

## CAPE AGULHAS MUNICIPALITY

### **TENDER: SUPPLY & DELIVERY OF STATIONERY & OFFICE SUPPLIES**

Cape Agulhas Municipality is currently awaiting tenders for the Supply and Delivery of Stationery and Office Supplies for a period of three years ending 30 June 2027.

Tender documents can be obtained from **Mr R Sefoor / I January or Me G Koopman** at telephone number 028 425 5500 during office hours or email at [robertos@capeagulhas.gov.za](mailto:robertos@capeagulhas.gov.za) / [isaacj@capeagulhas.gov.za](mailto:isaacj@capeagulhas.gov.za) / [geraldinek@capeagulhas.gov.za](mailto:geraldinek@capeagulhas.gov.za).

**A tender participation fee of R 250 is payable for each set of documents issued.**

The fee must be deposited into the account of Cape Agulhas Municipality at **Absa, Branch Code: 632005, Account Number 405 883 2586**. The reference number for confirmation of payment is: **SCM1 Company Name** and Bid Documents will be made available upon provision of proof of payment.

Technical enquiries may be directed to Mr R Sefoor / Isaac January at telephone number 028 425 5500 or at email [robertos@capeagulhas.gov.za](mailto:robertos@capeagulhas.gov.za) / [isaacj@capeagulhas.gov.za](mailto:isaacj@capeagulhas.gov.za)

Sealed tenders marked "**Tender REF NR: SCM1/2024/25**" must be placed in the tender box at the municipal offices at 1 Dirkie Uys Street, Bredasdorp, 7280 or posted to reach the municipal tender box at PO Box 51, Bredasdorp, 7280 up to **12:00 on Friday, 15 March 2024** where after the tenders will be opened.

The 80/20 preferential procurement system, as stated in the Cape Agulhas Municipal Procurement Policy, will be used when considering tenders.

A Tax Compliance status pin, as issued by the South African Revenue Service, must be submitted together with the tender.

Council reserves the right not to accept the lowest or any tender. No faxes, e-mails or late tenders will be accepted and only the prescribed municipal tender forms, as supplied, may be used.

**EO PHILLIPS  
MUNICIPAL MANAGER  
PO BOX 51  
BREDASDORP  
7280**

**2024-02-09**