SARS South African Revenue Service

Purchase Order

Vendor Address
DIGKATI
P.O.BOX

Boksburg
1429
Tel Number: 0782588955
Fax Number: 0867639189

Billing Address
South African Revenue Services
Accounts Payable Registration Division
Hilton House 1st floor
Brooklyn Bridge
570 Fehrsen Street
Private Bag X 923, Pretoria, 0001

Account Queries & Statements
To: Nikesh Singh
E-mail:
Phone:
Fax:

Delivery Address
SARS
South Africa
299 Le Hae La SARS
Pretoria
0002 South Africa
Tel Number: 0124224000
Fax Number: 0124224000

Information	
Vendor Number	**6000022126**
Order Number	**3100031736**
Date	**07.07.2022**
Buyer	**OPE Administrators**
Telephone Number	**0124224200**
Fax Number	**0124224200**
Email Address	**ProcurementRequest.OPE@sars.gov.za**
Currency	**ZAR**
Payment Terms	**Z006 SARS 30 net due**
Delivery Date	**01.08.2022**
Initiative Number	**311001**
Initiative Description	**Physical Facilities**
Our Reference	**RFX6/18888**
Vat No	**02-**

Note:
It is mandatory to acknowledge the receipt of this purchase Order.

Adherence to the terms and conditions as stated on the notes page is essential, failure to comply will result in payment being withheld.

SUPPLIER NOTE
RFx 6000018888

Attachments:
Sourcing Documents - Stage 2

Item	Material/Description	Qty	UOM	Net Price	Net Amount
1	Paving Repair	1	EA	R 96,244.80	R 96,244.80
				Total Nett Amount incl. VAT:	**R 96,244.80**

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PO number: 3100031736
Date: 07.07.2022

INSTRUCTIONS TO VENDORS:

Standard Conditions:
SARS Procurement Procedures (as amended), will apply for this Purchase Order.

* **Price Basis:**
  The price/s quoted is/are firm for the duration of this Purchase Order.

* **Exchange Rate (if applicable):**
  The price/s quoted is/are based on the ruling exchange rate at date of quotation/ Tender.

* **Invoices and Payment:**
  In respect of a Purchase Order for goods, a Proof of Delivery (POD) , reflecting the Purchase Order number, must accompany the goods to be delivered. No goods will be accepted without a corresponding POD.

  In respect of a Purchase Order for services rendered, a duplicate Invoice, reflecting the Purchase Order number, must be handed to the person receiving the service after such service has been completed.

  The original invoice/s must reflect the relevant Purchase Order number and sent directly to the Billing Address as indicated on page 1 of this Purchase Order. If the Purchase Order number is not quoted on the invoice, said invoice will not be paid.

  The Invoice number should not exceed 16 digits/characters.

  The Invoice date cannot be earlier than the delivery date acknowledged on the Proof of Delivery (POD).

  A statement of the SARS account must, on a monthly basis, be sent to the accounts contact person as indicated on page 1 of the Purchase Order.

* **Cash Discount:**
  Invoices must be clearly endorsed with the conditions under which the discount is offered.

* **Value Added Tax:**
  Value Added Tax (VAT) must be shown separately on invoices.

* **Correspondence:**
  For payments and account statements, correspondence must be addressed to the Accounts contact persons as detailed on page 1 of this Purchase order.

  All other correspondence must be addressed to this office.

* **Alterations or Additions:**
  Any alterations or additions to any of the terms of this Purchase Order must be made and confirmed in writing by this office.

* **Electronic Purchase Order Sign-Off:**
  This purchase order has been electronically signed-off as part of the standard SARS Procurement process. The supplier does not need any further approval from SARS to process this Purchase Order.