



**REQUEST FOR QUOTATION**

**FOR**

**PROVISION OF HYGIENE SERVICE FOR KAROO  
NATIONAL PARK FOR A PERIOD OF THREE(3) YEARS**

**RFQ NO.**

**KR-29-25**

# REQUEST FOR QUOTATION

You are hereby invited to submit a price quotation for:  
**PROVISION OF HYGIENE SERVICE FOR KAROO NATIONAL PARK FOR A PERIOD OF THREE(03) YEARS**

<b>RFQ NUMBER:</b>	<b>KR-29-25</b>
<b>ADVERTISEMENT DATE:</b>	<b>02 September 2025</b>
<b>CLOSING DATE:</b>	<b>12 September 2025</b>
<b>CLOSING TIME:</b>	<b>11:00</b>
<b>BID DOCUMENT DELIVERY ADDRESS:</b>	<b>frontierscmquotations@sanparks.org (Please note that any submissions made to any other email other than the designated email will not be accepted)</b>
<b>BID VALIDITY PERIOD:</b>	<b>90 days (commencing from the RFQ Closing Date)</b>
<b>TECHNICAL RELATED QUERIES</b>	<b>Brain Van Der Westhuizen / 023 415 2828 Brian.vanderwesthuizen@sanparks.org</b>
<b>SCM RELATED QUERIES</b>	<b>Bandisiwe Mda bandisiwe.mda@sanparks.org / 041 508 5406</b>

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

Bidders shall submit proposal responses in accordance with the prescribed manner of submissions as specified above. Bids received after the time stipulated shall not be considered.

Where applicable, the successful bidder will be required to fill in and sign a written Contract Form (SBD 7).

Bidders are not allowed to contact any other SANParks staff in the context of this RFQ other than the indicated officials under SBD 1 or as indicated above.

**NB: No proposal shall be accepted by SANPARKS if submitted in any manner other than as prescribed above**

## PART A INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS</b>					
BID NUMBER:	KR-29-25	CLOSING DATE:	12 September 2025	CLOSING TIME:	11:00
DESCRIPTION	PROVISION OF HYGIENE SERVICE FOR KAROO NATIONAL PARK FOR A PERIOD OF THREE(03) YEARS				
<b>BID RESPONSE DOCUMENTS MUST BE SENT TO THE DESIGNATED EMAIL ADDRESS</b>					
frontierscmquotations@sanparks.org					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	BANDISIWE MDA		CONTACT PERSON	BRIAN VAN DER WESTHUIZEN	
TELEPHONE NUMBER	041 508 5406		TELEPHONE NUMBER	023 415 2828	
E-MAIL ADDRESS	bandisiwe.mda@sanparks.org		E-MAIL ADDRESS	Brian.vanderwesthuizen@sanparks.org	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW ]	
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

## PART B TERMS AND CONDITIONS FOR BIDDING

<b>1. BID SUBMISSION:</b>	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	<b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b>
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>
<b>2. TAX COMPLIANCE REQUIREMENTS</b>	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE <a href="http://WWW.SARS.GOV.ZA">WWW.SARS.GOV.ZA</a> .
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

## 1. PURPOSE

The purpose of these terms of reference (ToR) is to invite or request bidders to submit quotations for **Provision of Hygiene Service** for Karoo National Park for a period of three(03) years.

## 3. BACKGROUND

South African National Parks (SANParks) is a public entity functioning under National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003); with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and it is listed as Schedule 3 Part A: public entities.

SANParks' operations are totally guided by its vision statement and mission statement. As a public entity, the organisation is committed to act in pursuance of transformation of South Africa's society in support of entrenching South Africa's democracy. In this regard, the organisation has adopted a transformation mission to guide its efforts accordingly.

## 3. SCOPE OF WORKS

South African National Parks invites quotations for **Provision of Hygiene Service** to the Karoo National Park for a period of three(03) years.

Bids are sought from reputable service providers that have the experience and capability in providing hygiene service in a hospitality environment. Proof of such contracts will be requested as part of the tender process.


### 3.1 Hygiene Services

The service provider will be expected to supply, install, maintain and service hygiene equipment.

**(i) PART A : LIST OF EQUIPMENT DISPENSERS**

Monthly maintenance, refill, ensuring that the equipment is in good working conditions. All equipment must be SANS 60335/941/1200

Item No.	Item Description & Specification	Quantities	Unit Price (incl.vat)	Price per month Incl.VAT
1	<b>Sanitary Bin or She Bin – Pedal (S/S)</b> <ul style="list-style-type: none"><li>• Service provider should clean, disinfect the bins, replace the bin liner and disinfecting the bin to kill bacteria.</li><li>• Bin should be touch free pedal model allows for hands free operation.</li><li>• It must have large, central opening for easy disposal</li><li>• Fully lined and sealed for increased hygiene</li><li>• It should be fully serviced with waste disposed in an environmentally friendly manner</li><li>• Flexible service intervals should be 14 day or 7 days when needed during peak period</li><li>• Entire bin must be removed from the premises and be replaced with clean sanitized bin</li><li>• Copy of land filling disposal certificate must be provided</li><li>• Copy of Municipality certificate to transfer or disposed sanitary waste removal to an approved site or a quotation or agreement from approved sanitary waste removal contractor must also be provided.</li></ul> Capacity: <ul style="list-style-type: none"><li>• 20 litres</li></ul> Dimensions: <ul style="list-style-type: none"><li>• Height: 550 mm</li><li>• Depth: 160 mm</li><li>• Width: 510 mm</li><li>• 14 days services, additional services may be required during peak season</li></ul>	17		
2	<b>TR3 Toilet Roll holder S/S</b> <ul style="list-style-type: none"><li>• Lockable unit prevents pilferage</li></ul>	27		

	<ul style="list-style-type: none"> <li>• Inspection window for easy servicing of consumable</li> </ul> Dimensions: <ul style="list-style-type: none"> <li>• Height: 385 mm</li> <li>• Depth: 145 mm</li> <li>• Width: 280 mm</li> </ul>			
3	<b>Automatic Paper Towel Dispenser : S/S– 500 x 500 (Similar to image)</b>  	10		
4	<b>Soap/Foam Dispenser : 800ML, durable plastic with metallic finish</b>	18		
5	<b>Automatic Air Freshner Dispenser – 230x92x82mm durable plastic with metallic finish</b>	6		
6	<b>Automatic Sanitiser Dispenser for Urinals : Durable plastic connection with metallic finish</b>	5		
<b>TOTAL FIXED PRICE PER MONTH INCL.VAT</b>			<b>R</b>	

**PART B: CONSUMABLES**

Item No.	Item Description & Specification	Estimated Quantities per month	Unit Price (incl.vat)	Estimated Price per month Incl. vat
1	<b><u>Foam hand soap refill</u></b> Refill (800 ml) and more will be required on adhoc basis when needs arises	1		
2	<b><u>Toilet Roll Paper 2 Ply- SANS 1887 approved- Letter of confirmation to be supplied</u></b> 48 per bale	1		
3	Folded Paper Hand Towels 2 ply -150 sheets (15 packs per box) : <b><u>SANS 1887</u></b>	1		
4	Paper Towel for Automatic Towel Dispenser per box: <b><u>SANS 1887</u></b>	1		
<b>TOTAL VARIABLE COST PER MONTH INCL.VAT</b>			R	

**NB: Delivery of consumables will be determined on a monthly basis as the needs arises. Quantities will be confirmed with a purchase order.**



#### **4. CONTRACT DURATION**

The contract will be for a period of three (3) years and expected to commence on 01 October 2025.

#### **5. SPECIAL CONDITIONS**

- The General Conditions of Contract (GCC) available on the National Treasury website [www.treasury.gov.za](http://www.treasury.gov.za) will be applicable to this closed quotation.
- The scope of work shall form part of a contract
- The service provider may not assign or subcontract any part of the order without the written consent of the SANParks.
- In the event that the service provider fails to render the service to acceptable standards, SANParks retains the right to take which ever steps are necessary to alleviate the situation. This may include the involvement of other service providers and the service provider will not have any claim because of the actions taken by SANParks.
- An official order will be issued before any service is rendered to Karoo National Park.

#### **6. INDEMNITY**

The Service Provider will indemnify and hold SANParks harmless against any loss or damages which SANParks may suffer, or any claims lodged against SANParks by any third party arising out of or relating to any loss that SANParks or such third party may suffer as a result of, or arising out of any act or omission of any personnel of the service provider or failure of the service provider to provide the services in accordance with the provisions of the contract.

#### **7. TERMINATION OF SERVICE**

Aside from the expiry of the agreement, the contract between SANParks and the service provider may be terminated for any one of the following reasons:

- Failure to meet the minimum operational requirements of SANParks.
- Gross negligence by the service provider or its employees
- Failure to respond to any operational enquiries or complaints by SANParks within a reasonable time period.

- In addition to the above, this agreement may go out of force entirely, at any time, at the discretion of either party on condition that a period of 30 days' notice is given to the other party.

## 8. EVALUATION PHASES

<b><u>PHASE 1: COMPLIANCE AND GOVERNANCE VERIFICATION DOCUMENTS</u></b> In this phase <u>All</u> proposals received will be verified for compliance and completeness of the submitted proposal per the set of minimum requirements	
<b><u>PHASE 2: MANDATORY REQUIREMENTS</u></b> <ul style="list-style-type: none"> <li>• Compliance responsiveness criteria</li> </ul>	
<b><u>PHASE 3: PRICE AND SPECIFIC GOALS</u></b>	
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

## 9. COMPLIANCE AND GOVERNANCE VERIFICATION DOCUMENTS (Standard Bidding Documents)

The verification during this phase is to assess the bid responses for purposes of verifying compliance with RFQ requirements, whereby a bidder may be disqualified if they do not fully comply with the requirements as stipulated below:

- Submission of fully completed SBD1 (Invitation to Bid),
- Submission of a quotation on the company letterhead,
- Submission of fully completed SBD 4 (Bidder's disclosure),
- Submission of fully completed SBD 6.1 (accompanied by the original or certified B-BBEE Status Level Verification Certificate or B-BBEE Sworn Affidavit). (DTIC/CIPC).

## 10. MANDATORY EVALUATION CRITERIA

The bidder must indicate its compliance / non-compliance to the requirements and should substantiate its response with supporting evidence. If more space is required to justify

compliance, please ensure that the substantiation is clearly cross-referenced to the relevant requirement.

Failure to comply with Mandatory Requirements may lead to the bidder being disqualified, and not considered for further evaluation on the Price and Preference requirements.

Description of requirement	Indicate COMPLY/NO T COMPLY	Comment or reference to proposal
<b>GENERAL</b>		
The bidder must submit proof of registration with the Department of Agriculture, Forestry and Fisheries		
Safety, Health & Environment (SHE) membership certificate		
Submit Material Safety data Sheets (MSDS)		
Occupational Health and Safety Policy		

## **11. CENTRAL SUPPLIER DATABASE INFORMATION**

Bidders are required to be registered on the Central Supplier Database (CSD) of National Treasury. Failure to submit the requested information may lead to disqualification. (Please provide proof of registration on the Central Supplier Database).

## **12. PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA)**

SANParks adheres to the Protection of Personal Information Act, 4 of 2013 (POPIA) requirements regarding personal information which came into effect 1 July 2021.

As SANParks, we are committed to protecting your privacy and ensuring that personal information collected is used properly, lawfully and transparently.

## **13. FINANCIAL PAYMENT**

Payment will be effected in accordance to the PFMA (within 30 days of receipt of invoice) after delivery of goods.

#### **14. FINAL AWARD**

SANParks recommends the bidder who has quoted on all the items as required in terms of the RFQ for the contract award subject to the bidder having supplied the relevant administrative documentation and complied in all aspects with the terms and conditions and requirements of the RFQ.

### 15. DETAILED PRICING – SBD 3.1 (Firm Unit prices)

Pricing Schedule for the Duration of the Contract

Bidders are required to provide a detailed and comprehensive price proposal i.e. all costs associated the bidder's proposal must be clearly specified and included in the Total Bid Price

Details	Cost Per Month	Total Annual Price, including VAT
Equipment dispenser, ( <b>Refer to Part A</b> )		
Consumables ( <b>Refer to Part B</b> )		
TOTAL ANNUAL PRICE , INCLUDING VAT		
<p><i>Price quoted is fully inclusive of all costs including disbursements and other overheads, delivery to the specified SANParks Business Unit geographical address and includes value-added tax, income tax, unemployment insurance fund contributions, and skills development levies.</i></p> <p><i>Price changes whether as a result of extensions or expansions will be allowed in terms of the signed contract by both parties.</i></p>		

**TOTAL ESTIMATED BID PRICE FOR THREE (3) YEARS (VAT Inclusive):**

**R.....**

((Please note that all prices quoted should be **inclusive** of Value Added Tax (VAT) and Price fluctuations (including exchange rates) for the duration of the contract. Where applicable the price should include Supply, Delivery, Maintenance and any other costs relating to this bid. Furthermore such prices should be presented in South African Rand (ZAR).

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
 .....

### 3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect.

3.1 I have read, and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements, or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder



**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL  
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

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**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included).

**1.2 To be completed by the organ of state**

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

**1.4 To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim regarding preferences, in any manner required by the organ of state

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation.
- (b) **“price”** means an amount of money tendered for goods or services and includes all applicable taxes less all unconditional discounts.
- (c) **“Rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes.
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“The Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 3.1. POINTS AWARDED FOR PRICE

##### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

#### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

##### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration  
Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system: or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

The specific goals allocated points in terms of this tender	Source Documents to be used for Evaluation	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Local suppliers adjacent to Karoo National Park	<ul style="list-style-type: none"> <li>Recent municipal rates and taxes bill</li> <li>Letter from traditional authorities confirming business address</li> <li>Proof of company registration ( e.g. CIPC)</li> </ul>	<p><b>Total Points : 10</b></p> <p>Entities Within the Beaufort West Municipality= <b>10 points</b></p> <p>Entities outside Beaufort West but within the Central Karoo District Municipality= <b>7 Points</b></p> <p>Entities outside Central Karoo District but within the Eden Municipality= <b>5 points</b></p> <p>Entities outside Eden Municipality but within the Western Cape = <b>3 points</b></p> <p>Entities outside Western Cape = <b>0 points</b></p>	
EMEs/QSEs	<ul style="list-style-type: none"> <li>Valid BBBEE certificate issued by SANAS accredited verification Agency</li> <li>Affidavit (CIPC, DTIC Sworn affidavit)</li> <li></li> </ul>	<p><b>Total Points: 10</b></p> <p>EME/QSE=10</p> <p>Generic=5</p>	
<b>Total Points for Specific Goals</b>		<b>20</b>	

## DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of Company/firm.....
- 4.4. Company registration number: .....
- 4.5. TYPE OF COMPANY/ FIRM
- ☐ Partnership/Joint Venture / Consortium
  - ☐ One-person business/sole propriety
  - ☐ Close corporation
  - ☐ Public Company
  - ☐ Personal Liability Company
  - ☐ (Pty) Limited
  - ☐ Non-Profit Company
  - ☐ State Owned Company
- [TICK APPLICABLE BOX]
- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
  - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
  - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
  - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
    - (a) disqualify the person from the tendering process;
    - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
    - (c) cancel the contract and claim any damages which it

has suffered as a result of having to make less favourable arrangements due to such cancellation;

- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

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**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:**

.....

**DATE:**

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**ADDRESS:**

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