



**transport**

Department:  
Transport  
REPUBLIC OF SOUTH AFRICA



**DEPARTMENT OF TRANSPORT**

Directorate: Supply Chain Management

Private Bag X193, PRETORIA, 0001; TEL: (012) 309 3248

**REQUEST FOR QUOTATIONS FOR THE PROCUREMENT OF ONE  
HUNDRED AND FIFTY-NINE ALL-IN-ONE DESKTOPS AND LAPTOPS**

**SCM/04/2022/IT**

**CONTACT DETAILS**

<b>Administrative Contact</b>	<b>Technical Contact</b>
<b>Quotation's Office</b>	<b>Project Manager</b>
Name: Thabo Skosana	Name: Ms Atang Seabelo Mr Eugene Manyaka Ms Tsakani Kubayi
Directorate: Supply Chain Management	Directorate: Information Technology
Tell: 012 309 3035	Tell: 012 309 3589 012 309 3707 012 309 3571
E-mail: SkosanaT@dot.gov.za	E-mail: <a href="mailto:SeabeloA@dot.gov.za">SeabeloA@dot.gov.za/</a> <a href="mailto:ManyakaE@dot.gov.za">ManyakaE@dot.gov.za/</a> <a href="mailto:KubayiT@dot.gov.za">KubayiT@dot.gov.za</a>



# transport

Department:  
Transport  
**REPUBLIC OF SOUTH AFRICA**

Private bag x 193, PRETORIA, 0001, Forum Building, Cm Struben and Bosman Street, PRETORIA.

Ref: CSS 5/11/1

Enq: Mr Skosana or Mrs. L Nzimande

Tel Number: (012) 309-3035/3255

Dear Sir / Madam

**BID NUMBER: SCM/04/2022/IT**

1. The Department of Transport requires the service as described per attached bid invitation and you are requested to complete the bidding documents and to submit it in accordance with the under mentioned stipulations:
  - The bid must be submitted in a sealed envelope with the name and address of the bidder with the number and closing date indicated on the envelope. The envelope must not contain documents relating to any bid other than that shown on the cover of the envelope;
  - Bids must be submitted in the bid/tender box on or before the closing date and time, couriered bid documents must be received before the closing date and time, failure to do so may invalidate the bid.
  - The attached forms, if completed in detail and returned, will form part of your bid; and
  - Prices must be VAT inclusive and all other expenses/disbursements, and be valid for a period of at least **120 days** from closing date.
  - Closing date for submitting bids is 15 December 2022 at 11:00 AM
2. You are advised to acquaint yourself with the contents of the attached general conditions of contract and the checklist.
3. It will be expected of the successful bidder to sign a formal contract at this office within seven (7) days after receiving a letter of acceptance.

Kind Regards

For **DIRECTOR GENERAL: TRANSPORT**

DATE: 25/11/2022



**transport**

Department:  
Transport  
**REPUBLIC OF SOUTH AFRICA**

Private Bag X193, PRETORIA, 0001, Forum Building, Cnr Struben and Bosman  
Streets, Pretoria

**REQUEST FOR QUOTATIONS  
FOR THE PROCUREMENT OF ONE HUNDRED AND FIFTY-  
NINE ALL-IN-ONE DESKTOPS AND LAPTOPS**

2022

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**REQUEST FOR QUOTATIONS FOR THE PROCUREMENT OF ONE HUNDRED AND FIFTY-NINE (159) DESKTOPS AND LAPTOPS**

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**REQUEST FOR QUOTATIONS FOR THE PROCUREMENT OF ONE HUNDRED AND FIFTY-NINE (159) DESKTOPS AND LAPTOPS**

**1. INTRODUCTION**

**1.1 The Purpose**

The purpose of this document is to appoint service provider(s) who will supply, configure and deliver a combination of One Hundred and fifty-nine (159) All-in-One (AIO) desktops and laptops to its head office in Pretoria.

**1.2 The Client**

The Client is the Department of Transport (DoT); the Project Sponsor is the Chief Information Officer and Director: ICT Infrastructure. The Assistant Director LAN & Desktop Support will serve as the Project Manager.

**2. THE BACKGROUND**

2.1 The Department is embarking on a process to refresh its IT hardware assets that have reached their five-year life span or more. The Office of the Chief Information Officer (CIO) as the custodians of technology in the department needs to ensure that all the IT assets support the latest technologies, are compliant with its policies as well as regulations and are fit for purpose.

2.2 The Sub Directorate specialises in support and provisioning on laptops and desktops within the department, there is a need to replace the current desktops and laptops which are out of warranty and have exceeded their lifespan of five years, hence the need to appoint a service provider to procure the AIO desktops and laptops.

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### 3. THE GOALS & OBJECTIVES

3.1 The primary goal of the sub Directorate LAN & Desktop support is to provide the following:

- Managing installation, configuration, upgrading and troubleshooting of computer software and hardware.
- Embracing and maintaining workstations compliance to Department IT Security policies, standards and Government regulations.
- Investigate current computer and software and compare with new trends.
- Ensure current technology is capable
- Advice on replacement equipment.
- Evaluate and/or recommend purchases of network equipment and software acquisition.

3.2 The aim of this RFQ is to serve as the basis, which will be relied upon during the process of identifying service provider(s).

### 4. SCOPE OF WORK

4.1. The scope of work to be covered shall be as follows:

4.1.1. Supply, configure and deliver One Hundred and fifty-nine (159) All-in-One (AIO) desktops and laptops.

4.1.2. Comprehensive pricing must include cost per unit (Equipment, laptop bag and USB mini dock where possible) and combined costing.

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**REQUEST FOR QUOTATIONS FOR THE PROCUREMENT OF ONE HUNDRED AND FIFTY-NINE (159) DESKTOPS AND LAPTOPS**

Table 1: High-level specification

<b>Description</b>	<b>Unit Price</b>	<b>Quantity</b>	<b>Price</b>
Laptop (17) – Bill of material (AMD and Intel Chipset) in accordance with the specification indicated in <b>Specification A</b>	R _____	23	R _____
Laptop (15) – Bill of material (AMD and Intel Chipset) in accordance with the specification indicated in <b>Specification B</b>	R _____	20	R _____
Laptop (2-in-1) – Bill of material (AMD and Intel Chipset) in accordance with the specification indicated in <b>Specification C</b>	R _____	12	R _____
Laptop (Numeric keypad) – Bill of material (AMD and Intel Chipset) in accordance with the specification indicated in <b>Specification D</b>	R _____	10	R _____
Desktop (All-In-One) – Bill of material (AMD and Intel Chipset) in accordance with the specification indicated in <b>Specification E</b>	R _____	94	R _____
<b>Total</b>			<b>R</b>
<b>15% VAT</b>			<b>R</b>
<b>Total Inclusive of VAT</b>			<b>R</b>

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REQUEST FOR QUOTATIONS FOR THE PROCUREMENT OF ONE HUNDRED AND FIFTY-NINE (159) DESKTOPS AND LAPTOPS

**5. DELIVERABLES**

- 5.1 The successful bidder must be able to supply, configure and deliver the laptops as per 4.1 above, in line with the OEM's best practice.
- 5.2 Time-frame for delivery must be within six weeks from the receipt of the purchase order.

**6. Cost / Expenditure**

An invoice(s) will be processed when a complete specification line item required equipment has been delivered.

**7 MANDATORY REQUIREMENTS**

**Bidders must comply with the requirements and submit all required document(s) indicated hereunder with the bid documents at the closing date and time of bid. This phase is not scored and bidders who fail to comply with all the mandatory criteria will be disqualified.**

- 7.1 Bidders are required to be registered on the Central Supplier Database and the Department of Transport shall verify the bidder's tax compliance status through the Central Supplier Database.
- 7.2 Where Consortia / Joint Ventures / Sub-contractors are involved; each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database. It is therefore a condition of this Bid that the tax matters of the bidder be in order at any point in time from the closing date of the Bid.
- 7.3 This Bid will only be awarded to a bidder(s) whose tax status on Central Supplier Database is compliant. Compliance should remain valid for the duration of the contract.

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**REQUEST FOR QUOTATIONS FOR THE PROCUREMENT OF ONE HUNDRED AND FIFTY-NINE (159) DESKTOPS AND LAPTOPS**

7.4 The suppliers must be existing in SITA RFB 740 database. Bidder to supply proof.

**8. BID EVALUATION CRITERIA**

8.1 Bidders will be evaluated based on pricing and BEE.

**8.1.1 Detailed Pricing:**

Service Providers must complete the required SBD Pricing documents and ensure that Prices are:

- (a) Firm and inclusive of all costs, including disbursements;
- (b) inclusive of VAT and be VAT registered.

**8.1.2 Calculating of points for B-BBEE status level of contribution**

8.1.3 Points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2

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**REQUEST FOR QUOTATIONS FOR THE PROCUREMENT OF ONE HUNDRED AND FIFTY-NINE (159) DESKTOPS AND LAPTOPS**

Tel: (012) 309-3000 / 3255 Email: <a href="mailto:Nzimandel@dot.gov.za">Nzimandel@dot.gov.za</a>	Tel: (012) 309-3000 / 3035 Email: <a href="mailto:SkosanaT@dot.gov.za">SkosanaT@dot.gov.za</a>
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<b>TECHNICAL ENQUIRES:</b>		
<b>Ms Atang Seabelo</b> Tel: (012) 309-3589 Email: <a href="mailto:SeabeloA@dot.gov.za">SeabeloA@dot.gov.za</a>	<b>Mr Eugene Manyaka</b> Tel: (012) 309-3704 Email: <a href="mailto:ManyakaE@dot.gov.za">ManyakaE@dot.gov.za</a>	<b>Ms Tsakani Kubayi</b> Tel: (012) 309-3571 Email: <a href="mailto:KubayiT@dot.gov.za">KubayiT@dot.gov.za</a>

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**REQUEST FOR QUOTATIONS FOR THE PROCUREMENT OF ONE HUNDRED AND FIFTY-NINE (159) DESKTOPS AND LAPTOPS**

**SPECIFICATION 1 (Laptops – Bill of material (AMD or Intel Chipset))**

Configuration ID: 35431063

**Quantity: 23**

Category	Features
Base Unit	OEM IDS UMA i7-1165G7 14 G8 Base NB PC
Packaging	Standard Packaging
OS Localization	OS Localization
OS & Documentation	Windows 11 Pro 64
Operating System Image Optimization	Corporate-Ready Image
Integrated Camera	Integrated HD 720p DualAryMic Webcam
Display	14 inch FHD (1920x1080) Anti-Glare LED UWVA 250 for WWAN for HD Webcam bent
System Memory	16GB (1x16GB) DDR4 3200
M,2 Storage	512GB PCIe NVMe Self Encrypted OPAL2 Three Layer Cell Solid State Drive
Near Field Communication	No Near Field Communication (No NFC)
Communication WLAN and BlueTooth	Intel Wi-Fi 6 AX201 ax 2x2 MU-MIMO nvP 160MHz +Bluetooth 5 WW with 2 Antennas
Wireless WAN	Intel XMM 7360 LTE-Advanced (Cat 9)
Fingerprint Sensor	Fingerprint Sensor
Smart Card Reader	Active SmartCard
Battery	3 Cell 53 WHr Long Life
AC Adapter	65 Watt nPFC USB-C Straight AC Adapter
Power Cord	C5 1,0m Tag Conventional Power Cord
Warranty	3/3/0 Warranty
Adobe Productivity Software	DIB No Adobe Software
Out-Of-Band Manageability	No vPro AMT supported
Drop In Box Hardware	DIB OEM Executive 15,6 Backpack
Drop In Box Hardware	DIB HDMI to VGA Adapter
Country/Hardware Kit	Country Localization
Keyboard	Dual Point Backlit spill-resistant Premium Keyboard
TechnicalAV	Electronic TCO Certified labeling
TechnicalAV	EU RED Pictogram Label
TechnicalAV	InTile Capable
TechnicalAV	Electronic Energy Star labeling (EStar)
Processor Labels	Core i7 sz3 G11 Label
OEM Care Pack Services - CTO/BTO only (E)	Five (5) year Next Business Day Response Onsite Notebook Hardware Support
OEM Proactive Management	Five (5) Year Proactive Insights Services E-LTU
Top Seller After Market Option	OEM Univ USB-C Multiport Hub

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**REQUEST FOR QUOTATIONS FOR THE PROCUREMENT OF ONE HUNDRED AND FIFTY-NINE (159) DESKTOPS AND LAPTOPS**

**SPECIFICATION 2 (Laptops – Bill of material (AMD or Intel Chipset))**

**Quantity: 20**

Processor	12th Gen. Intel® Core™ i5-1235U (10 Core, 12 MB Cache, 12 Threads, up to 4.40 GHz, vPro® Essentials)
TPM	TPM Chip 2.0
Display	14.0" FHD (1920x1080) Anti Glare, SLP, Non-Touch, ComfortView+, WVA, 400 nits, FHD IR Camera+Intelli
System Base	Palmrest, Fingerprint Reader, Thunderbolt 4 with South Africa ICASA RFID label tie with NFC/RFID security
Memory	16 GB, 2 x 8 GB, DDR4, 3200 MHz
Hard Drive	512 GB, M.2, PCIe NVMe, SSD, Class 35
Plug Type	South African Red Shave Power Cord
Battery	3 Cell 41 Whr Express Charge Capable Battery with 3year Battery extension service
Packaging	Multi Pack, 5 Sys 90W Adapter + ADL CPU
Graphics Card	Intel Graphics
Wireless	Intel AX211 WiFi 6e 2x2 AX+ BT 5.2
Mobile LTE	Intel XMM 7360 Global LTE-Advanced eSIM for SAF
NB Keyboard	Single Point keyboard English US with backlit
Operating System	Windows 11 Pro license, English
Imaging Service	DOT Image installed
Management Tools	Command Suite Tools (Update & Monitor)
User Experience	Optimizer Tool
Warranty Support	5yr Pro Support Plus with KYH, TSM and Accidental Damage
Lock	N17 Lock
Carry Case	Pro Slim Backpack 15 (OEM bag)
Adapter	DA305 Adapter
Device Backup	N/A
Embedded Security	Absolute Resillience 5 year

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**REQUEST FOR QUOTATIONS FOR THE PROCUREMENT OF ONE HUNDRED AND FIFTY-NINE (159) DESKTOPS AND LAPTOPS**

**SPECIFICATION 3 (Laptops – Bill of material (AMD or Intel Chipset))**

**Quantity: 12**

Processor	Intel®Iris® XE Graphics for i7-1265U vPro Processor with 16GB DDR4 Memory for 2-in-1
TPM	TPM Chip 2.0
Display	2-in-1, 14.0" FHD (1920x1080) AR+AS, SLP, Touch, WVVA, 300 nits, FHD IR Cam+IP, WWAN, AL, Pen support
System Base	Palmrest, Fingerprint Reader, Contacted Smart Card Reader, Aluminum, uSIM slot, Thunderbolt™4
	FHD/IR Camera with ExpressSign-In + Intelligent Privacy, Temporal Noise Reduction, Camera Shutter, Mic
Memory	16 GB, DDR4, 3200 MHz, integrated
Hard Drive	512 GB, M.2, PCIe NVMe, SSD, Class 35
Plug Type	South African Red Shave Power Cord
Battery	4 Cell, 58 Wh, ExpressCharge™ Capable, with 3year Battery extension service
Packaging	Multi Pack Ship, 5 Systems, 65W, 2-in-1
Graphics Card	Intel Graphics
Wireless	Intel® Wi-Fi 6E AX211 2x2 802.11ax 160MHz + Bluetooth 5.2
Mobile LTE	Qualcomm® Snapdragon™ X20 LTE-A (DW5821e) for 2-in-1, South Africa
NB Keyboard	Single Point keyboard English US with backlit
Operating System	Windows 10 Pro (Windows 11 Pro license included), English
Imaging Service	DOT Image to be installed
Management Tools	Command Suite Tools (Update & Monitor)
User Experience	Optimizer Tool
Warranty Support	5yr Pro Support Plus with KYH, TSM and Accidental Damage
Lock	N17 Lock
Carry Case	Pro Slim Backpack 15 - Fits most laptops up to 15
Adapter	DA305 Adapter
Device Backup	N/A
Pen	OEM Premier Rechargeable Active Pen- PN7522W
Embedded Security	Absolute Resillience 5 year

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**REQUEST FOR QUOTATIONS FOR THE PROCUREMENT OF ONE HUNDRED AND FIFTY-NINE (159) DESKTOPS AND LAPTOPS**

**SPECIFICATION 4 (Laptop – Bill of material (AMD and Intel Chipset))**

**Configuration ID: 35714662**

**Quantity: 10**

Base Unit	OEM IDS UMA Ryzen 7 5825U for WWAN 655 G9 Base NB PC
ID/Mechanical	Pike Silver Aluminum
Packaging	Standard Packaging
OS Localization	OS Localization
OS & Documentation	Windows 11 Pro 64
Operating System Image Optimization	Corporate-Ready Image
Integrated Camera	Dual AryMic HD USB2 IR WFOV Integrated Camera
Display	15.6 inch FHD AG LED UWVA 250 fWWAN fHDC IR bnt LCD Panel
System Memory	16GB (1x16GB) DDR4 3200
M.2 Storage	512GB PCIe-4x4 2280 NVME SED OPAL2 TLC SSD
Near Field Communication	No Near Field Communication (No NFC)
Communication WLAN and BlueTooth	Qualcomm Fast Connect 6900 Wi-Fi 6E AIM-T 160 MHz +Bluetooth 5.3 WW WLAN
Wireless WAN	Intel XMM 7560 R+ LTE-Advanced Pro WWAN
Fingerprint Sensor	Fingerprint Sensor
Smart Card Reader	Active SmartCard
Battery	Long Life 51Whr Fast Charge 3 cell Battery
AC Adapter	65 Watt nPFC USB-C Straight AC Adapter
Power Cord	C5 1.0m Sticker Conventional Power Cord
OEM Tamper Lock	OEM Tamper Lock
Warranty	1/1/0 Warranty
Drop In Box Hardware	OEM Prelude Pro 15.6 Backpack
Drop In Box Hardware	DIB OEM Nano Lock
Drop In Box Hardware	Drop In Box OEM 320M Wired Mouse
Drop In Box Hardware	Drop In Box OEM Thunderbolt 120W G4 Dock
Country/Hardware Kit	Country Localization
Keyboard	Clickpad Backlit with <b>numeric keypad</b> spill-resistant
TechnicalAV	EU RED Pictogram Label
TechnicalAV	Wolf Grey Security Unit Label
TechnicalAV	Electronic Energy Star labeling (EStar)
TechnicalAV	Electronic TCO Certified labeling
OEM Care Pack Services - CTO/BTO only (E)	OEM 5 year Next Business Day Response Onsite w/Defective Media Retention NB HW Supp
Software	OEM 5 year Proactive Insights

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**REQUEST FOR QUOTATIONS FOR THE PROCUREMENT OF ONE HUNDRED AND FIFTY-NINE (159) DESKTOPS AND LAPTOPS**

**SPECIFICATION 5 (AIO – Bill of material (AMD and Intel Chipset))**

**Quantity: 94**

Category	Features
Base Unit	OEM G9 24 AiO BU -Non-Touch FHD IDS
Energy Star Compliance	ENERGY STAR Certified
TCO Compliance	Electronic TCO Edge Certified labeling
Processor	Intel Core i7-12700 2.10G 25MB 12 cores 65W
OS Localization	OS Localization SA
Operating System	Windows 11 Pro 64
Operating System Image Optimization	Corporate-Ready Image
Integrated Camera	5MP USB2 Integrated Camera
System Memory	16GB (1x16GB) DDR5 4800 SODIMM Memory
Internal M.2 Storage	512GB PCIe-4x4 2280 NVME SED OPAL2 TLC SSD
Keyboard	OEM USB 320K Keyboard
Mouse	OEM Wired 128 LSR Mouse
Media Card Reader	Not Included Card Reader
Networking	Intel AX211 Wi-Fi 6E vPro 160 MHz +Bluetooth 5.3 WW WLAN
Fingerprint Reader	OEM Fingerprint Sensor
Power Cord	C13 1.83m Sticker Conventional Desktop Power Cord
Warranty	1/1/1 (material/labor/onsite) AiO Warranty NT Warranty
Deployment Override Options	Config ISE Override Option
Stands	OEM EliteOne 840 G9 23.8 Adjustable Height with Clutch
Audio	OEM G9 AiO Internal Stereo Speakers
Packaging Options	Single Pack (All-in-One) 23.8 Adjustable Height Stand Packaging
Country Kit	OEM AiO NonTouch Country Kit
Technical AVs	1/1/1 AIO Non-Touch Label
Technical AVs	Intel Core i7 vPro Enterprise Alder Lake Label
OEM Care Pack Services - CTO/BTO only (E)	OEM 5 year Next Business Day Onsite w/Defective Media Retention Desktop HW Supp
Software	OEM 5 year Proactive Insights

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## BIDDER'S DISCLOSURE

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

---

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL  
PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to **exceed/not exceed** R50 000 000 (all applicable taxes included) and therefore the **.....** preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
<b>PRICE</b>	
<b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>	
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.



B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

**5. BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: . = .....(maximum of 10 or 20 points)  
 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

**7. SUB-CONTRACTING**

7.1 Will any portion of the contract be sub-contracted?

*(Tick applicable box)*

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

*(Tick applicable box)*

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		

Cooperative owned by black people		
Black people who are military veterans		
<b>OR</b>		
Any EME		
Any QSE		

**8. DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name \_\_\_\_\_ of  
company/firm:.....

8.2 VAT \_\_\_\_\_ registration  
number:.....

8.3 Company \_\_\_\_\_ registration  
number:.....

**8.4 TYPE OF COMPANY/ FIRM**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

**8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
 .....  
 .....  
 .....  
 .....

**8.6 COMPANY CLASSIFICATION**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>.....</p> <p>.....</p>
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<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE: .....</p> <p>ADDRESS .....</p> <p>.....</p> <p>.....</p>
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**REQUEST FOR QUOTATIONS FOR THE PROCUREMENT OF ONE HUNDRED AND FIFTY-NINE (159) DESKTOPS AND LAPTOPS**

<b>B-BBEE Status Level of Contributor</b>	<b>Number of Points</b>
<b>Non-compliant contributor</b>	<b>0</b>

**Table 5: Points for B-BBEE status level of contribution**

**9. INFORMATION SESSION**

**9.1** A virtual briefing session will be held with the Department as detailed in the advertisement. Although not compulsory, prospective Bidders are advised to attend the briefing session since this session provides bidders with an opportunity to clarify aspects of the process as set out in this document and to address any substantive issues that bidders may wish to raise. Any Briefing Notes, which may be issued by the Department to the Service Providers, should be considered as part of this project.

**9.2 ALL BIDDERS MUST BE REGISTERED ON THE CENTRAL SUPPLIER DATABASE AT NATIONAL TREASURY.**

More information in this regard is available on [www.ocpo.treasury.gov.za](http://www.ocpo.treasury.gov.za).

Proof of registration must be submitted together with the technical proposal.

**10. PAYMENT**

**10.1 Invoicing:**

The invoice will be processed once all the required equipment has been delivered.

**11 CONTACT DETAILS**

The contact persons are:

<b>ADMINISTRATIVE ENQUIRES MUST BE ADDRESSED TO:</b>	
<b>Ms Lindiwe Nzimande</b> Supply Chain Management	<b>Mr Thabo Skosana</b> Supply Chain Management

TIA