

Title: **The supply and delivery of stores consumables on as and when required for a period of five (5) years to Kriel Power Station.**

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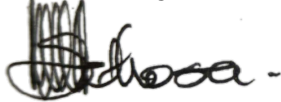
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1. INTRODUCTION

The Kriel Power Station Stores is responsible for keeping inventory requirements for various departments across the power plant.

This document describes the process to be followed in performing technical evaluations during the tender evaluation for the Kriel Power Station stores consumables.

2. SUPPORTING CLAUSES

2.1 SCOPE

The purpose of this document is to provide the technical evaluation strategy for the Stores consumables as stock items and ensure that all maintenance spares which are being procured by Kriel Power Station are correct and to improve availability and reliability of our plants.

2.1.1 Purpose

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process.

2.1.2 Applicability

This scope is only applicable to the procurement of Kriel Power station stores consumables spares.

2.2 NORMATIVE/INFORMATIVE REFERENCES

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

2.2.1 Normative

- [1] 240-48929482: Tender Technical Evaluation Procedure
- [2] ISO 9001 Quality Management Systems
- [3] 240-76960420 Guideline for Spares Procurement Technical Evaluation and Quality Inspection.
- [4] 32-1033 Eskom Procurement and Supply Chain Management Policy.
- [5] 32-1034 Eskom Procurement and Supply Chain Management Procedure.
- [6] 474-132 GBE Plant Engineering Baseline Change Management.

2.2.2 Informative

2.3 DEFINITIONS

Supplier: is a current or potential supplier, vendor, contractor, consultant, or service provider. A supplier may be a natural or legal person and includes any employee acting within the course and scope of his/her

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employment or any agent or manager acting for, or on behalf of, or in the interest of, the person registered as supplier on the ESKOM supplier database.

Employer: refers to Eskom Kriel Power Station.

Requirements: the need or expectation that is stated, generally implied or obligatory.

2.3.1 Classification

Controlled Disclosure: Controlled Disclosure to external parties (either enforced by law, or discretionary).

2.3.2 Enquiry

A competitive or non-competitive request for information, interest, quotations, or proposals made to a supplier, a group of suppliers or the market at large.

2.3.3 Tender

A tender refers to an open or closed competitive request for quotations / prices against a clearly defined scope / specification.

2.4 ABBREVIATIONS

Abbreviation	Description
ISO	International Organisation for Standardisation
NEC	New Engineering Contract
QC	Quality Control
TET	Technical Evaluation Team
C&I	Control and Instrumentation
DCF	Data Capture Form
RFI	Request For Information
RFQ	Request for Quotation
RFP	Request for Proposal

2.5 ROLES AND RESPONSIBILITIES

As per 240-48929482: Tender Technical Evaluation Procedure

Supplier

- Supply procured spares as requested by the Employer
- Confirm correctness of the supplied spares information
- Provide spares technical information in accordance with this Works Information
- Timeously inform the Employer of any delays or when outstanding or additional information from the Employer is required
- Responsible to ensure that a quality product is delivered

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- Responsible to ensure that every effort is made to keep to the agreed program and plan
- Provide all required technical datasheets and/or product brochures for all the spares supplied
- Conform to all the other requirements stipulated in this document
- Supply all the necessary test sheets/results, where applicable
- Invite the Employer or representative thereof three (3) working days in advance for witness/hold points, if applicable, as agreed

Maintenance

- Provide input and compile this Works Information
- Liaise with all relevant stakeholders for any input
- Ensure that the Works Information is in accordance with Eskom policies and procedures
- Provide all necessary information to assist in spares procurement
- Participate in technical evaluation of the tender documents
- Assist with the preparation of all the reports to different tender committees, where applicable
- Provide technical assistance to Materials Management and Procurement Departments during the execution of this Works Information
- Verification and acceptance of all supplied documentation
- Perform inspections and Quality Check on spares upon delivery and accompanying documentation.
- Ensure spare items are stored properly by Materials Management as per relevant storage recommendations by the specific manufacturers

Materials Management

- Catalogue the spares after completion of DCFs
- Confirm that the information supplied by the engineer is enough for cataloguing
- Perform QC on all submitted DCFs
- Make provision for storage of procured spares
- Work together with Maintenance when accepting spares into stores, for new items with new specifications

Procurement

- Perform all procurement processes outlined in this Works Information
- Issue RFQ's and/or RFI's for the procurement of spares
- Set up clarification meetings between Supplier and Employer
- Act as communication link between Supplier and Employer

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2.6 PROCESS FOR MONITORING

Not applicable.

2.7 RELATED/SUPPORTING DOCUMENTS

- Access Control Maintenance Scope
- 240-53716746: Tender Technical Evaluation Report Template
- 240-53716712: Tender Technical Evaluation Results Form Template
- 240-53716726: Tender Technical Evaluation Scoring Form Template.

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3. TENDER TECHNICAL EVALUATION STRATEGY

3.1 TECHNICAL EVALUATION THRESHOLD

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.

3.2 TET MEMBERS

Table 1: TET Members

TET number	TET Member Name	Designation
TET 1	Nonhlanhla Mposula	Senior Supervisor
TET 2	Derik Mahlalela	Senior Technician Auxiliary Maintenance
TET 3	Mapula Sethosa	Senior Advisor Balance of Plant
TET 4	Mshojo Mashaba	Senior MRP Controller

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3.3 MANADATORY TECHNICAL EVALUATION CRITERIA

There are no mandatory criteria.

3.4 QUALITATIVE TECHNICAL EVALUATION CRITERIA SCORING MATRIX

The qualitative criteria will be scored according to the scoring matrix set out in the Tender Engineering Evaluation Procedure **Error! Reference source not found..**

Table 2 shows the scoring matrix that will be used.

Table 2: Qualitative Technical Evaluation Criteria Scoring Matrix

Score	%	Definition
5	100	COMPLIANT - Meet technical requirement(s) AND; - No foreseen technical risk(s) in meeting technical requirements.
4	80	COMPLIANT WITH ASSOCIATED QUALIFICATIONS - Meet technical requirement(s) with; - Acceptable technical risk(s) AND/OR; - Acceptable exceptions AND/OR; - Acceptable conditions.
2	40	NON-COMPLIANT - Does not meet technical requirement(s) AND/OR; - Unacceptable technical risk(s) AND/OR; - Unacceptable exceptions AND/OR; - Unacceptable conditions.
0	0	TOTALLY DEFICIENT OR NON-RESPONSIVE
Note 1: The scoring table does not allow for scoring of 1 and 3.		

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3.5 QUALITATIVE TECHNICAL EVALUATION CRITERIA

Table 3: Qualitative Technical Evaluation Criteria

	TECHNICAL CRITERIA	Reference to Technical Specification / Tender Returnable	Criteria Weighting (%)	Evaluation Scoring Breakdown			
				0	2	4	5
1.	References. Provide 3 reference letters from your previous customers of conducting similar/related consumables business with them. A minimum of three (3) Reference Letters signed by customers not older than 5years.	NEC document Part 3: Scope of Work, Section 3	10	No evidence submitted.	One reference letter.	Two reference letters.	Three or more reference letters.
2.	Previous Experience and Customer Satisfaction. Provide a summary report of verifiable list of spares supplied to Eskom fleet. As a minimum to be included on the report: - Details of spares supplied, - Contract or Purchase Order value (not older than 5 years) - Contact details of client Rep		30	10 or less are non-responsive	25 previous contract/orders of supply & delivery of spares	35 previous contract/orders of supply & delivery of spares	50 previous contract/orders of supply & delivery of spares
3.	Lead time - Provide copies of purchase orders with corresponding signed and QC delivery notes to confirm lead time performance.		25	No evidence submitted	6 to 14 days late	< = 5 days late	On time or early delivery.

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4.	Commitment Letter from tenderer - Strict conformance with product specifications as ordered all the time NB: (Signed and on Company Letterhead)		10	No Letter submitted.	Unsigned letter submitted		Letter submitted
5.	Project Execution Plan/Quality control Demonstrate how tenderer intend on executing the SOW or management of orders/supply/delivery. 1) Provide typical methodology document detailing how the Tenderer intends on managing the orders, supply, delivery, and defective spares. 2) The Tenderer shall indicate how it shall perform quality verifications and stock handling.		25	Totally deficient or non-responsive	Does not meet technical requirement(s) or Unacceptable technical risks/exceptions and quarter of the list complete.	Meet technical requirement(s) with Acceptable technical risk(s)/exceptions and half of the list completed	Meet technical requirement(s) & no foreseen technical risk(s) in meeting technical requirements and complete list of all spares.

3.6 TET MEMBER RESPONSIBILITIES

Table 4: TET Member Responsibilities

Qualitative Criteria Number	TET 1	TET 2	TET 3	TET 4
1	x	x	x	x
2	x	x	x	x
3	x	x	x	x

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3.7 FORESEEN ACCEPTABLE / UNACCEPTABLE QUALIFICATIONS

3.7.1 Risks

Table 5: Acceptable Technical Risks

Risk	Description
1.	Two signed Task/Purchase Orders, Deliver Notes and Quality Control documents provided by the tenderer
2.	The tenderer has a detailed quality management system in place but is not ISO accredited.

Table 6: Unacceptable Technical Risks

Risk	Description
1.	One signed Task/Purchase Order, Deliver Notes and Quality Control documents provided by the tenderer, or no information provided or unsigned documentation provided.
2.	The tenderer has no or poorly defined quality management system in place.
3.	No warranties are provided.
4.	No experience of supply and delivery of spares.

3.7.2 Exceptions / Conditions

Table 7: Acceptable Technical Exceptions / Conditions

Risk	Description
1.	None.

Table 8: Unacceptable Technical Exceptions / Conditions

Risk	Description
1.	The provision of spares outside the requested technical specifications.

4. AUTHORISATION

This document has been seen and accepted by:

Name	Designation	Signature
Mulatedzi Mugwena	MM Manager	
Lungile Gumbi	Group Manager Maintenance	
Derik Mahlalela	Senior Technician Auxiliary Maintenance	
Nonhlanhla Mposula	Supervisor Maintenance	
Mshojo Mashaba	MRP Controller	

5. REVISIONS

Date	Rev.	Compiler	Remarks
September 2022	1	SV Khoza	First Issue
August 2023	2	S Biyela	Addition on Technical Criteria
October 2024	3	M Sethosa	Authorisation of Document

6. DEVELOPMENT TEAM

The following people were involved in the development of this document:

- Mapula Sethosa
-

7. ACKNOWLEDGEMENTS

None.

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