

REQUEST FOR PROPOSAL

NATIONAL FRAMEWORK AGREEMENT FOR STORAGE AND ARCHIVING OF HARDCOPY AND ELECTRONIC DOCUMENTS AND RELATED SERVICES – PU7813/004

Closing date: 28/02/2023

PURCO SA invites all interested parties to submit tender proposals for the appointment of panel of suppliers for storage and archiving of hardcopy and electronic documents for the PURCO SA membership.

Purpose

The purpose of this tender is to appoint a panel of competent and capable suppliers for storage and archiving of hardcopy and electronic documents for the PURCO SA membership. The panel will then sign a national framework agreement with the PURCO SA Membership. A framework agreement only establishes the terms and conditions governing contracts to be awarded during the contract period. The terms and conditions will form the basis for subsequent orders placed by the Membership.

Qualified service providers are invited to submit their proposals for the above services and to note the following:

Tender documents can be purchased at a non-refundable fee of R1 150, 00 (VAT included) on the PURCO SA website. In order to download the tender document, the steps below should be followed:

- Visit www.purcosa.co.za
- Register as a supplier under the specialized trade construction and maintenance services category and create a user account.
- Click on required RFP in the block provided for Tenders and RFP's
- Click on the pay now button.
- System will make documentation available for downloading, immediately after payment is concluded.

RFP Schedule

Date	Action
08 February 2023	Document Availability
28 February 2023	Submission of Proposal by 23H59 midnight

Only Tender Submissions received by due date will be considered. No exceptions will be made for late submissions.

For enquiries please contact Felicia Mphahlele on 011 545 0940, e-mail address Fhatuwani.Matshili@purcosa.co.za