



Tender Technical Evaluation Strategy

FLEET MANAGEMENT  
SERVICES TUTUKA  
POWER STATION

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**1. INTRODUCTION**

Commuter Transport Services for Eskom Tutuka Power Station to various areas are needed.

**1.1 SCOPE**

This scope covers all the relevant documentation necessary to do a technical evaluation.

**1.1.1 Purpose**

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process.

**1.1.2 Applicability**

Fleet Management Services

**1.2 NORMATIVE/INFORMATIVE REFERENCES**

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

**1.2.1 Normative**

- [1] 240-168966153: Generation Tender Technical Evaluation Procedure <or>
- [2] 240-48929482: Tender Technical Evaluation Procedure (Transmission and Distribution)
- [3] 32-1033: Eskom Procurement and Supply Chain Management Policy
- [4] 32-1034: Eskom Procurement and Supply Management Procedure

**1.2.2 Informative**

National Road Traffic Act) and NRTR (National Road Traffic Regulations). Classification

**Controlled Disclosure:** Controlled Disclosure to external parties (either enforced by law, or discretionary).

**1.3 ABBREVIATIONS**

Abbreviation	Description
BNRC	Business National Traffic Register Number Certificate
C.O.F	Certificate of Fitness
PDP	Public Driver Permit

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**1.4 ROLES AND RESPONSIBILITIES**

As per 240-168966153: Generation Tender Technical Evaluation Procedure for Generation

**1.5 PROCESS FOR MONITORING**

There will be no average score between TET members. Each member must evaluate all the applicants.

**2. TENDER TECHNICAL EVALUATION STRATEGY**

**2.1 TECHNICAL EVALUATION THRESHOLD**

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.

**2.2 TET MEMBERS**

**Table 1: TET Members**

<b>TET number</b>	<b>TET Member Name</b>	<b>Designation</b>
TET 1	Zimkhitha Lupondwana	Officer, Fleet
TET 2	Portia Digomo	Officer, Business Administration

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**MANDATORY TECHNICAL EVALUATION CRITERIA**

**Table 2: Mandatory Technical Evaluation Criteria**

	<b>Mandatory Technical Criteria Description</b>	<b>Reference to Technical Specification / Tender Returnable</b>	<b>Motivation for use of Criteria</b>
1.	The service provider shall submit a valid operating licence to provide a public transport service.	<ul style="list-style-type: none"> <li>• An Operator's Permit issued and approved by the South African Department of Transport or the relevant Provincial Regulatory Entity.</li> <li>• A letter from the local taxi association to which the contract applies, confirming that the service provider is a member of the association.</li> </ul>	<ul style="list-style-type: none"> <li>• Public transport operators are required by law to hold a valid operating licence or permit to provide public transport services.</li> <li>• Taxi operators who do not belong to the local Taxi Association are not tolerated, which often results in unrest and violence, thereby posing a safety risk to passengers.</li> </ul>

## QUALITATIVE TECHNICAL EVALUATION CRITERIA

Table 3: Qualitative Technical Evaluation Criteria

No.	Evaluation Criterion	Description	Tender Returnable	Scoring Methodology	Criteria Weight
1	<b>Company Experience</b>	Contractor to have a proven track record in the provision of employee or public transport services.	Reference letters on Client's letter head or Reference letter from the local taxi association.	<ul style="list-style-type: none"> <li>Letter confirming 4+ years' experience: 5 pts</li> <li>Letter confirming more than 3years' experience (but less than 4 years): 3 pts</li> <li>Letter confirming less than 3 years' experience: 1 pts</li> </ul>	20%
2	<b>Vehicles allocation: 4 x fourteen (14) seaters</b>				20%
N.B: All vehicles must be less than 3 years old, and the mileage must be less than 80 000km and all must have a tracking device.					
2.1	<b>Vehicle 1</b>	1 x fourteen (14) seater	<ul style="list-style-type: none"> <li>Vehicle registration certificate</li> <li>A confirmation letter or proof from the tracking company</li> </ul>	<ul style="list-style-type: none"> <li>Vehicle is less than 2 years old, with nor more than 60,000km and a has a tracking device: 5 pts</li> <li>Vehicles is older than 2 years (but less than 3 years old), with no more than 80 000km and a has a tracking device: 3 pts</li> <li>Vehicle older than 3 years: 0 pts</li> </ul>	5%
2.2	<b>Vehicle 2</b>	1 x fourteen (14) seater	<ul style="list-style-type: none"> <li>Vehicle registration certificate</li> <li>A confirmation letter or proof from the tracking company</li> </ul>	<ul style="list-style-type: none"> <li>Vehicle is less than 2 years old, with nor more than 60,000km and a has a tracking device: 5 pts</li> <li>Vehicles is older than 2 years (but less than 3 years old), with no more than 80 000km and a has a tracking device: 3 pts</li> <li>Vehicle older than 3 years: 0 pts</li> </ul>	5%
2.3	<b>Vehicle 3</b>	1 x fourteen (14) seater	<ul style="list-style-type: none"> <li>Vehicle registration certificate</li> <li>A confirmation letter or proof from the tracking company</li> </ul>	<ul style="list-style-type: none"> <li>Vehicle is less than 2 years old, with nor more than 60,000km and a has a tracking device: 5 pts</li> <li>Vehicles is older than 2 years (but less than 3 years old), with no more than 80 000km and a has a tracking device: 3 pts</li> </ul>	5%

				<ul style="list-style-type: none"> <li>Vehicle older than 3 years: 0 pts</li> </ul>	
2.4	<b>Vehicle 4</b>	1 x fourteen (14) seater	<ul style="list-style-type: none"> <li>Vehicle registration certificate</li> <li>A confirmation letter or proof from the tracking company</li> </ul>	<ul style="list-style-type: none"> <li>Vehicle is less than 2 years old, with nor more than 60,000km and a has a tracking device: 5 pts</li> <li>Vehicles is older than 2 years (but less than 3 years old), with no more than 80 000km and a has a tracking device: 3 pts</li> <li>Vehicle older than 3 years: 0 pts</li> </ul>	5%
3	<b>Roadworthiness</b>	Ensure Vehicles are Roadworthy	4 x Roadworthy Certificates for all assigned vehicles	<ul style="list-style-type: none"> <li>4 x Roadworthy Certificates: 5 Pts</li> <li>No Roadworthy Certificates: 0 Pts</li> </ul>	15%
4	<b>Vehicle Maintenance History</b>	Ensure vehicles are maintained and are in good working condition.	Maintenance records for each assigned vehicle	<ul style="list-style-type: none"> <li>Full maintenance or service history records for all 4 assigned vehicles:5 Pts</li> <li>No full maintenance or service records: 0 Pts</li> </ul>	15%
5	<b>Driver Qualifications &amp; Training</b>				20%
5.1	<b>Driver 1</b>	Qualification and safety training.	<ul style="list-style-type: none"> <li>1 x valid driver's licence (Min C1)</li> <li>PrDP</li> </ul>	<ul style="list-style-type: none"> <li>Driver has a valid driver's licence, PrDP plus advanced and/or defensive driving certificates: 5 pts</li> <li>Driver has a valid driver's licence and PrDP only: 3 pts</li> <li>Driver has a valid driver's licence only: 0 pts</li> </ul>	5%
5.2	<b>Driver 2</b>	Qualification and safety training.	<ul style="list-style-type: none"> <li>1 x valid driver's licence (Min C1)</li> <li>PrDP</li> </ul>	<ul style="list-style-type: none"> <li>Driver has a valid driver's licence, PrDP plus advanced and/or defensive driving certificates: 5 pts</li> <li>Driver has a valid driver's licence and PrDP only: 3 pts</li> <li>Driver has a valid driver's licence only: 0 pts</li> </ul>	5%
5.3	<b>Driver 3</b>	Qualification and safety training.	<ul style="list-style-type: none"> <li>1 x valid driver's licence (Min C1)</li> <li>PrDP</li> </ul>	<ul style="list-style-type: none"> <li>Driver has a valid driver's licence, PrDP plus advanced and/or defensive driving certificates: 5 pts</li> <li>Driver has a valid driver's licence and PrDP only: 3 pts</li> </ul>	5%

				<ul style="list-style-type: none"> <li>• Driver has a valid driver's licence only: 0 pts</li> </ul>	
5.4	<b>Driver 4</b>	Qualification and safety training.	<ul style="list-style-type: none"> <li>• 1 x valid driver's licences (Min C1)</li> <li>• PrDP</li> </ul>	<ul style="list-style-type: none"> <li>• Driver has a valid driver's licence, PrDP plus advanced and/or defensive driving certificates: 5 pts</li> <li>• Driver has a valid driver's licence and PrDP only: 3 pts</li> <li>• Driver has a valid driver's licence only: 0 pts</li> </ul>	5%
6	<b>Passenger liability insurance</b>	The Contractor provides proof that they have a valid passenger liability insurance.	Proof of confirmation from insurance company	<ul style="list-style-type: none"> <li>• Proof of confirmation from insurance company: 5</li> <li>• No Proof of confirmation from insurance company: 0</li> </ul>	10%

2.3

**2.4 TET MEMBER RESPONSIBILITIES**

<In Table 4 identify the TET members allocated to review/evaluate each Qualitative criterion (minimum 2 evaluators per criteria / sub-criteria)>

**Table 4: TET Member Responsibilities**

<b>Mandatory Criteria Number</b>	<b>TET 1</b>	<b>TET 2</b>
1	X	X
<b>Qualitative Criteria Number</b>	<b>TET 1</b>	<b>TET 2</b>
1	X	X
2	X	X
3	X	X

**2.5 FORESEEN ACCEPTABLE / UNACCEPTABLE QUALIFICATIONS**

**2.5.1 Risks**

**Table 5: Acceptable Technical Risks**

Risk	Description
1.	None

**Table 6: Unacceptable Technical Risks**

Risk	Description
1.	A service provider operating in a different route than where the vehicles will be operating in as this will expose the passengers to possible taxi violence.
2.	Vehicles older than 3 years
3.	Drivers with no driver's licence and PrDP
4.	Vehicle without a tracking device
5.	Vehicles with no service history

**2.5.2 Exceptions / Conditions**

**Table 7: Acceptable Technical Exceptions / Conditions**

Risk	Description
1.	After a tender is awarded, the contractor's vehicles will be physically inspected. They will have to adhere to the Eskom Vehicle Safety Specification Document Identifier: 32-345 before starting the contract and the Scope of Work. <u>The acceptable exceptions will be:</u> 1.1 Curtains and blinds – the windows can be tinted instead. 1.2 "Alarm/immobiliser – factory-fitted". It will be the prerogative of the contractor to safeguard his vehicle.
2.	Referring to Scope of Work: ADDITIONAL REQUIREMENTS FOR DRIVERS Buses must be fitted with an active tracking system

**Table 8: Unacceptable Technical Exceptions / Conditions**

Risk	Description
1.	None

**3. AUTHORISATION**

This document has been seen and accepted by:

Name	Designation
Zimkhitha Lupondwana	Officer, Fleet
Portia Digomo	Officer, Business Administration
Ben Khwela	Manager, Business Support Services
Aneske Juries	Manager, Risk and Assurance (Acting)

**4. REVISIONS**

Date	Rev.	Compiler	Remarks
February 2026	1	Zimkhitha Lupondwana	New document
February 2026	1	Johnson Mogale	New document
February 2026	1	Portia Digomo	New document

**5. DEVELOPMENT TEAM**

Zimkhitha Lupondwana

Johnson Mogale

Portia Digomo

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