



## **REQUEST FOR QUOTATION (RFQ) FOR**

**International Frontier Technologies State-Owned Company Limited**

**RFQ no: RFQ-2022/23-0391**

**RFQ subject: Panel of Service Providers for Office Maintenance at Interfront**

YOU ARE HEREBY REQUESTED TO SUBMIT QUOTATIONS FOR THE REQUIREMENTS OF INTERFRONT	
RFQ NUMBER	RFQ-2022/23-0391
SUBJECT	Panel of Service Providers for Office Maintenance at Interfront
DATE	2023-03-28
CLOSING DATE & TIME	2023-04-04 17:00:00
COMPULSORY REQUIREMENTS	Up to date Tax Compliance Status Pin Up to date BEE Certificate (if more than R2,000.00) National Treasury CSD supplier number SBD 1(if applicable) SBD 4 (if more than R2,000.00) SBD 6.1 (if more than R2,000.00) Supplier Code of Conduct Bank stamped bank letter (not older than 6 months)
ENQUIRIES	Enquiries must be addressed to: Name: Leanne Ross Contact number: 021 840 3400 e-mail: <a href="mailto:procurement@interfront.co.za">procurement@interfront.co.za</a> (enquiries only, do not send quotes to this e-mail address)
QUOTE VALIDITY	60 Days (commencing from the RFQ closing date)
SUBMISSION	Submit to <a href="mailto:Procurement.Quotes@interfront.co.za">Procurement.Quotes@interfront.co.za</a>
PHYSICAL ADDRESS	Gleneagles Building Somerset Links Office Park De Beers Avenue Somerset West

## 1. Purpose

The purpose of this document is to describe the business requirements for this Request for Quotation (RFQ-2022/23-0391) required by Interfront for completion, submission and performance of the required services as described in paragraph 4 and to request accredited service providers to submit a response for the services as detailed.

All bids, contracts or orders for goods or services shall be subject to the General Conditions of Contract as published by National Treasury of the Republic of South Africa. In the event of any conflict between the provisions contained in any contract or agreement in place as between Interfront and the supplier / contractor / service provider and the General Conditions of Contract, the provisions as contained in the General Conditions of Contract shall prevail. Kindly familiarise yourself with these provisions at [www.treasury.gov.za](http://www.treasury.gov.za)

## **2. RFQ is not a contract**

This RFQ does not constitute a contract with Interfront but merely serves to request information that may lead to an agreement / order between Interfront and the Service Provider.

## **3. Preparation Costs**

The Service Provider will bear all its costs in preparing, submitting and presenting any response or Proposal to this RFQ and all other costs incurred by it throughout the RFQ process.

#### 4. Description Of Goods/Services Required

##### Background

The Interfront premises both situated within the Somerset Links Office Park, requires the services of generalist and/or specialised maintenance services on an ongoing basis. The successful service provider/s will be required to undertake electrical maintenance, general maintenance and plumbing maintenance as and when required. The services will be for the repair and maintenance to the premises, equipment, furniture, fittings and plumbing.

##### Specification

Interfront SOC Ltd wants to ensure that suppliers are readily available to assist with the general maintenance and repairs to its premises, equipment, furniture, fixtures, fittings and plumbing and are looking to appoint a panel of services providers to provide the services as set out in the scope of work attached hereto.

##### Other specifications:

- All costs must be included in your submission – costs not included will not be paid
- Site visits prior to submitting your quotation may be undertaken at no cost to Interfront
- Two contactable references must be included
- CoC may be required if electrical work requiring certification are undertaken

##### **RFQ submissions must include electrical compliance certificates / plumbing certificates, namely:**

- Plumbers/company – qualified with minimum 3 years' experience, be Trade Test certified and registered with the Plumbing Industry Registration Board (PIRB).
- Electricians / company – qualified with minimum 3 years' experience, be Trade Test certified and CIDB registered.
- General Maintenance – qualified with minimum 3 years's experience and CIDB registered.

**Address:** Offices are situated in the Somerset Links Office Park, De Beers Avenue, Somerset West.

Please complete relevant price schedule pertaining to your skills and kindly submit.

#### 5. Duration of engagement:

36 Month(s)

## 6. Evaluation

The 80/20 Preference point system will be used for this RFQ for the acquisition of goods and services with the Rand value equal to or below R50mil inclusive of all applicable taxes. The evaluation shall be based on the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022 and the points for evaluation criteria are as follows:

Adjudication Criteria	Points
Price	80
Specific goals	20
<b>TOTAL</b>	<b>100</b>

- Price shall be scored as follows:

$$P_s = 80 \left( 1 - \frac{(P_t - P_{min})}{P_{min}} \right)$$

**Where:**  $P_s$  is the number of points scored for price;

$P_t$  is the comparative price of the quote under consideration;

$P_{min}$  is the comparative price of the lowest acceptable quote.

- Preference points shall be scored as per the attached SBD6.1 document.

See SBD6.1 for further explanation on Price and Specific goals evaluation.

**The total number of adjudication points ( $N_T$ ) shall be calculated as follows:**

$$N_T = P_s + N_p$$

**Where:**  $P_s$  is the number of points scored for price

$N_p$  is the total number of points obtained for specific goals