

# LIMPOPO PROVINCIAL DEPARTMENT OF EDUCATION

## TENDER DOCUMENT

### CONSTRUCTION OF WATER & SANITATION INFRASTRUCTURE AT CLUSTER 5 IN LIMPOPO MAPITLULA PRIMARY SCHOOL

#### TENDER NO: TMT-LDOE-2022/23- LPCL5B

|  |                              |
|--|------------------------------|
| Registered Name of Tenderer            |                              |
| Trading Name of Tenderer               |                              |
| Registration No. of Entity             |                              |
| Contact Person                         |                              |
| Tel No:                                | Email Address:               |
| Cell No:                               | Fax No:                      |
| Address of registered physical address |                              |
|  |                              |
|  |                              |
| Cluster No.                            | <b>CLUSTER 5B</b>            |
| District                               | Mopani District Municipality |
| No. of Projects                        | One(1)                       |
| Cluster Offer (Vat Inclusive (15%))    | R                            |

# **Contents**

## **Part T1: Tendering Procedures**

T1.1 Tender Notice and Invitation to Tender

T1.2 Tender Data

## **Part T2: Returnable Documents**

T2.1 List of returnable documents

T2.2 Returnable schedules

## **Part C1: Agreement and Contract Data**

C1.1 Form of Offer and Acceptance

C1.2 Contract Data

## **Part C2: Pricing Data**

C2.1 Pricing Instructions

C2.2 Bill of Quantities

## **Part C3: Scope of Work**

C3.1 Scope of Work

C3.2 Health and Safety Specification

C3.3 Contractors Report

C3.4 Schedule of Certificates of Compliance required

## **Part C4: Site Information**

C4.1 Site Information

C4.2 Drawings

## **STATUTORY REQUIREMENTS DATA**

|                       |  |
|-----------------------|--|
| BBBEE Level           |  |
| SARS PIN No.          |  |
| Income Tax Number     |  |
| Vat Number            |  |
| Tax Expiry date       |  |
| Tenderer CIDB Grading |  |
| CIDB CRS No           |  |
| CSD REG Number        |  |
| COIDA Certificate No. |  |

## T1.1: TENDER NOTICE AND INVITATION TO TENDER

### CONSTRUCTION OF WATER & SANITATION INFRASTRUCTURE AT MAPITLULA PRIMARY SCHOOL IN LIMPOPO UNDER THE LDOE PROGRAMME (BID No. TMT-LDOE-2022/23- LPCL5B)

The Mvula Trust Invites Contractors to submit tenders for the *Provision of Water & Sanitation Infrastructure to MAPITLULA PRIMARY SCHOOL in the Limpopo Province.*

Contractors are hereby invited to tender for the *Construction of Water & Sanitation Infrastructure for schools under the LDOE programme* in following school.

Table 1:

| Cluster No | Project Number          | Name of School           | District Municipality | CIDB grading   |
|------------|-------------------------|--------------------------|-----------------------|----------------|
| 5B         | TMT-LDOE-2022/23-LPCL5B | MAPITLULA PRIMARY School | MOPANI                | 4GB and higher |

**Compulsory briefing will take place at Ralema Primary School in Ga-Mabotsa Village on the 02<sup>nd</sup> September 2022 @11:00am.**

Tender documents will be available for downloading on **National Treasury E-tender portal for downloading and self-printing, CIDB Website and The Mvula Trust Website ([www.themvulatrust.org.za](http://www.themvulatrust.org.za)).**

It is responsibility of the bidder to make sure that all the returnable documents and schedules as indicated in section **Part T2 Returnable documents** are up to date when submitting the bid.

The tenders will be evaluated for price and preference. Evaluation for preference and price will be **80/20** Preference Point system where a maximum of **eighty (80)** points will be awarded for price and **twenty (20)** points will be awarded for B-BBEE.

After price and preference have been scored, **arithmetic check** and **risk assessment** will be conducted for those tenderers that are responsive.

Tender closing date and time: **Friday, 16th September 2022 @ 11:00am.** Completed tender documents must be submitted in sealed envelopes and clearly marked **as per Bid Number indicated above in the table for each specific tender** and must be deposited in a tender box at **The Mvula Trust Office, ROP 6 Rhodesdrift Office Park, Rhodesdrift Street, Bendor, Polokwane.**

The Mvula Trust reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Mvula Trust does not bind itself to accepting the lowest tender. Successful Bidders will be appointed on one (1) cluster only. Each project on the cluster will have its own contract. Bidders to note that the date for **practical completion** shall be 18 weeks from the **commencement date**.

No Telegraph, telephone, telex, facsimile or any other form of transmittal will be accepted. Late documents will not be accepted.

**Enquiries:** All enquiries regarding this tender must be forwarded to: Email: [mduduziN@themvulatrust.org.za](mailto:mduduziN@themvulatrust.org.za) , [lungile@themvulatrust.org.za](mailto:lungile@themvulatrust.org.za) with the applicable Bid No. as the subject.

**Enquiries:** All technical enquiries regarding this Tender must be forwarded to: **Mr. Alfeo Phiri and Mr. Ntsako Ngoveni**; Email: ([alfeo@themvulatrust.org.za](mailto:alfeo@themvulatrust.org.za)), [ntsako@themvulatrust.org.za](mailto:ntsako@themvulatrust.org.za) with the applicable Bid No. as the subject.

**Tender document must be completed in full, failure to do so will result into non responsive.**

## T1.2 TENDER DATA

|                         |  |                        |                                    |
|-------------------------|--|------------------------|------------------------------------|
| <b>Project title:</b>   | <b>CONSTRUCTION OF WATER &amp; SANITATION INFRASTRUCTURE AT MAPITLULA PRIMARY SCHOOL IN LIMPOPO UNDER THE LDOE PROGRAMME</b> |                        |                                    |
| <b>Tender No:</b>       | <b>TMT-LDOE-2022/23- LPCL5B</b>  |                        |                                    |
| <b>Invitation date:</b> | <b>26<sup>th</sup> August 2022</b>   | <b>Closing date:</b>   | <b>Friday, 16th September 2022</b> |
| <b>Closing time:</b>    | 12:00pm  | <b>Validity period</b> | 12 weeks                           |

The conditions of tender are the Standard Conditions of Tender as contained in Annex C of CIDB Standard for Uniformity in Construction Procurement (August 2019). This standard is issued in terms of sections 4(f), 5(3)(c) and 5(4)(b) of the Construction Industry Development Board Act 38 of 2000 read with Regulation 24 of the Construction Industry Development Regulations, 2004 (as amended) issued in terms of section 33.

The Standard Conditions of Tender make several references to the tender data for details that apply specifically to this tender. The tender data shall have precedence in the interpretation of any ambiguity or inconsistency between the tender data and the Standard Conditions of Tender.

Each item of data given below is cross-referenced to the clause in the Standard Conditions of tender to which it mainly applies.

| <b>Clause number (refer to Annex C)</b> | <b>Section</b> | <b>Clause</b>  |
|---|----------------|--|
| C1.1.1                                  | Actions        | <p>The Mvula Trust as the employer and each tenderer submitting a tender offer shall comply with these conditions of tender. In their dealings with each other, they shall discharge their duties and obligations as set out in C.2 and C.3, timeously and with integrity, and behave equitably, honestly and transparently, comply with all legal obligations and not engage in anticompetitive practices.</p> <p>The sponsor is the Limpopo Department of Education (LDOE) and the employer according to the contract is The Mvula Trust. The work is to be done for the LDOE as sponsor and as funder. The LDOE will have the right to directly intervene if the service provider is in default. In the event of such an intervention, the LDOE shall assume full accountability and responsibility and will indemnify the IA for any litigation that might arise as a consequence of such intervention</p> <p>The contracts allow for the assignment of the remaining contractual liabilities of the Tenderers to the LDOE to be implemented by such custodian department.</p> |

|         |   |   |
|---------|---|---|
| C.1.1.2 | Actions                                       | <p>The Mvula Trust and the tenderer and all their agents and employees involved in the tender process shall avoid conflicts of interest and where a conflict of interest is perceived or known, declare any such conflict of interest, indicating the nature of such conflict. Tenderers shall declare any potential conflict of interest in their tender submissions. Employees, agents and advisors of the employer shall declare any conflict of interest to whoever is responsible for overseeing the procurement process at the start of any deliberations relating to the procurement process or as soon as they become aware of such conflict and abstain from any decisions where such conflict exists or recuse themselves from the procurement process, as appropriate.</p> <p><i>Note: 1) A conflict of interest may arise due to a conflict of roles which might provide an incentive for improper acts in some circumstances. A conflict of interest can create an appearance of impropriety that can undermine confidence in the ability of that person to act properly in his or her position even if no improper acts result.</i></p> <p><i>2) Conflicts of interest in respect of those engaged in the procurement process include direct, indirect or family interests in the tender or outcome of the procurement process and any personal bias, inclination, obligation, allegiance or loyalty which would in any way affect any decisions taken.</i></p> |
| C.1.1.3 | Actions                                       | <p>The employer shall not seek and a tenderer shall not submit a tender without having a firm intention and the capacity to proceed with and complete the contract within the stipulated completion time. Failure to complete will result in penalties being applied and tendered being blacklisted with CIDB and National Treasury</p>   |
| C.1.4   | Communication and employer's agent            | <p>Each communication between the employer and a tenderer shall be to or from the employer's agent only, and in a form that can be readily read, copied and recorded. Communications shall be in the English language. The employer shall not take any responsibility for non-receipt of communications from or by a tenderer. The name and contact details of the employer's agent are stated below:</p> <p>The employer's representative is (<b>Principal Agent</b>):<br/> <b>Nemorango Consulting Engineers</b><br/> <b>Name: T. Raphalalani</b><br/> <b>Address:</b><br/> 10A Hans Van Rensburg<br/> Polokwane<br/> 0699<br/> Tel: 015 295 2023<br/> Fax: 015 295 2024<br/> E-mail: takalani@nemorango.co.za</p>  |
| C1.6.3  | Proposal procedure using the two stage system | Not applicable.   |

|          |                               |   |
|----------|-------------------------------|---|
| C.2.1    | Eligibility                   | <p>Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to <b>4GB or higher than</b> a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a <b>4GB</b> class of construction work, are eligible to have their tenders evaluated. <b>Please note that your registration should be valid on the day of evaluation as well as on the day of award.</b></p> <p>Joint ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> <li>1. every member of the joint venture is registered with the <b>CIDB</b>;</li> <li>2. the lead partner has a contractor grading designation in the <b>4 GB or higher</b> class of construction work; or not lower than one level below the required grading designation in the class of works construction works under considerations and possess the required recognition status.</li> <li>3. Contractor can only submit one tender per cluster as a joint venture partner or individual company, not both.</li> </ol> <p>The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a <b>4 GB or higher</b> class of construction work or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations.</p> |
| C.2.4    | Confidentiality and copyright | Bidder to treat confidential all matters arising in connection with the bid. Use and copy the documents issued by The Mvula Trust only for the purpose of preparing and submitting a bid offer in response to the invitation.   |
| C.2.7    | Clarification meeting         | <b>Compulsory briefing will take place at Ralema Primary School in Ga-Mabotsa Village on the 02<sup>nd</sup> September 2022 at 11am.</b>  |
| C.2.8    | Seek clarification            | Tenderers should request clarification of the tender documents, if necessary, by notifying the Employer's Representative indicated in the Tender Notice and Invitation to Tender in writing at least <b>five working days</b> before the closing time stated in the tender data.  |
| C.2.9    | Insurance                     | The Mvula Trust accepts that the submission of a Tender shall be construed as an acknowledgment by the Tenderer that she/he will provide her/his own insurance for this contract to safe guard the works against damages and the public injuries, diseases etc.   |
| C.2.10.3 | Pricing of the tender offer   | Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data   |
| C.2.11   | Alterations to documents      | Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations. Erasures and the use of masking fluid are prohibited.   |

|        |  |  |
|--------|--|--|
| C.2.13 | Submitting a tender offer                            | <p>C.2.13.1 Submit one tender offer only, either as a single tendering entity or as a member in a joint venture to provide the whole of the works identified in the contract data and described in the scope of works, unless stated otherwise in the tender data.</p> <p>C.2.13.2 Return all returnable documents to the employer after completing them in their entirety, either electronically (if they were issued in electronic format) or by writing legibly in non-erasable ink.</p> <p>C.2.13.3 Submit the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with an English translation of any documentation in a language other than English, and the parts communicated electronically in the same format as they were issued by the employer.</p> <p>C.2.13.4 Sign the original of the tender offer where required in terms of the tender data. The employer will hold all authorized signatories liable on behalf of the tenderer. Signatories for tenderers proposing to contract as joint ventures shall state which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the tender offer.</p> <p>C.2.13.5 Seal the original tender offer marking the as "ORIGINAL" Tender shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.</p> <p>C.2.13.9 Accept that tender offers submitted by facsimile or e-mail will be rejected by the employer, unless stated otherwise in the tender data.</p> |
| C.2.14 | Information and data to be completed in all respects | Accept that tender offers, which do not provide all the data or information requested completely and in the form required, may be regarded by the employer as non-responsive   |
| C.2.15 | Closing time   | The closing time for submission of tender offers is:<br><b>16th September 2022 at 11:00am.</b>   |
| C.2.16 | Tender Offer validity                                | <p>The Tender Offer validity period is 12 weeks.</p> <p>"If the tender validity expires on a Saturday, Sunday or public holiday, the Tender Offer shall remain valid and open for acceptance until the closure of business on the following working day."</p> <p>The validity period may be extended in writing by the Employer.</p>   |
| C.2.17 | Clarification of tender offer after submission       | <p>Provide clarification of a tender offer in response to a request to do so from the employer during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted.</p> <p>Note: Sub-clause C.2.17 does not preclude the negotiation of the final terms of the contract with a preferred tenderer following a competitive selection process, should the Employer elect to do so.</p>   |



|        |                                 |  |
|--------|---------------------------------|--|
| C.2.18 | Provide other material          | <p>C.2.18.1 Provide, on request by the employer, any other material or equipment that has a bearing on the tender offer, the tenderer's commercial position (including notarized joint venture agreements), preferencing arrangements, or samples of materials, considered necessary by the employer for the purpose of a full and fair risk assessment.</p> <p>Should the tenderer not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in the employer's request, the employer may regard the tender offer as non-responsive.</p> <p>C.2.18.2 Dispose of samples of materials provided for evaluation by the employer, where required.</p>  |
| C.2.19 | Inspections, tests and analysis | The Tenderer must provide access during working hours to his premises for inspections on request.  |
| C.3.2  | Issue Addenda                   | If necessary, issue addenda that may amend or amplify the tender documents to each tenderer during the period from the date that tender documents are available until three (3) working days before the tender closing time stated in the Tender Data. If, as a result a tenderer applies for an extension to the closing time stated in the Tender Data, the Employer may grant such extension and, shall then notify all tenderers who collected tender documents  |
| C3.3   | Return of late tenders          | Late tenders will not be returned.   |
| C.3.8  | Test for responsiveness         | <p>C.3.8.1 Determine, after opening and before detailed evaluation, whether each tender offer properly received:</p> <ul style="list-style-type: none"> <li>a) complies with the requirements of these Conditions of Tender,</li> <li>b) has been properly and fully completed and signed, and</li> <li>c) is responsive to the other requirements of the tender documents.</li> </ul> <p>C.3.8.2 A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. A material deviation or qualification is one which, in the Employer's opinion, would:</p> <ul style="list-style-type: none"> <li>a) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the Scope of Work,</li> <li>b) significantly change the Employer's or the tenderer's risks and responsibilities under the contract, or</li> <li>c) affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified.</li> </ul> <p>Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.</p> |

|        |  |   |
|--------|--|---|
| C.3.9  | Arithmetic errors, omissions and discrepancies | <p>C.3.9.1 Check responsive tenders for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.</p> <p>C.3.9.2 Check the tenderer with the highest number of tender evaluation points after the evaluation of tender offers in accordance with C.3.11 for:</p> <p>a) the gross misplacement of the decimal point in any unit rate;<br/> b) omissions made in completing the pricing schedule or bills of quantities; or<br/> c) arithmetic errors in:</p> <p>(i) line item totals resulting from the product of a unit rate and a quantity in bills of quantities or schedules of prices; or<br/> (ii) the summation of the prices.</p> <p>C.3.9.3 Notify the tenderer of all errors or omissions that are identified in the tender offer and either confirm the tender offer as tendered or accept the corrected total of prices.</p> <p>C.3.9.4 Where the tenderer elects to confirm the tender offer as tendered, correct the errors as follows:</p> <p>a) If bills of quantities or pricing schedules apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted shall govern, and the unit rate shall be corrected.</p> <p>b) Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern and the tenderer will be asked to revise selected item prices (and their rates if bills of quantities apply) to achieve the tendered total of the prices.</p> |
| C.3.11 | Evaluation of Tender offers                    | <p>The tenders will be evaluated for price and preference.<br/> Apply the <b>80/20</b> Preference Point system where a maximum of <b>eighty (80)</b> points will be awarded for price and <b>twenty (20)</b> points will be awarded for B-BBEE.</p> <p>After price and preference have been scored, <b>arithmetic check</b> will be conducted for those tenderers that are responsive.</p>  |

|        |   |  |
|--------|---|--|
| C.3.11 | Evaluation of Tender offers<br>(Continued ) | <p>The Mvula Trust is obligated to undertake risk assessment before accepting offers. In doing the risk assessment the following must be considered.</p> <ol style="list-style-type: none"> <li>1. Employer is restricted in accordance with clause 4.(4) of the Construction Regulations, 2014, to only appoint a Contractor whom he is satisfied has the necessary competencies and resources to carry out the work safely.</li> <li>2. Employer is obligated by standards of uniformity to tender to evaluate if the Contractor can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract.</li> </ol> <p>In this contract the risk assessment will be conducted in relation to the key area below:</p> <ul style="list-style-type: none"> <li>• <b>Commercial Risk</b></li> </ul> <p>The Mvula Trust does not bind itself to accepting the lowest tender. Price offered should not pose commercial risk to completion of the project.</p> <p>The BEC may interview the bidder should it be deemed necessary.</p> <ul style="list-style-type: none"> <li>• <b>Current workload</b></li> </ul> <p>The Mvula Trust will assess the Bidders workload and risk thereto. The current workload including this tender under consideration should not exceed 5 projects.</p> <ul style="list-style-type: none"> <li>• Projects under construction (not taken Works Completion at time of evaluation), already awarded or being considered for award, the combined total number of projects should not exceed 5 projects.</li> </ul> <p>The BEC may choose to interview the bidders should it deem it necessary to further assess the risk</p> |
| C.3.12 | Insurance provided by the Employer          | The Employer will not take out any insurance.  |

|        |                                |   |
|--------|--------------------------------|---|
| C.3.13 | Acceptance of Tender Offer     | <p>Accept the tender offer; if in the opinion of the employer, it does not present any risk and only if the tenderer:</p> <ul style="list-style-type: none"> <li>• is not under restrictions, or has principals who are under restrictions, preventing participating in the employer's procurement;</li> <li>• can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract;</li> <li>• has the legal capacity to enter into the contract;</li> <li>• is not; insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act No. 2008, bankrupt or being wound up, has his/her affairs administered by a court or a judicial officer, has suspended his/her business activities or is subject to legal proceedings in respect of any of the foregoing;</li> <li>• complies with the legal requirements, if any, stated in the tender data; and</li> <li>• is able, in the opinion of the employer, to perform the contract free of conflicts of interest.</li> </ul> <p>Add the following:</p> <ul style="list-style-type: none"> <li>• A Tender Offer will only be accepted on condition that such acceptance is not prohibited in terms of the Public Finance Management Act.</li> </ul> |
| C.3.17 | Provide Copies of the Contract | <p>One signed copy of contract shall be provided by the Employer (per cluster) to the successful Tenderers. For record purposes the contractors should buy a copy of the contract for use as reference during contract administration.</p>  |

## Part T2: Returnable Documents

### T2.1 List of returnable documents

#### 1. Returnable documents

- T2.1.A: Central Supplier Database Registration Report. **(If not registered on day of award, tenderer will be disqualified)**
- T2.1.B: CIDB registration print out **(Registration will be verified online and if not valid on day of award, tenderer will be disqualified)**
- T2.1.C: Certificate of Good Standing with Workman Compensation Commissioner (COIDA/FEM). **(Registration will be verified online and if not valid on day of award, tenderer will be disqualified).**
- T2.1.D: Technical Qualifications
- T2.1.E: Completed Projects
- T2.1.F: Current Projects

### T2.2 List of returnable schedules

The tenderer is required to fully complete and/or submit the following documents with the tender. Tenderer to note non-completion of SBD 6.2 will result into disqualification

#### 2. Returnable schedules that will be used to determine responsiveness:

- T2.2.A: Record of Addenda to Tender Documents
- T2.2.B: Compulsory Questionnaire
- T2.2.C: Resolution for signatory
- T2.2.D: Schedule of Proposed Sub-Contractors.
- T2.2.F: Additional Particulars Concerning Tenders.
- T2.2.G: Preference schedule: Broad Based Black Economic Empowerment Status
- SBD 1: Invitation to bid
- SBD 4: Declaration of Interest.
- SBD 6.1: Preference Point Claim Form in terms of the preferential procurement regulations 2017.
- SBD 6.2: Declaration certificate and annexure C for local production and content for designated sectors. **Tenderer to ensure the form is completed and signed. Failure to complete and sign will result into disqualification.**
- C1.1 Form of Offer and Acceptance **(must be completed per cluster - Failure to complete and sign will result into disqualification.)**

#### 3. Returnable schedules that will be incorporated into the contract:

- C1.1 Form of Offer and Acceptance
- C1.2 Contract Data
- C2.1 Pricing Assumptions
- C2.2 Bill of Quantities **(must be completed in full, i.e. rates for all items must be provided- Failure to complete will result into disqualification)**
- C3 Scope of work
- C4 Site information

## **T2.1. A: Central Supplier Database (CSD) Registration Report.**

If not registered on day of award, tenderer will be disqualified

## **T2.1. B: Copy of CIDB print-out**

Tenderer to attach CIDB print-out. Registration will be verified on line and if not valid on day of award, tenderer will be disqualified).

## **T2.1. C: Certificate of Good Standing with Workman's Compensation Commissioner. (CIDA)**

Tenderer to attach Certificate of Good Standing with Workman's Compensation Commissioner. Validity of certificate will be verified online.



## T2.1. D - Technical qualifications

The bidder to complete the table below and submit the following key person CV's and qualifications

- CV's Contract manager with 3 years built environment qualification (Building/Construction, Quantity Surveying or Civil Engineering) with at least 3 year's relevant experience
- OHS officer registered with SACPCMP
- Foreman at least with 5 year's relevant experience

Provide details of key personnel below

| Name and Surname | Position         | Qualification | CV attached | Certified certificate attached | No. of years of relevant experience |
|------------------|------------------|---------------|-------------|--------------------------------|-------------------------------------|
|                  | Contract Manager |               |             |                                |                                     |
|                  | OHS Officer      |               |             |                                |                                     |
|                  | Foreman          |               |             |                                |                                     |

|                                  |  |      |  |
|----------------------------------|--|------|--|
| Signed on behalf of the Tenderer |  | Date |  |
|----------------------------------|--|------|--|

## T2.1. E – Completed Projects

The bidder to complete the table below and submit at least three completion certificates (Practical/Final Completion Certificates)

**Provide details of completed projects**

| Name of Project | Client | Client Contact Person & Contact No. |
|-----------------|--------|-------------------------------------|
|                 |        |                                     |
|                 |        |                                     |
|                 |        |                                     |
|                 |        |                                     |
|                 |        |                                     |

|                      |  |      |  |
|----------------------|--|------|--|
| Tenderer's signature |  | Date |  |
|----------------------|--|------|--|

## T2.1. F – Current Projects

The bidder to complete the table below and list of all construction projects that are currently in progress

**Provide details of current projects**

| Name of Project | Value of project (R) | Date of site handover | Progress (%) | Client | Client Contact Person & Contact No. |
|-----------------|----------------------|-----------------------|--------------|--------|-------------------------------------|
|                 |                      |                       |              |        |                                     |
|                 |                      |                       |              |        |                                     |
|                 |                      |                       |              |        |                                     |
|                 |                      |                       |              |        |                                     |
|                 |                      |                       |              |        |                                     |

|                      |  |      |  |
|----------------------|--|------|--|
| Tenderer's signature |  | Date |  |
|----------------------|--|------|--|

## T2.2. A - Record of Addenda to tender documents

We confirm that the following communications received from The Mvula Trust before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer: Addenda to be attached with tender documents is compulsory.

|     | Date | Title or Details |
|-----|------|------------------|
| 1.  |      |                  |
| 2.  |      |                  |
| 3.  |      |                  |
| 4.  |      |                  |
| 5.  |      |                  |
| 6.  |      |                  |
| 7.  |      |                  |
| 8.  |      |                  |
| 9.  |      |                  |
| 10. |      |                  |

Attach additional pages if more space is required.

Signed

Name

Enterprise name

Date

Position

.....

.....

.....

## T2.2. B - Compulsory Enterprise Questionnaire

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

**Section 1: Name of enterprise:** .....

**Section 2: VAT registration number, if any:** .....

**Section 3: CIDB registration number, if any:** .....

### Section 4: Particulars of sole proprietors and partners in partnerships

| Name* | Identity number* | Personal income tax number* |
|-------|------------------|-----------------------------|
|       |                  |                             |
|       |                  |                             |
|       |                  |                             |

\* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

### Section 5: Particulars of companies and close corporations

Company registration number .....

Close corporation number .....

Tax reference number .....

### Section 6: Record in the service of the state

Indicate by marking the relevant boxes with a cross, if any sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months in the service of any of the following:

- |  |   |
|--|---|
| <input type="checkbox"/> a member of any municipal council                                     | <input type="checkbox"/> an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999) |
| <input type="checkbox"/> a member of any provincial legislature                                | <input type="checkbox"/> a member of an accounting authority of any national or provincial public entity  |
| <input type="checkbox"/> a member of the National Assembly or the National Council of Province | <input type="checkbox"/> an employee of Parliament or a provincial legislature  |
| <input type="checkbox"/> a member of the board of directors of any municipal entity            |   |
| <input type="checkbox"/> an official of any municipality or municipal entity                   |   |

If any of the above boxes are marked, disclose the following:

| Name of sole proprietor, partner, director, manager, principal shareholder or stakeholder | Name of institution, public office, board or organ of state and position held | Status of service (tick appropriate column) |                       |
|---|---|---|-----------------------|
|   |   | Current                                     | Within last 12 months |
|   |   |   |                       |
|   |   |   |                       |
|   |   |   |                       |
|   |   |   |                       |
|   |   |   |                       |

\*insert separate page if necessary

**Section 7: Record of spouses, children and parents in the service of the state**

Indicate by marking the relevant boxes with a cross, if any spouse, child or parent of a sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months been in the service of any of the following:

- |  |   |
|--|---|
| <input type="checkbox"/> a member of any municipal council                                     | <input type="checkbox"/> an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999) |
| <input type="checkbox"/> a member of any provincial legislature                                | <input type="checkbox"/> a member of an accounting authority of any national or provincial public entity  |
| <input type="checkbox"/> a member of the National Assembly or the National Council of Province | <input type="checkbox"/> an employee of Parliament or a provincial legislature  |
| <input type="checkbox"/> a member of the board of directors of any municipal entity            |   |
| <input type="checkbox"/> an official of any municipality or municipal entity                   |   |

| Name of spouse, child or parent | Name of institution, public office, board or organ of state and position held | Status of service (tick appropriate column) |                       |
|---------------------------------|---|---|-----------------------|
|                                 |   | Current                                     | Within last 12 months |
|                                 |   |   |                       |
|                                 |   |   |                       |
|                                 |   |   |                       |
|                                 |   |   |                       |
|                                 |   |   |                       |
|                                 |   |   |                       |

\*insert separate page if necessary

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- i) authorizes The Mvula Trust to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- ii) confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

|                        |          |
|------------------------|----------|
| Signed                 | Date     |
| Name                   | Position |
| <i>Enterprise name</i> |          |

## T2.2.C: RESOLUTION FOR SIGNATORY

|                       |  |
|-----------------------|--|
| <b>Project title:</b> | <b>CONSTRUCTION OF WATER, SANITATION AND FENCING<br/>INFRASTRUCTURE AT SCHOOLS IN LIMPOPO PROVINCE</b> |
|-----------------------|--|

### A: CERTIFICATE OF AUTHORITY FOR SIGNATORY (COMPULSORY FOR COMPLETION)

Signatory for companies shall confirm their authority hereto by attaching a duly signed and dated copy of the relevant resolution of the board of directors to this form on the company letter head.

An example is given below:

"By resolution of the board of directors passed at a meeting held on \_\_\_\_\_

Mr/Ms \_\_\_\_\_, whose signature appears below, has been duly authorised to

sign all documents in connection with the tender for Contract No. **TMT-LDOE-2021/22- LPCL5B**

and any Contract which may arise there from on behalf of (Block Capitals) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

SIGNED ON BEHALF OF THE COMPANY: \_\_\_\_\_

IN HIS/HER CAPACITY AS: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE OF SIGNATORY: \_\_\_\_\_

WITNESSES:

1. \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

2. \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

## T2.2. D: Schedule of Proposed Subcontractors

We notify you that it is our intention to employ the following Subcontractors for work in this contract.

If we are awarded a contract, we agree that this notification does not change the requirement for us to submit the names of proposed Subcontractors in accordance with requirements in the contract for such appointments. If there are no such requirements in the contract, then your written acceptance of this list shall be binding between us.

**Contractor is required not to subcontract more than 25% of the work and the contractor has to attach subcontractor BBBEE & CK documents.**

|    | Name and address of proposed Subcontractor | Nature and extent of work | Previous experience with Subcontractor. |
|----|--|---------------------------|---|
| 1. |  |                           |   |
| 2. |  |                           |   |
| 3. |  |                           |   |
| 4. |  |                           |   |
| 5. |  |                           |   |
| 6. |  |                           |   |

|                 |       |          |       |
|-----------------|-------|----------|-------|
| Signed          | _____ | Date     | _____ |
| Name            | _____ | Position | _____ |
| Enterprise name | _____ |          |       |



## T2.2. F: ADDITIONAL PARTICULARS CONCERNING TENDERERS

|                |   |
|----------------|---|
| Project title: | CONSTRUCTION OF SANITATION INFRASTRUCTURE SCHOOLS IN LIMPOPO PROVINCE |
|----------------|---|

### SURETIES AS SECURITY (OPTIONAL FOR THOSE THAT CHOOSE TO PROVIDE CONSTRUCTION GUARANTEE AS SECURITY)

Since I/we propose to furnish one sureties as security, the following particulars are provided:

1.1 Name of surety:

.....

.....

Address of surety:

.....

.....

Bank of surety:

.....

Branch:

.....

## **T2.2. G: Preference schedule: Broad Based Black Economic Empowerment Status**

**Tenderer to attach Certified BEE Certificate or a sworn affidavit stating the BBBEE status in case of Exempted Micro Enterprise and Qualifying Small Enterprise.**

## PART A INVITATION TO BID

|   |  |               |  |  |   |
|---|--|---------------|--|--|---|
| <b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE MVULA TRUST</b>  |  |               |  |  |   |
| BID NUMBER:   | TMT-LDOE-2021/22- LPCL5B   | CLOSING DATE: | 16 <sup>th</sup> September 2022  | CLOSING TIME:  | 11:00   |
| DESCRIPTION   | CONSTRUCTION OF SANITATION INFRASTRUCTURE AT SCHOOLS IN LIMPOPO PROVINCE             |               |  |  |   |
| <b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>  |  |               |  |  |   |
| 25 Rhodesdrift Street, Rhodesdrift Office Park, ROP 6   |  |               |  |  |   |
| Polokwane   |  |               |  |  |   |
| Limpopo Province  |  |               |  |  |   |
|   |  |               |  |  |   |
| <b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>   |  |               | <b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>                           |  |   |
| CONTACT PERSON  |  |               | CONTACT PERSON   |  |   |
| TELEPHONE NUMBER  |  |               | TELEPHONE NUMBER   |  |   |
| FACSIMILE NUMBER  |  |               | FACSIMILE NUMBER   |  |   |
| E-MAIL ADDRESS  |  |               | E-MAIL ADDRESS   |  |   |
| <b>SUPPLIER INFORMATION</b>   |  |               |  |  |   |
| NAME OF BIDDER  |  |               |  |  |   |
| POSTAL ADDRESS  |  |               |  |  |   |
| STREET ADDRESS  |  |               |  |  |   |
| TELEPHONE NUMBER  | CODE   |               | NUMBER   |  |   |
| CELLPHONE NUMBER  |  |               |  |  |   |
| FACSIMILE NUMBER  | CODE   |               | NUMBER   |  |   |
| E-MAIL ADDRESS  |  |               |  |  |   |
| VAT REGISTRATION NUMBER   |  |               |  |  |   |
| SUPPLIER COMPLIANCE STATUS  | TAX COMPLIANCE SYSTEM PIN:   |               | OR   | CENTRAL SUPPLIER DATABASE No:                            | MAAA  |
| B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE  | TICK APPLICABLE BOX]<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No |               | B-BBEE STATUS LEVEL SWORN AFFIDAVIT                                      |  | [TICK APPLICABLE BOX]<br><br><input type="checkbox"/> Yes <input type="checkbox"/> No                 |
| <b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b> |  |               |  |  |   |
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?   | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES ENCLOSE PROOF]   |               | ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? |  | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES, ANSWER THE QUESTIONNAIRE BELOW ] |
| <b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>   |  |               |  |  |   |
| IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?   |  |               |  | <input type="checkbox"/> YES <input type="checkbox"/> NO |   |
| DOES THE ENTITY HAVE A BRANCH IN THE RSA?   |  |               |  | <input type="checkbox"/> YES <input type="checkbox"/> NO |   |

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐ YES ☐ NO

**IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.**

## **PART B TERMS AND CONDITIONS FOR BIDDING**

### **1. BID SUBMISSION:**

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

### **2. TAX COMPLIANCE REQUIREMENTS**

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE [WWW.SARS.GOV.ZA](http://WWW.SARS.GOV.ZA).
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of State institution |
|-----------|-----------------|---------------------------|
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

---

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

.....  
.....

### 3 DECLARATION

**SBD4**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

**I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

---

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

## SBD 6.1

### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

#### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

|   | POINTS |
|---|--------|
| PRICE   | 80     |
| B-BBEE STATUS LEVEL OF CONTRIBUTOR                | 20     |
| Total points for Price and B-BBEE must not exceed | 100    |

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

## 3. POINTS AWARDED FOR PRICE

### 3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20**

**or**

**90/10**

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

$P_s$  = Points scored for price of bid under consideration

$P_t$  = Price of bid under consideration

$P_{\min}$  = Price of lowest acceptable bid

## 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR



- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of Contributor | Number of points (90/10 system) | Number of points (80/20 system) |
|------------------------------------|---------------------------------|---------------------------------|
| 1                                  | 10                              | 20                              |
| 2                                  | 9                               | 18                              |
| 3                                  | 6                               | 14                              |
| 4                                  | 5                               | 12                              |
| 5                                  | 4                               | 8                               |
| 6                                  | 3                               | 6                               |
| 7                                  | 2                               | 4                               |
| 8                                  | 1                               | 2                               |
| Non-compliant contributor          | 0                               | 0                               |

## 5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

## 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: . = 20 (maximum of 10 or 20 points)  
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

## 7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(***Tick applicable box***)

|     |  |    |  |
|-----|--|----|--|
| YES |  | NO |  |
|-----|--|----|--|

- 7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(***Tick applicable box***)

|     |  |    |  |
|-----|--|----|--|
| YES |  | NO |  |
|-----|--|----|--|

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

|   |          |          |
|---|----------|----------|
| Designated Group: An EME or QSE which is at least 51% owned by: | EME<br>√ | QSE<br>√ |
|---|----------|----------|

|   |  |  |
|---|--|--|
| Black people  |  |  |
| Black people who are youth  |  |  |
| Black people who are women  |  |  |
| Black people with disabilities                                    |  |  |
| Black people living in rural or underdeveloped areas or townships |  |  |
| Cooperative owned by black people                                 |  |  |
| Black people who are military veterans                            |  |  |
| <b>OR</b>   |  |  |
| Any EME   |  |  |
| Any QSE   |  |  |

**8. DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

**8.4 TYPE OF COMPANY/ FIRM**

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

**8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
.....  
.....  
.....

**8.6 COMPANY CLASSIFICATION**

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES

- 1. ....
- 2. ....

.....  
SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS .....

.....

.....

## SBD 6.2:

# DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

### 1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.**

- 1.6 A bid may be disqualified if –
  - (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and

- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

## 2. Definitions

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
- 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
- 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).
- 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

### 3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

| <u>Description of services, works or goods</u> | <u>Stipulated minimum threshold</u> |
|--|-------------------------------------|
| <b>Steel products and components</b>           | <b>100%</b>                         |
| <b>PVC pipes and components</b>                | <b>100%</b>                         |
| <b>Valves</b>                                  | <b>100%</b>                         |

4. Does any portion of the services, works or goods offered have any imported content?  
(**Tick applicable box**)

|     |  |    |  |
|-----|--|----|--|
| YES |  | NO |  |
|-----|--|----|--|

- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za).

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

| Currency       | Rates of exchange |
|----------------|-------------------|
| US Dollar      |                   |
| Pound Sterling |                   |
| Euro           |                   |
| Yen            |                   |
| Other          |                   |

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?  
(***Tick applicable box***)

|     |  |    |  |
|-----|--|----|--|
| YES |  | NO |  |
|-----|--|----|--|

5.1. If yes, provide the following particulars:

- (a) Full name of auditor: .....
- (b) Practice number: .....
- (c) Telephone and cell number: .....
- (d) Email address: .....

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO. ....**

**ISSUED BY:** (Procurement Authority / Name of Institution):

.....

NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.thdti.gov.za/industrial\\_development/ip.jsp](http://www.thdti.gov.za/industrial_development/ip.jsp). Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names),  
do hereby declare, in my capacity as .....  
of .....(name of bidder entity), the  
following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that:

- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

|  |   |
|--|---|
| Bid price, excluding VAT (y)                                       | R |
| Imported content (x), as calculated in terms of SATS 1286:2011     | R |
| Stipulated minimum threshold for local content (paragraph 3 above) |   |
| Local content %, as calculated in terms of SATS 1286:2011          |   |

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**

**The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.**

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## Local Content Declaration - Summary Schedule

(C7) Specified local content %

**Note: VAT to be excluded from all calculations**

GBP

[illegible][illegible]

|  |                          |
|--|--------------------------|
|  | (C20) Total tender value |
|--|--------------------------|

|  |                                     |
|--|-------------------------------------|
|  | (C21) Total Exempt imported content |
|--|-------------------------------------|

RO

|    |
|----|
| RO |
|----|

**(C23) Total Imported content**

(C24) Total local content

nder

Date: \_\_\_\_\_



## Annex D

## Imported Content Declaration - Supporting Schedule to Annex C

(D1) Tender No. \_\_\_\_\_

(D2) Tender description: \_\_\_\_\_

(D3) Designated Products: \_\_\_\_\_

(D4) Tender Authority: \_\_\_\_\_

(D5) Tendering Entity name: \_\_\_\_\_

(D6) Tender Exchange Rate: \_\_\_\_\_ Pula \_\_\_\_\_

Note: VAT to be excluded  
from all calculations

EU R 9.00 GBP R 12.00

## A. Exempted imported content

| Calculation of imported content   |                                 |                |                   |  |                      |                        |                                |   |                            | Summary    |                         |
|-----------------------------------|---------------------------------|----------------|-------------------|--|----------------------|------------------------|--------------------------------|---|----------------------------|------------|-------------------------|
| Tender item no's                  | Description of imported content | Local supplier | Overseas Supplier | Foreign currency value as per Commercial Invoice | Tender Exchange Rate | Local value of imports | Freight costs to port of entry | All locally incurred landing costs & duties | Total landed cost excl VAT | Tender Qty | Exempted imported value |
| (D7)                              | (D8)                            | (D9)           | (D10)             | (D11)  | (D12)                | (D13)                  | (D14)                          | (D15)                                       | (D16)                      | (D17)      | (D18)                   |
|                                   |                                 |                |                   |  |                      |                        |                                |   |                            |            |                         |
|                                   |                                 |                |                   |  |                      |                        |                                |   |                            |            |                         |
|                                   |                                 |                |                   |  |                      |                        |                                |   |                            |            |                         |
|                                   |                                 |                |                   |  |                      |                        |                                |   |                            |            |                         |
| (D19) Total exempt imported value |                                 |                |                   |  |                      |                        |                                |   |                            | R 0        |                         |

This total must correspond with  
Annex C - C 21

## B. Imported directly by the Tenderer

| Calculation of imported content        |                                 |                 |                   |  |                         |                        |                                |   |                            | Summary    |                      |
|--|---------------------------------|-----------------|-------------------|--|-------------------------|------------------------|--------------------------------|---|----------------------------|------------|----------------------|
| Tender item no's                       | Description of imported content | Unit of measure | Overseas Supplier | Foreign currency value as per Commercial Invoice | Tender Rate of Exchange | Local value of imports | Freight costs to port of entry | All locally incurred landing costs & duties | Total landed cost excl VAT | Tender Qty | Total imported value |
| (D20)                                  | (D21)                           | (D22)           | (D23)             | (D24)  | (D25)                   | (D26)                  | (D27)                          | (D28)                                       | (D29)                      | (D30)      | (D31)                |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|  |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
| (D32) Total imported value by tenderer |                                 |                 |                   |  |                         |                        |                                |   |                            | R 0        |                      |

## C. Imported by a 3rd party and supplied to the Tenderer

| Calculation of imported content         |                 |                |                   |  |                         |                        |                                |   |                            | Summary           |                      |
|---|-----------------|----------------|-------------------|--|-------------------------|------------------------|--------------------------------|---|----------------------------|-------------------|----------------------|
| Description of imported content         | Unit of measure | Local supplier | Overseas Supplier | Foreign currency value as per Commercial Invoice | Tender Rate of Exchange | Local value of imports | Freight costs to port of entry | All locally incurred landing costs & duties | Total landed cost excl VAT | Quantity imported | Total imported value |
| (D33)                                   | (D34)           | (D35)          | (D36)             | (D37)  | (D38)                   | (D39)                  | (D40)                          | (D41)                                       | (D42)                      | (D43)             | (D44)                |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|   |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
| (D45) Total imported value by 3rd party |                 |                |                   |  |                         |                        |                                |   |                            | R 0               |                      |

## D. Other foreign currency payments

| Calculation of foreign currency payments                                       |                                   |                      |                             |                         | Summary of payments     |  |
|--|-----------------------------------|----------------------|-----------------------------|-------------------------|-------------------------|--|
| Type of payment  | Local supplier making the payment | Overseas beneficiary | Foreign currency value paid | Tender Rate of Exchange | Local value of payments |  |
| (D46)  | (D47)                             | (D48)                | (D49)                       | (D50)                   | (D51)                   |  |
|  |                                   |                      |                             |                         |                         |  |
|  |                                   |                      |                             |                         |                         |  |
|  |                                   |                      |                             |                         |                         |  |
|  |                                   |                      |                             |                         |                         |  |
| (D52) Total of foreign currency payments declared by tenderer and/or 3rd party |                                   |                      |                             |                         |                         |  |

Signature of tenderer from Annex B

(D53) Total of imported content & foreign currency payments - (D32), (D45) & (D52) above R 0

Date: \_\_\_\_\_

This total must correspond with  
Annex C - C 23

## Annex E

## Local Content Declaration - Supporting Schedule to Annex C

|      |                        |  |
|------|------------------------|--|
| (E1) | Tender No.             |  |
| (E2) | Tender description:    |  |
| (E3) | Designated products:   |  |
| (E4) | Tender Authority:      |  |
| (E5) | Tendering Entity name: |  |

Note: VAT to be excluded from all calculations

| Local Products<br>(Goods, Services<br>and Works)      | Description of items purchased | Local suppliers | Value |
|---|--------------------------------|-----------------|-------|
|   | (E6)                           | (E7)            | (E8)  |
|   |                                |                 |       |
|   |                                |                 |       |
|   |                                |                 |       |
|   |                                |                 |       |
|   |                                |                 |       |
|   |                                |                 |       |
|   |                                |                 |       |
|   |                                |                 |       |
|   |                                |                 |       |
|   |                                |                 |       |
|   |                                |                 |       |
|   |                                |                 |       |
| (E9) Total local products (Goods, Services and Works) |                                |                 | R 0   |

(E10) **Manpower costs** (Tenderer's manpower cost) R 0

(E11) **Factory overheads** (Rental, depreciation & amortisation, utility costs, consumables etc.) R 0

(E12) **Administration overheads and mark-up** (Marketing, insurance, financing, interest etc.) R 0

(E13) **Total local content** R 0

This total must correspond with Annex C - C24

Signature of tenderer from Annex B

Date: \_\_\_\_\_

# Part C1: Agreement and Contract Data

## C1.1 Form of Offer and Acceptance

|                   |                                 |
|-------------------|---------------------------------|
| <b>Tender No:</b> | <b>TMT-LDOE-2021/22- LPCL5B</b> |
|-------------------|---------------------------------|

### OFFER

The Implementing Agent, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of: **CONSTRUCTION OF WATER, SANITATION AND FENCING INFRASTRUCTURE AT SCHOOLS IN LIMPOPO PROVINCE.**

The Tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the Tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the Tenderer offers to perform all of the obligations and liabilities of the Contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

### THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS:

.....Rand (in words)

R..... (in figures)

This offer may be accepted by the Employer by signing the acceptance part of this form of Offer and Acceptance and returning one copy of this document to the Tenderer before the end of the period of validity stated in the tender data, whereupon the Tenderer becomes the party named as the Contractor in the conditions of contract identified in the contract data.

**The offered amount should be VAT inclusive. If the contractor is not VAT registered, given the contract value the Contractor will be legally obligated and required to immediately register for VAT and charge Vat IF awarded the tender.**

### SIGNED FOR THE TENDERER:

|                          |                                 |  |      |
|--------------------------|---------------------------------|--|------|
| SIGNED FOR THE TENDERER: |                                 |  |      |
| Signatures (s)           |                                 |  | Date |
| Name(s)                  |                                 |  |      |
| Capacity                 |                                 |  |      |
| For the tenderer         |                                 |  |      |
|                          | ( Name and address of Tenderer) |  |      |

### WITNESSED BY:

|                 |           |      |
|-----------------|-----------|------|
|                 |           |      |
| Name of Witness | Signature | Date |

## ACCEPTANCE

By signing this part of this form of offer and acceptance, the Employer identified below accepts the Tenderer's offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the Tenderer's offer shall form an agreement between the Employer and the Tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

Part C1 : Agreements and contract data, (which includes this agreement)

Part C2 : Pricing data

Part C3 : Scope of work

Part C4 : Site information and drawings and documents or parts thereof, which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the returnable schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this form of offer and acceptance. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now contractor) within five (5) working days of the date of such receipt notifies the employer in writing of any reason why he/she cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

### FOR THE EMPLOYER:

|                   |           |      |
|-------------------|-----------|------|
|                   |           |      |
| Name of Signatory | Signature | Date |

|                                |  |
|--------------------------------|--|
| <b>Name of Organisation:</b>   | <b>THE MVULA TRUST</b>   |
| <b>Address of Organisation</b> | THE MVULA TRUST.<br>25 Rhodesdrift Street<br>Rhodesdrift Office Park,<br>ROP 6<br>Bendor Ext.30,<br>0699 |

### WITNESSED BY:

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

|                 |           |      |
|-----------------|-----------|------|
| Name of Witness | Signature | Date |
|-----------------|-----------|------|

**SCHEDULE OF DEVIATIONS:**

|                 |
|-----------------|
| 1.1.1. Subject: |
| Detail:         |
| 1.1.2. Subject: |
| Detail:         |
| 1.1.3. Subject: |
| Detail:         |
| 1.1.4. Subject: |
| Detail:         |
| 1.1.5. Subject: |
| Detail:         |
| 1.1.6. Subject: |
| Detail:         |

By the duly authorised representatives signing this agreement, the Employer and the Tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data

and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the Tenderer and the Employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the Tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

## **C1.2 Contract Data**

## C1.2 : CONTRACT DATA :

The Conditions of Contract are clauses 1 to 41 of the **JBCC Series 2000 Principal Building Agreement (Edition 4.1 March 2005)** published by the Joint Building Contracts Committee.

Copies of these conditions of contract may be obtained from the Association of South African Quantity Surveyors (011-3154140), Master Builders Association (011-205-9000; 057-3526269) South African Association of Consulting Engineers (011-4632022) or South African Institute of Architects (051-4474909; 011-4860684; 053-8312003;)

The JBCC Principal Building Agreement makes several references to the Contract Data for specific data, which together with these conditions collectively describe the risks, liabilities and obligations of the contracting parties and the procedures for the administration of the Contract. The Contract Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the JBCC Principal Building Agreement.

Each item of data given below is cross-referenced to the clause in the JBCC Principal Building Agreement to which it mainly applies.

|                       |  |
|-----------------------|--|
| <b>Project title:</b> | <b>CONSTRUCTION OF WATER, SANITATION AND FENCING INFRASTRUCTURE AT SCHOOLS IN LIMPOPO PROVINCE</b> |
| <b>Tender No:</b>     | <b>TMT-LDOE-2021/22- LPCL5B</b>  |

|  |  |
|--|--|
|  | <b>CONTRACT VARIABLES</b><br><b>THE SCHEDULE</b> |
|--|--|

|             |  |
|-------------|--|
| <b>42.0</b> | <b>Part 1: Contract Data completed by the Employer</b> |
|-------------|--|

|               |   |
|---------------|---|
| <b>42.1</b>   | <b>CONTRACTING AND OTHER PARTIES</b>  |
| <b>42.1.1</b> | <b>Employer:</b><br>THE MVULA TRUST<br><b>Postal address:</b><br>P.O. Box 32351, Braamfontein, 2017<br><br><b>Tel:</b> 043 726 2255<br><br><b>Physical address:</b><br>25 Rhodesdrift Street, Rhodesdrift Office Park, ROP 6, Bendor Ext.30, 0699 |
| [1.2]         |   |

|             |   |
|-------------|---|
| <b>42.2</b> | <b>CONTRACT DETAILS</b>   |
| 42.2.1      | <b>Works</b> description: Refer to document C3 – Scope of Work.   |
| 42.2.2      | <b>Site</b> description: Refer to document C4 – Site Information.   |
| 42.2.4      | Specific options that are applicable to a State organ only  |
| [41.0]      | Where so :  |
| [31.11.2 #] | 1) Interest rate legislation:<br>(a) in respect of interest owed by the <b>employer</b> , the interest rate as determined by the Minister of Justice and Constitutional Development from time to time, in terms of section 1(2) of the Prescribed Rate of Interest Act, 1975 (Act No. 55 of 1975), will apply; and<br>(b) in respect of interest owed to the <b>employer</b> , the interest rate as determined by the Minister of Finance, from time to time, in terms of section 80(1)(b) of the Public Finance Management Act, 1999 (Act No. 1 of 1999), will apply |

|                              |  |
|------------------------------|--|
| [11.2.#]                     | 2) Lateral support insurance to be effected by the <b>contractor</b> : Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>   |
| [31.4.2 #]                   | 3) Payment will be made for materials and goods: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>   |
| [40.2.2.#]                   | 4) Dispute resolution by litigation Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>  |
| [26.1.2 #]                   | 5) Extended <b>defects</b> liability period applicable to the following elements: None   |
| 42.2.6<br>[15.3]             | Period for the commencement of the <b>works</b> after the <b>contractor</b> takes possession of the <b>site</b> :<br>Five (5) working days.  |
| 42.2.7<br>[24.3.1]<br>[30.1] | For the <b>works</b> as a whole:<br>The date for <b>practical completion</b> shall be 18 weeks from the <b>commencement date</b> and the penalty per calendar day shall be: 8,5 cents per R100.00 of the <b>of final value per calendar day, to a maximum amount of 10 % of the contract award value</b> |
| 42.2.9<br>[1.2]              |  |

|                            |  |
|----------------------------|--|
| 42.3                       | <b>INSURANCES</b>  |
| 42.3.1                     | Contract <b>works</b> insurance to be effected by the <b>contractor</b>  |
| 42.3.2                     | Supplementary insurance is required: Yes No <input checked="" type="checkbox"/>  |
| 42.3.3<br>[11.1.#, 12.1 #] | Public liability insurance to be effected by the <b>contractor</b><br><br><input checked="" type="checkbox"/> For the sum of R 5 million<br><br>With a deductible not exceeding 5% of each and every claim |

|                 |   |
|-----------------|---|
| 42.4            | <b>DOCUMENTS</b>  |
| 42.4.3          | <b>Bills of quantities</b> drawn up in accordance with: ASAQS Standard System of Measuring Building Works   |
| 42.4.5<br>[3.4] | <b>JBCC</b> Preliminaries (May 2005)<br><b>JBCC</b> Principal Building Agreement (March 2005) are to be included in the contract documents for use with the <b>JBCC</b> Nominated/selected Subcontract Agreement. |

|                               |  |
|-------------------------------|--|
| 42.4.6<br>[31.5.3]<br>[32.13] | The <b>contract value</b> is to be adjusted using <b>CPAP</b> indices: Yes No <input checked="" type="checkbox"/><br><br>Alternative Indices: <b>Not Applicable</b>  |
| 42.4.7<br>[3.10]              | Details of changes made to the provisions of <b>JBCC</b> standard documentation<br><br><b>Clause 1.1</b><br><br><b>COMMENCEMENT DATE</b> – means the date of issue of the Letter of Acceptance or any such other date as may be specified in the Letter of Acceptance, whichever is the later, provided always that any such other date so specified shall not be more than Fourteen (14) calendar days after the date of the Letter of Appointment.<br><br><b>CONSTRUCTION GUARANTEE</b> – means a guarantee at call obtained by the <b>contractor</b> from an institution approved by the <b>employer</b> in terms of the <b>employer's construction guarantee</b> form as selected in the <b>schedule</b> .<br><br><b>CONSTRUCTION PERIOD</b> – “as captured in the Contract under State Provisions”.<br><br><b>CORRUPT PRACTICE</b> – means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.<br><br><b>FRAUDULENT PRACTICE</b> – means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any tenderer, and includes collusive practice among tenderers (prior to and after the tender submission) designed to establish tender prices at artificial non-competitive levels and to deprive the tenderer of the benefits of free and open competition.<br><br><b>INTEREST</b> – the interest rates applicable on this contract, whether specifically indicated in the relevant clauses or not, will be in terms of the legislation of the Republic of South Africa, and in particular: |



|  |   |
|--|---|
|  | <p>(a) in respect of interest owed by the <b>employer</b>, the interest rate as determined by the Minister of Justice and Constitutional Development from time to time, in terms of section 1(2) of the Prescribed Rate of Interest Act, 1975 (Act No. 55 of 1975), will apply; and</p> <p>(b) in respect of interest owed to the <b>employer</b>, the interest rate as determined by the Minister of Finance, from time to time, in terms of section 80(1)(b) of the Public Finance Management Act, 1999 (Act No. 1 of 1999), will apply</p> <p><b>SECURITY</b> – means the form of <b>security</b> provided by the <b>employer</b> or <b>contractor</b>, as stated in the <b>schedule</b>, from which the <b>contractor</b> or <b>employer</b> may recover expenses or loss.</p> <p>3.2.1 A <b>construction guarantee</b> in terms of 14.0, where so elected in his/her tender.</p> <p>14.0 Replace the entire clause 14.0 with the following:</p> <p><b>14.0 SECURITY</b></p> <p>14.1 The <b>security</b> to be submitted by the <b>contractor</b> to the <b>employer</b> will be as a payment reduction of up to ten per cent (10%) of the value certified in the <b>payment certificate</b> (excluding VAT)</p> <p>14.1.1 The payment reduction of the value certified in a <b>payment certificate</b> shall be mutatis mutandi in terms of 31.8(A)</p> <p>14.1.2 The <b>employer</b> shall be entitled to recover expense and loss from the payment reduction in terms of 33.0 provided that the <b>employer</b> complies with the provisions of 33.4 in which event the <b>employer's</b> entitlement shall take precedence over his obligations to refund the payment reduction <b>security</b> or portions thereof to the <b>contractor</b></p> <p>14.2 Where <b>security</b> as a payment reduction of ten per cent (10%) of the value certified in the <b>payment certificate</b> (excluding VAT) has been selected:</p> <p>14.2.1 The payment reduction of the value certified in a <b>payment certificate</b> shall be mutatis mutandi in terms of 31.8(B)</p> <p>14.2.2 The <b>employer</b> shall be entitled to recover expense and loss from the payment reduction in terms of 33.0 provided that the <b>employer</b> complies with the provisions of 33.4 in which event the <b>employer's</b> entitlement shall take precedence over his obligations to refund the payment reduction or portions thereof to the <b>contractor</b></p> <p>An acceptable health and safety plan, required in terms of the Occupational Health and Safety Act, 1993 (Act 85 of 1993), within fourteen (14) calendar days of <b>commencement date</b></p> <p>15.2.1 Under 41: Amend to read as follows:</p> <p>“Give the <b>contractor</b> possession of the site within <b>ten (10) working days</b> of the <b>contractor</b> complying with the terms of 15.1.2 and 15.1.4</p> <p>31.8(A) Where a <b>security</b> is selected in terms of 14.1; the value of the <b>works</b> in terms of 31.4.1 and of the <b>materials and goods</b> in terms of 31.4.2 shall be certified in full. The value certified shall be subject to the following percentage adjustments:</p> <p>31.8(A).1 Ninety-five per cent (95%) of such value in interim <b>payment certificates</b> issued up to the date of <b>practical completion</b></p> <p>31.8. (A).2 Ninety-seven per cent (97.5%) of such value in interim <b>payment certificates</b> issued on the date of <b>practical completion</b> and up to but excluding the date of <b>final completion</b></p> <p>31.8(A).3 Ninety-nine per cent (99%) of such value in interim <b>payment certificates</b> issued on the date of <b>final completion</b> and up to but excluding the final <b>payment certificate</b> in terms of 34.6</p> <p>31.8(A).4 One hundred per cent (100%) of such value in the final <b>payment certificate</b> in terms of 34.6 except where the amount certified is in favour of the <b>employer</b>. In such an event the payment reduction shall remain at the adjustment level applicable to the final <b>payment certificate</b>.</p> |
|--|---|

|  |   |
|--|---|
|  | <p>31.1.9# Replace “twenty-one (21) calendar days” with “thirty (30) calendar days”.</p> <p>37.3.5 Replace “ninety (90)” with “one hundred and twenty (120) and 38.5.4</p> <p>39.3.5 Add the following words at the end thereof:” within one hundred and twenty (120) <b>working days</b> of completion of such report”</p> <p>40.2.2 under clause 41 – Replace “one (1) year” with “three (3) years”</p> <p>40.6 under clause 41 – Remove reference to no clause</p> <p>40.7.1 Change “(10)” to “(15)”</p> <p>Add the following to the end thereof:</p> <p>Whether or not mediation resolves the dispute, the parties shall bear their own costs concerning the mediation and equally share the costs of the mediator and related costs.</p> |
|  |   |

|                |  |
|----------------|--|
| 42.0           | <b>Part 2: Contract Data provided by the Contractor:</b>   |
|                | <b>POST-TENDER INFORMATION</b>   |
| 42.5           | <b>CONTRACT DETAILS</b>  |
| 42.5.1         | <p><b>Contractor:</b></p> <p>Postal address:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Tel: ..... Fax: ..... E-mail: .....</p> <p>TAX / VAT Registration No: .....</p> <p>Physical address:</p> <p>.....</p> <p>.....</p> <p>.....</p>   |
| 42.5.2         | <p>The accepted <b>contract sum/s</b> inclusive of value added tax is:</p> <p><b>Bid No.: TMT-LDOE-2021/22- LPCL5B:</b></p> <p>R..... (Figures)</p> <p>.....</p> <p>.....</p> <p>.....(Words)</p>  |
| 42.5.7<br>[14] | <p>The <b>security</b> to be provided by the <b>contractor</b>:</p> <p>(a) in respect of contracts above R1 million, the <b>contractor</b> will provide <b>security</b> in terms of 14.1</p> <p>(1) The security to be submitted by the contractor to the employer will be a construction Guarantee of 12.5% of the contract value <b>OR</b> <b>Yes</b> <input type="checkbox"/></p> <p>(2) Payment reduction of 10% of the value certified in the <b>payment certificate</b> <b>Yes</b> <input type="checkbox"/></p> <p>(excluding VAT)</p> |

|      |  |
|------|--|
| 42.7 | SIGNATURES OF THE CONTRACTING PARTIES  |
|      | <p>Thus done and signed at _____ on _____</p><br><div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>_____<br/>Name of signatory<br/>by signature hereof warrants</p> <br/> <p>_____<br/>Capacity of signatory</p> <br/> <p>Thus done and signed at _____ on _____</p> <br/> <p>_____<br/>Name of signatory<br/>who by signature hereof warrants<br/>authorization hereto</p> <br/> <p>_____<br/>Capacity of signatory</p> </div> <div style="width: 45%;"> <p>_____<br/>for and behalf of the <b>Employer</b> who<br/>authorization hereto</p> <br/> <p>_____<br/>as Witness</p> <br/> <p>_____<br/>for and behalf of the <b>Contractor</b></p> <br/> <p>_____<br/>as Witness</p> </div> </div> |

## **C1.3 Form of Guarantee**

## C 1.3: FIXED CONSTRUCTION GUARANTEE - JBCC Series 2000 Principal Building Agreement (Edition 4.1 March 2005)

|                       |   |
|-----------------------|---|
| <b>Project title:</b> | CONSTRUCTION OF WATER, SANITATION AND FENCING INFRASTRUCTURE AT SCHOOLS IN LIMPOPO PROVINCE |
| <b>Tender No:</b>     | TMT-LDOE-2021/22- LPCL5B  |

- With reference to the contract between \_\_\_\_\_  
 \_\_\_\_\_ (hereinafter referred to as the "**contractor**") and The Mvula Trust (hereinafter referred to as the **employer**"). Tender No: **TMT-LDOE-2021/22-LPCL5B** for the **CONSTRUCTION OF WATER, SANITATION AND FENCING INFRASTRUCTURE AT SCHOOLS IN LIMPOPO PROVINCE** (Herein after referred to as the "contract") in the amount of  
 R \_\_\_\_\_,  
 \_\_\_\_\_ (in words), (hereinafter referred to as the **contract sum**.)  
 I/We, \_\_\_\_\_  
 in my/our capacity as \_\_\_\_\_ and hereby  
 representing \_\_\_\_\_ (hereinafter referred to as the **guarantor**") advise that the **guarantor** hold at the **employer's** disposal the sum of  
 R \_\_\_\_\_,  
 \_\_\_\_\_, (in words)  
 being **12.5%** of the **contract sum** (excluding VAT), for the due fulfilment of the contract.
- The **guarantor** hereby renounces the benefits of the exceptions *non numeratae pecunia, non causa debiti; excussionis et divisionis*; and all other exceptions which could be pleaded against the enforcement of this guarantee, with the meaning and effect whereof i/we declare myself/ourselves to be conversant, and undertake to pay the **employer** the amount guaranteed, during the period when the claim is received by the **guarantor**, on receipt of a written demand from the **employer** to do so, and which demand the **employer** may make if the **employer** has a right of recovery against the **contractor** in terms of 33.0 of the contract.
- Subject to the above, but without in any way detracting from the **employer's** rights to adopt any of the procedures provided for in the contract, the said demand can be made by the **employer**, at any stage prior to the expiry of this guarantee.
- The amount paid by the **guarantor** in terms of this guarantee may be retained by the **employer** on condition that upon the issue of the last final **payment certificate**, the **employer** shall account to the **guarantor** showing how this amount has been expended and refund any balance due to the **guarantor**.
- The **employer** shall have the absolute right to arrange his affairs with the **contractor** in any manner which the **employer** deems fit and the **guarantor** shall not have the right to claim his release on account of any conduct alleged to be prejudicial to the **guarantor**. Without derogating from the foregoing, any compromise, extension of the **construction period**, indulgence, release or variation of the **contractor's** obligation shall not affect the validity of this guarantee.

6. This undertaking is neither negotiable nor transferable, and
- a) must be surrendered to the **guarantor** at the time when the **employer** accounts to the **guarantor** in terms of clause 4 above, or
  - b) shall lapse on the date of the last **certificate of practical completion**; and
  - c) shall not be interpreted as extending the **guarantor's** liability to anything more than payment of the amount guaranteed.

SIGNED AT \_\_\_\_\_ ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

**AS WITNESS**

1. \_\_\_\_\_

2. \_\_\_\_\_

By and on behalf of \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(insert the name and physical address of the guarantor)

NAME: \_\_\_\_\_

CAPACITY: \_\_\_\_\_  
(duly authorized thereto by resolution attached marked Annexure A)

DATE: \_\_\_\_\_

- A. No alterations and/or additions of the wording of this form will be accepted.
- B. The physical address of the guarantor must be clearly indicated and will be regarded as the guarantor's *domicilium citandi et executandi*, for all purposes arising from this guarantee.
- C. This GUARANTEE must be returned to:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **Part C2: PRICING DATA**



## **C2.1: PRICING INSTRUCTIONS**

## C2.1: PRICING INSTRUCTIONS

1. The Bills of Quantities have been drawn up in accordance with the latest edition of Standard System of Measuring Building Work published and issued by the Association of South African Quantity Surveyors and, where applicable, the:
  - a) civil engineering work has been drawn up in accordance with the provisions of the latest edition of SANS 1200 Standardized Specifications for Civil Engineering Works.
  - b) electrical work has been drawn up in accordance with the provisions of the Model Bills of Quantities for Electrical Work, published by the South African Association of Quantity Surveyors, (July, 2005).
2. The agreement is based on the JBCC Series 2000 Principal Building Agreement Edition 4.1 (March 2005), prepared by the Joint Building Contracts Committee. The additions, deletions and alterations to the JBCC Principal Building Agreement as well as the contract specific variables are as stated in the Contract Data. Only the headings and clause numbers for which allowance must be made in the Bills of Quantities are recited.
3. Preliminary and general requirements are based on JBCC Preliminaries (May 2005).
4. It will be assumed that prices included in the Bills of Quantities are based on Acts, Ordinances, Regulations, By-laws, International Standards and National Standards that were published 28 days before the closing date for tenders. (Refer to [www.stanza.org.za](http://www.stanza.org.za) or [www.iso.org](http://www.iso.org) for information on standards).
5. The drawings listed in the Scope of Works used for the setting up of these Bills of Quantities are kept by the Principal Agent and can be viewed at any time during office hours up until the completion of the works.
6. Reference to any particular trademark, name, patent, design, type, specific origin or producer is purely to establish a standard for requirements. Products or articles of an equivalent standard may be substituted.
7. Where any item is not relevant to this specific contract, such item is marked N/A (signifying “not applicable”)
8. The Contract Data and the standard form of contract referenced therein must be studied for the full extent and meaning of each and every clause set out in Section 1 (Preliminaries) of the Bills of Quantities
9. The Bills of Quantities is not intended for the ordering of materials. Any ordering of materials, based on the Bills of Quantities, is at the Contractor’s risk.
10. The amount of the Preliminaries to be included in each monthly payment certificate shall be assessed as an amount prorated to the value of the work duly executed in the same ratio as the preliminaries bears to the total of prices excluding any contingency sum, the amount for the Preliminaries and any amount in respect of contract price adjustment provided for in the contract.
11. Where the initial contract period is extended, the monthly charge shall be calculated on the basis as set out in 10 but taking into account the revised period for completing the works.
12. The amount or items of the Preliminaries shall be adjusted to take account of the theoretical financial effect which changes in time or value (or both) have on this section. Such adjustments shall be based on adjustments in the following categories as recorded in the Bills of Quantities:
  - a) an amount which is not to be varied, namely Fixed (F)
  - b) an amount which is to be varied in proportion to the contract value, namely Value Related (V); and

- c) an amount which is to be varied in proportion to the contract period as compared to the initial construction period excluding revisions to the construction period for which no adjustment to the contractor is not entitled to in terms of the contract, namely Time Related (T).

13. Where no provision is made in the Bills of Quantities to indicate which of the three categories in 12 apply or where no selection is made, the adjustments shall be based on the following breakdown:

- a) 10 percent is Fixed;
- b) 15 percent is Value Related
- c) 75 percent is Time Related.

14. The adjustment of the Preliminaries shall apply notwithstanding the actual employment of resources in the execution of the works. The contract value used for the adjustment of the Preliminaries shall exclude any contingency sum, the amount for the Preliminaries and any amount in respect of contract price adjustment provided for in the contract. Adjustments in respect of any staged or sectional completion shall be prorated to the value of each section.

## C2.2: BILL OF QUANTITIES

The priced Bill of Quantities (BOQ's), following hereafter will form an integral part of the "Contract" between the successful appointed Contractor and the Employer.

It is compulsory for the Tenderer to complete the Bill of Quantities in full. Failure to complete the Bill of Quantities in full be disqualified

## Part C3: SCOPE OF WORK

### C3.1: SCOPE OF WORK

|                       |   |
|-----------------------|---|
| <b>Project title:</b> | <b>CONSTRUCTION OF WATER &amp; SANITATION INFRASTRUCTURE AT MAPITLULA PRIMARY SCHOOL IN LIMPOPO UNDER THE LDOE22/23 PROGRAMME</b> |
| <b>Tender No:</b>     | <b>TMT-LDOE-2021/22- LPCL5B</b>   |

| SCOPE OF WORK            |                      |                      |   |  |                   |              |   |
|--------------------------|----------------------|----------------------|---|--|-------------------|--------------|---|
| SCHOOL NAME              | DEMOLISH PIT TOILETS | RENOVATIONS TOILETS  | NEW TOILETS   | NEW GRADE R  | RENOVATE BOREHOLE | NEW BOREHOLE | EXTER. WORKS  |
| MAPITLULA PRIMARY SCHOOL | 10 Seats             | 0 Seats<br>ENVIROLOO | 16 Seats<br>9 Urinals<br>(Enviroloo and/or Waterborne) <ul style="list-style-type: none"> <li>MD1 waterborne</li> <li>FD2 waterborne</li> <li>MD3 waterborne</li> <li>FD6 waterborne</li> </ul> | 5 Seats<br>1 Urinals<br>(Enviroloo and/or Waterborne) <ul style="list-style-type: none"> <li>GRMD1 Waterborne</li> <li>GRFD2 Waterborne</li> </ul> | x                 |              | <ul style="list-style-type: none"> <li>1.2m wide walkway,</li> <li>septic tank and French drain</li> <li>Fencing around grade r blocks</li> <li>New 2x 10kl &amp; 1 x 5kl water tank + steel structure</li> <li>Steel palisade fence</li> </ul> |

### **CS1 General Statement and Interpretations**

Occupational Health and Safety Act, Act 85 of 1993 shall apply to this Contract. The Construction Regulations promulgated on 7 February 2014 and incorporated into the said Act by Government Notice R. 84, published in Government Gazette 37305 apply to any person involved in construction work. These regulations are hereinafter referred to as “the Construction Regulations” and the said Act as “the Act”.

**NB: EACH SCHOOL TO HAVE ITS OWN SAFETY FILE. The cost of such preparation and maintenance shall be deemed included in the tender.**

## C3.3: CONTRACTORS REPORT

### PART: 1

#### CONTRACTOR MONTHLY REPORT

Project No: ..... Project Name.....

Contract No: .....

Contractor Name: .....

Claim No: ..... For Period Ending: .....

Date of Report: .....

The Contractors Monthly Report comprises an integral part of the Contractors Payment Claim and processing of the payment claim is not permitted without this report also being submitted i.e.

**“NO REPORT – NO PAYMENT”.**

#### Attachments:

- Part 2 Overall Project Worker Schedule: Schedule of all local labourers employed since the start of the project
- Part 3 Weekly Task Wage Register
- Part 4 Local Labour Schedule

## OVERALL PROJECT WORKER SCHEDULE (local labourers only) Contract No: ..... PART 2

Project No. ....

Project Name: .....

Month of Report: .....

Sheet: ..... of .....

Names of all **Local Workers** employed **at any time on the project** are to be entered in the table below irrespective of how long they worked on the project.

| No.                               | Name of Local Labourer | Identity Number | Month Worker Started | Age | Tick if Yes                              |          |          |              |         |            |          |            |              |                | Place a tick in the box which corresponds to the Gender and Age of the Worker |                |                   |  | Total No. of workers Employed on the Project |  |
|-----------------------------------|------------------------|-----------------|----------------------|-----|--|----------|----------|--------------|---------|------------|----------|------------|--------------|----------------|---|----------------|-------------------|--|--|--|
|                                   |                        |                 |                      |     | Female Head of Household with Dependants | Disabled | Labourer | Semi-Skilled | Skilled | Supervisor | Clerical | Managerial | Professional | Women          |   | Men            |                   |  |  |  |
|                                   |                        |                 |                      |     |  |          |          |              |         |            |          |            |              | Over 35 yrs 2A | 35 yrs & under 2B   | Over 35 yrs 2C | 35 yrs & under 2D |  |  |  |
|                                   |                        |                 |                      |     |  |          |          |              |         |            |          |            |              |                |   |                |                   |  |  |  |
|                                   |                        |                 |                      |     |  |          |          |              |         |            |          |            |              |                |   |                |                   |  |  |  |
|                                   |                        |                 |                      |     |  |          |          |              |         |            |          |            |              |                |   |                |                   |  |  |  |
|                                   |                        |                 |                      |     |  |          |          |              |         |            |          |            |              |                |   |                |                   |  |  |  |
|                                   |                        |                 |                      |     |  |          |          |              |         |            |          |            |              |                |   |                |                   |  |  |  |
|                                   |                        |                 |                      |     |  |          |          |              |         |            |          |            |              |                |   |                |                   |  |  |  |
|                                   |                        |                 |                      |     |  |          |          |              |         |            |          |            |              |                |   |                |                   |  |  |  |
|                                   |                        |                 |                      |     |  |          |          |              |         |            |          |            |              |                |   |                |                   |  |  |  |
|                                   |                        |                 |                      |     |  |          |          |              |         |            |          |            |              |                |   |                |                   |  |  |  |
|                                   |                        |                 |                      |     |  |          |          |              |         |            |          |            |              |                |   |                |                   |  |  |  |
| <b>Totals for this sheet</b>      |                        |                 |                      |     |  |          |          |              |         |            |          |            |              |                |   |                |                   |  |  | Total No. of workers Employed on the Project |
| <b>Totals from previous sheet</b> |                        |                 |                      |     |  |          |          |              |         |            |          |            |              |                |   |                |                   |  |  |  |
| <b>Totals carried forward</b>     |                        |                 |                      |     |  |          |          |              |         |            |          |            |              |                |   |                |                   |  |  |  |

(A)(B)(C)(D)(E)(F)(G)(H)(I)(J)(K)(L)(M)(N) = (J+K+L)

Completed by: Name: ..... Signature..... Capacity ..... Date.....



## PART 3

[illegible]

65

# LOCAL LABOUR AND MATERIAL SCHEDULE

## PART 4

Contract No: .....

Date of Report: .....

Project No: .....

Project Name: .....

Claim No: .....

For Period Ending: .....

Contractor Name: .....

### 1. Summary of Day Tasks worked and Amount Spent on Local Labour this month

| Week No. | Week Ending | Total Day Tasks / Person Days Worked     | Total Amount Paid                        |
|----------|-------------|--|--|
|          |             | (Total of (A) from Form 4 for each week) | (Total of (B) from Form 4 for each week) |
| 1        |             |  | R  |
| 2        |             |  | R  |
| 3        |             |  | R  |
| 4        |             |  | R  |
| 5        |             |  | R  |
| 6        |             |  | R  |
| 7        |             |  | R  |
| 8        |             |  | R  |
| 9        |             |  | R  |
| Total    |             |  | R  |

Transfer to 2 in table below

### 2. Summary of Amount Spent on Local Labour to date

|  |   |
|--|---|
| 1. Previous Amount Spent on Local Labour (From previous claim) | R |
| 2. Amount Spent on Local Labour this month (From Total above)  | R |
| 3. Total Amount Spent on Local Labour to date (3)=(1+2)        | R |

### 3. Local Labour Schedule

| Summary of Local Labour Employed  |  | No. of local workers who worked on the project to date (From Part 2) | % of Total |
|---|--|--|------------|
| Columns refer to Columns in Part 2  |  |  |            |
| 1. Total No. of <b>individual local workers</b> who have worked on the Project (Column N) |  |  | 100%       |
| 10. How many of the Total No. are <b>local youth</b> (35 yrs and under) (Column B & D)    |  |  |            |
| 11. How many of the Total No. are <b>local women</b> (Column A + B)                       |  |  |            |

#### 4. Summary of Amount Spent on Material to Date (Cumulative)

| Item   | This Month | Total to date |
|--|------------|---------------|
| 1. Material from Local Municipality          |            |               |
| 2. Material from Local District Municipality |            |               |

|  |  |  |
|--|--|--|
| 3. Material from Outside the LIMPOPO PROVINCE            |  |  |
| 4. Material from other areas within the LIMPOPO PROVINCE |  |  |
| Total Material   |  |  |
| Total material as percentage of contractor expenditure   |  |  |
| Total as percentage of contractor budget                 |  |  |

#### 5. Training of Local Workers

| Category of training  | Name of course | No. trained | Days trained | Comments on progress |
|---|----------------|-------------|--------------|----------------------|
| (a) Technical training for implementation                           | Bricklaying    |             |              |                      |
|   | Carpentry      |             |              |                      |
|   | Plumbing       |             |              |                      |
|   | Fencing        |             |              |                      |
|   | Plastering     |             |              |                      |
|   | Painting       |             |              |                      |
|   | House Building |             |              |                      |
|   | Handyman       |             |              |                      |
|   | Electrical     |             |              |                      |
| (b) Institutional training for local management beyond construction |                |             |              |                      |
| (c) Technical training for OMM                                      |                |             |              |                      |
| (d) Institutional training for implementation                       |                |             |              |                      |
| (e) HIV/ Aids etc.  |                |             |              |                      |
| Other – Please specify  |                |             |              |                      |
| <b>Total</b>  |                |             |              |                      |

Completed by: .....

Name

Signature

Capacity

Date

## **C3.4: SCHEDULE OF CERTIFICATES OF COMPLIANCE REQUIRED**

- Soil Poisoning C.o.C
- Glazing C.o.C
- Roof Sheeting C.o.C
- Paint C.o.C
- Plumbing C.o.C
- Compaction results
- Cube testing results
- Truss manufacturers C.o.C
- Truss installation and Tie down COC
- Health and Safety File
- Labour File

## **Part C4: SITE INFORMATION**

## C.4.1: SITE INFORMATION

|                |   |
|----------------|---|
| Project Title: | CONSTRUCTION OF WATER & SANITATION INFRASTRUCTURE AT MAPITLULA PRIMARY SCHOOL IN LIMPOPO UNDER THE LDOE PROGRAMME |
| Tender No.:    | TMT-LDOE-2021/22- LPCL5B  |

### 1. GENERAL

The approximate localities of the schools are as indicated on the attached Locality Plan.

Figure 1: MAPITLULA PRIMARY SCHOOL



### 2. GPS POSITIONS

GPS readings of the respective schools are as follows: **TENDER NO.: TMT-LDOE-2021/22- LPCL5B**

| EMIS NO.  | SCHOOL NAME              | LOCATION     | LATITUDE     | LONGITUDE   |
|-----------|--------------------------|--------------|--------------|-------------|
| 918510446 | Mapitlula Primary School | Ga-Mapitlula | -30° 19' 36" | 23° 41' 07" |

## C4.2: DRAWINGS

### LIST OF DRAWINGS

| DRAWING NUMBER             | DESCRIPTION                                | PAPER SIZE |
|----------------------------|--|------------|
| <b>SANITATION</b>          |  |            |
| MD1                        | MALE 1 SEAT & 1 DISABLED & 1 URINAL        | A3         |
| FD2                        | FEMALE 2 SEAT & 1 DISABLED                 | A3         |
| GRMD1                      | MALE 1 SEAT & 1 DISABLED & 1 URINALS       |            |
| GRFD2                      | FEMALE 2 SEAT & 1 DISABLED                 |            |
| MD3                        | MALE 3 SEAT & 1 DISABLED & 8 URINALS       | A3         |
| FD6                        | FEMALE 6 SEAT & 1 DISABLED                 | A3         |
| <b>WATER</b>               |  |            |
| MVULA-010-01               | SUBMERSIBLE-PUMP-DETAIL                    | A3         |
| MVULA-010-02               | LOCKABLE-FABRICATED-STEEL-DETAIL           | A3         |
| MVULA-010-05               | INFO-PLATE                                 | A3         |
| MVULA-010-09-1             | 3M-HIGH-ELEVATED-TANK-STAND-DET            | A3         |
| MVULA-010-09               | 3M-HIGH-ELEVATED-TANK-STAND-DET            | A3         |
| MVULA-010-10               | 3M-HIGH-ELEVATED-TANK-STAND-DET            | A3         |
| MVULA-010-11               | 3M-HIGH-ELEVATED-TANK-STAND-DET            | A3         |
| MVULA-010-12               | 3M-HIGH-ELEVATED-TANK-STAND-GENERAL-DETAIL | A3         |
| MVULA-010-13               | 3M-HIGH-ELEVATED-TANK-STAND-GENERAL-DETAIL | A3         |
| MVULA-010-14               | 3M-HIGH-ELEVATED-TANK-STAND-GENERAL-DETAIL | A3         |
| MVULA-010-15               | 3M-HIGH-ELEVATED-TANK-STAND-GENERAL-DETAIL | A3         |
| MVULA-010-16               | 3M-HIGH-ELEVATED-TANK-STAND-GENERAL-DETAIL | A3         |
| MVULA-010-17               | 3M-HIGH-ELEVATED-TANK-STAND-GENERAL-DETAIL | A3         |
| MVULA-010-18               | 3M-HIGH-ELEVATED-TANK-STAND-GENERAL-DETAIL | A3         |
| MVULA-010-19               | 3M-HIGH-ELEVATED-TANK-STAND-GENERAL-DETAIL | A3         |
| MVULA-010-20               | 3M-HIGH-ELEVATED-TANK-STAND-GENERAL-DETAIL | A3         |
| <b>CONTRACT NAME BOARD</b> |  |            |
| 33951-00-114-01-01         | CONTRACT NAME BOARD                        | A3         |
| <b>PALISADE FENCE</b>      |  |            |
| MVULA-010-21               | PALISADE FENCING                           | A3         |
| MVULA-010-22               | PALISADE FENCING                           | A3         |
|                            |  |            |