



SUBJECT	Minutes of Tender Clarification Meeting			
TENDER NO.	TNPA/2023/08/0014/38527/RFP			
TITLE	For the Supply, Delivery and Installation of Various Cables for the Eastern Substation Cable Replacement in the Port of Richards Bay			
MEETING NO.	01			
VENUE	Transnet National Port Authority, Bayvue Elwazini Boardroom, ground floor, Richards bay.			
DATE	16 November 2023 at 10:00am			
ATTENDEES	Name As per the attached Attendance Register	Department	Name	Company
APOLOGIES				
ADDITIONAL DISTRIBUTION				

MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DU^E BY
1.	Opening: Welcome & Introductions		
1.1	Welcoming and thanks to all in attendance was done by the the Procurement Officer (Kabelo Zondo).	Note	
2.	Safety Briefing		
1.2	A Safety talk was presented by Kabelo Zondo	All	
3.	Project Overview/Background		
	<p>The technical team presented an overview of the For the Supply, Delivery and Installation of Various Cables for the Eastern Substation Cable Replacement in the Port of Richards Bay</p> <p>The Transnet National Port Authorities intends to replace existing cables that have exceeded their service life. The cables form part of the Carina Medium Voltage (MV) network between Carina, Eastern intake, Admin, Arrivals, Sorting Yard, and Liquid Pitch substations.</p> <p>This specification provides supply and installation requirements for the replacement of Low Voltage, Medium Voltage and Fibre optic cables in various locations between Carina, Eastern intake, Admin, Arrivals, Sorting Yard and Liquid Pitch substations, and associated Works.</p> <p>Tenderer to note that the old cables won't be removed as this is an addition to the old cables.</p> <p>Refer to Presentation and WI for full details.</p>	Johan Du Plessis	
3.	Scope of Works		
	<p>The technical team presented an overview of the For the Supply, Delivery and Installation of Various Cables for the Eastern Substation Cable Replacement in the Port of Richards Bay</p> <p>Refer to Presentation and WI for full details.</p>	Naadiya Mahomed	
4.	Access to Site and Laydown Area		
	<p>The Access to Site and Laydown Area were discussed in detail</p> <p>Refer to Presentation and WI & SI for full details.</p>	Johan Du Plessis	

5.	<p>Tendering Procedure</p> <p>PLEASE GO TO NATIONAL TREASURY E-TENDER PUBLICATION PORTAL AT www.etenders.gov.za TO DOWNLOAD ALL DOCUMENTS INCLUDING ALL ANNEXURES RELATED TO THIS PROJECT;</p> <ul style="list-style-type: none"> ➤ CLARIFICATION REGISTERS; ➤ ADDENDUMS. <p>All communications whether general, commercial or technical to go via the Procurement Department directed to: Kabelo Zondo , in writing.</p> <p>Email – Kabelo.Zondo@transnet.net</p> <p>All communication will be sent via a clarification register and will be e-mailed to all attendees of this clarification meeting and posted on the Transnet and National Treasury Portal.</p> <ul style="list-style-type: none"> ▪ Please complete the attendance register and ensure that the contact details are correctly recorded (as these contact details will be used to issue all clarifications and addendums). ▪ Electronic Tenders Documents must be legible. ▪ Tenderers need to familiarize themselves with the Transnet e-tender portal and avoid uploading on the last day. <p>Tender closing date: 24 November 2023 at 16h00 via the new electronic tender submission system, the e-Tender Submission Portal</p> <p>"HOW TO" GUIDE FOR BIDDERS IS INCLUDED IN THE TENDER (ALLOW TIME)</p> <p><u>NO EXTENSIONS TO THIS DATE WILL BE ENTERTAINED</u></p> <p><u>NO LATE TENDERS WILL BE CONSIDERED</u></p> <p>ALL T2 Returnable documents must be signed off and submitted as part of the Tender Document</p> <p>EVALUATION METHODOLOGY</p> <p>EVALUATION METHODOLOGY</p> <table border="1"> <thead> <tr> <th>STEP 1</th><th>STEP 2</th><th>STAGE 1</th><th>STAGE 2</th><th>STAGE 3</th><th>STAGE 4</th><th></th></tr> </thead> <tbody> <tr> <td>Administrative responsiveness </td><td>Substantive responsiveness </td><td>Pre-qualifications </td><td>1. Attendance of Compulsory briefing. 2. CIBD grading of 6EP or higher </td><td>3. Functionality 60 Points </td><td>Final Evaluation 80/20 Price (80) Specific Goals (20) </td><td>Post tender negotiations </td></tr> <tr> <td>Returnable documents/ schedules:</td><td>Mandatory returnable</td><td></td><td></td><td></td><td>Specific goals</td><td>Transnet will reserve the right to conduct post tender negotiations in accordance with the PPPFA regulation 6 & 7 Transnet shall negotiate pricing.</td></tr> </tbody> </table>	STEP 1	STEP 2	STAGE 1	STAGE 2	STAGE 3	STAGE 4		Administrative responsiveness 	Substantive responsiveness 	Pre-qualifications 	1. Attendance of Compulsory briefing. 2. CIBD grading of 6EP or higher 	3. Functionality 60 Points 	Final Evaluation 80/20 Price (80) Specific Goals (20) 	Post tender negotiations 	Returnable documents/ schedules:	Mandatory returnable				Specific goals	Transnet will reserve the right to conduct post tender negotiations in accordance with the PPPFA regulation 6 & 7 Transnet shall negotiate pricing.	
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- **Stage One** - Eligibility with regards to attendance at the compulsory clarification meeting:
Ensure your Compulsory Clarification Meeting Returnable is signed today and returned with your tender.
- **Stage Two** – CIDB 6EP or higher Grading
- **Stage Three** – Functionality (minimum qualifying score for functionality is 60 points)

Kabelo Zondo

Sub-criteria	Sub-criteria points
T2.2-03 Programme	12 points
T2.2-04 Qualifications and CVs of key personnel	23 points
T2.2-05 Quality Management	10 points
T2.2-06 Environmental Management	10 points
T2.2-07 Safety, Health and Environment (SHE)	15 points
T2.2-08 Previous experience	20 points
T2.2-09 Approach Paper	10 points

The minimum number of evaluation points for functionality is: **60**

The tenderer is required to submit all documents as stated in **C.2.23 of the tender data** and the tender offer will only be accepted if the tenderer complies with **C3.13 of the tender data**.

Contract Data

- NEC 3 ECC**
- Main Option B – Priced contract with bill of quantities**
- Secondary Clauses**
 - **X2: Changes in the law**
 - **X7: Delay damages: R10 000.00 per day**
 - **X13: Performance Bond:5% of the total of the Prices (Incl. VAT)**
 - **X16: Retention: 10% on all payments certified**
 - **X18: Limitation of liability**
 - **Z: Additional conditions of contract**

Start Date: 19 February 2024

Completion Date for the Whole of The Works – **29 November 2024**

Upload of Submission:

1. Register your Intent to tender on the Tender Management Portal a.s.a.p.
2. Scan & upload the Functionality Criteria with back up individually.
3. Make sure of your scanned document orientation.
4. Take screen shot of your uploads and keep safe.
5. Don't wait until the last minute to submit your tender document.

Refer to Presentation and Tender document for full details

6. SPECIFIC GOALS

Only tenders that achieve the minimum qualifying score for functionality will be evaluated further in accordance with the 80/20 preference points systems as described in Preferential Procurement Regulations.

80 where the financial value of one or more responsive tenders received have a value equal to or below R50 million, inclusive of all applicable taxes.

Salathiso Xoxo

Evaluation Criteria	Final Weighted Scores
Price	80
Specific goals - Scorecard	20
TOTAL SCORE:	100

	<p>The Evaluation requirements for each specific discipline were discussed including:</p> <table border="1"> <thead> <tr> <th>Selected Specific Goal</th><th>Number of points allocated (80/20)</th></tr> </thead> <tbody> <tr> <td>B-BBEE Status Level of Contributor 1 or 2</td><td>10.00</td></tr> <tr> <td>30% black women owned entities</td><td>5.00</td></tr> <tr> <td>+50% black youth owned Entities</td><td>5.00</td></tr> <tr> <td>Non-Compliant and/or B-BBEE Level 3-8 contributors</td><td>0.00</td></tr> </tbody> </table> <p>Should the evidence required for any of the Specific Goals applicable in this tender not be provided, a tenderer will score zero preference points for that particular "Specific Goal".</p> <p>ACCEPTABLE EVIDENCE REQUIRED FOR CLAIMING SPECIFIC GOALS</p> <table border="1"> <thead> <tr> <th>Specific Goals</th><th>Acceptable Evidence</th></tr> </thead> <tbody> <tr> <td>B-BBEE Status Level of Contributor 1 or 2</td><td> <ol style="list-style-type: none"> 1. Valid B-BBEE Certificate / 2. Sworn-Affidavit / 3. CIPC B-BBEE Certificate (in case of JV, a consolidate scorecard will be accepted) as per DTIC guidelines </td></tr> <tr> <td>30% black women owned entities</td><td> <ol style="list-style-type: none"> 1. Valid B-BBEE Certificate / 2. Sworn-Affidavit / 3. CIPC B-BBEE Certificate (in case of JV, a consolidate scorecard will be accepted) as per DTIC guidelines. 4. Certified copy of ID Documents </td></tr> <tr> <td>+50% black youth owned Entities</td><td> <ol style="list-style-type: none"> 1. Certified copy of ID Documents of the Owners and valid B-BBEE Certificate / 2. Sworn- Affidavit / 3. CIPC B-BBEE Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline </td></tr> </tbody> </table> <p>Key Pointers determining the validity of:</p> <p>Valid B-BBEE Certificate Valid B-BBEE Sworn-Affidavit valid CIPC B-BBEE Certificate</p> <p>Refer to Presentation and applicable Specific Goals for full details.</p>	Selected Specific Goal	Number of points allocated (80/20)	B-BBEE Status Level of Contributor 1 or 2	10.00	30% black women owned entities	5.00	+50% black youth owned Entities	5.00	Non-Compliant and/or B-BBEE Level 3-8 contributors	0.00	Specific Goals	Acceptable Evidence	B-BBEE Status Level of Contributor 1 or 2	<ol style="list-style-type: none"> 1. Valid B-BBEE Certificate / 2. Sworn-Affidavit / 3. CIPC B-BBEE Certificate (in case of JV, a consolidate scorecard will be accepted) as per DTIC guidelines 	30% black women owned entities	<ol style="list-style-type: none"> 1. Valid B-BBEE Certificate / 2. Sworn-Affidavit / 3. CIPC B-BBEE Certificate (in case of JV, a consolidate scorecard will be accepted) as per DTIC guidelines. 4. Certified copy of ID Documents 	+50% black youth owned Entities	<ol style="list-style-type: none"> 1. Certified copy of ID Documents of the Owners and valid B-BBEE Certificate / 2. Sworn- Affidavit / 3. CIPC B-BBEE Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline 	
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12.	T2.2-08 Previous experience Refer to Presentation and applicable Returnable Schedules for details.	
13.	T2.2-09 Approach Paper Refer to Presentation and applicable Returnable Schedules for details.	
14.	QUESTION AND ANSWERS QUESTION As it was mentioned that tenderer to leave old cables intact and install new ones, how possible is this and what does this means? ANSWERS Tenderer to note that they must not remove old cables as this is an addition to the old cables. Old cables to be decommissioned but not to be removed from the ground as the cost to remove is a bit high. Tenderers were asked to e-mail all question to Kabelo.Zondo@transnet.net.	Tenderers
15.	CLOSING The meeting was closed after Certificate of Attendance was signed.	Tenderers

Compiled by:



Kabelo Zondo

Procurement Officer

Date:__ 21 November 2023

Reviewed and Accepted by:



Johan Du Plessis

Senior Project Manager

Date: 21 November 2023