



NOTICE NUMBER: 192 OF 2021

RFQ: 03/11/2021

REQUEST FOR QUOTATION FOR PROFESIONAL LEGAL SERVICES

CLOSING DATE: 12 NOVEMBER 2021

CLOSING TIME: 12H00

Oudtshoorn municipality hereby invites registered service providers to quote for the above-mentioned Formal Quotation.

Formal quotation sealed and clearly marked “**ADVERTISED RFQ 03/11/2021: REQUEST FOR QUOTATION: PROFESSIONAL LEGAL SERVICES**” must be placed in the municipal quotation box, situated at **Supply Chain Management Offices, Church Street 26, OUDTSHOORN** no later than 12h00 on **Friday, 12 November 2021** and will be opened in public immediately thereafter in the **Supply Chain Management Offices, Church Street 26, OUDTSHOORN**.

A set of fully completed quotation documents must be submitted on the original documents and remain valid for 90 days after the closing date of the quotation.

The municipality reserves the right to withdraw any invitation to quotation and / or re-advertise or to reject any formal quotation or to accept a part of it. The Municipality does not bind itself to accept the lowest or award a contract to the bidder scoring the highest number of points. Potential bidders should note that all projects in terms of this quotation may not materialize.

Formal Quotation will be evaluated and adjudicated in terms of **80/20** Preference Point System prescribed by the Preferential Procurement Policy Framework Act (2017) and the Municipality's Supply Chain Management Policy.

It is prerequisite that all prospective service providers who are not yet registered on the Central Supplier Database; register without delay by completing the prescribed Application. This is available on website www.csd.gov.za

The following proof needs to be attached:

- 1. COMPREHENSIVE LEGAL ADVISORY SERVICES, LITIGATION AND CONVEYANCING SERVICES**
- 2. CONSULTANT TO PROVIDE THE SERVICES OF AN INVESTIGATOR AND INITIATOR AT DISCIPLINARY HEARINGS**
- 3. CONSULTANT TO PROVIDE SPECIALIST CONSULTANT SUPPORT IN RELATION TO VARIOUS LEGAL MATTERS AND RELATED INTERNAL CONTROL MATTERS IN THE OUDTSHOORN MUNICIPALITY**

Enquiries relating to the specifications can be addressed to **Mr. W. Hendrick** on number **044 203 3004**

A set of formal quotation documents with detailed specifications can be obtained from Ms. Janina Rollison, Supply Chain Management Offices, Church Street 26, OUDTSHOORN, Email: janina@oudtmun.gov.za / before the specified date and time.

Enquiries details: Janina Rollison: Tel: 044 203 3178

NB: NO BIDS FROM PERSONS IN THE SERVICE OF THE STATE WILL BE CONSIDERED FOR AWARD

Mr. W. HENDRICKS
ACTING MUNICIPAL MANAGER
Date Published: 05/11/2021