



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 2815-2023
Enquiries: Mandla Nhlabathi
Tel: 012 482 2030
Date: 12 October 2023

PROSPECTIVE BIDDERS

RFB 2815-2023 - Request to Appoint A Service Provider for The Supply, Install of Emergency Exit Doors and Fire Doors at SITA Tshwane Buildings, for a Once-Off Period.

Bidders are invited to submit tender responses for **Request to Appoint A Service Provider for The Supply, Install of Emergency Exit Doors and Fire Doors at SITA Tshwane Buildings, for a Once-Off Period.**

NOTE: COMPULSORY BRIEFING SESSION IS APPLICABLE FOR THIS BID, DETAILED AS FOLLOWS

Date: 20 October 2023

Time: 10h00am

Venue: Microsoft Teams, Email: mandla.nhlabathi@sita.co.za for RSVP Link.

The **Closing Date** for bid submission is **06 November 2023**.

Notes to the bidders:

- You must ensure that you are registered on the CSD and all your company details have been updated on the CSD.
- The following will apply for this Bid:
 - **CLOSING OF BIDS**
Bidders must submit their Bid responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00am on the Bid closing date **06 November 2023**.
 - **ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS**
Submission of bid response: The bidder has submitted a bid response documentation pack –
 - (i) that was delivered at the correct physical or postal address and within the stipulated date and time as specified in the “Invitation to Bid” cover page, and;
 - (ii) in the correct format as one original document, two copies and a copy on memory stick.
 - **BID PRICING SCHEDULE**

Non-Executive Directors:

Mr K Pillay (Chairperson), Ms L Petlele (Deputy Chairperson), Ms N Pietersen, Ms K Sibanda,
Ms L Abrahams (Dr), Mr M Mnisi, Mr L Keyise, Ms L Mseme, Ms R Naidoo

Executive Directors:

Dr BA Mabaso (Managing Director) Mr MK Kgauwe (Chief Financial Officer),
Mr T.V Mphaphuli (Company Secretary: Acting

Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided, include this as part of the hard copy submission documents as well as a memory stick.

The published bid document is packaged as follows:

Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00am on the Bid closing date 06 November 2023 .	

All queries to this bid must be submitted in writing to the following email address:
mandla.nhlabathi@Sita.co.za

Yours sincerely



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Mogau Sebothoma
 SCM Manager: Corporate Commodities

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