

GARDENING SERVICES CONTRACT TECHNICAL EVALUATION CRITERIA

Name of Company/Tenderer	
Discipline/Contract name	Gardening Services Contract for 60 months (5 years)
Date	

QUALITATIVE TECHNICAL EVALAUTION CRITERIA

Qualitative Evaluation Criteria are weighted evaluation criteria used to identify the highest technically ranked tender after determining that all the Mandatory Evaluation Criteria have been met. The Qualitative Evaluation Criteria are weighted to reflect the relevant importance of each criterion. The minimum weighted final score (threshold) required for a tenderer to be consider from a technical perspective is 80%.

	Factor	Weight (W)	Sub-factor	Score	Actual Score	Comments
1.	Company Profile: Provide a company profile relevant to Garden Services.	5%	Submission of garden service's profile	5%		
			No submission of garden service's profile	0 %		
	Letter of good Standing from Provided fund. Signed letter of good standing in a letter head from Pension Fund. The letters must show contractor compliance for the past 2 years.	30%	Letters of good standing have been provided and valid	30%		
			Non-compliance	0%		
2.	Company Track Record: Provide 3 garden services projects completed for the last 5 years. <ul style="list-style-type: none"> Provide contactable references for each project (client work email address and Landline). Projects must be a work for a golf club, tertiary institution, Office Complex, Corporate and government clients 	30%	3 x or more contracts compliant with all stated requirements	30%		
			2 x contacts complaint with all stated requirements	20%		
			1 x contract compliant with all stated requirements	10%		

	<ul style="list-style-type: none"> Signed-off completion certificates must be submitted. Projects value, name and scope of work must be submitted. 		No submission or submitted contracts not compliant with all stated requirements	0%		
3.	Key personnel: Provide garden supervisors as per the requirements below: Garden supervisors requirements <ul style="list-style-type: none"> 2 x garden supervisors with any of the following certificates: Horticulture, Agriculture (Plant Protection) and Botany Plant Biotechnology. 2 x matric certificates 2 x CVs with 3 years relevant experience for garden services. 2 CVs must have contactable references (landline and work email address) Training service provider for the certificate must be accredited by Sector Education Training Authority (SETA). 	30%	2 x Garden Supervisors meeting all stated requirements 1 x Garden Supervisor meeting all stated requirements Garden Supervisor not meeting all stated requirements	30 % 15% 0%		
4.	Methodology: <ul style="list-style-type: none"> The tenderer to provide a method statement for the provision garden services. 	5%	Submission of methodology relevant to the garden services No submission or no methodology relevant to the garden services = 0%	5% 0 %		
	OVERALL WEGHT & SCORE FOR THIS TENDERER	100%				
	CONTRACTOR/TENDERER SCORE					

NB: The minimum qualifying score for functionality (threshold) is **80%**. All tenders that fail to achieve the minimum qualifying score on functionality shall not be considered for further evaluation.