



**Minutes of clarification meeting held on 8 June 2022 from 11:00-12:00 for tender 353G:
Supply and Deliver of Combat and Step-Out uniform and equipment for Law Enforcement
Services, City of Cape Town**

Session held via Skype

In attendance:

Jacques Van Wyk (SCM Practitioner) – **J.VW**

Gail Kruger (Project Manager) – **G.K**

Simphiwe Mzanywa (Member) – **S.M**

Tenderers

sales2@sirdicks.com (Moegamat Larnie)

Sehoanasl@gmail.com (Lekau Sehoana)

ashk@linkgroup.co.za (Ash Kheyali)

info@uhambopd.co.za (Lydia)

Ravip@radsinv.co.za (Ravi Pillay)

charlene@phangelagroup.co.za (Charlene Nell)

Introduction and Welcome	J.VW welcomed all to meeting and requested tenders to supply e-mail address and brief introduction to audience. City staff were asked to clarify roles
Tender Document	J.VW reiterated closing date of tender as 30 June 2022 at 10 am. Tender valid from date of commencement till 30 June 2024. Tender Doc available from Tender Office, Cape Town
Special Conditions of Contract - page 73 of tender document	J.VW reminded tenderers to study the content in depth and to go over the POPIA act
Award Methodology	J.VW informed that 2 vendors will be awarded per item category (1 main and 1 standby)- if main cant supply standby will be approached to assist 16 item categories with 2 stand-alone items Vendors can tender on all categories Prices to be indicated per item
Addenda required	J.VW Pg.6 - 2.2.1.1 of tender document – currently read contract end date as 30



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	June 2023 and should be amended to 30 June 2024. All vendors to acknowledge addendum change
Tender's Obligation	J.VW Pg.9 was read to audience Requested that all items on pricing schedule to be completed individually Pg. 9 – 2.2.1.1.2 all tenderers to complete returnable schedule, functionality not applicable
Local Content	J.VW pg.10 - 2.2.1.1.5 local production and content to be completed Each product's local content to be completed Where item is not 100% local DTI exemption letter to be submitted
Provision of Samples	J.VW pg.11 – 2.2.1.1.7 tenderers to read clause Sample submission detail explained (sample + technical data sheet + SABS standard certificate * where required) to be supplied per item
BBBEE Status Level Documentation	J.VW pg.15 – 2.2.19.1 tenderers to submit all relevant documentation
Scoring of tender	J.VW pg. 20 – 2.3.10.3 read clause and clarified content 80/20 applied as tender will not exceed R50 000 000.00 over the contract duration
Returnable Schedule	J.VW pg.27 Part A tenderers to completed / Part B not necessary to complete/ alternative offers may be submitted
Pricing Instruction	J.VW pg.30 – 5.6 tenderers was explained that no price changes can be accepted after tender closing date
Schedule 1: Certificate of Authority for Partnership/Joint Ventures/Consortiums	J.VW pg.31 tenderers to indicate if not applicable
Points awarded for B-BBEE status level contributor	J.VW pg.45 claim PPP contributor (indicate level and claim points) Sworn affidavit + BBBEE certificate valid at the date of closure of contract Disclosure % of subcontracting if relevant



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Schedule 10	J.VW tenderers must complete in full If import content complete 3.1 Important is annexure C (pg.64) Each item must be completed and claim% under C15 J.VW explained and clarified how schedule must be completed (table 65-66)
Schedule 11 & 12	J.VW informed tenderers that there is no need to complete
Volume 3	J.VW insurances – performance securities is not valid Public liability is standard Warranty – 12 months Prices – fixed Penalty – 10% per day of late delivery
Specifications	G.K tenderers may set up appointment with G.K and S.M to view samples at stores (will be on appointment basis only and no walk-ins will be allowed) Some tender items have pictures to guide tenderers but store visits welcome to view items if required Tenderers to strictly adhere to specification of items Items will be scored strictly to specification in tender document J.VW clarified that all samples must be appropriately marked
Questions and Answers	G.K and J.VW opened the floor to question and answer session
Closing	J.VW closed meeting