

Title: **Tender Technical Evaluation  
Strategy for Tutuka Power  
Station Auxiliary Plant Industrial  
Cleaning.**

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### **CONTROLLED DISCLOSURE**

## **1. INTRODUCTION**

Through various criteria and qualitative processes, potential contractors are evaluated for eligibility. The evaluation is to ensure the best contractor's capabilities, in all set criteria, is selected with the intention of saving costs, mitigating risks as well as ensuring high quality in the execution of the works. In addition the mentioned benefits, setting criteria for evaluation also eliminates contractors complaints with company, industry or state standards or regulations.

In most cases, contractors are evaluated on the technical eligibility to execute the scope with highest quality while complying with applicable standards and regulations, compliance with health, safety and environmental standards and regulations, costing of the provision of goods and services to eliminate hidden costs and realise competitive pricing and also on the commercial aspect to ensure compliance with the Company's Act of South Africa, alignment of the contractors business practices with those on the employer and compliance government commercial and procurement policies.

### **1.1 SCOPE**

The scope of this document is to capture the technical tender evaluation strategy for Tutuka Power Station for Industrial Station Cleaning in the Auxiliary Plant. The criteria to evaluate technically are set along with the target score.

#### **1.1.1 Purpose**

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process to ensure good housekeeping and compliance with procurement policies.

#### **1.1.2 Applicability**

This document applies to the Tender Evaluation Team for the Tutuka Power Station chain supplies.

### **1.2 NORMATIVE/INFORMATIVE REFERENCES**

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

#### **1.2.1 Normative**

- [1] 240-48929482: Tender Technical Evaluation Procedure
- [2] 240-48929482: Tender Technical Evaluation scoring form template
- [3] ISO 9001:2015: Quality Management Systems
- [4] 32-1034 Eskom Procurement Policy

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### 1.2.2 Informative

N/A

### 1.3 DEFINITIONS

Term	Explanation
Inspection	Activities, which by means of examination, observation or measurement, determine the conformance of material, parts, components etc., to predetermined specifications and quality requirements.
Maintenance	A combination of all technical, administrative and managerial actions during the life cycle of an item intended to retain it in, or restore it to, a condition in which it can perform its required function.
Control Disclosure	Controlled Disclosure to external parties (either enforced by law, or discretionary)

### 1.4 ABBREVIATIONS

Abbreviation	Description
TUT	Tutuka Power Station
NCC	National Cleaning Certificate
SOW	Scope Of Work
SHEQ	Safety, Health, Environment and Quality
TET	Technical Evaluation Team

### 1.5 ROLES AND RESPONSIBILITIES

As per 240-48929482: Tender Technical Evaluation Procedure

### 1.6 PROCESS FOR MONITORING

Key Performance Indicators

### 1.7 RELATED/SUPPORTING DOCUMENTS

None

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## 2. TENDER TECHNICAL EVALUATION STRATEGY

### 2.1 TECHNICAL EVALUATION METHOD

A weighted scorecard approach is used to evaluate the technical compliance of the tenders against the specifications. Tenderers need to have a weighted score of 70% overall or more to technically qualify for further evaluation.

The technical criteria and weighting is broken down as follows:

- a) Technical: 100%

The evaluation of the tender submission will be based on the tenderer's ability to meet the requirements as indicated in the Mandatory Technical Criteria (**Stage 1**) and Qualitative Technical Criteria (**Stage 2**). A weighted score card approach will be used to evaluate the tender submission against the specifications and Employer's requirements.

The scoring method will be as follows:

SCORE	PERCENTAGE	DESCRIPTION
5	100	<b>COMPLIANT</b> <ul style="list-style-type: none"> <li>Meet technical requirement(s) AND;</li> <li>No foreseen technical risk(s) in meeting technical requirements.</li> </ul>
4	70	<b>COMPLIANT WITH ASSOCIATED QUALIFICATIONS</b> <ul style="list-style-type: none"> <li>Meet technical requirement(s) with;</li> <li>Acceptable technical risk(s) AND/OR;</li> <li>Acceptable exceptions AND/OR;</li> <li>Acceptable conditions.</li> </ul>
2	40	<b>NON-COMPLIANT</b> <ul style="list-style-type: none"> <li>Does not meet technical requirement(s) AND/OR; Unacceptable technical risk(s) AND/OR;</li> <li>Unacceptable exceptions AND/OR;</li> <li>Unacceptable conditions.</li> </ul>
0	0	<b>TOTALLY DEFICIENT OR NON-RESPONSIVE</b>

The evaluation scores will be weighted as follows according to disciplines:

<b>Technical (100%)</b>	
Auxiliary Plant Industrial Cleaning	100%
	100%
<b>Project Management (N/A)</b>	
<b>TOTAL (100%)</b>	
<b>Overall minimum threshold for qualification (70%)</b>	

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## **2.2 TECHNICAL EVALUATION THRESHOLD**

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.

## **2.3 TET MEMBERS**

**Table 1: TET Members**

<b>TET number : Section to be evaluated</b>	<b>TET Member Name</b>	<b>Designation</b>
TET 1	Muzi Maseko	Operating Support Manager
TET 2	Elvis Maremene	Technical Plant Owner
TET 3	Oupesh Motlhabane	Acting Operating Manager
TET 4	Lindani Masondo	Technical Support Manager

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**2.4 MANDATORY TECHNICAL EVALUATION CRITERIA**

**Table 2: Mandatory technical evaluation**

	<b>Mandatory Technical Criteria Description</b>	<b>Reference to Technical Specification / Tender Returnable</b>	<b>Motivation for use of Criteria</b>
1.	Proven Auxiliary Plant Industrial cleaning experience (Station dams, Sumps, drains and trenches)	Proof of Similar Previous work conducted	To ensure that company is competent to conduct Industrial cleaning at the Auxiliary Plant
2.	National Contract Cleaners Association Registration & Membership	Proof of Company NCCA registration & membership	To ensure supplier complies and have adequate requirements for acceptable standards

**2.5 QUALITATIVE TECHNICAL EVALUATION CRITERIA**

**Table 3: Qualitative Technical Evaluation Criteria**

<b>TECHNICAL EVALUATION CRITERIA</b>	<b>TENDER RETURNABLE</b>	<b>WEIGHT (%)</b>	<b>POINTS</b>	<b>SCORE</b>
<b>1. Company Experience</b>				
<b>Number of years that the company has been conducting Industrial Cleaning Of Auxiliary Plant as per the Scope Of Work</b>	<b>Provided proof of previous similar activities done with references.</b>	<b>25</b>		
5 Years +			25	
4 – 5 Years			20	
3 – 4 Years			15	
2 – 3 Years			10	
1 – 2 Years			05	
<b>2. Personnel Experience</b>				
<b>2.1 Site Manager’s industrial cleaning experience with traceable and contactable references</b>	<b>CV of each team members and certificates</b>	<b>15</b>		
5 Years +			20	
3 – 4 Years			10	
2 – 3 Years			05	
<b>2.2 Supervisor’s industrial cleaning experience with traceable and contactable references</b>	<b>CV of each team members and certificates</b>	<b>15</b>		
3 Years +			20	
2 – 3 Years			10	
1 – 2 Years			05	

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<b>2.3 Safety Officer's industrial cleaning experience with traceable and contactable references</b>	<b>CV of each team members and certificates</b>	<b>15</b>		
National Diploma in Safety Management, SAMTRAC, 3 Years +			20	
National Diploma in Safety Management, 2 – 3 Years			10	
Grade 12 with SAMTRAC 1 – 2 Years			05	
<b>3. Execution</b>				
<b>3.1 Method Statement</b>	<b>Detailing Execution Method</b>	<b>30</b>		
<p>1. Method of cleaning per plant area</p> <p>Submission in line with SOW = 5</p> <p>Not In line with SOW = 2</p> <p>Not Submitted = 0</p>	<p>This must include Ash Recovery Sumps, Trenches and drains</p>		05	
<p>2. Cleaning Intervals and number of People allocated per plant area</p> <p>Submission in line with SOW = 5</p> <p>Not In line with SOW = 0</p> <p>Not Submitted = 0</p>	<p>Cleaning intervals and Number or people allocated to Coal Plant cleaning per plant</p>		05	
<p>3. Industrial Cleaning Equipments to be used per plant area</p> <p>3.1 Diesel Vacuum Truck (10m3) x1</p> <p>3.2 TLB x1</p> <p>3.3 Tipper truck x1</p> <p>3.4 Road sweeper x1</p> <p>Submission in line with SOW = 10</p> <p>Not Submitted = 0</p>	<p>All equipment that will be used shall be listed. Lease agreement letter stating all the equipment is if the equipment's will be hired or proof of ownership required as per SOW</p>		10	

## 2.6 TET MEMBER RESPONSIBILITIES

**Table 4: TET Member Responsibilities**

<b>Mandatory Criteria Number</b>	<b>TET 1</b>	<b>TET 2</b>	<b>TET 3</b>	<b>TET 4</b>
1. Elvis Maremene	X	X	X	
2. Muzi Maseko	X	X	X	
3. Oupesh Motlhabane	X	X	X	
4. Lindani Masondo	X	X	X	
<b>Qualitative Criteria Number</b>	<b>TET 1</b>	<b>TET 2</b>	<b>TET 3</b>	<b>TET 4</b>
1. Muzi Maseko	X	X	X	
2. Elvis Maremene	X	X	X	
3. Oupesh Motlhabane	X	X	X	
4. Lindani Masondo	X	X	X	

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## **2.7 FORESEEN ACCEPTABLE / UNACCEPTABLE QUALIFICATIONS**

### **2.7.1 Risks**

**Table 5: Acceptable Technical Risks**

<b>Risk</b>	<b>Description</b>
1.	N/A
2.	N/A

**Table 6: Unacceptable Technical Risks**

<b>Risk</b>	<b>Description</b>
1.	The company that does not have experience on Auxiliary Plant Industrial Cleaning
2.	Inexperience team
3.	N/A
4.	N/A

### **2.7.2 Exceptions / Conditions**

**Table 7: Acceptable Technical Exceptions / Conditions**

<b>Risk</b>	<b>Description</b>
1.	The proof of working in the similar systems that covers Auxiliary Plant.

**Table 8: Unacceptable Technical Exceptions / Conditions**

<b>Risk</b>	<b>Description</b>
1.	Zero experience on Auxiliary Plant Industrial Cleaning

### 3. AUTHORISATION

This document has been seen and accepted by:

<b>Name</b>	<b>Designation</b>	<b>Signature</b>
Elvis Maremene	Technical Plant Owner	
Muzi Maseko	Operating Support Manager (Acting)	
Oupesh Motlhabane	Operating Manager (Acting)	

### 4. REVISIONS

<b>Date</b>	<b>Rev.</b>	<b>Compiler</b>	<b>Remarks</b>
November 2021	0.1	E Maremene	Draft document for comment
November 2021	1	E Maremene	Approval

### 5. DEVELOPMENT TEAM

The following people were involved in the development of this document:

- Elvis Maremene
- Muzi Maseko

### 6. ACKNOWLEDGEMENTS

N/A

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