



**BID NO: COM45/2026**  
**CLOSING DATE: 24 APRIL 2026 AT 11:00**

**APPOINTMENT OF AN EVENT MANAGEMENT SERVICE PROVIDER FOR MAYORAL IMBIZO AT SOUTHERN REGION - MATSULU**

The City of Mbombela is inviting bids from experienced service providers for provision of catering, decoration, audio and transport services for the service delivery imbizo at Matsulu (Southern Region).

It is compulsory that service providers download a copy of the bid document that will ONLY be available as from 17 April 2026 on the City's website: [www.mbombela.gov.za](http://www.mbombela.gov.za) on the tenders and notices' folder and National e-Tender Portal: [www.etenders.gov.za](http://www.etenders.gov.za), free of charge.

Duly completed bid documents and supporting documents which are, COPY OF TAX COMPLIANCE STATUS, CERTIFIED COPY OF B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE, CURRENT MUNICIPAL RATES AND TAXES STATEMENTS FROM RELEVANT LOCAL AUTHORITY OR PROOF OF RES FROM A TRIBAL AUTHORITY OR LEASE AGREEMENT ACCOMPANIED BY THE LESSOR'S UP-TO-DATE RATES AND TAXES STATEMENTS FOR BOTH THE BUSINESS AND ACTIVE DIRECTORS INCLUDING JV/CONSORTIUM MEMBERS, CSD REGISTRATION FULL REPORT (Summary Report will not be considered) and a copy of the COMPANY REGISTRATION CERTIFICATE, together with the bid document must be sealed in an envelope clearly marked: "**BID NUMBER, FULL PROJECT DESCRIPTION AND CLOSING DATE**" with the name of the bidder shall be placed in the bid box at MBOMBELA CIVIC CENTRE at 1 NEL STREET, MBOMBELA, before 11:00 on the closing date.

Bids received by telegram, fax or e-mail will not be considered. Late bids shall not be accepted or considered.

No briefing session shall be conducted for this tender. Technical enquiries may be directed to the project manager on the below contact details.

**Bidders are advised not to commit fraudulent activities or forge documents. All abusers of the SCM system, including forging or faking of returnable documents, may be reported to SAPS and restricted from doing business with any Public Institutions for a period NOT exceeding 10 years which is in line with section 28 and 29 of the Prevention and Combating of Corrupt Activities Act 12 of 2004.**

A preferential point system shall apply whereby this contract will be allocated to a bidder in accordance with the Preferential Procurement Policy Framework Act, No 5 of 2000 and as defined in the conditions of bid in the bid document, read in conjunction with the Preferential Procurement Regulations, 2022, where 80 points will be allocated in respect of price and 20 points in respect of targeted goals.

Supply Chain Management : Christopher Nkambule (013) 759 2358  
Project Managers : Noluthando Mashaba (013) 759 9414  
Employer : City Manager, Mr Wiseman Khumalo  
City of Mbombela  
Po Box 45; Mbombela; 1200

***NB: The results of this bid will be published on council website as prescribed on the MFMA sec 75 (1) (g) and SCM regulations, sec. 23 (c).***