



TRANSNET CORPORATE CENTRE (TCC)

an Operating Division of **TRANSNET SOC LTD**

[hereinafter referred to as **Transnet**]

[Registration No. 1990/000900/30]

REQUEST FOR PROPOSAL [RFP]

**FOR THE PROVISION OF THE PRINTING SERVICES ON "AS AND WHEN" REQUIRED BASIS
FOR A PERIOD OF TWELVE (12) MONTHS**

RFP NUMBER: TCC/2022/03/0113/RFP

ISSUE DATE: 31 August 2022

CLOSING DATE: 14 September 2022

CLOSING TIME: 12:00 PM

BID VALIDITY PERIOD: 180 Business Days from Closing Date

BIDDER NAME:.....



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SECTION 1: SBD1 FORM

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS AT TRANSNET SOC LTD							
BID NUMBER:	TCC/2022/03/0113/RFP	ISSUE DATE:	31 August 2022	CLOSING DATE:	14 September 2022	CLOSING TIME:	12h00
DESCRIPTION	PROVISION OF THE PRINTING SERVICES ON "AS AND WHEN" REQUIRED BASIS FOR A PERIOD OF TWELVE (12) MONTHS						
BID RESPONSE DOCUMENTS SUBMISSION							
RESPONDENTS ARE TO UPLOAD THEIR BID RESPONSE PROPOSALS ONTO THE TRANSNET SYSTEM AGAINST EACH TENDER SELECTED (please refer to section 2, paragraph 3 for a detailed process on how to upload submissions): https://www.transnet.net							
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO							
CONTACT PERSON	Abednego Marosane						
TELEPHONE NUMBER	011 308 3761						
E-MAIL ADDRESS	Abednego.Marosane@transnet.net						
SUPPLIER INFORMATION							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER	CODE			NUMBER			
CELLPHONE NUMBER							
FACSIMILE NUMBER	CODE			NUMBER			
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE	UNIQUE REGISTRATION REFERENCE NUMBER: MAAA		
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED FOR PURPOSES OF COMPLIANCE WITH THE B-BBEE ACT]							
1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER QUESTIONNAIRE BELOW]		
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS							

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO
<p>IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 BELOW.</p>	

PART B

TERMS AND CONDITIONS FOR BIDDING

1. TAX COMPLIANCE REQUIREMENTS	
1.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
1.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER’S PROFILE AND TAX STATUS.
1.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
1.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
1.5	IN BIDS WHERE UNINCORPORATED CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
1.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE: _____



SECTION 2 : NOTICE TO BIDDERS

1 INVITATION TO BID

Responses to this RFP [hereinafter referred to as a **Bid** or a **Proposal**] are requested from persons, companies, close corporations or enterprises [hereinafter referred to as an **entity, Respondent** or **Bidder**].

DESCRIPTION	FOR THE PROVISION OF THE PRINTING SERVICES ON "AS AND WHEN" REQUIRED BASIS FOR A PERIOD OF TWELVE (12) MONTHS
TENDER ADVERT	All Transnet tenders are advertised on the National Treasury's e-Tender Publication Portal and the Transnet website. Should one of these media (i.e. National Treasury's e-Tender Publication Portal or Transnet website) not be available, bidders are advised to check on the other media for advertised tenders.
RFP DOWNLOADING	<p>This RFP may be downloaded directly from National Treasury's e-Tender Publication Portal at www.etenders.gov.za free of charge.</p> <p>To download RFP and Annexures:</p> <ul style="list-style-type: none"> • Click on "Tender Opportunities"; • Select "Advertised Tenders"; • In the "Department" box, select Transnet SOC Ltd. <p>Once the tender has been located in the list, click on the 'Tender documents' tab and process to download all uploaded documents.</p> <p>The RFP may also be downloaded from the Transnet website at www.transnet.net free of charge. To access the Transnet eTender portal, please click here (refer to section 2, paragraph 3 below for detailed steps)</p>
COMMUNICATION	<p>Any addenda to the RFP or clarifications will be published on the e-tender portal and Transnet website. Bidders are required to check the e-tender portal or Transnet website prior to finalising their bid submissions for any changes or clarifications to the RFP.</p> <p>Transnet will not be held liable if Bidders do not receive the latest information regarding this RFP with the possible consequence of either being disadvantaged or disqualified as a result thereof.</p>
BRIEFING SESSION	N/A
CLOSING DATE	<p>12:00 pm on Tuesday 14 September 2022</p> <p>Bidders must ensure that bids are uploaded timeously onto the system.</p> <p>As a general rule, if a bid is late, it will not be accepted for consideration.</p> <p><i>Bidders are required to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet speed, bandwidth or the size of the number of uploads they are submitting. Please do not wait for the last hour to submit. A Bidder can upload 30mb per upload and multiple uploads are permitted.</i></p>
VALIDITY PERIOD	<p>180 Business Days from Closing Date</p> <p>Bidders are to note that they may be requested to extend the validity period of their bid, at the same terms and conditions, if the internal evaluation process has not been finalised within the validity period. However, once the adjudication body has approved the process and award of the business to the successful bidder(s), the validity of the successful bidder(s)' bid will be deemed to remain valid until a final contract has been concluded.</p>

Any additional information or clarification will be published on the e-Tender portal and Transnet website, if necessary.



2 FORMAL BRIEFING

A formal briefing session will not be held but should Respondents have specific queries they should email these to the Transnet representative indicated in Section 1: SBD 1 Form.

3 PROPOSAL SUBMISSION

Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system.

a) The Transnet e-Tender Submission Portal can be accessed as follows:

- Log on to the Transnet eTenders management platform website (<https://www.transnet.net>);
- Click on "TENDERS";
- Scroll towards the bottom right hand side of the page;
- On the blue window click on "register on our new eTender Portal";
- Click on "ADVERTISED TENDERS" to view advertised tenders;
- Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information);
- Click on "SIGN IN/REGISTER" - to sign in if already registered;
- Toggle (click to switch) the "Log an Intent" button to submit a bid;
- Submit bid documents by uploading them into the system against each tender selected.
- No late submissions will be accepted. The bidder guide can be found on the Transnet Portal transnetetenders.azurewebsites.net

4 RFP INSTRUCTIONS

- 4.1 Please sign documents [sign, stamp and date the bottom of each page] before uploading them on the system. The person or persons signing the submission must be legally authorised by the respondent to do so.
- 4.2 **All returnable documents tabled in the Proposal Form [Section 5] must be returned with proposals.**
- 4.3 Unless otherwise expressly stated, all Proposals furnished pursuant to this RFP shall be deemed to be offers. Any exceptions to this statement must be clearly and specifically indicated.
- 4.4 Any additional conditions must be embodied in an accompanying letter. Subject only to [Alterations made by the Respondent to Bid Prices] of the General Bid Conditions, (Legal Review) and Section 6 of the RFP, alterations, additions or deletions must not be made by the Respondent to the actual RFP documents.

5 JOINT VENTURES OR CONSORTIUMS

Respondents who would wish to respond to this RFP as a Joint Venture [**JV**] or consortium with B-BBEE entities, must state their intention to do so in their RFP submission. Such Respondents must also submit a signed JV or consortium agreement between the parties clearly stating the percentage [%] split of business and the associated responsibilities of each party. If at the time of the bid submission such a JV or consortium agreement has not been concluded, the partners must submit confirmation in writing of their intention to enter into a JV or consortium agreement should they be awarded business by Transnet through this RFP process. This written confirmation must clearly indicate the percentage [%] split of business and the responsibilities of each party. In such cases, award of business will only take place once a signed copy of a JV or consortium agreement is submitted to Transnet.

Respondents are to note that for the purpose of Evaluation:

- a JV will be evaluated based on one consolidated B-BBEE score card as per the B-BBEE Preferential Procurement Regulations, 2017 preference point scoring.
- Experience, qualification or certification of Lead Bidder (JV Partner with higher % split of Business) must have the required Experience, qualification or certification, where the split of business is 50/50, Experience, qualification or certification of either member of the JV will be used for evaluation.

6 COMMUNICATION

- 6.1 Specific queries relating to this RFP before the closing date of the RFP should be submitted to the contact person specified in Section 1 of this RFP before **12:00 pm on 07 September 2022**. In the interest of fairness and transparency Transnet's response to such a query will then be made available to other bidders.
- 6.2 It is prohibited for Respondents to attempt, either directly or indirectly, to canvass any officer or employee of Transnet in respect of this RFP between the closing date and the date of the award of the business.
- 6.3 Respondents found to be in collusion with one another will be automatically disqualified and restricted from doing business with organs of state for a specified period.
- 6.4 Respondents may also, at any time after the closing date of the RFP, communicate with the contact person specified in Section 1 of this RFP on any matter relating to its RFP response
- 6.5 Respondents are to note that changes to its submission will not be considered after the closing date.

7 CONFIDENTIALITY

All information related to this RFP is to be treated with strict confidence. In this regard Respondents are required to certify that they have acquainted themselves with the Non-Disclosure Agreement. All information related to a subsequent contract, both during and after completion thereof, will be treated with strict confidence. Should the need however arise to divulge any information related to this RFP or the subsequent contract, written approval must be obtained from Transnet.

8 COMPLIANCE

The successful Respondent [hereinafter referred to as the **Service Provider** shall be in full and complete compliance with any and all applicable laws and regulations.

9 EMPLOYMENT EQUITY ACT

Respondents must comply with the requirements of the Employment Equity Act 55 of 1998 applicable to it including (but not limited to) Section 53 of the Employment Equity Act.

10 DISCLAIMERS

Respondents are hereby advised that Transnet is not committed to any course of action as a result of its issuance of this RFP and/or its receipt of Proposals. In particular, please note that Transnet reserves the right to:

- 10.1 modify the RFP's Goods/Services and request Respondents to re-bid on any such changes;
- 10.2 reject any Proposal which does not conform to instructions and specifications which are detailed herein;
- 10.3 disqualify Proposals submitted after the stated submission deadline [closing date];
- 10.4 award a contract in connection with this Proposal at any time after the RFP's closing date;



- 10.5 award a contract for only a portion of the proposed Goods/Services which are reflected in the scope of this RFP;
- 10.6 split the award of the contract between more than one Supplier/Service provider, should it at Transnet's discretion be more advantageous in terms of, amongst others, cost or developmental considerations;
- 10.7 cancel the bid process;
- 10.8 validate any information submitted by Respondents in response to this bid. This would include, but is not limited to, requesting the Respondents to provide supporting evidence. By submitting a bid, Respondents hereby irrevocably grant the necessary consent to Transnet to do so;
- 10.9 request audited financial statements or other documentation for the purposes of a due diligence exercise;
- 10.10 not accept any changes or purported changes by the Respondent to the bid rates after the closing date and/or after the award of the business, unless the contract specifically provided for it;
- 10.11 to cancel the contract and/request that National Treasury place the Respondent on its Database of Restricted Suppliers for a period not exceeding 10 years, on the basis that a contract was awarded on the strength of incorrect information furnished by the Respondent or on any other basis recognised in law;
- 10.12 to award the business to the next ranked bidder, provided that he/she is still prepared to provide the required Goods/Services at the quoted price, should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so. Under such circumstances, the validity of the bids of the next ranked bidder(s) will be deemed to remain valid, irrespective of whether the next ranked bidder(s) were issued with a Letter of Regret. Bidders may therefore be requested to advise whether they would still be prepared to provide the required Goods/Services at their quoted price, even after they have been issued with a Letter of Regret.

Note that Transnet will not reimburse any Respondent for any preparatory costs or other work performed in connection with its Proposal, whether or not the Respondent is awarded a contract.

11 LEGAL REVIEW

A Proposal submitted by a Respondent will be subjected to review and acceptance or rejection of its proposed contractual terms and conditions by Transnet's Legal Counsel, prior to consideration for an award of business. A material deviation from the Standard terms or conditions could result in disqualification.

12 SECURITY CLEARANCE

Acceptance of this bid could be subject to the condition that the Successful Respondent, its personnel providing the Goods/Services and its subcontractor(s) must obtain security clearance from the appropriate authorities to the level of **CONFIDENTIAL/ SECRET/TOP SECRET**. Obtaining the required clearance is the responsibility of the Successful Respondent. Acceptance of the bid is also subject to the condition that the Successful Respondent will implement all such security measures as the safe performance of the contract may require.

13 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. Respondents must register on the CSD prior to submitting their bids. Business may not be awarded to a Respondent who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD.



For this purpose, the attached SBD 1 form must be completed and submitted as a mandatory returnable document by the closing date and time of the bid.

14 TAX COMPLIANCE

Respondents must be compliant when submitting a proposal to Transnet and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).

It is a condition of this bid that the tax matters of the successful Respondents be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the Respondents tax obligations.

The Tax Compliance status requirements are also applicable to foreign Respondents/ individuals who wish to submit bids.

Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

**Transnet urges its clients, suppliers and the general public to report any fraud or corruption to
TIP-OFFS ANONYMOUS:**



Ethics Helpdesk (Pty) LTD.
Ethics Management Systems™

You can choose to be **Anonymous** or **Non-Anonymous** on **ANY** of the platforms
PLEASE RETAIN YOUR REFERENCE NUMBER

	 <p>AI Voice Bot "Jack" Speak to our AI Voice Chat Bot "JACK", you converse with him like chatting to a human, with the option to record a message and speak to an agent at anytime.</p>	 <p>What's App Speak to an Agent via What's App.</p>	 <p>Speak to an Agent Speak to an Agent via the platform with no call or data charge</p>	 <p>Telegram Speak to an Agent via Telegram</p>
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0800 003 056



086 551 4153



reportit@ethicshelpdesk.com



***120*0785980808#**



SECTION 3: SCOPE OF WORK

- Transnet seeks to appoint competent and experienced service provider for the provision of printing services on an "as and when" required basis.

The bidder will be provided with hard drive/link containing learning material and hard copy learning material where necessary. This learning material will only be used by the bidder for printing and must not in any way be used for any other purposes. Bidder shall deliver the hard copy learning material and hard drive to Transnet upon completing the printing order.

The immediate requirement is stated below. Transnet will on an as and when required basis place orders for the duration of the contract.

ESSELENPARK						
Name of book	No Pages per Book	Number of Books	Colour	Black and White	Binding /Stable/Filling	Outside cover
Orientation on training Procedure	67	60		X	Binding	Clear frosted cover
Applying Safety	421	80	X		Binding	Clear frosted cover
Maintenance Procedure	96	50	X		Binding	Clear frosted cover
Pebro Invertor	102	50		X	Binding	Clear frosted cover
Points Machines and Derailer	224	80	X		Binding	Clear frosted cover
Phoenix	270	30	X		Binding	Clear frosted cover
Principles Of Electrtricity	236	50		X	Binding	Clear frosted cover
Railway Signaling Cable	50	80	X		Binding	Clear frosted cover
NFG Signaling Circuit Diagram	26	40		X	Binding	Clear frosted cover
Train Working Rules	451	100	X		Binding	Clear frosted cover
Spoorplan MK1	388	80		X	Binding	Clear frosted cover
Spoorleer	82	80		X	Binding	Clear frosted cover
Jeumont/ML	98	80		x	Binding	Clear frosted cover
TAS OJT CHECKLIST	111	80	X		Binding	Clear frosted cover
CS90- Install Display Cards Drivers	26	80	X		Binding	Clear frosted cover
CS90 Drawing Tool(CTC)	155	80	X		Binding	Clear frosted cover
CS90 Visual Display Unit	327	80	X		Binding	Clear frosted cover
SIGNAL TECHNOLOGY MK1C	214	20	X	X	Binding	Clear frosted cover
ITCMS Training Manual	189	80	X		Binding	Clear frosted cover
Spoorplan MK M	298	80		X	Binding	Clear frosted cover
TLC WIM_WIM	35	80	X		Binding	Clear frosted cover
SKEW BOGEY Detector	150	80	X		Binding	Clear frosted cover

AC-DC Traction Changeover System PLANS	60	80		X	Binding	Clear frosted cover
Fault Finding and Repair of an AC-DC	91	80		X	Binding	Clear frosted cover
Spoorplan MK1C PLANS`	47	20		X	Binding	Clear frosted cover
Spoorplan MK 1c	140	20	X		Binding	Clear frosted cover
Axle Counter	244	80	X		Binding	Clear frosted cover
UPS	74	100	x		Binding	Clear frosted cover
Basic hand skills	363	80	x		Binding	Clear frosted cover
Oxygen and Liquid Petroleum Gas Cutting	81	200		x	Binding	Clear frosted cover
For patrol work and inspection on transnet freight rail	38	50		x	Binding	Clear frosted cover
Provide on Track Protection	210	150	x		Binding	Clear frosted cover
TDP	89	500	X		Binding	Clear frosted cover
C-Green	92	500		X	Binding	Clear frosted cover
AHSI	105	500	X		Binding	Clear frosted cover
Electrical Safety instruction	94	500	X		Binding	Clear frosted cover
S.I.H.V	92	150		X	Binding	Clear frosted cover
PWS 1	8	150		X	Binding	Clear frosted cover
PWS 2	8	150	X		Binding	Clear frosted cover
PWS 3	8	150	X		Binding	Clear frosted cover
PWS 4	8	150	X		Binding	Clear frosted cover
PWS 5	8	150	X		Binding	Clear frosted cover
Track Bonding	120	150	X		Binding	Clear frosted cover
EESI-1 Engineering Instruction	12	150	X		Binding	Clear frosted cover
FWP - Foundation & Work Permit -	10	150		X	Binding	Clear frosted cover
EESI-2 Engineering Instruction	19	150	X		Binding	Clear frosted cover
ACT - AC Electrification	84	150	X		Binding	Clear frosted cover
OCP - OHTE - Practical Installation - diagram permits	75	150	X		Binding	Clear frosted cover
EESI-3 Engineering Instruction	80	150	X		Binding	Clear frosted cover
PCW - Protekon (RME) Construction Work	10	150	X		Binding	Clear frosted cover
RLP	55	150	X		Binding	Clear frosted cover
EPS Phae 1	85	100	X		Binding	Clear frosted cover
EPS 1	50	100	X		Binding	Clear frosted cover

Eps 2	54	100	X		Binding	Clear frosted cover
EPS 3	23	100	X		Binding	Clear frosted cover
EPS 4	34	100	X		Binding	Clear frosted cover
EPS 5	60	100	X		Binding	Clear frosted cover
ETS Phase 1	124	100	X		Binding	Clear frosted cover
ETS 1	54	100	X		Binding	Clear frosted cover
ETS 2	105	100	X		Binding	Clear frosted cover
ETS 3	24	100	X		Binding	Clear frosted cover
ETS 4	64	100	X		Binding	Clear frosted cover
ETS 5	57	100	X		Binding	Clear frosted cover
ETS 6	102	100	X		Binding	Clear frosted cover
ETS 7	60	100	X		Binding	Clear frosted cover
ETS 8	56	100	X		Binding	Clear frosted cover
ETS 9	18	100	X		Binding	Clear frosted cover
ETS 10	10	100	X		Binding	Clear frosted cover
ETS 11	92	100	X		Binding	Clear frosted cover
ETS 12	18	100	X		Binding	Clear frosted cover
FOUNDATIONAL MODULE 1	15	100		X	Binding	Clear frosted cover
FOUNDATIONAL MODULE 2	15	100		X	Binding	Clear frosted cover
FOUNDATIONAL MODULE 3	15	100		X	Binding	Clear frosted cover
FOUNDATIONAL MODULE 4	15	100		X	Binding	Clear frosted cover
FOUNDATIONAL MODULE 5	15	100		X	Binding	Clear frosted cover
T 01 SI UNIT AND MASS	19	100		X	Binding	Clear frosted cover
T 02 SPEED AND ACCELERATION	15	100		X	Binding	Clear frosted cover
T 04 ENERGY	14	100		X	Binding	Clear frosted cover
T 05 WORK AND POWER	10	100		X	Binding	Clear frosted cover
T 06 PRESSURE	11	100		X	Binding	Clear frosted cover
T 07 TEMPERATURE AND HEAT	13	100		X	Binding	Clear frosted cover
T 08 RAIL TRACK PRINCIPLES	21	100		X	Binding	Clear frosted cover
T 10 GRADIENTS	26	100		X	Binding	Clear frosted cover
T 12 TRAIN DYNAMICS	15	100		X	Binding	Clear frosted cover
T 13 DIESEL- ELECTRIC LOCO FUNDAMENTAL	15	100		X	Binding	Clear frosted cover
T15 ELECTRIC FUNDAMENTALS	16	100		X	Binding	Clear frosted cover
T 17 LOCO TRAIN AND TRAJECTORY PRINCIPLES	16	100		X	Binding	Clear frosted cover
T 19 GENERAL PRINCIPLES TRAIN HANDLING	11	100		X	Binding	Clear frosted cover

T 21 VALVES AND STRAINERS	9	100		X	Binding	Clear frosted cover
T 23 HYDRAULIC AND PNEUMATIC SYSTEM	11	100		X	Binding	Clear frosted cover
T 24 SWITCHING DIAGRAM PRINCIPLES	10	100		X	Binding	Clear frosted cover
T 25 LINE PLAN INTERPRETATION	24	100		X	Binding	Clear frosted cover
T 26 ON BOARD COMPUTER SYSTEM	14	100		X	Binding	Clear frosted cover
T 27 LOAD TABLE INTERPRETATION	52	100		X	Binding	Clear frosted cover
T 28 A VACUUM BRAKE SYSTEM	39	100		X	Binding	Clear frosted cover
T 28 B VACUUM BRAKE SYSTEM	37	100		X	Binding	Clear frosted cover
T 29 TAMPING MACHINE RRV	16	100		X	Binding	Clear frosted cover
T 30 SPAD	14	100		X	Binding	Clear frosted cover
T 31 DOCUMENTATION	9	100		X	Binding	Clear frosted cover
T 33 POSMOR	27	100		X	Binding	Clear frosted cover
T 34 HAND SIGNAL	22	100		X	Binding	Clear frosted cover
T 35 WALKIE TALKIE	20	100		X	Binding	Clear frosted cover
T 36 SAFETY	24	100		X	Binding	Clear frosted cover
T 37 YARD LAYOUT	37	100		X	Binding	Clear frosted cover
T 38 SHUNTING DUTIES	36	100		X	Binding	Clear frosted cover
T 39 ROLLING STOCK	19	100		X	Binding	Clear frosted cover
T 40 HARZADOUS COMMODITY TYPE	32	100		X	Binding	Clear frosted cover
T 41 MARSHALLING OF TRAINS	51	100		X	Binding	Clear frosted cover
T 42 HIGH VOLTAGE	33	100		X	Binding	Clear frosted cover
T 43 A AIR-BRAKE SYSTEM	33	100		X	Binding	Clear frosted cover
T 43 B AIR-BRAKE SYATEM	52	100		X	Binding	Clear frosted cover
T 44 TELEMETER	27	100		X	Binding	Clear frosted cover
T 45 DISPATCH OF TRAINS	41	100		X	Binding	Clear frosted cover
T 48 TELEGRAPH ORDER	70	100		X	Binding	Clear frosted cover
T 55 WOODEN TRAIN STAFF	33	100		X	Binding	Clear frosted cover
T 57 RADIO TRAIN ORDER	31	100		X	Binding	Clear frosted cover

T 59 TRACK WARRANT	41	100		X	Binding	Clear frosted cover
T 59 A VDU WARRANT	38	100		X	Binding	Clear frosted cover
T 61 SEMAPHORE SIGNAL DOUBLE LINE	49	100		X	Binding	Clear frosted cover
T 63 CONTROL OF TRAINS BY MEANS OF	23	100		X	Binding	Clear frosted cover
T 66 ARRAVALS AND DEPARTURE	36	100		X	Binding	Clear frosted cover
T 67 EN-ROUTE AND CROSSING OF TRAINS	35	100		X	Binding	Clear frosted cover
T 68 PROTECTION	28	100		X	Binding	Clear frosted cover
T 69A PILOT WORKING SINGLE LINE	20	100		X	Binding	Clear frosted cover
T 69B PILOT WORKING DOUBLE LINES	24	100		X	Binding	Clear frosted cover
T 71 CONTINGENCY PLAN	32	100		X	Binding	Clear frosted cover
EM 09A	34	100		X	Binding	Clear frosted cover
EM 10B	25	100		X	Binding	Clear frosted cover
EM 11C	35	100		X	Binding	Clear frosted cover
EM 12D	27	100		X	Binding	Clear frosted cover
EM 13 F	38	100		X	Binding	Clear frosted cover
EM 42Q	26	100		X	Binding	Clear frosted cover
EM 43P	24	100		X	Binding	Clear frosted cover
EM 44Q	24	100		X	Binding	Clear frosted cover
EM 45S	38	100		X	Binding	Clear frosted cover
EM 46U	24	100		X	Binding	Clear frosted cover
EM 47W	25	100		X	Binding	Clear frosted cover
EM 48X	31	100		X	Binding	Clear frosted cover
EM 76 44 GE DIESEL LOCOMOTIVE	125	100		X	Binding	Clear frosted cover
EM 80 OBC VDU	35	50		X	Binding	Clear frosted cover
EM 64 INTELETRACT TELEMETER SYSTEM	90	100		X	Binding	Clear frosted cover
EM 69 PRESSURE TELEMENTARY SYSTEM		100		X	Binding	Clear frosted cover
EM 65 43GE DIESEL LOCOMOTIVE	97	100		X	Binding	Clear frosted cover
EM 73 22E LOCOMOTIVE	131	100		X	Binding	Clear frosted cover
EM14 Phone dispatcher terminal	101	100		X	Binding	Clear frosted cover

EM15 Communication equipment	25	100		X	Binding	Clear frosted cover
EM16 Track-side equipment	24	100		X	Binding	Clear frosted cover
EM17 Track-side equipment	36	100		X	Binding	Clear frosted cover
EM18 TWS Computer equipment	21	100		X	Binding	Clear frosted cover
EM19 Panel and console	22	100		X	Binding	Clear frosted cover
EM20 Control and Panel	20	100		X	Binding	Clear frosted cover
EM21 Van Schoor token instrument	18	100		X	Binding	Clear frosted cover
EM22 Operating control system	31	100		X	Binding	Clear frosted cover
EM24 OBC viewer monitoring system	42	100		X	Binding	Clear frosted cover
EM25 Telemeter approved	14	100		X	Binding	Clear frosted cover
EM26 Lever frame-semaphore	15	100		X	Binding	Clear frosted cover
EM28 VDU CS 90	121	100		X	Binding	Clear frosted cover
EM 29 VDU Warrant user- CS90	101	100		X	Binding	Clear frosted cover
EM53 NFG Panel	13	100		X	Binding	Clear frosted cover
EM54 Control panel	15	100		X	Binding	Clear frosted cover
EM56 Reception panel	22	100		X	Binding	Clear frosted cover
EM57 Humping Controlled panel	18	100		X	Binding	Clear frosted cover
EM58 Despatch panel and console	21	100		X	Binding	Clear frosted cover
EM71 CS90 VDU	22	100		X	Binding	Clear frosted cover
T01A Science 1	45	100		X	Binding	Clear frosted cover
T01B Science 2	43	100		X	Binding	Clear frosted cover
T20 Brake system	23	100		X	Binding	Clear frosted cover
T24 Switching diagram principles	11	100		X	Binding	Clear frosted cover
T25 Line plan interpretation	26	100		X	Binding	Clear frosted cover
T26 On board computer system	14	100		X	Binding	Clear frosted cover
T27 Load table interpretation	15	100		X	Binding	Clear frosted cover
T30 SPAD	27	100		X	Binding	Clear frosted cover
T32 Documentation (orientation)	59	100		X	Binding	Clear frosted cover
T33 POSMOR	32	100		X	Binding	Clear frosted cover
T34 Hand-signals	23	100		X	Binding	Clear frosted cover
T35 Walkie-Talkie	41	100		X	Binding	Clear frosted cover

T36 Safety	32	100		X	Binding	Clear frosted cover
T37 Yard layout	42	100		X	Binding	Clear frosted cover
T38 Shunting duties	52	100		X	Binding	Clear frosted cover
T39 Rolling stock types	51	100		X	Binding	Clear frosted cover
T40 Hazardous Commodity types	37	100		X	Binding	Clear frosted cover
T41 Marshalling of trains	53	100		X	Binding	Clear frosted cover
T42 High Voltage	38	100		X	Binding	Clear frosted cover
T43 Airbrake system	37	100		X	Binding	Clear frosted cover
T44 Telemeter	60	100		X	Binding	Clear frosted cover
T45 Despatch of trains	77	100		X	Binding	Clear frosted cover
T47 Semaphore signals - Single line	125	100		X	Binding	Clear frosted cover
T49 Telegraph orders TC	84	100		X	Binding	Clear frosted cover
T51 ABSOLUTE Van Schoor	58	100		X	Binding	Clear frosted cover
T56 Wooden Train Staff	57	100		X	Binding	Clear frosted cover
T58 Radio Train Order	61	100		X	Binding	Clear frosted cover
T60 Track Warrant	73	100		X	Binding	Clear frosted cover
T61 VDU Track Warrant	104	100		X	Binding	Clear frosted cover
T62 Semaphore signal Double lines	78	100		X	Binding	Clear frosted cover
T64 Normal Working Colour Light	100	100		X	Binding	Clear frosted cover
T65 Abnormal working	95	100		X	Binding	Clear frosted cover
T66 Arrival and Departure	83	100		X	Binding	Clear frosted cover
T67 Enroute & X-ing of trains	66	100		X	Binding	Clear frosted cover
T68 Protection	42	100		X	Binding	Clear frosted cover
T70 Pilot working	67	100		X	Binding	Clear frosted cover
T71 Contingency plan	46	100		X	Binding	Clear frosted cover
T72 Tamping machine	107	100		X	Binding	Clear frosted cover
T73 Plan, Man and Execute	32	100		X	Binding	Clear frosted cover
T74 TOMS	28	100		X	Binding	Clear frosted cover
T81 PCS	36	100		X	Binding	Clear frosted cover
TCO T43 Airbrake system	37	100		X	Binding	Clear frosted cover

Orientation on training Procedure	67	30		X	Binding	Clear frosted cover
Applying Safety	44	40	X		Binding	Clear frosted cover
Maintenance Procedure	96	40	X		Binding	Clear frosted cover
Points Machines and Derailer	224	40	X		Binding	Clear frosted cover
Principles Of Electrtricity	236	30		X	Binding	Clear frosted cover
Railway Signaling Cable	50	30	X		Binding	Clear frosted cover
NFG Signaling Circuit Diagram	26	40		X	Binding	Clear frosted cover
Train Working Rules	451	40	X		Binding	Clear frosted cover
Jeumont	98	40		x	Binding	Clear frosted cover
IRS	141	40	X		Binding	Clear frosted cover
Railway Signalling Symbols	82	40	X		Binding	Clear frosted cover
Electrical Measuring Intruments	99	40	X		Binding	Clear frosted cover
Track master presentation	68	40	X		Binding	Clear frosted cover
Advance Fire Fighting	50	100		X	Binding	Clear frosted cover
Intermediate Fire Fighting	50	100	X		Binding	Clear frosted cover
COLOUR LIGHTS	38	200		X	Binding	Clear frosted cover
VDU WARRANT	36	200		X	Binding	Clear frosted cover
COLOUR LIGHTS	29	200		X	Binding	Clear frosted cover
VDU WARRANT	32	200		X	Binding	Clear frosted cover
TA YARD PERSONNEL	24	100		X	Binding	Clear frosted cover
TD VDU	30	100		X	Binding	Clear frosted cover
Colourlight	32	100		X	Binding	Clear frosted cover
TAS-SD	23	100		X	Binding	Clear frosted cover
TAS-SE	43	100		X	Binding	Clear frosted cover
TAS-AD	57	100		X	Binding	Clear frosted cover
TAS-CT	63	100		X	Binding	Clear frosted cover
TAS-LT	57	100		X	Binding	Clear frosted cover
TAS-RS	47	100		X	Binding	Clear frosted cover
EM 65 43GE LOCOMOTIVE	97	50		X	Binding	Clear frosted cover
22E LOCOMOTIVE	99	50		X	Binding	Clear frosted cover
44D LOCOMOTIVE	89	50		X	Binding	Clear frosted cover
FYO 01 Orientation	76	100		X	Binding	Clear frosted cover
FYO 03 Walkie-Talkie	48	100		X	Binding	Clear frosted cover
FYO 04 Hand Signal	62	100		X	Binding	Clear frosted cover
FYO 05 Yard Layout	66	100		X	Binding	Clear frosted cover

FYO 06 Shunting Duties	121	100		X	Binding	Clear frosted cover
FYO 06A Health and Safety	27	100		X	Binding	Clear frosted cover
FYO 07 Rolling Stock Types	81	100		X	Binding	Clear frosted cover
FYO 08 Commodity Types	78	100		X	Binding	Clear frosted cover
FYO 09 Marshalling of Trains	80	100		X	Binding	Clear frosted cover
FYO 10 High Voltage	55	100		X	Binding	Clear frosted cover
FYO 11 Airbrake Instructions	42	100		X	Binding	Clear frosted cover
FYO 12 Telemeters	77	100		X	Binding	Clear frosted cover
FYO 13 Despatch of Trains	129	100		X	Binding	Clear frosted cover
FYO 23 On-track Protection	69	100		X	Binding	Clear frosted cover
FYO 30 Contingency Planning	85	100		X	Binding	Clear frosted cover
FYO 32 Sprint	198	100		X	Binding	Clear frosted cover
TWR 01	45	100		X	Binding	Clear frosted cover
TWR 02	59	100		X	Binding	Clear frosted cover
TWR 03	35	100		X	Binding	Clear frosted cover
TWR 04	40	100		X	Binding	Clear frosted cover
TWR 05	48	100		X	Binding	Clear frosted cover
TWR 06	41	100		X	Binding	Clear frosted cover
TWR 06A	21	100		X	Binding	Clear frosted cover
TWR 07	37	100		X	Binding	Clear frosted cover
TWR 08	47	100		X	Binding	Clear frosted cover
Disciplinary procedure	17	300		X	Binding	Clear frosted cover
Grievance procedure	17	300		X	Binding	Clear frosted cover
Communication Skills	43	300		X	Binding	Clear frosted cover
Management Skills	54	300		X	Binding	Clear frosted cover
Time Management	18	300		X	Binding	Clear frosted cover
Stress Management	27	300		X	Binding	Clear frosted cover
Meetings	47	300		X	Binding	Clear frosted cover
ALCOHOL AND SUBSTANCE ABUSE MANUAL	140	100	X		Binding	Clear frosted cover
Advanced Fire Fighting	78	200		X	Binding	Clear frosted cover
Basic Fire Fighting	63	200		X	Binding	Clear frosted cover
Intermediate Fire Fighting	75	200	X		Binding	Clear frosted cover

First Aid	60	300	X		Binding	Clear frosted cover
Alco Blow Practical Assessment	8	150		X	Binding	Clear frosted cover
Alco Blow Theoretical Summative Assessment	5	150		X	Binding	Clear frosted cover
Alcohol Testing Learner Guide	140	150		X	Binding	Clear frosted cover
Alcohol Testing Facilitator Guide	55	15	X	X	Binding	Clear frosted cover
Module 01 Engagement	32	200	X		Binding	Clear frosted cover
Module 02 COT to the ITP	109	200	X		Binding	Clear frosted cover
Module 03 Business Process Innovation	15	200	X		Binding	Clear frosted cover
Module 04 T5	74	200			Binding	Clear frosted cover
Module 05 T1 - T4	187	200			Binding	Clear frosted cover
Module 06 Steaming Ahead	22	200			Binding	Clear frosted cover
O2E PROCESS MAPS AND REFERENCE BOOK -2011 Series	97	200	X		Binding	Clear frosted cover
O2E MONITORING AND DEVIATION MANAGEMENT	229	200	X		Binding	Clear frosted cover
O2E LIGHT PROGRAMME	16	200	X		Binding	Clear frosted cover
Module 01 O2E LITE	29	200	X		Binding	Clear frosted cover
Module 02 O2E LITE	31	200	X		Binding	Clear frosted cover
Module 03 O2E LITE	20	200	X		Binding	Clear frosted cover

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Name of Book	No. of pages	Number of Books	Black & White	Binding /Stable/Filling	Outside cover
TD F01 Foundational 1	46	10	X	Binding	Clear frosted cover
TD F02 Foundational 2	76	10	X	Binding	Clear frosted cover
TD F03 Foundational 3	103	10	X	Binding	Clear frosted cover
TD F04 Foundational 4		10	X	Binding	Clear frosted cover
TD F05 Foundational 5	42	10	X	Binding	Clear frosted cover
EM01 B 25kV DC Overhead Track Equipment	38	10	X	Binding	Clear frosted cover
EM34 Train Definition Unit	13	10	X	Binding	Clear frosted cover
EM40 35 GM Diesel Loco	133	10	X	Binding	Clear frosted cover

EM09 A - Type Wagon	34	10	X	Binding	Clear frosted cover
EM10 B - Type Wagon	25	10	X	Binding	Clear frosted cover
EM11 C - Type Wagon	35	10	X	Binding	Clear frosted cover
EM12 D - Type Wagon	27	10	X	Binding	Clear frosted cover
EM13 F - Type Wagon	39	10	X	Binding	Clear frosted cover
EM42 O - Type Wagon	28	10	X	Binding	Clear frosted cover
EM43 P - Type Wagon	26	10	X	Binding	Clear frosted cover
EM44 Q - Type Wagon	24	10	X	Binding	Clear frosted cover
EM45 S - Type Wagon	38	10	X	Binding	Clear frosted cover
EM46 U - Type Wagon	24	10	X	Binding	Clear frosted cover
EM47 W - Type Wagon	25	10	X	Binding	Clear frosted cover
EM48 X - Type Wagon	31	10	X	Binding	Clear frosted cover
EM55 Z - Type Wagon	26	10	X	Binding	Clear frosted cover
EM61 Trackside Indicators	45	10	X	Binding	Clear frosted cover
TD EM76 44-000 GE Diesel Loco	101	10	x	Binding	Clear frosted cover
T02 Speed & Acceleration	23	10	X	Binding	Clear frosted cover
T10 Gradients	25	10	X	Binding	Clear frosted cover
T12 Train Dynamics	34	10	X	Binding	Clear frosted cover
T13 Diesel - Electric Loco Fundamentals	23	10	X	Binding	Clear frosted cover
T15 Electrical Fundamentals	18	10	X	Binding	Clear frosted cover
T19 General Principles - Train Handling	11	10	X	Binding	Clear frosted cover
T21 Valves, Traps & Strainers	9	10	X	Binding	Clear frosted cover
T23 Hydraulic & Pneumatic Fundamentals	11	10	X	Binding	Clear frosted cover
T28A Vacuum Brake System TD Shunting	41	10	X	Binding	Clear frosted cover
T29 Tamping Machine/RRV - Train Driver	19	10	X	Binding	Clear frosted cover
T30 SPAD	21	10	X	Binding	Clear frosted cover
T34 Hand Signals	21	10	X	Binding	Clear frosted cover
T35 Walkie-Talkies	24	10	X	Binding	Clear frosted cover
T36 Safety	34	10	X	Binding	Clear frosted cover
T38 Shunting Duties	43	10	X	Binding	Clear frosted cover

T41 Marshalling of Trains	54	10	X	Binding	Clear frosted cover
T42 B 25kV and 50kV AC High Voltage Safety Training	37	10	X	Binding	Clear frosted cover
T43A Air Brake System TD Shunting	37	10	X	Binding	Clear frosted cover
T68 Protection	43	10	X	Binding	Clear frosted cover
T45 Despatching of Trains	54	10	X	Binding	Clear frosted cover
T63 Colour Light Signals - Train Driver	37	10	X	Binding	Clear frosted cover
T67 En Route & Crossing of Trains	37	10	X	Binding	Clear frosted cover
SOPTD01 Sign-On- Procedure	7	20	X	Binding	Clear frosted cover
SOPTD37 Perform Brake Test - Air Brake	15	20	X	Binding	Clear frosted cover
SOPTD03 Perform Sand Test Electric	16	20	X	Binding	Clear frosted cover
SOPTD38 Check Correct of Doc YO/T Dispa	6	20	X	Binding	Clear frosted cover
SOPTD09 Plug in Radio & Prep for Depart	6	20	X	Binding	Clear frosted cover
SOPTD30 Yard Communication	6	20	X	Binding	Clear frosted cover
SOPTD31 Couple Loco to Wagon	7	20	X	Binding	Clear frosted cover
SOPTD06 Couple Loco to Loco	7	20	X	Binding	Clear frosted cover
SOPTD39 Rep to TCO & Conf Ready to Dep	7	20	X	Binding	Clear frosted cover
SOPTD34 Confirm & Sign Documentation	6	20	X	Binding	Clear frosted cover
SOPTD12 Obtain Permission to Enter Yard	6	20	X	Binding	Clear frosted cover
SOPTD08 Change Cabs	10	20	X	Binding	Clear frosted cover
SOPTD41 Propelling of Loco & Load	7	20	X	Binding	Clear frosted cover
SOPTD33 Inspect Wagon to Verify Load	6	20	X	Binding	Clear frosted cover
SOPTD32 Uncouple Loco from Wagon	6	20	X	Binding	Clear frosted cover
SOPTD40 Receive Clearance to Siding	6	20	X	Binding	Clear frosted cover
SOPTD36 Air Brake : Receive & Set up	8	20	X	Binding	Clear frosted cover
SOPTD46 Hand Over to Other Train Driver	6	20	X	Binding	Clear frosted cover
SOPTD10 Rep Faults to Superv/Sect Mangr	6	20	X	Binding	Clear frosted cover
SOPTD11 Prepare aTrip Report	6	20	X	Binding	Clear frosted cover
SOPTD47 Notify CS on Position of Loco	6	20	X	Binding	Clear frosted cover
SOPTD48 Sign Off Procedure	7	20	X	Binding	Clear frosted cover
SOPTD07 Uncouple Loco from Loco	7	20	X	Binding	Clear frosted cover
SOPTD05 Perform Power Test Diesel	7	20	X	Binding	Clear frosted cover

SOPTD44 Switch to Electric Braking	8	20	X	Binding	Clear frosted cover
SOPTD45 Switch to Dynamic Braking	9	20	X	Binding	Clear frosted cover
SOP19E-A (PROBLEM SOLVING 19E LOCO SOP19E01)	15	10	X	Binding	Clear frosted cover
SOP19E-A (PRE-START CHECH PROCEDURE 02)	23	10	X	Binding	Clear frosted cover
SOP19E-A (START UP 19E LOCOMOTICE SOP19E03)	8	10	X	Binding	Clear frosted cover
SOP19E-A (SET UP AIR BRAKE SYSTEM SOP19E04)	19	10	X	Binding	Clear frosted cover
SOP19E-A (PERFORM POWER TEST SOP19E06)	7	10	X	Binding	Clear frosted cover
SOP19E-A (CHANGE PANTOGRAPHS SOP19E07)	7	10	X	Binding	Clear frosted cover
SOP19E-A (LOCO SHUT DOWN PROCEDURE SOP19E09)	8	10	X	Binding	Clear frosted cover
SOP22E-A (TRAIN DRIVER SOP22E-A)	66	10	X	Binding	Clear frosted cover
SOP22E-A (TRAIN DRIVER SOP22E-B)	27	10	X	Binding	Clear frosted cover
SOPTCS-A (TCS-A) Train Driver	34	15	X	Binding	Clear frosted cover
SOPCCB2 Brake Test	28	15	X	Binding	Clear frosted cover
SOPWGS01 Pre Depart Check & Stabling Wag	7	15	X	Binding	Clear frosted cover
SOPCRP01 Cranking Procedure	8	15	X	Binding	Clear frosted cover
SOPECP-WT 02 SETUP ECP	7	10	X	Binding	Clear frosted cover
SOPECP-WT 03 Switch Operation ECP	6	10	X	Binding	Clear frosted cover
SOPECP-WT 04 Shutdown ECP	6	10	X	Binding	Clear frosted cover
SOPCCBII-A (SALDHANA)	28	15	X	Binding	Clear frosted cover
SOPTDU-A (TDU-A)	12	10	X	Binding	Clear frosted cover
TD F01 Foundational 1	46	10	X	Binding	Clear frosted cover
TD F02 Foundational 2	76	10	X	Binding	Clear frosted cover
TD F03 Foundational 3	103	10	X	Binding	Clear frosted cover
TD F04 Foundational 4	43	10	X	Binding	Clear frosted cover
TD F05 Foundational 5	42	10	X	Binding	Clear frosted cover
EM01 B 25kV DC Overhead Track Equipment	38	10	X	Binding	Clear frosted cover
EM09 A - Type Wagon	34	10	X	Binding	Clear frosted cover
EM10 B - Type Wagon	25	10	X	Binding	Clear frosted cover
EM11 C - Type Wagon	35	10	X	Binding	Clear frosted cover
EM12 D - Type Wagon	27	10	X	Binding	Clear frosted cover
EM13 F - Type Wagon	39	10	X	Binding	Clear frosted cover
EM42 O - Type Wagon	28	10	X	Binding	Clear frosted cover

EM43 P - Type Wagon	26	10	X	Binding	Clear frosted cover
EM44 Q - Type Wagon	24	10	X	Binding	Clear frosted cover
EM45 S - Type Wagon	38	10	X	Binding	Clear frosted cover
EM46 U - Type Wagon	24	10	X	Binding	Clear frosted cover
EM47 W - Type Wagon	25	10	X	Binding	Clear frosted cover
EM48 X - Type Wagon	31	10	X	Binding	Clear frosted cover
EM55 Z - Type Wagon	26	10	X	Binding	Clear frosted cover
EM61 Trackside Indicators	45	10	X	Binding	Clear frosted cover
T02 Speed & Acceleration	23	10	X	Binding	Clear frosted cover
T10 Gradients	25	10	X	Binding	Clear frosted cover
T12 Train Dynamics	34	10	X	Binding	Clear frosted cover
T13 Diesel - Electric Loco Fundamentals	23	10	X	Binding	Clear frosted cover
T15 Electrical Fundamentals	18	10	X	Binding	Clear frosted cover
T19 General Principles - Train Handling	11	10	X	Binding	Clear frosted cover
T21 Valves, Traps & Strainers	9	10	X	Binding	Clear frosted cover
T23 Hydraulic & Pneumatic Fundamentals	11	10	X	Binding	Clear frosted cover
T28B Vacuum Brake System TD Mainline	41	10	X	Binding	Clear frosted cover
T29 Tamping Machine/RRV - Train Driver	19	10	X	Binding	Clear frosted cover
T30 SPAD	21	10	X	Binding	Clear frosted cover
T34 Hand Signals	21	10	X	Binding	Clear frosted cover
T35 Walkie-Talkies	24	10	X	Binding	Clear frosted cover
T36 Safety	34	10	X	Binding	Clear frosted cover
T38 Shunting Duties	43	10	X	Binding	Clear frosted cover
T41 Marshalling of Trains	54	10	X	Binding	Clear frosted cover
T43B Air Brake System TD Mainline	37	10	X	Binding	Clear frosted cover
T44 Telemeter	37	10	X	Binding	Clear frosted cover
T45 Despatching of Trains	54	10	X	Binding	Clear frosted cover
T48 Telegraph Orders - Train Driver	69	10	X	Binding	Clear frosted cover
T59 Track Warrant-Train driver	48	10	X	Binding	Clear frosted cover
T63 Colour Light Signals - Train Driver	37	10	X	Binding	Clear frosted cover
T67 En Route & Crossing of Trains	37	10	X	Binding	Clear frosted cover
T68 Protection	43	10	X	Binding	Clear frosted cover

T69A Pilot Working - Train Driver	26	10	X	Binding	Clear frosted cover
T97 Requirements Running Foreign Wagons	14	10	X	Binding	Clear frosted cover
TD EM05 34GM Diesel Loco	131	10	X	Binding	Clear frosted cover
TD EM76 44-000 GE Diesel Loco	101	10	X	Binding	Clear frosted cover
TD EM31 18E Electric Loco	90	10	X	Binding	Clear frosted cover
TD EM07 36 GM	104	10	X	Binding	Clear frosted cover
TD F01 Foundational 1	46	15	X	Binding	Clear frosted cover
TD F02 Foundational 2	76	15	X	Binding	Clear frosted cover
TD F03 Foundational 3	103	15	X	Binding	Clear frosted cover
TD F04 Foundational 4	43	15	X	Binding	Clear frosted cover
TD F05 Foundational 5	42	15	X	Binding	Clear frosted cover
EM01 B 25kV DC Overhead Track Equipment	38	15	X	Binding	Clear frosted cover
EM09 A - Type Wagon	34	15	X	Binding	Clear frosted cover
EM10 B - Type Wagon	25	15	X	Binding	Clear frosted cover
EM11 C - Type Wagon	35	15	X	Binding	Clear frosted cover
EM12 D - Type Wagon	27	15	X	Binding	Clear frosted cover
EM13 F - Type Wagon	39	15	X	Binding	Clear frosted cover
EM34 Train Definition Unit	13	15	X	Binding	Clear frosted cover
EM42 O - Type Wagon	28	15	X	Binding	Clear frosted cover
EM43 P - Type Wagon	26	15	X	Binding	Clear frosted cover
EM44 Q - Type Wagon	24	15	X	Binding	Clear frosted cover
EM45 S - Type Wagon	38	15	X	Binding	Clear frosted cover
EM46 U - Type Wagon	24	15	X	Binding	Clear frosted cover
EM47 W - Type Wagon	25	15	X	Binding	Clear frosted cover
EM48 X - Type Wagon	31	15	X	Binding	Clear frosted cover
EM55 Z - Type Wagon	26	15	X	Binding	Clear frosted cover
EM61 Trackside Indicators	45	15	X	Binding	Clear frosted cover
EM63 Trunk & Open Channel Train Radio	45	15	X	Binding	Clear frosted cover
EM64 Inteletrack Telemeter	48	15	X	Binding	Clear frosted cover
EM65 43 GE Diesel Loco	100	15	X	Binding	Clear frosted cover
T 87 FUEL TANKER AIRBRAKE TRAINS	19	15	X	Binding	Clear frosted cover
T02 Speed & Acceleration	23	15	X	Binding	Clear frosted cover

T10 Gradients	25	15	X	Binding	Clear frosted cover
T12 Train Dynamics	34	15	X	Binding	Clear frosted cover
T13 Diesel - Electric Loco Fundamentals	23	15	X	Binding	Clear frosted cover
T15 Electrical Fundamentals	18	15	X	Binding	Clear frosted cover
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T28B Vacuum Brake System TD Mainline	36	15	X	Binding	Clear frosted cover
T29 Tamping Machine/RRV - Train Driver	19	15	X	Binding	Clear frosted cover
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T34 Hand Signals	21	15	X	Binding	Clear frosted cover
T35 Walkie-Talkies	24	15	X	Binding	Clear frosted cover
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T38 Shunting Duties	43	15	X	Binding	Clear frosted cover
T41 Marshalling of Trains	54	15	X	Binding	Clear frosted cover
T42 B 25kV and 50kV AC High Voltage Safety Training	37	15	X	Binding	Clear frosted cover
T43B Air Brake System TD Mainline	58	15	X	Binding	Clear frosted cover
T44 Telemeter	38	15	X	Binding	Clear frosted cover
T45 Despatching of Trains	44	15	X	Binding	Clear frosted cover
T48 Telegraph Orders - Train Driver	69	15	X	Binding	Clear frosted cover
T63 Colour Light Signals - Train Driver	98	15	X	Binding	Clear frosted cover
T67 En Route & Crossing of Trains	54	15	X	Binding	Clear frosted cover
T68 Protection	41	15	X	Binding	Clear frosted cover
T69A Pilot Working - Train Driver	26	15	X	Binding	Clear frosted cover
T87 tanker air brake trains	19	15	X	Binding	Clear frosted cover
T97 Requirements Running Foreign Wagons	14	15	X	Binding	Clear frosted cover
TD EM76 44-000 GE Diesel Loco	101	15	X	Binding	Clear frosted cover
TD T59A VDU Warrant	42	15	X	Binding	Clear frosted cover
T85 Operate Heavy&Ultra Heavy 60-75 Wago	13	15	X	Binding	Clear frosted cover
T02 Speed and Acceleration	23	14	X	Binding	Clear frosted cover
T21 Valves, Traps & Strainers	9	14	X	Binding	Clear frosted cover
T23 Hydraulic & Pneumatic Fundamental	11	14	X	Binding	Clear frosted cover

T15 Electrical Fundamental	18	14	X	Binding	Clear frosted cover
T13 Diesel - Electrical loco Fundamental	23	14	X	Binding	Clear frosted cover
T10 Gradients	25	14	X	Binding	Clear frosted cover
T19 General Principles Train handling	11	14	X	Binding	Clear frosted cover
T12 Train Dynamics	34	14	X	Binding	Clear frosted cover
T34 Hand Signals	21	14	X	Binding	Clear frosted cover
T35 Walkie Talkie	24	14	X	Binding	Clear frosted cover
T36 Safety	34	14	X	Binding	Clear frosted cover
T38 Shunting Duties	43	14	X	Binding	Clear frosted cover
T41 Marshalling of Trains	54	14	X	Binding	Clear frosted cover
T44 Telemeter	37	14	X	Binding	Clear frosted cover
T45 Despatching of trains	54	14	X	Binding	Clear frosted cover
T63 Colour Light Signals	37	14	X	Binding	Clear frosted cover
T67 En Route Crossing of Trains	37	14	X	Binding	Clear frosted cover
T68 Protection	43	14	X	Binding	Clear frosted cover
T29 Tamping Machine RRV Train Driver	19	14	X	Binding	Clear frosted cover
EM09 A- Type Wagon	34	14	X	Binding	Clear frosted cover
EM10 B-Type Wagon	25	14	X	Binding	Clear frosted cover
EM11 C-Type Wagon	35	14	X	Binding	Clear frosted cover
EM12 D-Type Wagon	27	14	X	Binding	Clear frosted cover
EM13 F-Type Wagon	39	14	X	Binding	Clear frosted cover
T30 SPAD	21	14	X	Binding	Clear frosted cover
EM32 19E Loco	101	8	X	Binding	Clear frosted cover
EM42 O- Type Wagon	28	14	X	Binding	Clear frosted cover
EM44 Q- Type Wagon	24	14	X	Binding	Clear frosted cover
EM43 P-Type Wagon	26	14	X	Binding	Clear frosted cover
EM45 S-Type Wagon	38	14	X	Binding	Clear frosted cover
EM46 U -Type Wagon	24	14	X	Binding	Clear frosted cover
EM47 W-Type Wagon	25	14	X	Binding	Clear frosted cover
EM48 X-Type Wagon	31	14	X	Binding	Clear frosted cover
EM55 Z- Type Wagon	26	14	X	Binding	Clear frosted cover
EM55-Type Wagon	26	14	X	Binding	Clear frosted cover

T43B Air Brake System Mainline	60	14	X	Binding	Clear frosted cover
T75 ECP Knorr Bremse Barake Syst	27	8	X	Binding	Clear frosted cover
T76 ECP Knorr Brake Opp Sys	36	8	X	Binding	Clear frosted cover
T77 ECP Wabtech Brake System	17	8	X	Binding	Clear frosted cover
T79 CCB2 System	27	14	X	Binding	Clear frosted cover
T86 Running 100-150 Wagon Airbrake	18	14	X	Binding	Clear frosted cover
T87 Tanker Air Brake Trains	19	14	X	Binding	Clear frosted cover
T91 Running 200 Wagon Air bRake	29	8	X	Binding	Clear frosted cover
EM61 Trackside Indicators	45	14	X	Binding	Clear frosted cover
EM67 Train Cab System	12	14	X	Binding	Clear frosted cover
T99 Train Cab System	10	14	X	Binding	Clear frosted cover
EM01B 25Kv AC Overhead Track Equipment	42	14	X	Binding	Clear frosted cover
T42B 25KV & 50KV AC High Voltage	37	14	X	Binding	Clear frosted cover
EM72 21E Loco	118	10	X	Binding	Clear frosted cover
EM73 22E Loco	132	10	X	Binding	Clear frosted cover
F01 Foundation 1	46	30	X	Binding	Clear frosted cover
F02 Foundation 2	76	30	X	Binding	Clear frosted cover
F03 Foundation 3	103	30	X	Binding	Clear frosted cover
F04 Foundation 4	43	30	X	Binding	Clear frosted cover
F05 Foundation 5	42	30	X	Binding	Clear frosted cover
T42 High Voltage Safety	36	14	X	Binding	Clear frosted cover
TD T99 Train Cab System	10	14	X	Binding	Clear frosted cover
T97 Require Running Foreign Wagon	14	6	X	Binding	Clear frosted cover
EM64 Inteltrack	48	14	X	Binding	Clear frosted cover
T28B Vacuum Brake System	36	6	X	Binding	Clear frosted cover
EM09 A-Type wagon	34	16	X	Binding	Clear frosted cover
EM10 B-Type wagon	25	16	X	Binding	Clear frosted cover
EM11 C-Type wagon	35	16	X	Binding	Clear frosted cover
EM12 D-Type wagon	27	16	X	Binding	Clear frosted cover
EM13 F-Type wagon	39	16	X	Binding	Clear frosted cover
EM42 O-Type wagon	28	16	X	Binding	Clear frosted cover
EM43 P-Type wagon	26	16	X	Binding	Clear frosted cover

EM44 Q-Type wagon	24	16	X	Binding	Clear frosted cover
EM45 S-Type wagon	38	16	X	Binding	Clear frosted cover
EM46 U-Type wagon	24	16	X	Binding	Clear frosted cover
EM47 W-Type wagon	25	16	X	Binding	Clear frosted cover
EM48 X-Type wagon	31	16	X	Binding	Clear frosted cover
EM55 Z-Type wagon	26	16	X	Binding	Clear frosted cover
T02 Speed & Acceleration	23	16	X	Binding	Clear frosted cover
T21 Valves, Traps & Strainers	9	16	X	Binding	Clear frosted cover
T23 Hydraulics & Pneumatic System	11	16	X	Binding	Clear frosted cover
T15 Electrical Fundamentals	18	16	X	Binding	Clear frosted cover
T13 Diesel - Electrical Loco Fundamentals	23	16	X	Binding	Clear frosted cover
T10 Gradients	25	16	X	Binding	Clear frosted cover
T12 Train Dynamics	34	16	X	Binding	Clear frosted cover
T19 General Principles - Train Handling	11	16	X	Binding	Clear frosted cover
T34 Hand Signals	21	16	X	Binding	Clear frosted cover
T36 Safety	34	16	X	Binding	Clear frosted cover
T38 Shunting Duties	43	16	X	Binding	Clear frosted cover
T41 Marshalling of Trains	54	16	X	Binding	Clear frosted cover
T42 3kV DC High Voltage Safety Training	36	16	X	Binding	Clear frosted cover
T43A Air Brake System (Theory & Practical for Shunting)	43	8	X	Binding	Clear frosted cover
T28A Vacuum Brake System (Theory & Practical Training)	38	8	X	Binding	Clear frosted cover
T43B Air Brake System	58	8	X	Binding	Clear frosted cover
T28B Vacuum Brake System (Only practical for Mainline)	36	8	X	Binding	Clear frosted cover
EMO1 B OHTE (25kv)	42	13	X	Binding	Clear frosted cover
EM61 Trackside Equipment & Indicators	45	16	X	Binding	Clear frosted cover
T42B High Voltage	37	13	X	Binding	Clear frosted cover
T35 Walkie-Talkies	24	16	X	Binding	Clear frosted cover
T44 Telemeters	38	16	X	Binding	Clear frosted cover
T45 Despatching of Trains	44	16	X	Binding	Clear frosted cover
T63 Control of Trains by Colour Lights Signals	98	16	X	Binding	Clear frosted cover
T67 En Route & Crossing of Trains	54	16	X	Binding	Clear frosted cover
T68 Protection	41	16	X	Binding	Clear frosted cover

T29 Tamping Machine RVV-TD	19	16	X	Binding	Clear frosted cover
EM01A OHTE (3kv DC)	38	16	X	Binding	Clear frosted cover
EM34 Train Definition Unit (TDU)	13	16	X	Binding	Clear frosted cover
T30 SPAD	21	16	X	Binding	Clear frosted cover
T42A High Voltage Safety Training (3kv DC)	36	16	X	Binding	Clear frosted cover
EM40 35GM Diesel Locomotive (TD)	133	6	X	Binding	Clear frosted cover
EM05 34GM Diesel Locomotive (TD)	131	5	X	Binding	Clear frosted cover
EM76 44GE Diesel Locomotive (TD)	101	11	X	Binding	Clear frosted cover
EM65 43GE Diesel Locomotive (TD)	100	5	X	Binding	Clear frosted cover

PARKHILL					
Name of book	No Pages per Book	Number of Books	Black and White	Binding /Stable/Filling	Outside cover
TWR 1	45	30	X	Binding	Clear frosted cover
TWR 2	59	30	X	Binding	Clear frosted cover
TWR 3	35	30	X	Binding	Clear frosted cover
TWR 4	40	30	X	Binding	Clear frosted cover
TWR 5	48	30	X	Binding	Clear frosted cover
TWR 6	41	30	X	Binding	Clear frosted cover
TWR 7	37	30	X	Binding	Clear frosted cover
TWR 8	47	30	X	Binding	Clear frosted cover
CHIEFSHEDMAN COURSE	147	30	X	Binding	Clear frosted cover
SHEDMAN COURSE	32	30	X	Binding	Clear frosted cover
SHEDASSISTANT	18	10	X	Binding	Clear frosted cover
SHED PERSONNEL BRAKE SYSTEM	33	30	X	Binding	Clear frosted cover
SHEDMAN 34 GM	123	10	X	Binding	Clear frosted cover
SHEDMAN 35 GM	125	10	X	Binding	Clear frosted cover
SHEDMAN 36GE	123	10	X	Binding	Clear frosted cover
SHEDMAN 44GE	110	10	X	Binding	Clear frosted cover
EM 74 TRAIN DRIVER	114	40	X	Binding	Clear frosted cover
TRAIN ASSISTANT 23E LOCOMOTIVE	76	40	X	Binding	Clear frosted cover

BLOEMFONTEIN					
Name of book	No Pages per Book	Number of Books	Black and White	Binding /Stable/Filling	Outside cover
FYO_01 ORIENTATION - FUNCTIONING WITHIN A TEAM (LG)	76	100	X	Binding	Clear frosted cover
FYO_01 ORIENTATION - FUNCTIONING WITHIN A TEAM (LWB)	27	100	X	Binding	Clear frosted cover
FYO_03 WALKIE-TALKIES (LG)	48	100	X	Binding	Clear frosted cover
FYO_03 WALKIE-TALKIES (LWB)	24	100	X	Binding	Clear frosted cover
FYO_04 HAND SIGNALS (LG)	62	100	X	Binding	Clear frosted cover
FYO_04 HAND SIGNALS (LWB)	28	100	X	Binding	Clear frosted cover
FYO_05 YARD LAYOUT (LG)	66	100	X	Binding	Clear frosted cover
FYO_05 YARD LAYOUT (LWB)	27	100	X	Binding	Clear frosted cover
FYO_06 SHUNTING DUTIES (LG)	121	100	X	Binding	Clear frosted cover
FYO_06 SHUNTING DUTIES (LWB)	47	100	X	Binding	Clear frosted cover
FYO_06A HEALTH AND SAFETY (LG)	27	100	X	Binding	Clear frosted cover
FYO_06B ARRIVALS AND DEPARTURES (LG)	49	100	X	Binding	Clear frosted cover
FYO_06B ARRIVALS AND DEPARTURES (LWB)	17	100	X	Binding	Clear frosted cover
FYO_06C SEMAPHORE SIGNALS (LG)	26	100	X	Binding	Clear frosted cover
FYO_07 ROLLING STOCK TYPES (LG)	81	100	X	Binding	Clear frosted cover
FYO_07 ROLLING STOCK TYPES (LWB)	25	100	X	Binding	Clear frosted cover
FYO_08 COMMODITY TYPES (LG)	78	100	X	Binding	Clear frosted cover
FYO_08 COMMODITY TYPES (LWB)	17	100	X	Binding	Clear frosted cover
FYO_09 MARSHALLING TRAINS (LG)	80	100	X	Binding	Clear frosted cover
FYO_09 MARSHALLING TRAINS (LWB)	33	100	X	Binding	Clear frosted cover
FYO_10 HIGH VOLTAGE (LG)	55	100	X	Binding	Clear frosted cover
FYO_10 HIGH VOLTAGE (LWB)	18	100	X	Binding	Clear frosted cover
FYO_11 AIR BRAKE INSTRUCTIONS (LG)	42	100	X	Binding	Clear frosted cover
FYO_11 AIR BRAKE INSTRUCTIONS (LWB)	18	100	X	Binding	Clear frosted cover
FYO_12 TELEMETER INSTRUCTIONS (LG)	37	100	X	Binding	Clear frosted cover

FYO_12 TELEMETER INSTRUCTIONS (LWB)	15	100	X	Binding	Clear frosted cover
FYO-12A_ TELEMETERS - CM 205 (LG)	26	100	X	Binding	Clear frosted cover
FYO-12A_ TELEMETERS - CM 205 (LWB)	14	100	X	Binding	Clear frosted cover
FYO-12B_ TELEMETERS-PTS101 (LG)	34	100	X	Binding	Clear frosted cover
FYO-12B_ TELEMETERS-PTS101 (LWB)	16	100	X	Binding	Clear frosted cover
FYO_12C INTELLETRACK TELEMETER (LG)	40	100	X	Binding	Clear frosted cover
FYO_12C INTELLETRACK TELEMETER LWB)	13	100	X	Binding	Clear frosted cover
FYO 12D_ PTS 103 TELEMETER (LG)	77	100	X	Binding	Clear frosted cover
FYO 12D_ PTS 103 TELEMETER (LWB)	17	100	X	Binding	Clear frosted cover
FYO_13 DESPATCHING TRAINS (LG)	129	100	X	Binding	Clear frosted cover
FYO_13 DESPATCHING TRAINS (LWB)	39	100	X	Binding	Clear frosted cover
FYO_23 ON TRACK PROTECTION (LG)	69	100	X	Binding	Clear frosted cover
FYO_23 ON TRACK PROTECTION (LWB)	19	100	X	Binding	Clear frosted cover
FYO_30 CONTINGENCY PLANNING (LG)	85	100	X	Binding	Clear frosted cover
Track Personnel Module 1	45	100	X	Binding	Clear frosted cover
Track Personnel Module 2	59	100	X	Binding	Clear frosted cover
Track Personnel Module 3	35	100	X	Binding	Clear frosted cover
Track Personnel Module 4	40	100	X	Binding	Clear frosted cover
Track Personnel Module 5	48	100	X	Binding	Clear frosted cover
Track Personnel Module 6	41	100	X	Binding	Clear frosted cover
Track Personnel Module 6A	21	100	X	Binding	Clear frosted cover
Track Personnel Module 7	37	100	X	Binding	Clear frosted cover
Track Personnel Module 8	47	100	X	Binding	Clear frosted cover
TA-SD	23	50	X	Binding	Clear frosted cover
TA-SE	43	50	X	Binding	Clear frosted cover
TA-AD	57	50	X	Binding	Clear frosted cover
TA-LT	57	50	X	Binding	Clear frosted cover
TA-CT	63	50	X	Binding	Clear frosted cover

TA-VDU Warrant	51	50	X	Binding	Clear frosted cover
TA-RS	48	50	X	Binding	Clear frosted cover
TA-20E Electric Locomotive	91	50	X	Binding	Clear frosted cover
TA-22E Electric Locomotive	99	50	X	Binding	Clear frosted cover
TA-23E Electric Locomotive	76	50	X	Binding	Clear frosted cover
TA- 45 Diesel Locomotive	76	50	X	Binding	Clear frosted cover
TA- 43 Diesel Locomotive	117	50	X	Binding	Clear frosted cover
TA- 15E Electric Locomotive	105	50	X	Binding	Clear frosted cover
T100 Brightstar	24	50	X	Binding	Clear frosted cover
EM65 43D Locomotive (TD)	97	50	X	Binding	Clear frosted cover
EM73 22E Locomotive (TD)	120	50	X	Binding	Clear frosted cover
EM62 15E Locomotive (TD)	117	50	X	Binding	Clear frosted cover
EM77 45D Locomotive (TD)	115	50	X	Binding	Clear frosted cover
EM70 20E Locomotive (TD)	119	50	X	Binding	Clear frosted cover
EM74 23E Locomotive (TD)	121	50	X	Binding	Clear frosted cover
15E Shedman Locomotive	109	50	X	Binding	Clear frosted cover
22E Shedman Locomotive	97	50	X	Binding	Clear frosted cover
23E Shedman Locomotive	71	50	X	Binding	Clear frosted cover
45D Shedman Locomotive	70	50	X	Binding	Clear frosted cover
43D Shedman Locomotive	103	50	X	Binding	Clear frosted cover

PARKTOWN					
Name of book	No Pages per Book	Quantity	Colour	Binding /Stable/Filling	Outside cover
Handout 1 SELF Profile Questionnaire	5	150	X	Binding	Clear frosted cover
Handout 2 SELF Brochure	11	150	X	Binding	Clear frosted cover
Learner Evaluation _Motivating and building a team Version 1	3	150	X	Binding	Clear frosted cover
Learner Evaluation _Leading Self Refined version 1	2	150	X	Binding	Clear frosted cover
Module 1 Leading Self and Teams Portfilio of Evidence Refined 9th June 2021	89	150	X	Binding	Clear frosted cover
Module 1 Leading self and teams_Learner Guide	212	150	X	Binding	Clear frosted cover

KODOESPOOERT					
Name of book	No Pages per Book	Number of Books	Black and White	Binding /Stable/Filling	Outside cover
FYO 01 Learner Workbook	27	20	x	Binding	Clear frosted cover
FYO 03 Learner Workbook	24	20	x	Binding	Clear frosted cover
FYO 04 Learner Workbook	29	20	x	Binding	Clear frosted cover
FYO 05 Learner Workbook	27	20	x	Binding	Clear frosted cover
FYO 06 Learner Workbook	47	20	x	Binding	Clear frosted cover
FYO 6A Learner Workbook	21	20	x	Binding	Clear frosted cover
FYO 6B Learner Workbook	17	20	x	Binding	Clear frosted cover
FYO 07 Learner Workbook	25	20	x	Binding	Clear frosted cover
FYO 08 Learner Workbook	17	20	x	Binding	Clear frosted cover
FYO 09 Learner Workbook	33	20	x	Binding	Clear frosted cover
FYO 11 Learner Workbook	18	20	x	Binding	Clear frosted cover
FYO 12 Learner Workbook	15	20	x	Binding	Clear frosted cover
FYO 12A Learner Workbook	14	20	x	Binding	Clear frosted cover
FYO 12B Learner Workbook	16	20	x	Binding	Clear frosted cover

FYO 12C Learner Workbook	13	20	x	Binding	Clear frosted cover
FYO 12D Learner Workbook	17	20	x	Binding	Clear frosted cover
FYO 13 Learner Workbook	39	20	x	Binding	Clear frosted cover
SPRINT MODULE 10	294	100	x	Binding	Clear frosted cover
FYO-32 SPRINT	226	100	x	Binding	Clear frosted cover

KODOESPOOERT 2					
Name of Book	No Pages per Book	Number of Books	Colour	Binding /Stable/Filling	Outside cover
CPL Yards Workbook	24	100	X	Binding	Clear frosted cover
CPL TD Colour Lights Workbook	38	150	X	Binding	Clear frosted cover
CPL TA Colour Lights Workbook	29	150	X	Binding	Clear frosted cover
CPL TD VDU Warrant Workbook	36	150	X	Binding	Clear frosted cover
CPL TA VDU Warrant Workbook	32	150	X	Binding	Clear frosted cover
CPL TCO VDU Workbook	30	50	X	Binding	Clear frosted cover
CPL TCO Colour lights Workbook	32	50	X	Binding	Clear frosted cover

2 NO ADDITIONAL COST WILL BE INCURRED AFTER THE SIGNING OF THE SERVICE LEVEL AGREEMENTGREEN ECONOMY / CARBON FOOTPRINT

Transnet wishes to have an understanding of your company's position with regard to environmental commitments, including key environmental characteristics such as waste disposal, recycling and energy conservation. *Please submit details of your entity's policies in this regard.*

3 GENERAL SERVICE PROVIDER OBLIGATIONS

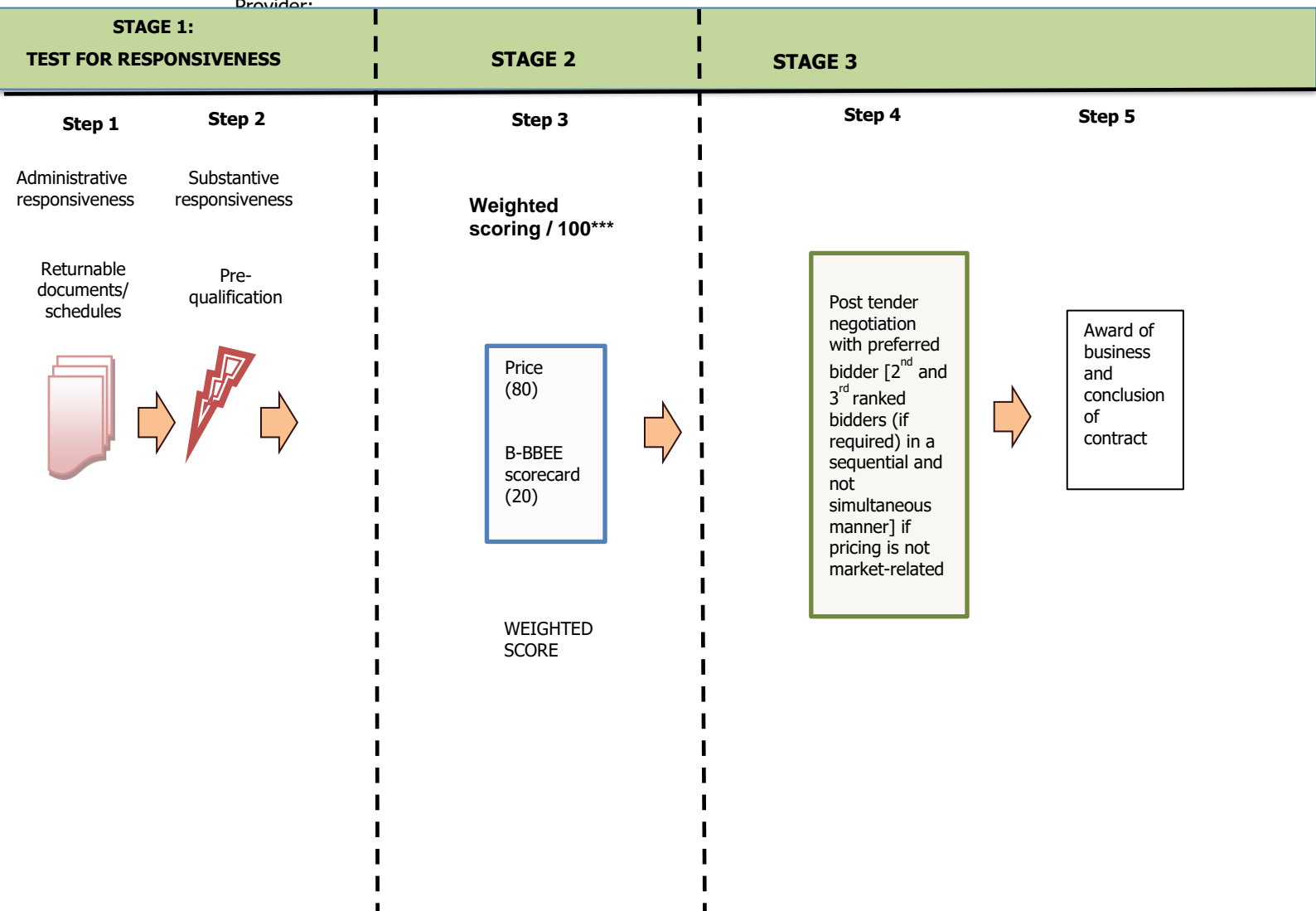
- 3.2 The Service provider(s) shall be fully responsible to Transnet for the acts and omissions of persons directly or indirectly employed by them.
- 3.3 The Service provider(s) must comply with the requirements stated in this RFP.



4 EVALUATION METHODOLOGY

Transnet will utilise the following methodology and criteria in selecting a preferred Service

Provider:



NB: Evaluation of the various stages will normally take place in a sequential manner. However, in order to expedite the process, Transnet reserves the right to conduct the different steps of the evaluation process in parallel. In such instances the evaluation of bidders at any given stage must not be interpreted to mean that bidders have necessarily passed any previous stage(s).

4.1 STEP ONE: Test for Administrative Responsiveness

The test for administrative responsiveness will include the following:

Administrative responsiveness check
<ul style="list-style-type: none"> Whether the Bid has been lodged on time Bidder has signed SECTION 6: Certificate of Acquaintance with RFP Documents

The test for administrative responsiveness [Step One] must be passed for a Respondent's Proposal to progress to Step Two for further pre-qualification

4.2 STEP TWO: Test for Substantive Responsiveness to RFP

The test for substantive responsiveness to this RFP will include the following:

Check for substantive responsiveness
• Bidder has completed SECTION 1: SBD1 Form
• Bidder has submitted a Priced Offer
• Bidder hold a BBBEE Level 4 or Higher (1/2/3)
• Bidder has submitted 3x Client Reference in the provision of printing services

The test for substantive responsiveness [Step Two] must be passed for a Respondent's proposal to progress to Step Three for further evaluation

4.3 STEP THREE: Evaluation and Final Weighted Scoring

a) Price Criteria [Weighted score 80 points]:

Transnet will utilise the following formula in its evaluation of Price:

$$PS = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

Ps = Score for the Bid under consideration
 Pt = Price of Bid under consideration
 $Pmin$ = Price of lowest acceptable Bid

b) Broad-Based Black Economic Empowerment criteria [Weighted score 10 points]

- B-BBEE - current scorecard / B-BBEE Preference Points Claims Form
- Preference points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table indicated in Section 4.1 of the B-BBEE Preference Points Claim Form.

4.4 SUMMARY: Applicable Thresholds and Final Evaluated Weightings

Evaluation Criteria	Final Weighted Scores
Price	80
B-BBEE - Scorecard	20
TOTAL SCORE:	100

4.5 STEP FOUR: Post Tender Negotiations

- Respondents are to note that Transnet may not award a contract if the price offered is not market-related. In this regard, Transnet reserves the right to engage in PTN with the view to achieving a market-related price or to cancel the tender. Negotiations will be done in a sequential manner i.e.:
 - first negotiate with the highest ranked bidder or cancel the bid, should such negotiations fail,



- negotiate with the 2nd and 3rd ranked bidders (if required) in a sequential manner.
- In the event of any Respondent being notified of such short-listed/preferred bidder status, his/her bid, as well as any subsequent negotiated best and final offers (BAFO), will automatically be deemed to remain valid during the negotiation period and until the ultimate award of business.
- Should Transnet conduct post tender negotiations, Respondents will be requested to provide their best and final offers to Transnet based on such negotiations. Where a market related price has been achieved through negotiation, the contract will be awarded to the successful Respondent(s).

4.6 **STEP FIVE: Award of business and conclusion of contract**

- Immediately after approval to award the contract has been received, the successful bidder(s) will be informed of the acceptance of his/their Bid by way of a Letter of Award. Thereafter the final contract will be concluded with the successful Respondent(s).
- A final contract will be concluded and entered into with the successful Bidder at the acceptance of a letter of award by the Respondent.



SECTION 4: PRICING AND DELIVERY SCHEDULE

Respondents are required to complete the table below:

SEE TABLE 1 – PRICING AND DELIVERY SCHEDULE ATTACHED

Respondents are to note that Transnet will round off final pricing scores to the nearest 2 (two) decimal places.

Notes to Pricing:

- a) Respondents are to note that if the price offered by the highest scoring bidder is not market-related, Transnet may not award the contract to that Respondent. Transnet may-
 - (i) negotiate a market-related price with the Respondent scoring the highest points or cancel the RFP;
 - (ii) if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points or cancel the RFP;
 - (iii) if the Respondent scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the third highest points or cancel the RFP.If a market-related price is not agreed with the Respondent scoring the third highest points, Transnet must cancel the RFP.
- b) Prices must be quoted in South African Rand.
- c) Any disbursement not specifically priced for will not be considered/accepted by Transnet.
- d) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this pricing schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being declared non-responsive.



1. DISCLOSURE OF CONTRACT INFORMATION

PRICES TENDERED

Respondents are to note that, on award of business, Transnet is required to publish the tendered prices of the successful and unsuccessful Respondents *inter alia* on the National Treasury e-Tender Publication Portal, (www.etenders.gov.za), as required per National Treasury Instruction Note 01 of 2015/2016.

JOHANNESBURG STOCK EXCHANGE DEBT LISTING REQUIREMENTS

Transnet may also be required to disclose information relating to the subsequent contract i.e. the name of the company, goods/services provided by the company, the value and duration of the contract, etc. in compliance with the Johannesburg Stock Exchange (JSE) Debt Listing Requirements.

DOMESTIC PROMINENT INFLUENTIAL PERSONS (DPIP) OR FOREIGN PROMINENT PUBLIC OFFICIALS (FPPO)

Transnet is free to procure the services of any person within or outside the Republic of South Africa in accordance with applicable legislation. Transnet shall not conduct or conclude business transactions, with any Respondents without having:

- Considered relevant governance protocols;
- Determined the DPIP or FPPO status of that counterparty; and
- Conducted a risk assessment and due diligence to assess the potential risks that may be posed by the business relationship.

As per the Transnet Domestic Prominent Influential Persons (DPIP) and Foreign Prominent Public Officials (FPPO) and Related Individuals Policy available on Transnet website <https://www.transnet.net/search/pages/results.aspx?k=FPIDP#k=DPIP>, Respondents are required to disclose any commercial relationship with a DPIP or FPPO (as defined in the Policy) by completing the following section:

The below form contains personal information as defined in the Protection of Personal Information Act, 2013 (the "Act"). By completing the form, the signatory consents to the processing of her/his personal information in accordance with the requirements of the Act. Consent cannot unreasonably be withheld.						
Is the Respondent (Complete with a "Yes" or "No")						
A DPIP/FPPO		Closely Related to a DPIP/FPPO		Closely Associated to a DPIP/FPPO		
List all known business interests, in which a DPIP/FPPO may have a direct/indirect interest or significant participation or involvement.						
No	Name of Entity / Business	Role in the Entity / Business (Nature of interest/ Participation)	Shareholding %	Registration Number	Status (Mark the applicable option with an X) Active Non-Active	
1						
2						
3						

Respondents declaring a commercial relationship with a DPIP or FPPO are to note that Transnet is required to annually publish on its website a list of all business contracts entered into with DPIP or FPPO. This list will include successful Respondents, if applicable.



2. SERVICE LEVELS

- 2.1 An experienced account representative(s) is required to work with Transnet's procurement department.
- 2.2 Transnet will have contract reviews with the Service provider's account representative on an on-going basis.
- 2.3 Transnet reserves the right to request that any member of the Service provider's team involved on the Transnet account be replaced if deemed not to be adding value for Transnet.



SECTION 5: PROPOSAL FORM AND LIST OF RETURNABLE DOCUMENTS

I/We _____
 [name of entity, company, close corporation or partnership] of [full address]

carrying on business trading/operating as

represented by _____

in my capacity as _____

being duly authorised thereto by a Resolution of the Board of Directors or Members or Certificate of Partners, dated _____ to enter into, sign execute and complete any documents relating to this proposal and any subsequent Agreement. The following list of persons are hereby authorised to negotiate on behalf of the abovementioned entity, should Transnet decide to enter into Post Tender Negotiations with highest ranked bidder(s).

FULL NAME(S)	CAPACITY	SIGNATURE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I/We hereby offer to supply/provide the abovementioned Goods/Services at the prices quoted in the schedule of prices in accordance with the terms set forth in the documents listed in the accompanying schedule of RFP documents.

I/We agree to be bound by those conditions in Transnet's:

- (i) Master Agreement (which may be subject to amendment at Transnet's discretion if applicable);
- (ii) General Bid Conditions; and
- (iii) any other standard or special conditions mentioned and/or embodied in this Request for Proposal.

I/We accept that unless Transnet should otherwise decide and so inform me/us in the letter of award, this Proposal [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

Should Transnet decide that a formal contract should be signed and so inform me/us in a letter of award [the **Letter of Award**], this Proposal [and, if any, its covering letter and any subsequent exchange of correspondence] together with Transnet's Letter of Award, shall constitute a binding contract between Transnet and me/us until the formal contract is signed.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Proposal, I/we fail to enter into a formal contract if called upon to do so, or fail to commence the supply/provision of Goods/Services within 2 [two] weeks thereafter, Transnet may, without prejudice to any other legal remedy which it may have, recover from me/us any expense to which it may have been put in calling for Proposals afresh and/or having to accept any less favourable Proposal.



Furthermore, I/we agree to a penalty clause/s which will allow Transnet to invoke a penalty against us for non-compliance with material terms of this RFP including the delayed delivery of the Goods/Services due to non-performance by ourselves, , etc.

I/we agree that non-compliance with any of the material terms of this RFP, including those mentioned above, will constitute a material breach of contract and provide Transnet with cause for cancellation.

ADDRESS FOR NOTICES

The law of the Republic of South Africa shall govern any contract created by the acceptance of this RFP. The *domicilium citandi et executandi* shall be a place in the Republic of South Africa to be specified by the Respondent hereunder, at which all legal documents may be served on the Respondent who shall agree to submit to the jurisdiction of the courts of the Republic of South Africa. Foreign Respondents shall, therefore, state hereunder the name of their authorised representative in the Republic of South Africa who has the power of attorney to sign any contract which may have to be entered into in the event of their Proposal being accepted and to act on their behalf in all matters relating to such contract.

Respondent to indicate the details of its *domicilium citandi et executandi* hereunder:

Name of Entity: _____

Facsimile: _____

Address: _____

NOTIFICATION OF AWARD OF RFP

As soon as possible after approval to award the contract(s), the successful Respondent [**the Supplier/Service provider**] will be informed of the acceptance of its Proposal. Unsuccessful Respondents will be advised in writing of the name of the successful Supplier/Service provider and the reason as to why their Proposals have been unsuccessful, for example, in the category of price, delivery period, quality, B-BBEE status or for any other reason.

VALIDITY PERIOD

Transnet requires a validity period of 120 Business Days [from closing date] against this RFP, excluding the first day and including the last day.

NAME(S) AND ADDRESS / ADDRESSES OF DIRECTOR(S) OR MEMBER(S)

The Respondent must disclose hereunder the full name(s) and address(s) of the director(s) or members of the company or close corporation [**C.C.**] on whose behalf the RFP is submitted.

(i) Registration number of company / C.C. _____

(ii) Registered name of company / C.C. _____

(iii) Full name(s) of director/member(s) Address/Addresses ID Number(s)

_____	_____	_____
_____	_____	_____
_____	_____	_____



RETURABLE DOCUMENTS

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables

below. **All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed, stamped and dated by the Respondent.**

RETURABLE DOCUMENTS & SCHEDULES	SUBMITTED [Yes or No]
Section 1: SBD1 Form	
SECTION 4: Table 1 - Pricing and Delivery Schedule	
Annexure D: Valid proof of Respondent's compliance to B-BBEE requirements stipulated in Section 9 of this RFP	
Annexure E: TAX compliance status and PIN	
Annexure F: Bidder's Experience	
Annexure G: In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement	
Annexure H: In the case of Joint Ventures, a copy of the Joint Venture valid BBB-EE certificate	
SECTION 5: Proposal Form and List of Returnable documents	
SECTION 6: Certificate of Acquaintance with RFP, Terms & Conditions & Applicable Documents	
SECTION 7: RFP Declaration and Breach of Law Form	
SECTION 9: B-BBEE Preference Claim Form	
SECTION 12: Protection of Personal Information	

**Annexure D:**

Bidder to attach Valid proof of Respondent's compliance to BBB-EE requirements stipulated in
Section 9 of this RFP

Annexure E:

Bidder to attach TAX compliance status and PIN

Respondent's Signature

Date & Company Stamp

Annexure F:

Bidder's Experience

(Client references demonstrating experience in providing Printing Services)

Client Name	Client Contact (Name, Contact No: & Email Address)	Contract Description	Contract Value (Incl. VAT)	Duration (Start & End Date)

Respondent's Signature_____
Date & Company Stamp

Annexure G

Joint Venture Agreement

(In the case of a Joint Venture, Bidder to attach Joint Venture Agreement)

Respondent's Signature

Date & Company Stamp

Annexure H

Joint Venture BBB-EE Certificate

(In the case of a Joint Venture, Bidder to attach Joint Venture valid BBB-EE certificate)

Respondent's Signature

Date & Company Stamp

CONTINUED VALIDITY OF RETURNABLE DOCUMENTS

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its valid proof of B-BBEE status, for the duration of any contract emanating from this RFP. Should the Respondent be awarded the contract [**the Agreement**] and fail to present Transnet with such renewals as and when they become due, Transnet shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement immediately without any liability and without prejudice to any claims which Transnet may have for damages against the Respondent.

SIGNED at _____ on this ____ day of _____ 20__

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 _____

Name _____

2 _____

Name _____

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE: _____

NAME: _____

DESIGNATION: _____

Respondent's Signature

Date & Company Stamp

SECTION 6: CERTIFICATE OF ACQUAINTANCE WITH RFP, MASTER AGREEMENT & APPLICABLE DOCUMENTS

By signing this certificate the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar with, and agrees with all the conditions governing this RFP. This includes those terms and conditions contained in any printed form stated to form part hereof, including but not limited to the documents stated below. As such, Transnet SOC Ltd will recognise no claim for relief based on an allegation that the Respondent overlooked any such term or condition or failed properly to take it into account for the purpose of calculating tendered prices or any other purpose:

1	Transnet's General Bid Conditions
2	Transnet's Supplier Integrity Pact
3	Non-disclosure Agreement

Note: Should a Respondent be successful and awarded the bid, they will be required to complete a Supplier Declaration Form for registration as a vendor onto the Transnet vendor master database.

Should the Bidder find any terms or conditions stipulated in any of the relevant documents quoted in the RFP unacceptable, it should indicate which conditions are unacceptable and offer alternatives by written submission on its company letterhead, attached to its submitted Bid. Any such submission shall be subject to review by Transnet's Legal Counsel who shall determine whether the proposed alternative(s) are acceptable or otherwise, as the case may be. A material deviation from any term or condition may result in disqualification.

Bidders accept that an obligation rests on them to clarify any uncertainties regarding any bid to which they intend to respond on, before submitting the bid. **The Bidder agrees that he/she will have no claim or cause of action based on an allegation that any aspect of this RFP was unclear but in respect of which he/she failed to obtain clarity.**

The bidder understands that his/her Bid will be disqualified if the Certificate of Acquaintance with RFP documents included in the RFP as a returnable document, is found not to be true and complete in every respect.

SIGNED at _____ on this ____ day of _____ 20__

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 _____
Name _____

2 _____
Name _____

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE: _____

NAME: _____

DESIGNATION: _____

Respondent's Signature

Date & Company Stamp

SECTION 7: RFP DECLARATION AND BREACH OF LAW FORM

NAME OF ENTITY: _____

We _____ do hereby certify that:

1. Transnet has supplied and we have received appropriate responses to any/all questions [as applicable] which were submitted by ourselves for RFP Clarification purposes;
2. We have received all information we deemed necessary for the completion of this Request for Proposal [**RFP**];
3. We have been provided with sufficient access to the existing Transnet facilities/sites and any and all relevant information relevant to the Goods/Services as well as Transnet information and Employees, and have had sufficient time in which to conduct and perform a thorough due diligence of Transnet's operations and business requirements and assets used by Transnet. Transnet will therefore not consider or permit any pre- or post-contract verification or any related adjustment to pricing, service levels or any other provisions/conditions based on any incorrect assumptions made by the Respondent in arriving at his Bid Price.
4. At no stage have we received additional information relating to the subject matter of this RFP from Transnet sources, other than information formally received from the designated Transnet contact(s) as nominated in the RFP documents;
5. We are satisfied, insofar as our entity is concerned, that the processes and procedures adopted by Transnet in issuing this RFP and the requirements requested from Bidders in responding to this RFP have been conducted in a fair and transparent manner;
6. We have complied with all obligations of the Bidder/Supplier as indicated in the Transnet Supplier Integrity which includes but are not limited to ensuring that we take all measures necessary to prevent corrupt practices, unfairness and illegal activities in order to secure or in furtherance to secure a contract with Transnet;
7. We declare that a family, business and/or social relationship **exists / does not exist** [delete as applicable] between an owner / member / director / partner / shareholder of our entity and an employee or board member of the Transnet Group including any person who may be involved in the evaluation and/or adjudication of this Bid;
8. We declare that an owner / member / director / partner / shareholder of our entity **is / is not** [delete as applicable] an employee or board member of Transnet;
9. In addition, we declare that an owner / member / director / partner / shareholder/employee of our entity **has / has not been** [delete as applicable] a former employee or board member of Transnet in the past 10 years. I further declare that if they were a former employee or board member of Transnet in the past 10 years that they **were/were not** involved in the bid preparation or had access to the information related to this RFP; and
10. If such a relationship as indicated in paragraph 7, 8 and/or 9 exists, the Respondent is to complete the following section:

Respondent's Signature_____
Date & Company Stamp

FULL NAME OF OWNER/MEMBER/DIRECTOR/
PARTNER/SHAREHOLDER/EMPLOYEE:

ADDRESS:

Indicate nature of relationship with Transnet:

[Failure to furnish complete and accurate information in this regard will lead to the disqualification of a response and may preclude a Respondent from doing future business with Transnet. Information provided in the declarations may be used by Transnet and/or its affiliates to verify the correctness of the information provided]

11. We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet [other than any existing and appropriate business relationship with Transnet] which could unfairly advantage our entity in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.

BIDDER'S DISCLOSURE (SBD4)

12 PURPOSE OF THE FORM

12.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

12.2 Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

13 Bidder's declaration

13.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

13.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

13.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES/NO

13.2.1. If so, furnish particulars:

.....
.....

13.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

13.3.1. If so, furnish particulars:

.....
.....

14 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

14.1 I have read and I understand the contents of this disclosure;

14.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

14.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

14.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid,

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

14.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

14.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

14.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 12, 13 and 14 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

BREACH OF LAW

We further hereby certify that *I/we* (the bidding entity and/or any of its directors, members or partners) ***have/have not been*** [delete as applicable] found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences. This includes the imposition of an administrative fine or penalty.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

DATE OF BREACH: _____

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

SIGNED at _____ on this _____ day of _____ 20____

For and on behalf of _____ duly authorised hereto	AS WITNESS:
Name:	Name:
Position:	Position:
Signature:	Signature:
Date:	Registration No of Company/CC
Place:	Registration Name of Company/CC

Respondent's Signature_____
Date & Company Stamp

SECTION 9 : B-BBEE PREFERENCE POINTS CLAIM FORM

This preference form must form part of all bids invited. It contains general information and serves as a claim for preference points for Broad-Based Black Economic Empowerment [**B-BBEE**] Status Level of Contribution.

Transnet will award preference points to companies who provide valid proof of their B-BBEE status using either the latest version of the generic Codes of Good Practice or Sector Specific Codes (if applicable).

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated not to exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable. Despite the stipulated preference point system, Transnet shall use the lowest acceptable bid to determine the applicable preference point system in a situation where all received acceptable bids are received outside the stated preference point system.

1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE status level of contributor together with the bid will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"all applicable taxes"** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **"B-BBEE status level of contributor"** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (d) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ

of state for the supply/provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;

- (e) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (f) **"EME"** means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (g) **"functionality"** means the ability of a bidder to provide goods or services in accordance with specification as set out in the bid documents
- (h) **"Price"** includes all applicable taxes less all unconditional discounts.
- (i) **"Proof of B-BBEE Status Level of Contributor"**
 - i) the B-BBEE status level certificate issued by an authorised body or person;
 - ii) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
 - iii) any other requirement prescribed in terms of the B-BBEE Act.
- (j) **"QSE"** means a Qualifying Small EEnterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (k) **"rand value"** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties.

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for comparative price of bid under consideration

Pt = Comparative price of bid under consideration

Pmin = Comparative price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	10
2	9
3	6
4	5
5	4
6	3
7	2
8	1

Non-compliant contributor	0
---------------------------	---

- 4.2 The table below indicates the required proof of B-BBEE status depending on the category of enterprises:

Enterprise	B-BBEE Certificate & Sworn Affidavit
Large	Certificate issued by SANAS accredited verification agency
QSE	Certificate issued by SANAS accredited verification agency Sworn Affidavit signed by the authorised QSE representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership (only black-owned QSEs - 51% to 100% Black owned) [Sworn affidavits must substantially comply with the format that can be obtained on the DTI's website at www.dti.gov.za/economic_empowerment/bee_codes.jsp .]
EME³	Sworn Affidavit signed by the authorised EME representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership Certificate issued by CIPC (formerly CIPRO) confirming annual turnover and black ownership Certificate issued by SANAS accredited verification agency only if the EME is being measured on the QSE scorecard

- 4.3 A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.
- 4.4 Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 4.5 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 4.6 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.
- 4.7 Bidders are to note that the rules pertaining to B-BBEE verification and other B-BBEE requirements may be changed from time to time by regulatory bodies such as National Treasury or the DTI. It is the Bidder's responsibility to ensure that his/her bid complies fully with all B-BBEE requirements at the time of the submission of the bid.

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 6.1

- 6.1 B-BBEE Status Level of Contribution: . 1 = 10.....(maximum of 10 points)
- (Points claimed in respect of paragraph 6.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(***Tick applicable box***)

³ In terms of the Implementation Guide: Preferential Procurement Regulations, 2017, Version 2, paragraph 11.11 provides that in the Transport Sector, EMEs can provide a letter from accounting officer or get verified and be issued with a B-BBEE certificate by SANAS accredited professional or agency as the Transport Sector Code has not been aligned to the generic Codes. EMEs in the Transport Sector are not allowed to provide a sworn affidavit as the generic codes are not applicable to them.

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE.

(Tick applicable box)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional Service provider
- ☐ Other Service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

- 8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
 - iv) If a bidder submitted false information regarding its B-BBEE status level of contributor, local production and content, or any other matter required in terms of the Preferential Procurement Regulations, 2017 which will affect or has affected the evaluation of a bid, or where a bidder has failed to declare any subcontracting arrangements or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) if the successful bidder subcontracted a portion of the bid to another person without disclosing it, Transnet reserves the right to penalise the bidder up to 10 percent of the value of the contract;
 - (e) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (f) forward the matter for criminal prosecution.

WITNESSES

1.
2.

.....

SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS.....

SECTION 11: PROTECTION OF PERSONAL INFORMATION

1. The following terms shall bear the same meaning as contemplated in Section 1 of the Protection of Person information act, No.4 of 2013.(“POPIA”):

consent; data subject; electronic communication; information officer; operator; person; personal information; processing; record; Regulator; responsible party; special information; as well as any terms derived from these terms.
2. Transnet will process all information by the Respondent in terms of the requirements contemplated in Section 4(1) of the POPIA:

Accountability; Processing limitation; Purpose specification; Further processing limitation; Information quality; Openness; Security safeguards and Data subject participation.
3. The Parties acknowledge and agree that, in relation to personal information that will be processed pursuant to this RFP, the Responsible party is “Transnet” and the Data subject is the “Respondent”. Transnet will process personal information only with the knowledge and authorisation of the Respondent and will treat personal information which comes to its knowledge as confidential and will not disclose it, unless so required by law or subject to the exceptions contained in the POPIA.
4. Transnet reserves all the rights afforded to it by the POPIA in the processing of any of its information as contained in this RFP and the Respondent is required to comply with all prescripts as detailed in the POPIA relating to all information concerning Transnet.
5. In responding to this bid, Transnet acknowledges that it will obtain and have access to personal information of the Respondent. Transnet agrees that it shall only process the information disclosed by Respondent in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.
6. Transnet further agrees that in submitting any information or documentation requested in this RFP, the Respondent is consenting to the further processing of their personal information for the purpose of, but not limited to, risk assessment, assurances, contract award, contract management, auditing, legal opinions/litigations, investigations (if applicable), document storage for the legislatively required period, destruction, de-identification and publishing of personal information by Transnet and/or its authorised appointed third parties.
7. Furthermore, Transnet will not otherwise modify, amend or alter any personal data submitted by the Respondent or disclose or permit the disclosure of any personal data to any third party without the prior written consent from the Respondent. Similarly, Transnet requires the Respondent to process any personal information disclosed by Transnet in the bidding process in the same manner.
8. Transnet shall, at all times, ensure compliance with any applicable laws put in place and maintain sufficient measures, policies and systems to manage and secure against all forms of risks to any information that may be shared or accessed pursuant to this RFP (physically, through a computer or any other form of electronic communication).
9. Transnet shall notify the Respondent in writing of any unauthorised access to information, cybercrimes or suspected cybercrimes, in its knowledge and report such crimes or suspected crimes to the relevant authorities in accordance with applicable laws, after becoming aware of such crimes or suspected crime. The Respondent must

take all necessary remedial steps to mitigate the extent of the loss or compromise of personal information and to restore the integrity of the affected personal information as quickly as is possible.

10. The Respondent may, in writing, request Transnet to confirm and/or make available any personal information in its possession in relation to the Respondent and if such personal information has been accessed by third parties and the identity thereof in terms of the POPIA. The Respondent may further request that Transnet correct (excluding critical/mandatory or evaluation information), delete, destroy, withdraw consent or object to the processing of any personal information relating to the Respondent in Transnet's possession in terms of the provision of the POPIA and utilizing Form 2 of the POPIA Regulations.
11. In submitting any information or documentation requested in this RFP, the Respondent is hereby consenting to the processing of their personal information for the purpose of this RFP and further confirming that they are aware of their rights in terms of Section 5 of POPIA

Respondents are required to provide consent below:

YES		NO	
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12. Further, the Respondent declares that they have obtained all consents pertaining to other data subject's personal information included in its submission and thereby indemnifying Transnet against any civil or criminal action, administrative fines or other penalty or loss that may arise as a result of the processing of any personal information that the Respondent submitted.
13. The Respondent declares that the personal information submitted for the purpose of this RFP is complete, accurate, not misleading, is up to date and may be updated where applicable.

Signature of Respondent's authorised representative: _____

Should a Respondent have any complaints or objections to processing of its personal information, by Transnet, the Respondent can submit a complaint to the Information Regulator on <https://www.justice.gov.za/inforegl/>, click on contact us, click on complaints.IR@justice.gov.za