

REQUEST FOR QUOTE– STANDARD FORMAT PRICE QUOTE

RFQ	REQUEST FOR THE REMOVAL AND NEW INSTALLATION OF PALISADE FENCE AT FLORISBAD RESEARCH STATION
ISSUE DATE	10 March 2025
CLOSING DATE	21 March 2025
CLOSING TIME	15h00
METHOD OF ISSUE	E tender; Museum website and social media (small advert)
SUBMISSION	Tender box at 36 Aliwal Street, Bloemfontein. No email quotes will be accepted.
FOR QUERIES	Mr. G. Dlamini scm@nasmus.co.za
COMPULSORY BRIEFING SESSION	12 March 2025 at 12h00
LOCATION ADDRESS	Florisbad Station 45 km away from Bloemfontein towards Builtfontein.

1. Background to the National Museum

The National Museum - a natural history, cultural history and art museum was established in 1877 and is a declared cultural institution, which resorts under the Department of Arts and Culture and is governed by a council. The mission of the National Museum is to provide heritage resources and an enjoyable experience to all people through quality research, conservation, education and exhibitions. More information about the organisation can be found at www.nasmus.co.za

2. Purpose and Background

The Museum requires professional services from a suitable and experienced contractor to remove existing worn out and rusted palisade fence and install quality palisade fence.

3. Scope/Specifications with deliverables of Service(s) required.

3.1 Contract Period

The project timeframe is 6 weeks to achieve completion. A contract will be signed with the appointed service provider.

3.2 Place Of Work

All services are to be performed at the Florisbad Research Station in Soutpan 45km North of Kenneth Kaunda Road from Bloemfontein on the R700 road.

3.3 Key Performance Requirements

The provider must provide a written quotation and how they will meet the Museum's needs for the provision

Scope of Works:

- Attend the briefing session and verify dimensions before quoting as the area is partially fenced and only parts of the fence need to be refenced.
- Remove remainder of existing rusted palisade fence and take away from site.
- Excavate and remove posts including concrete bases
- Supply and installation of new palisade fence
- Painting of palisade fence.

4 Compulsory requirements

The bidder must attach the following documents to the quotation as follows.

4.1.1 The service provider must complete the price schedule as provided for in paragraph 7 and any variances from physical inspection must be noted.

4.1.2 Provide a business profile of the company.

4.1.1 Proof of being an established construction company specialising in construction including fencing in South Africa by attaching at least 3 written reference letters showing 5 years prior experience in fencing.

4.1.2 Preference will be given to Bloemfontein/Mangaung companies where proof of local address in Bloemfontein/ Mangaung is attached **(IN A FORM OF A MUNICIPAL RATES STATEMENT OR A VALID LEASE AGREEMENT, WHEREBY THE BIDDER IS A TENANT).**

- The Museum may conduct a site visit of the offices to verify the business and determine that the company has sufficient resources to render the service required.

4.1.3 CV(s) and copies of qualified and experienced Welder(s) in the employ of the company to be used on this project.

4.1.4 Proof of Welder Trade Test Certificate RED SEAL approved by QCTO (Quality Council for Trades and Occupations) For welding.

4.1.5 Proof of company CIDB Grading 1SQ OR Higher

4.1.6 Completed and signed SBD forms 4 must be attached.

4.1.7 The bidder must be registered on CSD and CSD supplier report **MUST BE ATTACHED.**

5 Additional requirements

5.1.1 A valid copy of BBBEE certificate or completed and signed BBBEE declaration must be attached.

5.1.2 The bidder must be an active company registered in the Republic of South Africa and a copy of CIPC registration documents must be attached.

5.1.3 Proof of a valid tax pin issued by SARS.

5.1.4 Matters for noting.

- Non-compliance to the above compulsory requirements will lead to a disqualification of the bidder, except where non-tax compliant with tax matters which is subject to grace period of at least 7 days that will be provided to a preferred service provider should that service provider be non-compliant following bid evaluation.

- Failure by this preferred service provider to rectify its tax matters to a compliant status within the grace period provided will lead to an automatic disqualification.
- Validity period for bids or formal written quotations submitted shall be valid for a minimum period of 90 days. The formal written price quotations received from the service provider/supplier will be regarded as valid for 90 days despite expiry date less than 90 days indicated on a quote.

5 Price and Preference Points Evaluation

	Preference Points Criteria	Points Allocation
1	Price	80
2	Specific goals	20
	Total Points	100

6. Bid Evaluation (Price Quote)

All bidders will be subject to a two-stage technical evaluation process as follows:

- 6.1. Pre-screening, i.e. determination of compliance to compulsory requirements. They will be required to pass pre-screening to be eligible for further evaluation.
- 6.2. Preferential procurement calculation 80/20, whereby 80 is for price and 20 points for specific preferential goals.

7. Price

- 7.1. Bidder must complete pricing in table below inclusive of VAT.
- 7.2. Measurements must be verified during the site visit before quoting and any discrepancies must be noted on the quote.

NO	DESCRIPTION	Unit	QTY	RATE	AMOUNT
	<u>EXTERNAL WORKS</u>				
	<u>STEELWORKS</u>				
	<u>FENCING</u>				
1	Carefully remove the electric fence and set aside, remove existing worn out and rusted	m	105		

	palisade fence including poles with concrete bases completely, where poles have been removed the holes shall be used for casting new concrete bases. Supplier shall remove all removed palisade fence from Site				
	<u>New Work</u>				
	<u>Mild steel welded palisade fence including spot prime exposed metal surfaces and two coats high gloss enamel paint</u>				
2	Palisade fence 1800mm high of 40 x 40 x 3mm angle section continuous top and bottom rails and 30 x 30 x 3mm angle section pickets with top end split and sharpened at average 150mm centers, welded to rails, rails welded 2600mm high posts of 76 x 76 x 5mm square tube with steel pyramid shaped capping on top at 2475mm centers with 500mm bottom ends cast into and including 15Mpa concrete footing in ground including excavation, ramming, removal of spoil and leaving clean, neat and painted	m	105		
	SUB TOTAL				
	VAT @ 15%				
	TOTAL TO QUOTATION				R

8. Preferential procurement

Preferential procurement calculation 80/20, whereby 80 is for price and 20 points for specific points.

9. Preference Point System

In accordance with the Preferential Procurement Regulations of 2022, NM has determined the following specific goals for which preference points will be awarded:

Goal 1: Broad-Based Black Economic Empowerment

Section 10 of the B-BBEE Act enjoins every public entity to take into account and apply the B-BBEE Codes of Good Practice in determining and implementing a preferential procurement policy. NM will thus award preference points to suppliers based on their B-BBEE specific preferential goals.

Goal 2: Empowerment of Local Businesses

NM is in the Free State, a rural province on the margins of economic activity. To develop and empower local businesses based in the Free State, NM will award preference point to suppliers based in the Free State.

Goal 3: Youth Empowerment

Youth participation in the economy is crucial for the growth and development of the South African economy, but their participation has been limited by several factors. One of the main challenges for youth has been the high levels of unemployment. The unemployment rate for young people in South Africa is much higher than the national average, which makes it difficult for them to enter the labour market and participate in the economy.

To empower youth and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by youth.

Goal 4: Women Empowerment

Women participation in the economy is crucial for the growth and development of the South African economy, but their participation has been limited by several factors. For women, the challenge has been unequal access to economic opportunities, including education, training, and employment. Women in South Africa often face discrimination and gender-based violence, which can limit their ability to participate in the economy. Additionally, women tend to be concentrated in low-paying, informal sector jobs, which offer little security and limited opportunities for advancement.

To empower women and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by women.

Goal 5: Empowerment of People with Disabilities

People with disabilities face significant barriers to participating in the South African economy. According to the World Bank, about seven million South Africans have some form of disability, and they are more likely to experience poverty and unemployment compared to those without disabilities.

People with disabilities often face discrimination in the labour market and have limited access to education, training, and employment opportunities.

They may also face physical and attitudinal barriers, making it difficult for them to fully participate in the economy.

To empower people with disabilities and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by people with disabilities.

Points awarded for each goal

Preferential points will be awarded as per below scoring:

CRITERION	80/20	90/10
B-BBEE Status	4	2
Businesses Based in the Free State	4	2
Ownership by Youth	4	2
Ownership by Women	4	2
Ownership by People with Disabilities	4	2
	20	10

B-BBEE Status Points will be awarded as per below:

B-BBEE STATUS	80/20	90/10
Level 1	4	2
Level 2	3	1.5
Level 3	2	1
Level 4 and below	1	0.5
Non-compliant	0	0

Ownership Points for Youth, Women, and People with Disabilities will be awarded as per below:

OWNERSHIP	80/20	90/10
Above 50%	4	2
Above 40%	3	1.5
Above 25%	2	1
Above 10%	1	0.5

Proof of claim

Bidders must submit valid proof of claim for any of the above criteria as stipulated in the bid documents. Failure to submit proof of claim will not disqualify a bid but will result in points not being awarded for any criterion for which proof of claim has not been submitted or is invalid.