

**REQUEST FOR INFORMATION (“RFI”)  
APPOINTMENT OF SERVICE  
PROVIDER/ACCREDITED ELECTRICIANS TO  
CONDUCT AN ELECTRICAL ASSESSMENT AT  
THE EWSETA CAPE HOUSE OFFICES  
SITUATED IN JOHANNESBURG CBD**



<b>RFI Number</b>	<b>EWSETA/RFI/001/2025-26</b>
<b>RFI Scope</b>	<b>APPOINTMENT OF SERVICE PROVIDER/ACCREDITED ELECTRICIANS TO CONDUCT AN ELECTRICAL ASSESSMENT AND PROVIDE REPORTS AT THE EWSETA CAPE HOUSE OFFICES SITUATED IN JOHANNESBURG CBD</b>
<b>Issue Date</b>	<b>MONDAY 15 SEPTEMBER 2025</b>
<b>Compulsory Briefing Session</b>	<b>FRIDAY 19 SEPTEMBER 2025 @ 10:00AM – 13:00PM</b>
<b>Closing Date for submission Specifications</b>	<b>TUESDAY 23 SEPTEMBER 2025 @16h00pm</b>
<b>Inquiries</b> (all inquiries should be in writing)	<a href="mailto:scmadmin@ewseta.org.za">scmadmin@ewseta.org.za</a>

## TABLE OF CONTENTS

1.	BACKGROUND INFORMATION.....	3
2.	OBJECTIVE .....	3
3.	SCOPE OF WORK.....	ERROR! BOOKMARK NOT DEFINED.
4.	EVALUATION CRITERIA .....	4
5.	SUBMISSION OF INFORMATION .....	4
6.	DISCLAIMER .....	5

## **1. BACKGROUND INFORMATION**

The Energy and Water Sector Education and Training Authority (EWSETA) is a statutory body established through the Skills Development Act No 97 of 1998 (the Act) to enable its stakeholders to advance the national and global position of the energy and water sector by facilitating the effective development of skills required to respond to related imperatives as envisaged in the National Development Plan (NDP).

The EWSETA is strategically positioned as an authority of skills development that effectively supports Government national plans and strategies. Furthermore, EWSETA is responsible for responding to the many skills-related needs of the sector and its respective labour markets.

By carrying out its primary mandate, the EWSETA incrementally achieves skills development imperatives and related outcomes over the long term.

## **2. OBJECTIVE**

The objective of this Request for Information (RFI) is to invite suitably qualified service providers/accredited electricians to attend a compulsory site briefing at EWSETA's Cape House offices in order to:

- Assess the electrical infrastructure of the building.
- Identify potential issues, risks, and irregularities (including possible illegal connections).
- Provide EWSETA with detailed reports on findings.
- Recommend a comprehensive scope of work to address any identified issues.

This process is intended to inform EWSETA's subsequent procurement of electrical services.

**The EWSETA offices are situated in the following addresses:**

- **15 Maclaren Road, Marshalltown, JHB CBD, 2107**

### 3. DELIVERABLES

At this stage, the scope of work will be informed by the findings of service providers after conducting the compulsory site briefing and assessment. Service providers are expected to:

- Conduct a **site inspection** of the EWSETA Cape House building to identify any electrical issues, risks, or illegal connections.
- Assess the overall **electrical infrastructure and compliance** with applicable regulations and standards.
- Investigate and analyse the **electricity bill** to determine if it aligns with actual consumption, and to identify any irregularities, inefficiencies, or potential savings.
- Provide EWSETA with a **detailed report** of findings and recommendations. (to be confirmed prior to the RFI closure)
- Develop a **proposed scope of work and specification** that will form the basis of a formal RFQ.

### 4. EVALUATION CRITERIA

As this is an RFI, no financial evaluation will be undertaken at this stage. Responses will be evaluated based on:

- Attendance at the compulsory briefing session.
- Completeness and quality of the assessment report.
- Professionalism and relevance of the proposed scope of work.
- Demonstrated knowledge of electrical compliance standards and safety regulations.

### 5. SUBMISSION OF INFORMATION

Service providers are required to submit the proposed scope of work by:

- **Date:** Tuesday, 23 September 2025
- **Time:** 16h00
- **Submission Method:** Email to [scmadmin@ewseta.org.za](mailto:scmadmin@ewseta.org.za)

## **6. DISCLAIMER**

This RFI is issued solely for information-gathering purposes. EWSETA reserves the right not to proceed with any procurement process based on the responses received.

Following receipt of reports and detailed specifications, EWSETA will prepare and issue a formal RFQ. Only service providers who attended the compulsory briefing session and whose details appear on the attendance register will receive the RFQ.