

STANDARD TEMPLATE

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Nombiza Trading (PTY) LTD
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To Whom it May Concern

Dear Sir/ Madam

CONFIRMATION OF SERVICE ENGAGEMENT AND COMPLETION: NOMBIZA TRADING (PTY) LTD

This letter serves to confirm that Nombiza Trading (PTY) LTD was appointed by the XYZ company for the following services.

Name and Description of Service	This needs to address similar goods and or services as per the Scope of Work
Addresses where the services are rendered	Denel Technical Academy 8b Atlas Road, Bonaero Park Kempton Park,1622
Contract Period	Once Off or 3 years
Duration/ Project Completion date	18 – 19 April 2024
Contract value or amount	R1 million
Contactable References	Letter of references in letterhead of the clients signed by authorized person/s

We hope that you will find this in order.

Regards

XXX

Date