# VICTOR KHANYE LOCAL MUNICIPALITY

## PROCUREMENT OF SEVEN PANEL OF SERVICE PROVIDER'S FOR DESIGN AND IMPLEMENTATION OF WATER, SANITATION AND ROADS SERVICE IN VICTOR KHANYE LOCAL MUNICIPALITY FOR 36 MONTHS

## CONTRACT NO.: VKLM/RW/RSW/2025/2028

**FORM FOR RECEIPT OF ADDENDUM NO 1**

NB This form for the receipt of Addendum No 1 must be completed by the Bidder and returned immediately and separately to

VICTOR KHANYE LOCAL MUNICIPALITY
PO BOX 6
DELMAS
2210

For attention: Mr. J Buthelezi
Tell: (013) 004 1373;
Email:jabulanib@vklm.gov.za/vklmptec@gmail.com

I/We acknowledge receipt of Addendum No 1 and have noted its contents.

SIGNED ON BEHALF OF BIDDER : ……...

NAME OF SIGNATORY : ……...

NAME AND ADDRESS OF BIDDER : ……...

……...

……...

……...

TEL NO : ……...

FAX NO : ……...

DATE : ……...

# VICTOR KHANYE LOCAL MUNICIPALITY

## PROCUREMENT OF SEVEN PANEL OF SERVICE PROVIDER'S FOR DESIGN AND IMPLEMENTATION OF WATER, SANITATION AND ROADS SERVICE IN VICTOR KHANYE LOCAL MUNICIPALITY FOR 36 MONTHS

## CONTRACT NO.: VKLM/RW/RSW/2025/2028

**ADDENDUM NO.: 1**

This Addendum forms part of the Bid Documents.

Each Bidder for this Contract shall incorporate the following amendments and additions in his Bid.

Each Bidder is required to acknowledge receipt and acceptance of the amendments and additions contained in this Addendum and to submit the completed addendum with his Bid.

No pages may be removed from the Addendum.

The following addenda shall apply:

**1. RECEIVE THE FOLLOWING:**

1. Evaluation criteria

F.3.11

| DESCRIPTION | | | TRENCH HOLD |
|---|---|---|---|
| **Specific experience of the consulting firm related to the assignment ( attach at least similar three (3) appointment letters with verifiable references) [total = 30 points]** | | | |
| **Evaluation aspect** | **30 Points** | **0 Point** | **30** |

The functionality shall evaluate the proposals on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria as follows:

| | | | | | |
|---|---|---|---|---|---|
| **Track record at least similar project** | Attached as follows:<br>Three (3) for water, sanitation and roads project appointment letters and (3) reference letter for the same project.<br><br>1x water and 1x reference letter (10)<br>1x sanitation and 1x reference letter (10)<br>1x roads and 1x reference letter (10) | | | No attachment<br>**Or**<br>Attachment does not meet minimum requirement (i.e. not similar project) | |
| **Qualification, experiences and knowledge of proposed team ( attaché CVs of two (2) key personnel with certified certificates )[total = 50 points] (verifiable qualification)** | | | | | |
| **Evaluation aspect** | **20 Points** | | | **0 Point** | |
| **Project Leader-** The Lead Consultant must possess a Degree in Civil Engineering or Built Environment from a recognized Institution | Degree in Civil Engineering or Built Environment from a recognized Institution or Higher with EPWP/CETA Accredited with NQF level 7 be registered with ECSA as professional engineer | | | No attachment<br>**Or**<br>Attachment does not meet minimum requirement<br>**Or**<br>Not registered with ECSA as professional engineer | |
| **Evaluation aspect** | **10 Points** | **5 Points** | **3 Point** | **0 Point** | |
| With over ten (10) years progressive experience. Five (5) of which must have been on water, sanit and roads project | Demonstrate experience that highlights the particular field of specialisation and expertise that is relevant to specific aspects of the project with over ten (10) years progressive experience. Five (5) of which must on Water, | Demonstrate experience that highlights the particular field of specialisation and expertise that is relevant to specific aspects of the project with between 10-5 years progressive experience. Five (5) of which must on Water, Sanitation and Roads Services project. Registered with ECSA as professional engineer | Demonstrate experience that highlights the particular field of specialisation and expertise that is relevant to specific aspects of the project with less than five (5) years progressive experience. Of which less than Three (3) on Water, Sanitation | No attachment<br>**Or**<br>Attachment does not meet minimum requirement<br>**Or**<br>Not registered with ECSA professional engineer | |

| | | | | | |
|---|---|---|---|---|---|
| | Sanitation and Roads Services project. Registered with ECSA as professional engineer | | and Roads Services project. Registered with ECSA as professional engineer | | |
| **Evaluation aspect** | **10 Points** | | | **0 Point** | |
| **Project Manager -** Must possess a B-tech in Civil Engineering or Built Environment from a recognized Institution | B-tech in Civil Engineering or Built Environment from a recognized Institution or Higher with EPWP/CETA Accredited with NQF level 7 be registered with ECSA as a professional technologist | | | Does not meet minimum requirement | |
| **Evaluation aspect** | **10 Points** | **5 Points** | **3 Point** | **0 Point** | |
| Demonstrate experience that highlights the particular field of specialisation and expertise that is relevant to specific aspects of the project with over with over five (5) years progressive experience. Five (5) of which must have been on Water, Sanitation and | Demonstrate experience that highlights the particular field of specialisation and expertise that is relevant to specific aspects of the project with over five (5) years progressive experience. Five (5) of which must Water, Sanitation and Roads Services project. Registered with ECSA as | Demonstrate experience that highlights the particular field of specialisation and expertise that is relevant to specific aspects of the project with between 5-3 years progressive experience. Three (3) of which must on Water, Sanitation and Roads Services project. Registered with ECSA as professional technologist | Demonstrate experience that highlights the particular field of specialisation and expertise that is relevant to specific aspects of the project with less than five (5) years progressive experience. Of which less than Three (3) on Water, Sanitation and Roads Services project. Registered with ECSA as professional | No attachment **Or** Attachment does not meet minimum requirement **Or** Not registered with ECSA professional technologist | **40** |

| | | | | | | |
|---|---|---|---|---|---|---|
| Roads Services | professional technologist | | | technologist | | |
| **Evaluation aspect** | | | | | | **70 Points** |

A bidder who scores the minimum number of 50 points out of a maximum of 80 for functionality will qualify to be evaluated in term of the 80 /20 preference point system.

Selection criteria to be followed by the municipality for consulting companies awarded a contract in a panel of services:

1. Company experience and expertise
    a. Relevant experience in specific service area
    b. Proven track record of delivering service
    c. Positive references from previous clients
2. Team composition and qualification
    a. Relevant qualifications of team members
    b. Experience and expertise of team members in specific service areas
    c. Availability of team members to work in the project
3. Methodology and approach
    a. Innovation and creativity
4. Pricing and value for money
5. Timely reporting
6. Ability to collaborate with other consultants and stake holders
7. Professional indemnity