



## **INVITATION TO BID**

### **PROVISION OF TYRES FITMENT CENTRE SERVICES FOR JOE GQABI DISTRICT MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS AS WHEN REQUIRED, BID NO: JGDM 2022/23 – 027**

Joe Gqabi District Municipality invites reputable, suitably qualified and experienced service providers to submit bids for the **“PROVISION OF TYRES FITMENT CENTRE SERVICES FOR JOE GQABI DISTRICT MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS”**.

Bid documents will be available from the [www.etenders.gov.za](http://www.etenders.gov.za) and the Joe Gqabi District Municipality website [www.jgdm.gov.za](http://www.jgdm.gov.za). Hard copies of the bid document will be made available from Joe Gqabi District Municipality SCM offices from **FRIDAY, 26 MAY 2023** upon payment of a **non-refundable** fee of R100 (One hundred rand) for each document (either in cash or by means of a bank guaranteed cheque or direct bank deposit to ABSA, 2380000019) made payable to the Joe Gqabi District Municipality. Payments must be made at the Cashier's Office, which is situated at the ground floor, **Cnr of Graham and Cole Streets, Barkly East** between the hours of **08h00** and **15h00** prior to the collection of the bid documents.

A compulsory briefing session will be held at the Committee Room of the Joe Gqabi District Municipality, C/O Graham and Cole Street, Barkly East - **THURSDAY, 8 June 2023 at 11H00am**.

Completed bid documents must be placed in a sealed envelope clearly marked **“PROVISION OF TYRES FITMENT CENTRE SERVICES FOR JOE GQABI DISTRICT MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS – JGDM 2022/23 – 027**. These must be deposited in the Tender Box of Joe Gqabi District Municipality, situated outside the front entrance of Main Offices Building, at Corner of Cole and Graham Streets, Barkly East not later than **12h00 pm** on **TUESDAY, 27 JUNE 2023**.

## EVALUATION CRITERIA

Bids shall be evaluated based on the 80/20 points system within the ambit of the Preference Procurement Policy Framework Act No.5 of 2000 and Preferential Procurement Regulations 2022. Preference points shall be calculated after prices have been brought to a comparative basis taking into account unconditional discounts. Points scored will be rounded off to the nearest 2 decimal places. Points obtained for price shall be added to preference points claimed to determine the final score.

Bids will firstly be evaluated on functionality, and thereafter on a preferential procurement points system.

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Criteria	Evidence required	Min Points	Max Points	
<b>1) Supplier Experience</b>	In order to claim points Service Providers must submit proof of registration with the TDAFA.	10	30	
No. of years the fitment centre has been accredited by the TDAFA .				
Less than one (1) year is 0 points				
One (1) to three (3) years is 10 points				
Four (4) to six (6) years is 20 points				
Seven (7) and above is 30 points				
<b>2. Financial Viability:</b> Confirmation of latest financial standing (bank rating) from the Bidder's financial institution. Bank letter must not be older than three (3) Months				
<b>Financial Viability</b>			6	10
Attach Company banking rating letter for Professional service provider	Grading	Points		
	A	10		
	B	8		
	C	6		
	D	4		
	E	0		
<b>TOTAL</b>		<b>16</b>	<b>40</b>	

NB: Failure to submit evidence as required will result on bidders not being awarded points.

- **Bidders must obtain minimum points of 16 points out of 40 points to qualify for the evaluation of price**
- **Bidders must obtain minimum required points for each sub-criterion.**



## Price and Specific Goals

Price :80

Specific Goals :20

Maximum points of 20 points will be awarded to tender for specific goals for the tenderer. Points scored on specific goals will be added to the points scored for price. To claim points for Specific goals, a copy of Identity documents of Directors, Central Supplier database form (CSD) and Company Registration Documents must be attached for HDI and proof of company office address (Municipal account not older than 90 days or Municipal Clearance certificate or lease agreement or proof of address and affidavit from village residents only) must be attached for locality.

**NB: Please refer to table on page 23 of the Bid Document for more details.**

It must be expressly understood that the Municipality disclaims any responsibility for seeing that Tenders sent by post or delivered in any other way, are lodged in the Tender Box. It is accordingly preferable for the Tenderer to personally ensure that the Tender is placed in the Tender Box by the Tenderer's own staff, or where appropriate, a courier appointed by the Tenderer.

### **BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

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1. **JGDM shall not do business with any person in the service of the state.**
2. **Bidders must be registered on National Treasury's Central Supplier Database (CSD).**
3. The Joe Gqabi District Municipality Supply Chain Management Policy will apply.
4. The Joe Gqabi District Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid and to award to more than one bidder.
5. The Joe Gqabi District Municipality serve the right to appoint more than one service provider.
6. Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.
7. All pages must be signed where necessary.
8. The completed and signed bid document must be submitted as original.
9. Additional annexure(s) is/are accepted only if cross referencing has been done and the page signed
10. Bids submitted are to hold good for a period of 90 days.
11. Maximum points of 20 points will be awarded to tender for specific goals for the tenderer. Points scored on specific goals will be added to the points scored for price.
12. SARS pin and Tax Reference Number to be declared in the bid (cover page of the bid document).  
In the case of a Trust, Joint Venture, or Consortium each party to a Trust/Joint Venture/Consortium should submit a separate Tax Clearance Certificate
13. Bid documents must remain intact
14. Attach a proof of company office address (Municipal account not older than 90 days or Municipal Clearance certificate or lease agreement or proof of address and affidavit from village residents only) **FOR LOCAL MUNICIPALITY AND DISTRICT MUNICIPALITY**
15. Use of Tippex AND erasable ink will render the bid non- responsive.
16. Declaration pages must be fully completed and signed.

17. Joint Ventures/consortiums must provide signed copies of such agreements and all other returnable documents for each partner to the Joint Venture.
18. Failure to complete ALL the supplementary information may result in the bid being deemed non-responsive.

The Council reserves the right to extend the Tender Period and/or alter Conditions of Tender during the Tender Period at its own discretion.

Please refer all enquiries to the Acquisition Co-ordinator: SCM - Ms K. Seboko in writing at [kei-tu@jgdm.gov.za](mailto:kei-tu@jgdm.gov.za) during office hours (08h00-16h00) Monday to Friday.



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**MR M.NONJOLA**  
**MUNICIPAL MANAGER**