



DEPARTMENT OF
TRANSPORT AND COMMUNITY SAFETY

Dear Sir / Madam

QUOTATION NO: RQ-018357

(Up to a transaction value of Above R30 000)

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule/Specification.

The quotation must be delivered not later than **15 December 2025 at 11h00 to the Departmental Quotation Box at Head Office (Cnr Church and Bodenstein street Polokwane).**

FOR CLARIFICATION QUESTION PLEASE CONTACT MR NETSHITUNGULU ON THE FOLLOWING NUMBERS:060 980 6315.

The following conditions will apply:

- Price(s) quoted must be valid for at ninety days (90) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT, if VAT registered.
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of **80/20** preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms **SBD 4 and SBD 6.1** must be scrutinized, completed in full and submitted together with your quotation.
- The successful provider will be the one scoring the highest points.
- Acceptance of the General conditions of contract can be found on the Provincial/Nation Treasury Website.
- Do not deviate from the specification (quote everything that is on the specification)
- Ensure that your calculations are all correct
- **Fill in your prices on the attached specification and attach letter head of your company.**
- Fill in with a black pen

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

Bopape MM (015 294 8420)

Signature

Date



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

**DEPARTMENT OF
TRANSPORT AND COMMUNITY SAFETY**

Confidential

Department of Transport and Community Safety

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**MAINTENANCE AND REPAIR OF RESIDENTIAL, ABLUTION
BLOCKS, AND FENCE AT LIMPOPO TRAFFIC TRAINING COLLEGE**

CALL FOR EXPRESSION OF INTEREST

Issued by:

Department of Transport and Community Safety

39 Church Street Polokwane

Contact: 015 295 1000

Name: Bopape M M

Telephone: 015 294 8420

Name of respondent:

**MAINTENANCE AND REPAIR OF
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Contents

Number	Heading
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Part E1: Submission procedures

E1.1	Notice and invitation to submit an expression of interest
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E1.2	Submission data
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Part E2: Returnable documents

E2.1	List of returnable documents
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E2.2	Submission schedules
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Part E3: Indicative scope of work

E3	Indicative scope of work
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The appointed service provider will be expected to maintain and repair residential and ablution Blocks as per the specification



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The conditions applicable to this call for expressions of interest of tender are the Standard Conditions for the calling for Expressions of Interest as contained in Annex H of the CIDB Standard for Uniformity in Construction Procurement (January 2009) as published in Government Gazette No 31823, Board Notice 12 of 2009 of 30 January 2009. (See www.cidb.org.za).

The Standard Conditions for the calling for Expressions of Interest make several references to the Submission Data for details that apply specifically to this submission. The Submission Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions for the calling for Expressions of Interest.

Each item of data given below is cross-referenced to the clause in the Standard Conditions for the calling for Expressions of Interest.

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Clause number	Submission Data
H.1	The Employer is DEPARTMENT OF TRANSPORT AND COMMUNITY SAFETY
H.1.2	<p>The documents associated with the calling for expressions of interest issued by the employer comprise:</p> <p>Part E.1: Submission procedures</p> <p>E.1.1 Invitation and notice for submissions of expressions of interest</p> <p>E.1.2 Submission data</p> <p>Part E.2: Returnable documents</p> <p>E.2.1 List of returnable documents</p> <p>E.2.2 Submission schedules</p> <p>Part E.3 Indicative scope of work</p> <p>E.3 Indicative scope of work</p>
H.1.4	<p>The employer's agent is: N/A</p> <p>Name:</p> <p>Address:</p> <p>Tel:</p> <p>Fax:</p> <p>E-mail:</p>
H.2.1	Only those respondents who satisfy the following eligibility criteria are eligible to submit expressions of interest:
H.2.1	<p>Only those respondents who are registered with the Construction Industry Development Board, in a contractor grading designation of 1GB or higher, are eligible to have their submissions evaluated.</p> <p>Joint ventures are eligible to have their submissions evaluated provided that:</p> <ol style="list-style-type: none"> 1 every member of the joint venture is registered with the CIDB. 2 the lead partner has a contractor grading designation in the construction industry of 1GB or higher and 3 the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than the required contractor grading designation.



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H.2.1	<p>The following respondents who are registered with the CIDB, or are capable of being so registered not later than 7 days from the closing date for the submission of tenders, are eligible to have their submissions evaluated:</p> <ul style="list-style-type: none">a) those respondents who are registered with the Construction Industry Development Board, or are capable of being so registered within 7 days from the closing date for submission of tenders, in a contractor grading designation of 1GB or higher; andb) contractors registered as potentially emerging enterprises with the CIDB who are registered in one contractor grading designation lower than that required in terms of a) above and who satisfy the following criteria:<ul style="list-style-type: none">1) the employer is satisfied that such a contractor has the potential to develop and qualify to be registered in that higher grade as determined in accordance with the provisions of the <i>CIDB Specification for Social and Economic Deliverables in Construction Works Contracts</i>; and2) the employer agrees to provide the financial, management or other support that is considered appropriate to enable the contractor to successfully execute that contract.
H.2.5	<p>The arrangements for a compulsory clarification meeting are as stated in the Notice and Invitation to Submit an Expression of Interest.</p> <p>Respondents must sign the attendance list in the name of the responding entity. Addenda will be issued to and submissions will be received only from those responding entities appearing on the attendance list.</p>
H.2.7	<p>The employer's address for delivery of submissions and identification details to be shown on each submission package are:</p> <p>Location of tender box: MAIN ENTRANCE OF PHAMOKO TOWERS</p> <p>Physical address: 39 CHURCH STREET POLOKWANE</p> <p>Identification details: THE BOX IS WRITTEN TENDER BOX ON THE OUTSIDE</p>
H.2.9	<p>The closing time for submissions is as stated in the Notice and Invitation to Submit an Expression of Interest.</p>
H.2.9	<p>Telephonic, telegraphic, telex, facsimile or e-mailed submissions offers will not be accepted.</p>
H.3.3	<p>Late submissions will be recorded as late submissions and will not be eligible for evaluation</p>
H.3.9	<p>The procedure for evaluation of responsive submissions is:</p> <p>Stage one: Compliance with specification</p> <p>Stage two: Administrative compliance</p> <p>Stage 3: 80/20 Preference Point System</p>



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H.3.9	<p>All respondents who submit responsive submissions and:</p> <ol style="list-style-type: none">1) <ol style="list-style-type: none">a) are tax compliant at the time of evaluation and award or have made arrangements to meet outstanding tax obligations;b) are registered with the Construction Industry Development Board in an appropriate contractor grading designation;c) do not have any of their directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;d) have not abused the Employer's Supply Chain Management System or have failed to perform on any previous contract and have been given a written notice to this effect;e) have completed the Compulsory Enterprise Questionnaire and who are considered by the Employer not to have any conflicts of interest which may impact on their ability to perform the proposed contract in the best interests of the Employer or potentially compromise the tender process and are free of persons in the state who are not permitted to submit tenders or to participate in the contract; andf) are registered and in good standing with the compensation fund or with a licensed compensation insurer; and <p>will be invited to submit tender offers and have their submissions evaluated.</p>
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E.2.1 List of returnable documents

- (i) Original Bid Document
- (ii) SBD 4
- (iii) SBD 6.1
- (iv) COIDA Letter of Good Standing
- (v) CIDB Gratings 1 GB or above
- (vi) E1.1
- (vii) E1.2
- (viii) E2.1
- (ix) E3
- (x) T2.2A
- (xi) T2.2B
- (xii) T2.2C
- (xiii) T2.2D
- (xiv) T2.2E

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E3: Indicative scope of work

The winning bidder will be expected to maintain and repair the residential blocks at Limpopo Traffic Training College as per the specification below.

	DISCRIPTION	QUANTITY	SIZE	Rate	Total
1.	Replacement of main entrance Hardwood Framed and Ledged Flush Back Exterior Door (heavy duty) 813 x 2032 x 40 horizontal panels with mortice lock set to match existing	8	813x 2032 x 40mm		
2.	Paint the exterior door with gray colour	8	813 x 2032 x40mm		
3.	Replacement of interior Masonite doors: color brown with smooth finish to match existing	16	813 x 2032 x 40mm		
4.	Replace SABS-approved 2 lever lockset with a powder-coated steel case and a pair of zinc alloy handles.	40	For a single timber door 40mm		
5.	Replacement 6mm "Nutech" fibre-cement boards with High profile primed steel jointing cover strips over joints, painted white with 7mm cornice	200	M ²		

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6.	Replacement of 75mm Covered cornices	10	6m		
7.	Adjust falling cornice 75mm	40	75MM		
8.	Install meranti trap-door	4	600mm×600mm		
9.	Replacement of the double clipper curtain rail	200	1500mm		
10.	Replacement of curtains to match existing: White coated interior: gray exterior with water and heat resistant proof: lace free: 60% polyester and 40% cotton	300	15mm		
11.	Replacement of double fluorescent light fittings	48	5-foot		
12.	Replacement of fluorescent tube lights	300	5-foot		
13.	Replacement of bulbs B/C	30	9 w		
14.	Replacement of 4×4 electrical single socket (steel: white)	50	4×4		
15.	Replacement of shower rose small knuckle joint PC	12	Standard		

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16.	Replacement of non-slippery tiles at the showers with 340mm×340X 8mm ceramic tiles fixed with adhesive to plaster and flush pointed with tinted grout	20	M ²		
17.	Replace window pane	4	600mm×550mm		
18.	Connection of Gas cylinders to the stove using a gas hose, including drilling the wall (Gas cylinders available)	2	48KG		
19.	Installation of gas cage using welded mesh fencing 1800mm×50mm×50mm×2.5m welded mesh with IBR roof: the cage must have a 1800mm×900mm Gate lockable with a padlock	1	4M ²		
20.	Installation of Cromadec sign for Danger as per the picture below:	2	19cm×19CM		




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21.	<p>Erect new 2.4m high concrete palisade: as follows:</p> <p>3.1. MAIN POSTS:</p> <ul style="list-style-type: none">• Overall length 3.0m• Front face: 40mm tapering to 130mm• Depth: 210mm• Depth reinforcing including and install taper locking post: height 2.4m <p>3.2. TOP AND BOTTOM RAILS</p> <ul style="list-style-type: none">• Overall length: 2.0m• Thickness: 55mm• Width: 150mm <p>3.3 PALES</p> <ul style="list-style-type: none">• Overall length: 2.4m• Back: flat back 70mm <p>3.4. CONCRETE</p> <ul style="list-style-type: none">• Strength: minimum 30MPa				

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	<p>@ 28 days</p> <ul style="list-style-type: none"> Cover: minimum 12mm as per SABS 1372-1983 Palisade post to be placed at 2.0m centres in a concrete foundation. Foundations must be 400mm×400mm×600mm deep Horizontal rails must slide into posts and be grouted with 2 to 1 sand-cement mix. 				
22.	<p>Sliding Gate with the following:</p> <ul style="list-style-type: none"> 3mm diameter horizontal and 4mm diameter vertical high tensile wires galvanized with aluminum coating V-section ribs bolted with vandal-resistant bolts and clamping plates Galvanized and aluminium coated: Black Lockable (with 2 sets of keys) 	1	6m × 2.4m		
Total					
15% Vat if registered 4`					
Grand Total					



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NB

- The service provider is requested to supply S.A. B.S approved material.
- Three months guarantee should be provided on workmanship.
- The service provider will be expected a CoC for electrical work
- The service provider will be expected to issue a certificate of compliance for Gas connection
- Price for palisade should be inclusive of bush clearance on the fence line.

Evaluation Criteria

Stage 1: Compliance to specification

Stage 2: Administrative compliance

NB: The following are regarded as non-compliance to administrative requirements:

- (a) Price amendments without signature.
- (b) Usage of correction fluid.
- (c) Completion of the bid document with an erasable pencil.
- (d) Non-completion and non-signing of the following essential standard bidding documents (SBD)/forms:
 - (i) SBD 4
 - (ii) SBD 6.1
- (e) Non-completion and non-signing of the following essential standard bidding documents forms listed under E2.1:

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(b) The following documents must be submitted:

- (xv) Original Bid Document (Mandatory)
- (xvi) SBD 4 (Mandatory)
- (xvii) SBD 6.1
- (xviii) Disability certificate issued by health professionals (Non-mandatory)
- (xix) Confirmation letter issued by Department of Military Veterans (Non-mandatory)
- (xx) Municipality Utility Bills or Lease Agreements or Proof of Residence from Tribal Authority or Municipality/ Municipal Council (Non-mandatory)

2.3 Stage 3: 80/20

Preference Point System

The 80/20 price/preference point system will be applicable for this request for quotation. 80 points shall be awarded for price, and 20 points shall be preference points.

The preference points shall be allocated based on the specific goals below:

No	DESIGNATED GROUP	POINTS	MEANS OF VERIFICATION
1	Enterprises owned by at least 51% black people	2	Central Supplier Database (CSD)
2	Enterprises owned by at least 51% women	4	Central Supplier Database (CSD)
3	Enterprises owned by at least 51% youth	4	Central Supplier Database (CSD)
4	Enterprises owned by at least 51% persons with disability	2	Disability certificate issued by health professionals
5	Enterprises owned by at least 51% military	2	Confirmation letter issued by

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	veterans		Department of Military Veterans
6	Small, Medium and Micro Enterprises (SMMEs)	1	Central Supplier Database (CSD)
7	Enterprises located in rural areas or townships	2	Municipality Utility Bills or Lease Agreements or Proof of Residence from Tribal Authority or Municipality/ Municipal Council
8	Enterprises located in Limpopo Province	3	Municipality Utility Bills or Lease Agreements or Proof of Residence from Tribal Authority or Municipality/ Municipal Council
TOTAL POINTS		20	

3. Notes

- 3.1 The contract will be awarded to the bidder scoring the highest points.
- 3.2 The Department is not bound to accept any of the proposals submitted. The Department also reserves the right to call interviews with short-listed service providers before final selection, and to negotiate price.



Mr. Nkanyane OP

Chief Director: Transport Infrastructure & District Coordination

Date: 21/11/2025

Approved/ ~~not approved~~



Ms. Mukwevho T

Director: SCM

Date: 21/11/2025



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T2.2A Record of Addenda to tender documents

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		

Attach additional pages if more space is required.

Signed

Date

Name

Position

Tenderer



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T2.2B Compulsory Enterprise Questionnaire

The Following particulars must be furnished. In the case of a joint venture, separate Enterprise questionnaires in respect of each partner must be completed and submitted

Section 1: Name of enterprise:.....

Section 2: VAT registration number, if any:.....

Section 3: CIDB registration number, if any:.....

Section 4 : Particulars of sole proprietors and partners in partnerships

Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Name*	Identity number*	Personal income tax number*

Section 5 : Particulars of companies and close corporations

Company registration number

Close corporation number

Tax reference number

Section 6 : Record in the service of state

Indicate by marking the relevant boxes with a cross, if any sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months in the service of any of the following:

a member of any municipal council
a member of any provincial legislature
a member of the National Assembly or the National Council of Province
a member of the board of directors of any municipal entity
an official of any municipality or municipal entity

☐ an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999)
☐ a member of an accounting authority of any national or provincial public entity
☐ an employee of Parliament or a provincial legislature

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If any of the above boxes are marked, disclose the following:

Name of sole proprietor, partner, director, manager, principal shareholder or stakeholder	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

*insert separate page if necessary

Section 7: Record of spouses, children and parents in the service of the state

Indicate by marking the relevant boxes with a cross, if any spouse, child or parent of a sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months been in the service of any of the following:

- | | |
|--|---|
| 1. a member of any municipal council | <input type="checkbox"/> an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999) |
| 2. a member of any provincial legislature | <input type="checkbox"/> a member of an accounting authority of any national or provincial public entity |
| 3. a member of the National Assembly or the National Council of Province | <input type="checkbox"/> an employee of Parliament or a provincial legislature |
| 4. a member of the board of directors of any municipal entity | |
| 5. an official of any municipality or municipal entity | |

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- i) authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- ii) confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.



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Signed	_____	Date	_____
Name	_____	Position	_____
Enterprise name	_____		



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T2.2C Certificate of Authority for Joint Ventures

This Returnable Schedule is to be completed by joint ventures.

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms
., authorised signatory of the company
., acting in the capacity of lead partner, to sign all
documents in connection with the tender offer and any contract resulting from it on our behalf.

NAME OF FIRM	ADDRESS	DULY SIGNATORY	AUTHORISED
Lead partner			
CIDB registration no		Signature. Name Designation	
CIDB registration no		Signature. Name Designation	
CIDB registration no		Signature. Name Designation	
CIDB registration no		Signature. Name Designation	



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T2.2D Proposed amendments and qualifications

The Tenderer should record any deviations or qualifications he may wish to make to the tender documents in this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualifications in a covering letter to his tender and reference such letter in this schedule.

The Tenderer's attention is drawn to clause F.3.8 of the Standard Conditions of Tender referenced in the Tender Data regarding the employer's handling of material deviations and qualifications.

Tenderers must not include deviations or qualifications relating to the scope of work in this schedule where they are required to submit an Approach Paper.

Page	Clause or item	Proposal

Signed

Date

Name

Position

Tenderer



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T2.2E Preferencing schedule

No	DESIGNATED GROUP	POINTS	MEANS OF VERIFICATION
1	Enterprises owned by at least 51% black people	2	Central Supplier Database (CSD)
2	Enterprises owned by at least 51% women	4	Central Supplier Database (CSD)
3	Enterprises owned by at least 51% youth	4	Central Supplier Database (CSD)
4	Enterprises owned by at least 51% persons with disability	2	Disability certificate issued by health professionals
5	Enterprises owned by at least 51% military veterans	2	Confirmation letter issued by Department of Military Veterans
6	Small, Medium and Micro Enterprises (SMMEs)	1	Central Supplier Database (CSD)
7	Enterprises located in rural areas or townships	2	Municipality Utility Bills or Lease Agreements or Proof of Residence from Tribal Authority or Municipality/ Municipal Council
8	Enterprises located in Limpopo Province	3	Municipality Utility Bills or Lease Agreements or Proof of Residence from Tribal Authority or Municipality/ Municipal Council
TOTAL POINTS		20	

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean

that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10	
$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$			

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) & \text{or} & Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Means of Verification
Enterprises owned by at least 51% black people	N/A	2	N/A		Central Supplier Database (CSD)
Enterprises owned by at least 51% women	N/A	4	N/A		Central Supplier Database (CSD)
Enterprises owned by at least 51% youth	N/A	4	N/A		Central Supplier Database (CSD)
Enterprises owned by at least 51% persons with disability	N/A	2	N/A		Disability certificate issued by health professionals
Enterprises owned by at least 51% military veterans	N/A	2	N/A		Confirmation letter issued by Department of Military Veterans
Small, Medium and Micro Enterprises (SMMEs)	N/A	1	N/A		Central Supplier Database (CSD)
Enterprises located in rural areas or townships	N/A	2	N/A		Municipality Utility Bills or Lease Agreements or Proof of Residence from Tribal Authority or Municipality/ Municipal Council

Enterprises located in Limpopo Province	N/A	3	N/A		Municipality Utility Bills or Lease Agreements or Proof of Residence from Tribal Authority or Municipality/ Municipal Council
Total		20			

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

