

SARS Procurement Centre

Head Office

Lehae La Sars
299 Bronkhorst Street,
Nieuw Muckleneuk
0181
Private Bag X92
Pretoria, 0001



South African Revenue Service

Enquiries only e-mail: Proc.Queries@sars.gov.za

Enquiries Contact number: 012 647 9880

Submit Bid Response to e-mail: Proc.responses@sars.gov.za

Request For Quotation

RFx Information and Rules

RFx Number: 6000022360
Description: KZN / NORTH D2D ELECTRICAL
RFx Currency: ZAR
Bid Start Date and Time: 2023-06-15 11:00:00
Bid End Date and Time: 2023-06-23 11:00:00

Compulsory Requirements

Valid & Original BEE Certificate or Approval letter from an Independent Regulatory Board for Auditors (IRBA) registered auditor
Complete SBD 4
Complete Oath of Secrecy
Complete SBD 6.1
Complete SBD 6.2
Complete SBD 1

Bidder Note

KZN NORTH KZN OFFICES, ELECTRICAL DAY TO DAY MAINTENANCE CONTRACT
WORK WILL BE CALLED OFF , AS AND WHEN REQUIRED
PRICE TO BE FIXED FOR PERIOD OF 12 MONTHS FROM AWARD

NOTE, THIS RFX CONSISTS OF :

1. MANDATORY REQUIREMENT - NON SUBMISSION WILL RESULT IN DISQUALIFICATION
 2. TECHNICAL EVALUATION – YOU MUST ACHIEVE 70 POINTS TO PROCEED TO PRICING
- REFER TO TEMPLATE PROVIDED THAT DETAILS WHAT NEEDS TO BE SUBMITTED FOR EACH REQUIREMENT
PLEASE QUOTE EXACTLY AS PER SCOPE DOCUMENT ATTACHED

RFx Details

Item	Description	Quantity	Unit	Delivery Date
1	SUPP & INST 2FT FLUORESCENT LAMPS - COOL	1	EA	22.07.2023
2	SUPP & INST 4FT FLUORESCENT LAMPS - COOL	1	EA	22.07.2023
3	SUPP & INST 5FT FLUORESCENT LAMPS - COOL	1	EA	22.07.2023
4	SUPP & INST PL 36W LAMP(KSIA)	1	EA	22.07.2023
5	SUPP & INST 3 X 36W ELECTRONIC BALLAST (	1	EA	22.07.2023
6	SUPP & INST T5 2FT LED FLUORESCENT LAMP	1	EA	22.07.2023
7	SUPP & INST T5 4FT LED FLUORESCENT LAMPS	1	EA	22.07.2023
8	SUPP & INST T8 5FT LED FLUORESCENT LAMP	1	EA	22.07.2023
9	SUPP & INST 2FT. DOUBLE O/CHAN FL/FITTIN	1	EA	22.07.2023
10	SUPP & INST B22 D GLOBES PIN TYPE E/SAVE	1	EA	22.07.2023
11	SUPP & INST E27 GLOBES SCREW TYPE E/SAV	1	EA	22.07.2023
12	SUPP & INST PL 9WATTS LAMPS	1	EA	22.07.2023
13	SUPP & INST 4FT 2 BAY WEATHER PROOF LIGH	1	EA	22.07.2023
14	SUPP & INST DWN LIGHTERS 12V LED LAMP NO	1	EA	22.07.2023
15	SUPP & INST 5W LED DOWNLIGHT LAMPS 220V	1	EA	22.07.2023
16	SUPP & INST 2D 28W GLOBE	1	EA	22.07.2023
17	SUPP & INST S 10 65-80W STARTERS FOR FLU	1	EA	22.07.2023

Request For Quotation

South African Revenue Service

RFx Number:	6000022360
Description:	KZN / NORTH D2D ELECTRICAL

Item	Description	Quantity	Unit	Delivery Date
18	SUPP & INST S2 STARTERS	1	EA	22.07.2023
19	SUPP & INST 50AMP 12V TRANSFORMERS FOR D	1	EA	22.07.2023
20	SUPP & INST MASTER PLC 13W/840/2P 1CT LA	1	EA	22.07.2023
21	SUPP & INST MASTER PL-C 18W/840/2P 1CT L	1	EA	22.07.2023
22	SUPP & INST MASTER PLC 26W/840/2P 1CT LA	1	EA	22.07.2023
23	SUPP & INST 4X4 DOUBLE WHITE PLUGS	1	EA	22.07.2023
24	SUPP & INST 4X4 DOUBLE RED PLUGS	1	EA	22.07.2023
25	SUPP & INST 4X4 DOUBLE BLUE PLUGS	1	EA	22.07.2023
26	SUPP & INST 4X2 POWER SKIRTING PLUG AND	1	EA	22.07.2023
27	SUPP & INST 4X2 POWER SKIRTING PLUG AND	1	EA	22.07.2023
28	SUPP & INST 4X2 POWER SKIRTING PLUG AND	1	EA	22.07.2023
29	SUPP & INST 25MM PVC EGA TRUNKING (PER 1	1	M	22.07.2023
30	SUPP & INST 2.5 TWIN 2 CORE AND EARTH CA	1	M	22.07.2023
31	SUPP & INST 1.5 TWIN 2 CORE AND EARTH CA	1	M	22.07.2023
32	SUPP & INST 10 AMP BREAKERS (DIN RAIL) S	1	EA	22.07.2023
33	SUPP & INST 16 AMP BREAKERS (DIN RAIL) S	1	EA	22.07.2023
34	SUPP & INST 20 AMP BREAKERS (DIN RAIL) SI	1	EA	22.07.2023
35	SUPP & INST DIGITAL INDUSTRIAL TIMERS (S	1	EA	22.07.2023
36	SUPP & INST MOTION SENSORS LIGHTS (SHEND	1	EA	22.07.2023
37	SUPP & INST RETROFIT (REPLACE) 2FT ,4FT	1	EA	22.07.2023
38	SUPP & INST 12W LED ROUND RECESS PANEL L	1	EA	22.07.2023
39	SUPP & INST 18W LED ROUND RECESS PANEL L	1	EA	22.07.2023
40	SUPP & INST 12W LED ROUND SURFACE PANEL	1	EA	22.07.2023
41	SUPP & INST 18W LED ROUND SURFACE PANEL	1	EA	22.07.2023
42	SUPP & INST T8 4FT LED TUBE (NOT T5 LED	1	EA	22.07.2023
43	SUPP & INST BALLAST FOR T5 4FT FLUORESC	1	EA	22.07.2023
44	SUPP & INST FLUORECENT GLOBE HOLDER T8	1	EA	22.07.2023
45	SUPP & INST 5 AMP PLUG TOPS	1	EA	22.07.2023
46	SUPP & INST 5 AMP SOCKETS	1	EA	22.07.2023
47	SUPP & INST ISSUE COC	1	EA	22.07.2023
48	SUPP & INST TRACE AND REPORT	1	EA	22.07.2023
49	SUPP & INST 20W LED FLOOD LIGHTS	1	EA	22.07.2023
50	SUPP & INST 50W LED FLOOD LIGHTS	1	EA	22.07.2023
51	SUPP & INST 100W LED FLOOD LIGHTS	1	EA	22.07.2023
52	SUPP & INST 2D LED REPLACEMENT MODULE 16	1	EA	22.07.2023
53	SUPP & INST 63AMP EARTH LEAKAGE UNIT SIN	1	EA	22.07.2023
54	SUPP & INST 63AMP EARTH LEAKAGE UNIT SIN	1	EA	22.07.2023
55	SUPP & INST 63AMP EARTH LEAKAGE UNIT 3 P	1	EA	22.07.2023
56	SUPP & INST 63AMP EARTH LEAKAGE UNIT 3	1	EA	22.07.2023
57	SUPP & INST T5 4FT FLUORESCENT LAMPS	1	EA	22.07.2023

Request For Quotation

South African Revenue Service

RFX Number:	6000022360
Description:	KZN / NORTH D2D ELECTRICAL

Item	Description	Quantity	Unit	Delivery Date
58	SUPP & INST SAFETY FILE/PERMIT/PARKING C	1	EA	22.07.2023
59	CALL OUT - OFFICE HOURS - RICHARD BAY BO	1	EA	22.07.2023
60	CALL OUT - AFTER HOURS - RICHARD BAY BO	1	EA	22.07.2023
61	CALL OUT - OFFICE HOURS -RICHARDS BAY CU	1	EA	22.07.2023
62	CALL OUT - AFTER HOURS - RICHARDS BAY CU	1	EA	22.07.2023
63	CALL OUT - OFFICE HOURS - NEWCASTLE	1	EA	22.07.2023
64	CALL OUT - AFTER HOURS - NEWCASTLE	1	EA	22.07.2023
65	CALL OUT - OFFICE HOURS - GOLELA BORDER	1	EA	22.07.2023
66	CALL OUT- AFTER HOURS- GOLELA BORDER POS	1	EA	22.07.2023
67	CALL-OUT-OFFICE- KOSI BAY	1	EA	22.07.2023
68	CALL-OUT-AFTER OFFICE - KOSI BAY	1	EA	22.07.2023

Request For Quotation

South African Revenue Service

RFx Number:	6000022360
Description:	KZN / NORTH D2D ELECTRICAL

GENERAL CONDITIONS AND REQUIREMENTS

NOTE: ALL QUOTATION CONDITIONS MUST BE STRICTLY ADHERED TO, FAILING WHICH THE BID MAY BE REJECTED OR DECLARED NON-RESPONSIVE

1. Pre-qualification Criteria

- 1.1. SARS will not make an award to any Bidder who is not registered on the National Treasury Central Supplier Database ("CSD").
- 1.2. The Bidder must be fully tax compliant for an award to be made to the Bidder.

2. Standard Requirements

- 2.1. Ensure that all relevant documentation is completed in full and submitted. The applicable documents to be completed and attached are:

Standard Bidding documents	Description	Non-submission may result in disqualification
SBD 1	Invitation to bid form The SBD 1 form must be completed in the name of the bidding entity.	√
SBD 4	Declaration of interest form The SBD 4 form must be completed in the name of the bidding entity.	√
SBD 6.1	Preference Points Claim Form The SBD 6.1 form must be completed in the name of the bidding entity.	√
SBD 6.2 and Annexures	Declaration Certificate of Local Production and Content. The SBD 6.2 form must be completed in the name of the bidding entity. Designated sectors as determined by the Department of Trade and Industry.	Where applicable
BEE Certificate	The B-BBEE certificate or sworn affidavit must be submitted in the name of the bidding entity.	√
Pricing Schedule	Bidder to complete full details and breakdown of the pricing proposal. The price should be all-inclusive for all the goods and services required in the scope of work, and the bidders must ensure the completeness and accuracy of the pricing figures provided in the pricing response template. The unit price quoted must be VAT inclusive, where applicable, and where the bidder is VAT registered or liable for VAT registration.	√
CSD	Bidder to submit the proof of registration on the Central Supplier Database (CSD).	√

Request For Quotation

South African Revenue Service

RFx Number:	6000022360
Description:	KZN / NORTH D2D ELECTRICAL

GENERAL CONDITIONS AND REQUIREMENTS

- 2.2. When Bidders email their response, PDF format is the **ONLY** format acceptable by SARS IT Security.
- 2.3. Reduce the size of your email.
- 2.4. Bidders can also send more than one e-mail, but the RFx number **MUST** be on each of the emails in the subject line.
- 2.5. Submissions deposited into the tender box **WILL NOT** be accepted, unless an email informing SARS Procurement was received prior to the closing date and time.
- 2.6. Email all responses to the general email provided on the RFx document and **DO NOT** include the buyer in your response e-mail as this will result in disqualification of your quote.
- 2.7. Bidders may not forward RFx invitations to other bidders who are not invited. Bids received from bidders who are not invited will not be considered for evaluation, to minimize the risk of collusion on pricing amongst the bidders.

3. Evaluation Criteria

Evaluation of the Bid Responses will be adjudicated based on the Preference Point System 80/20 in line with the SARS Preferential Procurement Policy, as amended

Adjudication Criteria	Point
A duly completed SBD 6.1 and a valid SANAS Accredited B-BBEE Certificate or Affidavit	20
Pricing	80

4. SARS B-BBEE Requirements

The checklist below indicates the BEE documents that must be submitted for RFQs, failure to submit will result in scoring zero for BEE

CLASSIFICATION	Codes	SUBMISSION REQUIREMENT
Exempted Micro Enterprise (EME)	Below R10 million p.a.	A sworn Affidavit or Copy of B-BBEE Certificate from CIPC.
Qualifying Small Enterprise (QSE)	Between R10 million and R50 million p.a.	Copy of B-BBEE Rating Certificate from a SANAS Accredited rating agency. A sworn Affidavit above 51% Black Ownership.
Large Entity (LE)	Above R50 million p.a.	Copy of B-BBEE rating Certificate from a SANAS Accredited rating agency.

- http://www.sanas.co.za/directory/bbee_default.php List of SANAS Accredited Verification Agencies on behalf of the DTI.

Request For Quotation

South African Revenue Service

RFx Number:	6000022360
Description:	KZN / NORTH D2D ELECTRICAL

5. SARS reserves the right in its sole discretion to;

- 5.1. Cancel or reject any quote and not to award the RFQ to the lowest Bidder; or
- 5.2. Award parts of the RFQ to different Bidders, or not to award the RFQ at all;
- 5.3. Withdraw, suspend or cancel this RFQ or the RFQ process at any time and without providing reasons;
- 5.4. Not provide reasons for its rejection or the failure of any Bidder or Proposal failure;
- 5.5. Change any of its requirements as set out in this RFQ;
- 5.6. Change any condition, procedure or rule of the RFQ;
- 5.7. Amend, vary, or supplement any of the information, terms or requirements contained in this RFQ, any information or requirements delivered pursuant to this RFQ, or the structure of the RFQ process;
- 5.8. Re-advertise for RFQ responses; and
- 5.9. Provide further information in respect of, and modify the provisions of, this RFQ at any time prior to the Closing Date by notice to all prospective Bidders.
- 5.10. Cancel this RFQ without notifying the prospective Bidders.

6. SARS may at its sole discretion disqualify:

- 6.1. Bidders who is not fully tax compliant on the date of award of the RFQ. (please see par 1.2);
- 6.2. Bidders who submitted incomplete information and documentation according to the requirements of this RFQ;
- 6.3. Bidders who submitted information that is fraudulent, factually untrue or inaccurate, for example memberships that do not exist, BEE credentials, mandatory information, etc.;
- 6.4. Bidders who received information not available to other vendors through fraudulent means; and/or
- 6.5. Bidders who do not comply with any other requirements as stipulated in this document;
- 6.6. Bidders who did not submit the duly completed SBD forms;
- 6.7. Bidders who do not meet any of the mandatory requirements;
- 6.8. Bidders that responded but were not invited to quote for this RFx;
- 6.9. Bidders that do not use the standard e-mail address on the RFx document to submit responses or include the buyer in the response e-mail
- 6.10. Any person who is a provider (Bidder) or prospective provider of goods or services, or a recipient or prospective recipient of goods disposed of or be disposed of, who directly or indirectly influence or interfere with the work of any of our officials involved in the procurement process in order, inter alia, to:
 - influence the process and/or outcome of the RFQ;
 - incite breach of confidentiality and/or the offering of bribes;
 - cause over- or under-invoicing;
 - influence the choice of procurement method or technical standards;
 - influence any of our officials in any way which may secure an unfair advantage during or at any stage of the procurement process.