



**SUPPLY CHAIN MANAGEMENT**  
**Room K 016**  
**FIRST AVE ENTRANCE**  
**TEL: 051 – 4477771 x 2306**  
**FAX-2-E-MAIL: 086 729 6757**  
**E-MAIL: quotation@pacofs.co.za**

## **INVITATION FOR A QUOTATION**

**REFERENCE NUMBER: RFQ021010Technicians2023**

PACOFs requires the services of a reputable company to provide two (2) technicians for a period of six (6) months. Kindly provide PACOFs with a signed quotation for Technicians as follows. Kindly complete SBD forms and send with your quotation.

### **SPECIFICATION**

The service provider will be required to:

- Provide PACOFs with two technicians for a period of six months.
- The technicians must be on site for a full period of six months.

### **LIGHT CURRENT TECHNICIAN - ELECTRONICS**

#### **MINIMUM REQUIREMENTS**

- NQF Level 6 / Three years' diploma or N6 with red seal certificate in Electrical Engineering or similar.
- 3 years' experience within the engineering field or theatre or similar sector.
- Ability to work under pressure and willingness to work irregular hours.

#### **JOB SPECIFICATIONS**

- Plan scheduled and non-scheduled equipment maintenance activities for the department.
- Perform condition assessment of technical and operational assets.
- Commission light current installations.
- Ensure workshop tools and assets are maintained within agreed standards.
- Conduct tests to diagnose and determine the cause of equipment breakdown.
- Isolate, remove, and replace defective components.
- Conduct root cause analysis in case of machinery failure.
- Service and repair lighting equipment; A.E.G P.L.C, AC and DC Drivers, AC and DC motors, submersible pump – 3 phase substation switchgear. 110v Emergency lighting, knowledge of standby generators and Air Conditioning control panels.
- Test circuits and functionality of new components;
- Design layout for integrated circuits, according to engineering specifications.

### **LIGHT CURRENT TECHNICIAN**

#### **MINIMUM REQUIREMENTS**

- NQF Level 6 / Three years diploma or N6 with red seal certificate in Electrical Engineering or similar.
- 3 years' experience within the engineering field or theatre or similar sector.
- Ability to work under pressure and willingness to work irregular hours.

#### **JOB SPECIFICATIONS**

- Plan scheduled and non-scheduled equipment maintenance activities for the department.

- Perform condition assessment of technical and operational assets.
- Commission heavy current installations.
- Ensure workshop tools and assets are maintained within agreed standards.
- Conduct tests to diagnose and determine the cause of equipment breakdown.
- Isolate, remove, and replace defective components.
- Conduct root cause analysis in case of machinery failure.
- Service and repair lighting equipment.
- Test circuits and functionality of new components;
- Design layout for integrated circuits, according to engineering specifications.

## **MANDATORY REQUIREMENTS**

- Service providers are required to provide CV's with at least three contactable references and certified copies of qualifications.

**NB: Failure to provide a clear quotation and mandatory requirements as requested will result in a non-responsive proposal and bidders will be disqualified.**

***For any queries, please contact Supply Chain at [quotation@pacofs.co.za](mailto:quotation@pacofs.co.za) or 051 – 447-7771***

1. Please provide your CSD supplier and unique registration number for verification on the CSD database. Please attach a SARS Tax Compliance Pin and B-BBEE certificate.
2. Please submit the completed SBD 4 Bidders Disclosure and SBD 6.1 Preference Points claim form in terms of the Preferential Procurement Regulations 2022.
3. Evaluation criteria 80/20 will be applicable as per Preferential Procurement Regulations 2022.
4. The service provider will be allocated points based on the goals stated in table 1 of SBD 6.1 as may be supported by proof/ documentation. The CSD report shall be used to verify claim of such points.
5. The offer scoring the highest points should win the quote. This quotation is subject to the Preferential Procurement Policy Framework Act, 2000 and the Preferential Procurement Regulations, 2022, the Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.

### **VERY IMPORTANT NOTICE!**

1. PLEASE SUBMIT QUOTATIONS ON A COMPANY LETTERHEAD.
2. PAYMENT WILL BE DONE WITHIN 30 DAYS AFTER RECEIPT OF THE ORIGINAL INVOICE.
3. BANKING DETAILS (REMITTANCE NAME; BRANCH CODE AND ACCOUNT NUMBER) MUST APPEAR ON YOUR INVOICE AND MUST CORRESPOND WITH THE BANKING DETAILS DISPLAYED ON THE CSD REGISTRATION REPORT.
4. PLEASE REMEMBER TO SIGN YOUR QUOTATION. UNSIGNED QUOTATIONS – INVALID.
5. THE TOTAL PRICE QUOTED MUST INCLUDE VAT AS WELL AS DELIVERY COSTS (THE COMPANY WHICH IS NOT VAT REGISTERED SHOULD NOT INCLUDE VAT IN THE PRICE).
6. IF VAT IS CLAIMED, VAT NUMBER SHOULD APPEAR ON THE QUOTATION.
7. NO CESSIONS WILL BE SIGNED.
8. A VALID B-BBEE CERTIFICATE SHOULD BE SUBMITTED.
9. QUOTATIONS SHOULD BE VALID FOR 30 DAYS.
10. PRICE QUOTED SHOULD NOT BE ON SPECIAL OR SALE.
11. PLEASE DO NOT INFLATE PRICES.
12. PACOFS RESERVES THE RIGHT TO AWARD OR WITHDRAW THE BID.
13. NO PREPAYMENT/UPFRONT PAYMENT WILL BE MADE BY PACOFS.

**OPENING DATE: 10 OCTOBER 2023**

**CLOSING DATE & TIME FOR QUOTATION / PROPOSALS:**

**19 OCTOBER 2023 at 11h00**

**Please submit quotation via E-mail to [quotation@pacofs.co.za](mailto:quotation@pacofs.co.za)**

**No late submission will be accepted!**