

	Strategy	Medupi Power Station
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Title: **Medupi Power Station Tender
Technical Evaluation Strategy
for supply of groceries for stock
replenishment on “as and
when” required basis.**

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INTRODUCTION

This document outlines the scope of work for the supply of groceries for stock replenishment on “as and when” required basis over a period of 3 years at the Medupi power station. The Medupi power Station therefore intends to outsource services from a Contractor who’ll ensure that all necessary groceries are provided in a timely manner to support the operational needs of the power station.

The service involves the procurement and delivery of groceries to the power station on regular basis.

The groceries are essential for the sustenance of the personnel working at the power station and to ensure smooth operations.

1. SUPPORTING CLAUSES

1.1 SCOPE

This document contains the technical evaluation criteria and associated documents relating to a commercial enquiry for the technical evaluation for provision of teas, coffee, or grocery service at Medupi Power Station.

The technical evaluation team members are listed and appointed in this document along with their responsibilities.

The technical evaluation requirements consist of the following criteria:

Mandatory Evaluation Criteria

Qualitative Evaluation Criteria

Once the Technical Evaluation Strategy is authorised no changes will be made to the evaluation criteria without appropriate authorisation.

1.1.1 Purpose

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process.

1.1.2 Applicability

This document shall apply to Medupi Power station for provision of grocery contract.

1.2 NORMATIVE/INFORMATIVE REFERENCES

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

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1.2.1 Normative

[1] Medupi Power Station The scope of work for provision of teas and coffee and groceries.

1.2.2 Informative

N/A

1.3 DEFINITIONS

Definition	Description
Enquiry	A competitive or non-competitive request for information, interest, quotations, or proposals made to a supplier, a group of suppliers or the market at large.
Local	Within the borders of the Republic of South Africa
Tender	A tender refers to an open or closed competitive request for quotations / prices against a clearly defined scope / specification.

1.3.1 Classification

Controlled Disclosure: Controlled Disclosure to external parties (either enforced by law, or discretionary)

1.4 ABBREVIATIONS

Abbreviation	Explanation
TET	Technical Evaluation team
SHEQ	Safety, Health, Environment and Quality
SOW	Scope of Work
QCP	Quality Control Plan

1.5 ROLES AND RESPONSIBILITIES

As per 240-48929482: Tender Technical Evaluation Procedure

1.6 PROCESS FOR MONITORING

This procedure shall be monitored by 474-59: Internal Audit Procedure

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1.7 RELATED/SUPPORTING DOCUMENTS

All related documents are listed under normative and informative documents.

2. TENDER TECHNICAL EVALUATION STRATEGY

This section details the methodology to be employed by Eskom in scoring the “Technical” category of the tender evaluation. This evaluation exercise is performed by the appointed Eskom TET.

The evaluation of the tenders will be based on the tenderer’s ability to meet the technical requirements. The evaluation consists of mandatory criteria and qualitative criteria. Results of mandatory evaluation will be “Compliant” or “Non-Compliant.”

The qualitative evaluation shall apply a weighted score card approach to evaluate the tenders against the specifications and Employer’s requirements. The score card below will be used.

Table 1: Qualitative Evaluation Criteria Scoring Table

SCORE	%	DESCRIPTION
10	100	COMPLIANT • Meet technical requirement(s) AND; • No foreseen technical risk(s) in meeting technical requirements.
8	80	COMPLIANT WITH ASSOCIATED QUALIFICATIONS • Meet technical requirement(s) with; - Acceptable technical risk(s) AND/OR; • Acceptable exceptions AND/OR; • Acceptable conditions.
4	40	NON-COMPLIANT • Does not meet technical requirement(s) AND/OR; • Unacceptable technical risk(s) AND/OR; • Unacceptable exceptions AND/OR; • Unacceptable conditions.
0	0	TOTALLY DEFICIENT OR NON-RESPONSIVE

2.1 TECHNICAL EVALUATION THRESHOLD

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 80%.

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2.2 TET MEMBERS

Table 2: TET Members

TET number	TET Member Name	Designation
TET 1	Justice Futhana	Manager Support Services
TET 2	Lesetsa Monyeki	Officer Business Support
TET 3	Basetsana Mabula	Principal Clerk

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2.3 MANDATORY TECHNICAL EVALUATION CRITERIA

Table 3: Mandatory Technical Evaluation Criteria

	Mandatory Technical Criteria Description	Reference to Technical Specification	Tender Returnable	Motivation for use of Criteria Factor, Yes = 1, No 0
	1. Delivery Method	A. Long Base bakkie with Trailer B. 8 or 10- and 12-Ton Truck	Proof of delivery Vehicle (attach a copy of registration documents or proof of ownership) (eNatis) or A signed agreement with the logistics company/service provider and the service provider to attach a copy of registration documents or Proof of Ownership (eNatis)	
	2. Company Profile		Attach companies Profile	

2.4 QUALITATIVE TECHNICAL EVALUATION CRITERIA

Table 4: Qualitative Technical Evaluation Criteria

	Qualitative Technical Criteria Description	Weight (100%)	Reference to Technical Specification	Tender Returnable	Scoring Criteria
1.	Company 3 years' Experience in delivery of groceries of goods.	45%	Related experience in delivery of groceries of goods. Over 3 consecutive years in delivery of groceries.	Attach the following as proof: Copy of Purchase Order/Contract Or Company to provide signed contactable reference letters clearly stating purchase order number/contract number	Required evidence as stated. 0 Reference letters provided -0% 1 Year experience - 15 points 2 Years' experience – 30 points 3 Years' experience – 45 Points
2.	Valid ITA 34C from SARS.	30%	Updated ITA 34C	Attach the following as proof: Attach ITA 34C from SARS.	Not available 0 Points Available 30 points

Medupi Power Station Tender Technical Evaluation Strategy for supply and delivery of groceries to Medupi Power station as when required to meet the station grocery needs seamlessly

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3.	Commitment letter to supply	25%	Eskom reserve the right to cancel contract should the product with less than six months to expire be delivered. Bidders to provide high quality of product.	Tenderer to submit signed letter to supply quality products and not counterfeits or products of poor quality (e.g., expired)	No Letter – 0 points Signed letter – 25 points

Score totals (1) + (2) +(3)

Final score (Score total x (1)

2.5 TET MEMBER RESPONSIBILITIES

Table 5: TET Member Responsibilities

Mandatory Criteria Number	TET 1	TET 2	TET 3	TET4	TET5
Qualitative Criteria Number	TET 1	TET 2	TET 3	TET4	TET5
A bidder has provide a clear detailed reference letters signed by a contract managers name and telephone numbers) from previous clients with a company letterhead as evidence of their successful completion of similar project. Does the submitted reference letters from previous client and information about their successful completion of similar projects. Does the reference letters demonstrate high level of satisfaction from previous client highlighting professionalism and quality of service and ability to meet project requirements.					

2.6 FORESEEN ACCEPTABLE / UNACCEPTABLE QUALIFICATIONS

2.6.1 Risks

Table 6: Acceptable Technical Risks

Risk	Description
1.	Tendering without conducting site visit/s for plant walk-down/s.
2.	

Table 7: Unacceptable Technical Risks

Risk	Description
1.	Failure to meet mandatory criteria requirement
2.	

2.6.2 Exceptions / Conditions

Table 8: Acceptable Technical Exceptions / Conditions

Risk	Description
1.	

Table 9: Unacceptable Technical Exceptions / Conditions

Risk	Description
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1.	Deviation from technical criteria requirements
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AUTHORISATION

This document has been seen and accepted by:

Name	Designation	Signature
Justice Futhana	Manager Support Services	
Lesetsa Monyeki	Officer Business Support	

3. REVISIONS

Date	Rev.	Compiler	Remarks
June 2026	1	L Monyeki	New document

4. ACKNOWLEDGEMENTS

