

Tender Technical Evaluation Scoring Form

Unique Identifier	
Document Identifier	
Document Revision	
Effective Date	
Page	

TECHNICAL EVALUATION CRITERIA FOR EAST GRID GENERAL BUILDING MAINTENANCE (COASTAL AREAS)

This technical evaluation will be conducted in two stages:

Stage 1: Mandatory criteria (gatekeepers) are 'must meet' criteria. These criteria are not weighted, or point scored, but are assessed on Yes/No basis as to whether or not the criteria are met. An assessment of 'No' against any criteria shall technically disqualify the tender and shall not be further evaluated against Qualitative Criteria.

Stage 2: Qualitative Evaluation Criteria are weighted evaluation criteria used to identify the highest technically ranked tender after determining that all the Mandatory Evaluation Criteria have been met. The Qualitative Evaluation Criteria are weighted to reflect the relevant importance of each criterion. **The minimum weighted final score (threshold) required for a tenderer to be considered from a technical perspective is 80%.**

STAGE 1: MANDATORY EVALUATION CRITERIA

Stage 1: Mandatory Evaluation Criteria		Meet (YES / NO)	Motivation & Comments
	Proof of company registration with relevant trade bodies Registration with NHBRC/CIDB as building contractor		
	Authorisation documentations Site supervisor must have all five of these certificates/trainings: - Supervision in electrical hazardous areas - HIRA - ORHVS - First Aid level 2 - Fire fighting The company must indicate proof that they have this resource in their employ (the resource must be part of their organisational structure)		
	Result <i>Note: A response of "NO" to any of the Mandatory Evaluation Criteria would result in immediate disqualification of the Tender and discontinue further evaluation.</i> Where any of the scope is subcontracted, a letter of intent between the parties must be provided.		

CONTROLLED DISCLOSURE

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

	Tender Technical Evaluation Scoring Form	Unique Identifier	
		Document Identifier	
		Document Revision	
		Effective Date	
		Page	

STAGE 2: QUALITATIVE TECHNICAL EVALAUTION CRITERIA

	Qualitative Technical Evaluation Criteria	Weight	Sub-factor	Score	Scoring criteria	Actual Score	Comments
1.	Company Profile: Provide a company profile relevant to scope and complexity of work as relates to this contract (i.e general building maintenance).	10%	1.1 Organizational structure indicating resources available	5	5- Fully compliant 4- relevant with minor deviations 2- Information provided but not relevant 0 - No information provided		
	Provide the following: - Organogram signed by CEO - Company Profile		1.2 Company years of related experience (provide company profile)	5	5: >10 years 4: 5-10 years 2: 2-5 years 0: < 2 years		
2.	Track Record: - Table listing similar projects/contracts completed within the last five years. - Proof to be provided	20%	Reference letter; appointment letter/ purchase/task orders with written confirmation of completion from the client.	20	Points will only be awarded to projects/contracts listed that comply with parameters as stipulated in track record. 5 Points per project/contract listed for HVAC building maintenance (Max of 20 points to be awarded) for 5 contracts completed. (Max of 15 points to be awarded for 4 contracts completed).		

CONTROLLED DISCLOSURE

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

	Tender Technical Evaluation Scoring Form	Unique Identifier	
		Document Identifier	
		Document Revision	
		Effective Date	
		Page	

	Qualitative Technical Evaluation Criteria	Weight	Sub-factor	Score	Scoring criteria	Actual Score	Comments
					(Max of 10 points to be awarded for 3 contracts completed). (Max of 5 points to be awarded for two contracts completed).).		
3.	Key personnel: Copy of CV with relevant qualifications and experience to be provided for the each of the following personnel in the various positions:	60%	No points will be awarded for the CV if proof of qualification and experience is not provided				
	3.1 Site supervisor		Related N6 qualification and Trade Test (in either one of the following: civil, plumbing) with a supervisory certificate. Minimum of five years' experience as a site supervisor.	10	. N6 with trade test with: ≥5 years' experience = 10 points ≥3 years' experience = 8 points ≥2 years' experience = 5 points ≥1 years' experience = 3 points < One year experience = 0 points		
	3.2 General Maintenance Artisans		- Carpenter, Painter - Related qualifications - Minimum of two years' experience. - Related N3 qualifications with Trade Test (Capenter	10	N3 with trade test with: ≥5 years' experience = 10 points ≥3 years' experience = 8 points ≥2 years' experience = 5 points ≥1 years' experience = 3 points		

CONTROLLED DISCLOSURE

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

	Tender Technical Evaluation Scoring Form	Unique Identifier	
		Document Identifier	
		Document Revision	
		Effective Date	
		Page	

	Qualitative Technical Evaluation Criteria	Weight	Sub-factor	Score	Scoring criteria	Actual Score	Comments
			or Painter); copy to be provided.		< One year experience = 0 points		
	3.3 Plumbers		• Plumbing X 2 (Registered Plumbers with trade test); • Related qualification; copy to be provided. • Minimum of five years in designated role	20	N3 with trade test with: Registration as a plumber ≥5 years' experience = 10 points ≥3 years' experience = 8 points ≥2 years' experience = 5 points ≥1 years' experience = 3 points < One year experience = 0 points		
	3.4 Builder		• 2x Civil Artisans (e.g brick layer, plasterer) • Related qualifications (Minimum N3 with Trade Test); copy to be provided. • Minimum of two years' experience	20	N3 with trade test with: ≥5 years' experience = 10 points ≥3 years' experience = 8 points ≥2 years' experience = 5 points ≥1 years' experience = 3 points < One year experience = 0 points		

CONTROLLED DISCLOSURE

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

	Tender Technical Evaluation Scoring Form	Unique Identifier	
		Document Identifier	
		Document Revision	
		Effective Date	
		Page	

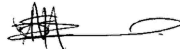
	Qualitative Technical Evaluation Criteria	Weight	Sub-factor	Score	Scoring criteria	Actual Score	Comments
	Method statement	10%	Provide a detailed initial method statement for the scope with projected timelines, potential risks, and mitigation.	10	10 points - detailed plan providing methodology, project timelines, resources, and hours for the project, risks 08 points - project method statement, not fully articulated and missing some components. Plan providing methodology, project timelines, resources and hours for the project 05 points - poorly documented method statement, missing 50% of components 0 - more than 50% of components missing or not submitted or no method statement submitted		

Remarks
Tenderers that pass both mandatory and qualitative technical evaluations will be subjected to a further evaluation by the rest of the Cross Functional Team.

CONTROLLED DISCLOSURE

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

	Tender Technical Evaluation Scoring Form	Unique Identifier	
		Document Identifier	
		Document Revision	
		Effective Date	
		Page	

Evaluation Criteria Approved By:			
Sithabile Mzamo		04/09/2026	Middle Manager HV Plant
Name	Signature	Date	Designation

CONTROLLED DISCLOSURE

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

Tender Technical Evaluation Scoring Form

Unique Identifier	
Document Identifier	
Document Revision	
Effective Date	
Page	

CONTROLLED DISCLOSURE

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.