

Informal Tendering Request for Quotation (RFQ) For transactions up to R1M – Reverse e-Auction

| Document Identifier | 559-73269736 | Rev | 2 |
|---------------------|---------------|-----|---|
| Effective Date | February 2023 | | |
| Review Date | February 2028 | | |
| Enquiry | OLT2089213 | | |

Dear Valued Supplier,

RE-ISSUE

Eskom reserves the right to utilize the process of Reverse e-Auction.

Please note that the process of Reverse e-Auction will be utilised for this RFQ. The Tenderers will be required to submit a complete offer at RFQ deadline excluding prices. Where a supplier includes prices in their offer; these prices will not be considered and will be disregarded.

Suppliers who are evaluated and have passed the basic compliance with respect to meeting mandatory gatekeepers (where these may be applicable), submitting all mandatory documentation by RFQ closing deadline (as may be applicable) and/ or meeting functionality requirements (where these requirements may be applicable) will be invited to the live Reverse e-Auction event.

Link to Eskom e-Auction User orientation Video: https://www.youtube.com/watch?v=2OzleM6x-fs&t=27s

Please note the following rules with respect to the OLT system (Informal Tendering)

- Please ensure that the email subject line only contains the OLT2089213 Enquiry number as per heading and no other information. Do not add any text to the subject line. Do not add any space in between the prefix and the enquiry number.
- Ensure that the enquiry number is stipulated in the subject line on all e-mails if multiple emails are sent.
- Ensure that you receive a confirmation email after submitting your documentation. Please follow up immediately via the email address of the respective buyer if you did not receive this.
- Maximum attachment <u>size per email is 10MB</u>. It is the supplier's obligation to ensure that the attachments <u>per email</u> do not exceed this limit.
- Please note closing date and time on the RFQ. Your submission will not be evaluated if it is received after the closing date and time of the RFQ.
- All tender returnables/documentation must be submitted to <u>Informaltendering@eskom.co.za</u> only. E-mails to any other address (except for clarifications) will not be accepted.
 Failure to comply with these rules will result in your tender being disqualified.
- Requests for Clarifications must be sent in writing to the respective buyer at swanepe@eskom.co.za and not to Informaltendering@eskom.co.za.
- All requests for clarifications and responses must be in writing. Eskom will respond to requests
 for clarification received within two (2) working days before the tender closing deadline,
 depending on the enquiry duration and complexity.

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- Tenderer to complete Informal Request Form (RFQ) and to submit it together with the tender returnables stated in section 3, to lnformaltendering@eskom.co.za
- Due to varying requirements, slight changes could be included in each RFQ document, and suppliers are therefore required to read the document carefully whenever invited to tender.
- ALL Suppliers are required to be registered (except foreign suppliers) on the National Treasury Central Supplier Database (CSD) as at tender response stage and the respective CSD number must be provided with all quotes together with the Eskom vendor registration number.
- Responses that do not comply with the CSD requirement will be regarded as non-responsive (except foreign suppliers) For CSD registration: Please register at https://secure.csd.gov.za/
- All Suppliers (including Foreign suppliers) are required to complete SBD 1-Invitation to Bid and submit this annexure at the stipulated deadline. Local suppliers are required to be tax compliant and must submit CSD Number/ Efiling pin number/ copy of tax clearance certificate as evidence of their tax compliance status.
- Foreign suppliers (even those with no footprint in RSA) are in addition required to answer Part B (3) which is part of the afore-mentioned SBD 1. Should the said Foreign suppliers answer "yes" to any of the questions [Part B (3)]; they are required to be tax compliant and must therefore submit their Efiling pin number or copy of tax clearance certificate which will be verified by Eskom.
- All suppliers are required to refer to www.eskom.co.za for the Supplier Integrity Pact that must be downloaded and read. The Integrity Declaration form (attached hereto) and the SBD 4-Bidders Declaration form (attached hereto) are mandatory tender returnables and must be fully completed, signed, and submitted at the stipulated deadlines.
- Do not specify prices in your offer as Prices will need to be submitted during the live e-Auction event.
- Where "designated sectors" are applicable, ensure that all relevant stipulated returnables are submitted by the stipulated deadline, or the submission will be regarded as non-responsive and ineligible for award.
- It is a requirement to return full specifications with your quotation e.g., drawings, dimensions, manufacturer's name, etc (if this is applicable to the RFQ). Where there is a deviation, suppliers are also required to fully complete and submit the deviation schedule /form at RFQ closing deadline. Please ensure that the SAP No, Drawing No, Revision No and Manufacturer is stated on the form. Where there are deviations, but the deviation schedule/form has not been fully completed and returned at RFQ closing deadline, your offer will be disqualified.
- Eskom Standard Conditions of Tender applies to this Informal Tendering Request for Quotation (RFQ).

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| To (Supplier Name) | [insert registered full legal name] | Date | 2023-09-22 | | |
|--|---|--|----------------------------|--|-----------|
| Eskom Vendor Registration Number | [insert registration number] | National Treasury Central Supplier Database (CSD) Number | [insert CSD | number] | |
| SARS eFiling Pin number | | B-BBEE level | | | |
| Attention | [insert the name of the contact person at the above supplier] | Tel No | [insert tell no person] | o of the conta | act |
| E-mail address | [insert e-mail address of the con | tact person at | the above su | oplier] | |
| RFQ No | OLT2089213 | Closing date | 2023-10-27 | Closing time At (South African Standard Time) | 23h00 |
| Validity period of offers | days Please be advised that NO late offer informaltendering@eskom.co.za | ers will be cons | idered, and all | | e sent to |
| Eskom contact person | Elsabe Swanepoel | Tel No | | | |
| E-mail address | SwanepE@eskom.co.za | | | | |

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ANNEXURES

- 1. Integrity Declaration Form
- 2. SBD 1- Invitation to Bid
- SBD 4 Bidders Declaration
- 4. SBD 6.1-Preference Claim Form
- 5. SBD-6.2- Certificate for Local Production and Content and Annexures C,D,E
- 6. Eskom Standard Conditions of Tender
- 7. Eskom's General Conditions of Purchase
- 8. Technical Evaluation Criteria for Eskom Distribution Systems Hardware and Fittings
- Technical A&B Schedule for XARM, ST INTERM T 90x65x8x2000LG L D3001 (0168689)
- 10. Technical Drawing detail
- 11. Technical Deviation Schedule
- 12. E-Auction Annexure A 1 Acknowledgement Form Reverse E-auctioning Training
- 13. E-Auction ANNEXURE A 2 Definition of Reverse E-auctioning
- 14. E-Auction Confirmation of Last Bid
- 15. E-Auction User Guide

1. CONDITIONS OF PURCHASE

Eskom General Conditions of Purchase will apply.

2. EVALUATION CRITERIA

Functionality requirements [are applicable]

The following criteria will be applicable for this transaction under functionality criteria:

Technical

Specifications / Technical Evaluation Criteria (*Please refer to separate attachments*)

- Drawing Detail
- Technical Evaluation Criteria
- A&B Schedule for X-ARM, ST INTERM T 90x65x8x2000LG L D3001 (0168689)

Tenderers who do not meet the threshold for functionality scoring will be disqualified and not be evaluated further

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PPPFA Price and Preference Points

For transactions up to R50M (inclusive of VAT) Price and Preferential Point Scoring will be based on the 80/20 allocation aligned to the PPPFA Regulations 2022.

80:20 PREFERENCE POINT SYSTEM EVALUATION CRITERIA

Price Evaluation (80)

The formula used for price points is as follows;

| Adjudication Criteria | Points |
|---|--------|
| $Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin}\right)$ | 80 |

Where:

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Ps = Points scored for price of tender under consideration

Pt = Rand value of tender under consideration Pmin = Rand value of the lowest acceptable tender

Preferential Points (20)

| | POINTS |
|--|--------|
| PRICE | 80 |
| SPECIFIC GOALS (B-BBEE LEVEL) | 20 |
| Total points for Price and Specific Goals (B-BBEE LEVEL) | 100 |

A maximum of 20 points may be awarded to a tenderer for the specific goal specified for the tender. The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places. Subject to section 2(1)(f) of the Preferential Procurement Policy Framework Act, the contract must be awarded to the tenderer scoring the highest points

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B-BBEE Points are calculated as follows:

| B-BBEE Status Level of Contributor | Number of points (80/20 System) |
|------------------------------------|---------------------------------|
| 1 | 20 |
| 2 | 18 |
| 3 | 14 |
| 4 | 12 |
| 5 | 8 |
| 6 | 6 |
| 7 | 4 |
| 8 | 2 |
| Non- compliant contributor | 0 |

A tenderer failing to provide documentation for the allocation of preference points will not be disqualified, but-

(a) may only score point out of 80 for price

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(b) scores 0 points out of 20 for specific goals.

To claim preference point, tenderer must submit the proof of B-BBEE status level of contributor (e.g., a valid B-BBEE certificate issued by SANAS accredited verification agency/ sworn affidavit/ CIPC affidavit

A tenderer may not be awarded points for specific goals if the tender documents indicate that the tenderer intends to subcontract more than 25% of the value of the contract to any other person not qualifying for at least the points that the tenderer qualifies for, unless the intended subcontractor is an EME that can execute the subcontract

Failure on the part of the supplier to submit supporting documents/proof of specific goals for purposes of evaluation and scoring by RFQ closing will not result in disqualification (if tenderer is otherwise deemed to be responsive/acceptable in all other aspects). The tenderer will, however, be scored zero for Specific goals for purposes of PPPFA scoring and ranking.

Eskom reserves the right to negotiate with preferred bidders after a competitive bidding process or price quotations; should the tendered prices not be deemed market related.

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ADDITIONAL CRITERIA

Objective criteria [are not applicable]

The following objective criteria apply: -

Note: -

Where Objective Criteria is applicable, Compliance to it is Mandatory. Failure to comply with Objective criteria will render the tender non-responsive. Eskom reserves the right to award to a tenderer who may not be the highest scoring/highest ranked tenderer, in line with Section (2) (1) (f) of the PPPFA.

Functionality and elements of Contractual requirements must not be used as objective criteria.

Contractual Requirements [are applicable]

The following contractual requirements apply: -

- 1. SHEQ requirements; and/or *[are not applicable]*
- 2. Due Diligence (analysis of financial statements) and/or [are not applicable]
- 3. Designated material [are applicable]

The following material was identified as designated material with the threshold to be met to be evaluated further.

Material: Powerline Hardware Threshold:100%

Tenderers need to complete and submit SBD 6.2- Certificate for Local Production and Content and Annexures C, D, E [Refer to attachments].

- Only locally produced or locally manufactured from local material or input will be considered.
- ➤ If there is raw material or input to be used and a specific item is not available locally, bidders should obtain written authorization from dtic for import purposes.
- > A copy of the authorisation letter must be submitted.
- ➤ For further information, bidders/tenderers may contact the Powerline Hardware unit within the dtic at telephone 012 394 3717/1390.

NOTE: PLEASE POPULATE THE PRICE ON ANNEXURES C; D and E, THESE PRICES WILL BE UTILIZED FOR dtic PURPOSES ONLY

The dtic has appointed SABS as the official verification agency for local content in terms of designated products

A tender that fails to meet the minimum stipulated threshold for local production and content will not be justified for award.

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Note:

Where Due diligence is applicable, the tenderer will be required to submit Audited Financial Statements for the previous 18 months, or to the extent that such statements are not available, for the last year prior to contract award.

Note:

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Contractual requirements are not evaluation criteria. They are required to be met and assessed after the evaluation and ranking of the tenders. Proof that the highest ranked tenderer/ tenderer recommended /justified for award (based on objective criteria) is able to meet contractual requirements as stipulated must be submitted prior to contract award. Failure to meet "Contractual Requirements "by the stipulated deadlines; may render the tender non-responsive and ineligible for contract award.

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3. TENDER RETURNABLE DOCUMENTS

Please ensure that the tender returnables listed hereunder are submitted as per stipulated deadlines as non-compliance with mandatory tender returnables at RFQ closing deadline will result in disqualification (except where these are required for scoring /ranking purposes only). Non-compliance with mandatory returnables due at contract/order award stage will impact award.

- Completed, and signed-off OLT document
- Integrity Declaration Form (at RFQ closing deadline)
- SBD 4 Bidders Declaration (at RFQ closing deadline)
- SBD 1- Invitation to Bid (at RFQ closing deadline)
- SBD 6.2- Certificate for Local Production and Content and Annexures C, D, E, (at RFQ closing deadline).
- SBD 6.1- Preference Points Claim Form (at RFQ closing deadline)
- Valid supporting documents/proof of compliance to Specific Goals (at RFQ closing deadline)
 - Proof of ownership/ shareholding (preferably CIPC documentation) inclusive of shareholding breakdown, at RFQ closing deadline.
 - Certified ID copies of shareholder(s), at RFQ closing deadline
 - Proof of Disability (where applicable), at RFQ closing deadline
- Shareholding organogram and detailed breakdown (for each individual company member) clearly identifying percentages owned by individual shareholders (full names & ID Numbers) and other entities (provide full legal/trading name and respective identifying registration/trust numbers) (at RFQ closing deadline)
- Letter of Good Standing (COIDA) (prior to order/contract award)
- Reverse e-Auction training acknowledgement form (at RFQ closing deadline)
- Reverse e-Auction Confirmation of Last Bid (prior to order/contract award)
- Audited financial statements (prior to order/contract award) where applicable.
- Valid certified B-BBEE certificate issued by a B-BBEE verification professional/ certified sworn affidavit (at RFQ closing deadline)
- Copy of valid current SARS Pin number (at RFQ closing deadline)
- Technical requirements (at RFQ closing deadline).
- Technical Deviation schedule. This must be fully completed and submitted. (at RFQ closing deadline)
- Complete Central Supplier Database (CSD) report printed on the day of submission (at RFQ closing deadline)

4. DELIVERY DETAILS

File name: OLT R-E

| Delivery address | Rustenburg Warehouse 25 Quartzite Street Zinniaville Rustenburg | Delivery date | TBA |
|------------------|---|---------------|-----------------|
| Attention | Johannes Mohapinyane | Tel no | +27 14 565 1252 |

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5. DETAILED LIST OF ITEMS REQUIRED

Supply and delivery of the following item

| Item no. | Stock no. | Description | Qty | UOM |
|-------------|--------------|--|------|------|
| 1. | 0168689 | X-ARM:ST INTERM T 90X65X8X2000LG L D3001 DESCRIPTION CROSSARM: TYPE: ST INTERM T 90X65X8X2000LG L D3001; DIMENSIONS: WD 90 MM X LG 2 M X HT 65 MM X THK 8 MM; MATERIAL: GRADE S355JR STEEL HOT DIPPED GALVANISED; DRAWING NO: D-DT-3001; INTERMEDIATE "T" CROSSARM ASSEMBLY; CONSISTING OF: ITEM 6 (1 OFF) - CROSSARM 90 X 65 X 8 X 2000MM LONG UNEQUAL ANGLE, SUPPORTED ON ITEM 7 (1 OFF) - CROSSMEMBER 60 WIDE X 110 ARM X 860 LG X 10MM THICK FLAT STEEL, WITH ITEM 8 (1 OFF) - CROSSMEMBER STIFFNER 25 X 25 X 3 X 195MM LONG EQUAL ANGLE, WITH ITEM 9 (1 OFF) -CROSSMEMBER BRACE 20 X 90 X 6 THICK FLAT STEEL OR 50 X 50 X 6MM THICK FLAT STEEL CUT TO FIT AS PER DRAWING; ALL WELDED TOGETHER WITH 5MM CONTINUOUS SEAL WELD TO CONFORM TO SANS 10162-1; TOLERANCES ON DIMENSIONS +2MM AND ON DRILLING CENTRES +1MM; ASSEMBLED MASS + 23.12KG'; MATERIAL: SANS 500025-2; CORROSION: SANS 121; SPECIFICATION: 240-75883830; TEST & CERTIFICATION: TYPE TEST ACCORDING TO: SANS 61284, 240-75883830; IDENTIFICATION: INDELIBLE MANUFACTURES TRADEMARK & PART NO. ON ALL ITEMS; VENDORS ARE RESPONSIBLE FOR ENSURING THAT THEY ARE PREFORMING AGAINST THE CORRECT DRAWING NUMBER (IF APPILICABLE) | 1000 | Each |
| 2. | | TRANSPORT TO WAREHOUSE | | |

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5.1 Technical Deviations (To be completed by tenderer)

| i. Are there any technical Deviations: Yes No (indicate applicable response) |
|---|
| ii. If "Yes" above, did you complete fully and submit the technical deviation schedule/ |
| form? Yes No (indicate applicable response) |
| iii. Please note that if there are technical deviations and the technical deviation |
| schedule/form has not been fully completed and submitted at RFQ closing deadline- |
| your offer tender will be deemed non-responsive and disqualified. |

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6. TABLE TO BE COMPLETED BY TENDERER

| Warranty period | | Prices fixed? | [insert yes or no] |
|---|---|----------------------------------|---|
| Eskom's General Conditions of Purchase accepted | [insert yes or no] | Quotation is valid for | [insert number of days/months of validity] |
| Delivery offered | [insert yes or no] | Days/weeks of delivery duration | [insert number of days/weeks for delivery] |
| Prices include delivery | [insert yes or no] | FOB value (Exstock) | [insert the FOB value] |
| Delivery cost (if applicable) | [insert cost of delivery] | Rate of exchange (if applicable) | [insert the foreign currency] |
| Delivery method | [insert the delivery method] | Foreign currency | [insert the foreign exchange if applicable] |
| Discount | Trade [insert the trade discount value] | Settlement | [insert the settlement discount value] |
| Freight insurance | [insert any freight insuranc | e] | |
| Are you registered on the Eskom Vendor Database [please indicate "yes" or "no" and provide a reason if not registered. | Yes | No | Reason |
| Is Integrity Pact Declaration signed and attached | Yes | No | |
| Company Registration Number | [insert Company Registration number | B-BBEE level | [insert B-BBEE Level] |

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Suppliers Must Comply with Eskom's Life Saving Rules while on Eskom site/Eskom Property.

The supplier will additionally be required to ensure that the following environmental requirements are complied with at all times (while on Eskom site/Eskom property): -

- Zero liquid effluent discharge.
- No chemicals will be dumped into the station drains or on the premises.
- No oil or waste will be dumped on an unauthorized area or unlicensed waste site.
- Asbestos will be handled and stored according to Asbestos Regulation R155 of 2002.
- No materials or waste will be burnt on site.
- Hazardous substances shall be handled and stored according to the Hazardous substances. Regulation GN1179 of 1995 effluent shall not be discharged into public streams.

7. SIGNATORIES

For Supplier:

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The invitee/tenderer hereby confirms that a copy of the Integrity Declaration Pact was obtained, that it understands the provisions thereof and, undertakes to abide by the provisions thereof in any dealings it may have with Eskom and that the signed Integrity Declaration form and SBD 4- Bidders Declaration form have **both** been fully completed, signed, and submitted as tender returnables by the stipulated **deadlines**.

| Name of supplier | Designation | Signature | Date |
|---------------------------|--------------------------------|---|------|
| [insert your full name/s] | [Insert your full designation] | | |
| | | [duly authorised to sign on behalf of the supplier] | |
| Telephone number | | E-mail address | |

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