality equivalent to Aro)	Per unit			
Plastic teaspoons 100's (Quality equivalent to Aro)	Per unit			
Plastic forks 100's (Quality equivalent to Aro)	Per unit			
Plastic heavy duty aprons pck (100)	Per unit			
Plastic bottles 250 ml Box (Quality equivalent to Aro)	Per unit			
11.CONDIMENTS				
Mayonnaise 20 kg (Quality equivalent to Cross & Blackwell)	p/kg			
Vegetable Achar 3 kg	p/kg			
Tomato Sauce 700 ml (Quality equivalent to All Gold)	p/l			
Salt Fine, iodate 1 kg	p/kg			
Vinegar 5 liter white	p/l			
White Sugar 10 kg (Quality equivalent to Hullets)	p/kg			
Brown Sugar 5 kg	p/kg			
Sweetener 100 sachets per pack	Per unit			
Mushroom Sauce 2 liter (Quality equivalent to Knorr)	p/l			
BBQ Spice 1kg Packaging (Quality equivalent Robertsons)	p/kg			
Chicken Spice 1 kg Packaging (Quality equivalent Robertsons)	p/kg			
Garlic Spice 1 kg Packaging (Quality equivalent Robetsons)	p/kg			
Medium Curry 800 g Packaging (Quality equivalent Robertsons)	p/kg			
Fish Spice 1 kg Packaging (Quality equivalent Robertsons)	p/kg			
Chutney 3 kg Packaging (Quality equivalent to Mrs H Balls)	p/kg			

Sweet chilli sauce 2 L (Quality equivalent to Wellington)	p/l			
1000 Island dressing 2 L (Quality equivalent to Knorr)	p/l			
Greek salad dressing 1 L (Quality equivalent to Knorr)	p/l			
Mustard 2 kg packaging (Quality equivalent to Colmann's)	p/kg			
Worcestershire Sauce 5 liter	p/l			
Brown Onion Soup 2,5 kg packaging	p/kg			
White Pepper 800 g packaging (Quality equivalent Robertsons)	p/kg			
Black Pepper 800 g packaging (Quality equivalent Robertsons)	p/kg			
Beef Stock Cubes 240 g packaging (Quality equivalent to Knorr)	p/kg			
Chicken Stock cubes 240 g packaging (Quality equivalent to Knorr)	p/kg			
Mutton Stock cubes 240 g packaging (Quality equivalent to Knorr)	p/kg			
Marinade Chicken 5 liter Packaging (Quality equivalent to Jimmy`s)	p/l			
Marinate Beef 5 liter (Quality equivalent to Jimmy`s)	p/l			
Turmeric 1 kg Packaging (Quality equivalent Robetsons)	p/kg			
Baking Powder 1 kg packaging	p/kg			
Bicarbonate of Soda 1 kg Packaging	p/kg			
Dry Yeast 48 x 50 g Packaging	p/kg			
Chicken Coating 200 g packaging	p/kg			
Instant Coffee 1.5 kg Packaging (Quality equivalent to Ricoffy)	p/kg			
Rooibos Tea 400 g packaging (Quantity equivalent to Larger)	p/kg			
Tea tagless, 400 g (Quality equivalent to Five Roses)	p/kg			
Cooking oil 20 L (brand equivalent to Sunflower)	p/l			
Chakalaka 3.6 kg (Quantity equivalent to Koo)	p/kg			
Butter beans 3.6 kg (Quantity equivalent to Koo)	p/kg			
Garlic sauce 340 ml	p/l			
Honey & mustard salad dressing 340 ml	p/l			
Kidney beans 3.6 kg (Quantity equivalent to Koo)	p/kg			
Green beans 3.6 kg (Quantity equivalent to	p/kg			

Koo)				
Baked Beans in Tomato Sauce 3.6 kg Packaging (Quality equivalent to Koo)	p/kg			
Tomato Puree 2.99 kg Packaging	p/kg			
Fruit Cocktail 3.06 kg Packaging	p/kg			
Guava Halves 3.6 kg Packaging	p/kg			
Peach halves 3.6 kg packaging	p/kg			
Fruit juice similar to fruit tree 350 ml Packaging	p/l			
Fruit juice similar to Liqui Fruit 330 ml Packaging	p/l			
Apple juice similar to Appletizer 275 ml Packaging	p/l			
Grape juice similar to Grapetiser 275 ml Packaging	p/l			
Fizzy juice similar to Minute-maid 330ml Packaging	p/l			
Orange Squash 2 l (Quality equivalent to Oros)	p/l			
Soda drinks 330ml packaging	p/l			
Choice Assorted Biscuits 1 kg Packaging	p/kg			
Tennis Biscuits 200 g Packaging	p/kg			
Muffins 6 x 1 pack	p/kg			
Croissants (mini) 6-18 x 1 pack	p/kg			
Croissants (large) 6-18 x 1 pack	p/kg			
Scones 6-12 x 1 pack	p/kg			
Eat Sum More Biscuits 200 g Packaging	p/kg			
Lemon Cream Biscuits 200 g Packaging	p/kg			
Romany Cream Biscuits 200 g Packaging	p/kg			
Provita biscuits, 250 g per pack	p/kg			
Endearmints 1 kg Packaging	p/kg			
Still Water 500 ml Packaging (Quality equivalent to Valpre or Bonaqua)	p/l			
TRANSPORT	p/km			
Transport costs to Glen				

ANNEXURE B

DARD/RFT 06/2021: SUPPLY AND DELIVERY OF FOODSTUFF PROVISIONS FOR THE GLEN COLLEGE OF AGRICULTURE AND HEAD OFFICE KITCHENS AT GLEN

IN CASE OF A CONSORTIUM/JOINT VENTURE/SUB-CONTRACTOR CONCERN:

I/we certify that this is a bona fide bid.

I/we also certify that I/we have not done and I/we undertake that I/we shall not do any of the following acts at any time before the hour and date specified for the closure of submission of Bid for this Contract.

1. Fixed or adjusted the amount of this bid by, or under, or in accordance with any agreement or arrangement with any other person outside this consortium/joint venture/sub-contracting;

2. Communicate to a person outside this consortium/joint venture/sub-contracting other than the person calling for these bids, the amount or approximate amount of the proposed bid, except where the disclosure, in confidence, of the approximate amount of the bid was necessary to obtain insurance premium quotations required for the preparation of the bid;

3. Caused or induced any other person outside this consortium/joint venture/sub-contracting to communicate to me/us the amount or approximate amount of any rival bid for this contract;

4. Entered into any agreement or arrangement with any other person outside this consortium/joint venture/sub-contracting to induce him/her to refrain from bidding for the contract, or as to the amount of any bid to be submitted or the conditions on which a bid is made, nor caused or induced any other person to enter to any sub agreement or arrangement; and

5. Officer or paid or given or agreed to pay or given any sum of money or valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any bid or proposed bid for this contract, any act or thing of the sort described above.

6. Certified that a joint bank account will be open in the name of the Consortium/Joint/Venture/Sub-Contractor's Names.

In this certificate, the term "person" includes any persons, body of persons or association, whether corporate or not; and the term "agreement or arrangement" includes any agreement or arrangement, whether formal or informal and whether legally binding or not and the term "person outside this consortium/joint venture/sub-contracting means, when the consortium/joint venture/sub-contracting is a partnership, a person other than a partner or an employee of such partnership, or when the consortium/joint venture/sub-contracting is a company, a person other than a person or company holding shares in the consortium/joint venture/sub-contracting, or any employee of such a person, consortium/joint venture/sub-contracting.

SIGNED ON BEHALF OF BIDDER

Date: _____

SATS 1286.2011

Annex C

Local Content Declaration - Summary Schedule

(C1)	Tender No.
(C2)	Tender description:
(C3)	Designated product(s)
(C4)	Tender Authority:
(C5)	Tendering Entity name:
(C6)	Tender Exchange Rate:
(C7)	Specified local content %

Pula EU GBP

Note: VAT to be excluded from all calculations

Calculation of local content							
Tender item no's	List of items	Tender price - each (excl VAT)	Exempted imported value	Tender value net of exempted imported content	Imported value	Local value	Local content % (per item)
(C8)	(C9)	(C10)	(C11)	(C12)	(C13)	(C14)	(C15)

Tender summary			
Tender Qty	Total tender value	Total exempted imported content	Total Imported content
(C16)	(C17)	(C18)	(C19)

(C20) Total tender value	R 0	
(C21) Total Exempt imported content		R 0
(C22) Total Tender value net of exempt imported content		R 0
(C23) Total Imported content		R 0
(C24) Total local content		R 0
(C25) Average local content % of tender		

Signature of tenderer from Annex B

Date: _____

SATS 1286.2011

Annex D

Imported Content Declaration - Supporting Schedule to Annex C

(D1)	Tender No.	
(D2)	Tender description:	
(D3)	Designated Products:	
(D4)	Tender Authority:	
(D5)	Tendering Entity name:	
(D6)	Tender Exchange Rate:	Pula

Note: VAT to be excluded from all calculations

EU R 9,00 GBP R 12,00

A. Exempted imported content

Tender item no's	Description of imported content	Local supplier	Overseas Supplier	Calculation of imported content: Forign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Summary: Tender Qty	Summary: Exempted imported value
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)	(D17)	(D18)

(D19) Total exempt imported value R 0

This total must correspond with Annex C - C 21

B. Imported directly by the Tenderer

Tender item no's	Description of imported content	Unit of measure	Overseas Supplier	Calculation of imported content: Forign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Summary: Tender Qty	Summary: Total imported value
(D20)	(D21)	(D22)	(D23)	(D24)	(D25)	(D26)	(D27)	(D28)	(D29)	(D30)	(D31)
	`										

(D32) Total imported value by tenderer R 0

C. Imported by a 3rd party and supplied to the Tenderer

Description of imported content	Unit of measure	Local supplier	Overseas Supplier	Calculation of imported content: Forign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Summary: Quantity imported	Summary: Total imported value
(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)	(D40)	(D41)	(D42)	(D43)	(D44)
`											

(D45) Total imported value by 3rd party R 0

D. Other foreign currency payments

Type of payment	Local supplier making the payment	Overseas beneficiary	Calculation of foreign currency payments: Foreign currency value paid	Calculation of foreign currency payments: Tender Rate of Exchange	Summary of payments: Local value of payments
(D46)	(D47)	(D48)	(D49)	(D50)	(D51)

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party

(D53) Total of imported content & foreign currency payments - (D32), (D45) & (D52) above R 0

This total must correspond with Annex C - C 23

Signature of tenderer from Annex B

Date:

SATS 1286.2011

Annex E

Local Content Declaration - Supporting Schedule to Annex C

(E1)	**Tender No.**	
(E2)	**Tender description:**	
(E3)	**Designated products:**	
(E4)	**Tender Authority:**	
(E5)	**Tendering Entity name:**	

Note: VAT to be excluded from all calculations

Local Products (Goods, Services and Works)	Description of items purchased	Local suppliers	Value
	(E6)	*(E7)*	*(E8)*
		(E9) Total local products (Goods, Services and Works)	R

(E10) **Manpower costs** (Tenderer's manpower cost) R

(E11) **Factory overheads** (Rental, depreciation & amortisation, utility costs, consumables etc.) R

(E12) **Administration overheads and mark-up** (Marketing, insurance, financing, interest etc.) R

(E13) **Total local content** R

This total must correspond with Annex C - C24

Signature of tenderer from Annex B

Date: _____