

REQUEST FOR QUOTATIONS

10 APRIL 2026

REQUEST FOR QUOTATIONS FOR SERVICE AND MAINTENANCE OF SPLIT AIR CONDITIONERS

1. Purpose

- 1.1. To invite service providers to send quotations for RFQ Service and Maintenance of Split Air Conditioners

2. Considerations/background

- 2.1. The RSR has installed three split air conditioners at the head office in Midrand. Two of the three air conditioners are dedicated for the data centre or server room always needs to be kept cold as per the requirement of the data centre environment.
- 2.2. The third air conditioner is dedicated to the reception area to ensure the circulation and cooling of the area during the hot days and the warming of the area during extreme cold days. This air-conditioner augments the current centralised air conditioners in the office.
- 2.3. We need to secure service and maintenance for the air conditioners for a period of four (4) years to ensure they operate optimally during the remainder of the RSR head office lease contract.

3. Scope of work / Specification

Specifications are as follows: RFQ Service and Maintenance of Split Air Conditioners

- 3.1. A qualified service provider with membership with SARACCA to service and maintain the split Daikin air conditioners (both indoor and outdoor).
- 3.2. Monthly service and maintenance for a period of 4 years.
- 3.3. 3 x Daikin split (Indoor and outdoor) models with specifications

No.	Name	Model	Mass	Quantity
1.	DAIKIN(2019)	FTXBE5C2V1B	8 KG	2
2.	DAKIN(2021)	FAA100AUVEB	17 KG	1

Non-Compulsory site visit.

Address: Building 4, Waterfall Point Office Park Corner Waterfall and, Woodmead Dr,
Midrand, 1685

Date: 17 April 2026

Time: 12:00-13:30 (Strictly)

Mandatory Requirements:

A qualified service provider with a valid membership with (South African Refrigeration and Air Conditioning Contractors Association) SARACCA, failure to submit valid proof membership with (South African Refrigeration and Air Conditioning Contractors Association) SARACCA will result in your quotation not being considered.

4. Administrative / Compliance Requirements

- 4.1. Registration on National Treasury CSD report
- 4.2. Comprehensive quotation (prices must be VAT Inclusive)
- 4.3. Tax Pin & Tax clearance certificate
- 4.4. Fully Completed and signed Standard Bidding Documents (SBD) forms documents

- 4.5. A valid BBBEE certificate or sworn affidavit (on sworn affidavit indicate the day, month and year of the financial year period ie, 31 March 2022)
- 4.6. Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
- 4.7. A Copy of the identity document of the company owner(s)
- 4.8. Valid Medical Certificate
- 4.9. Valid South African Social Security Agency (SASSA) registration (**Where applicable**)
- 4.10. Valid National Council for Persons with Physical Disability in South Africa registration (NCPDOSA)

Failure to submit valid documents listed above (No - 4.5, 4.6, 4.7, 4.8, 4.9, 4.10) for proof of claim specific goals as stipulated in Section 6 below will lead to the service provider not being awarded points for specific goal.

5. Evaluation 80/20 Preference Point System

- 5.1. The price quotations will be evaluated in accordance with the pre-scripts of the Preferential Procurement Policy Framework Act (PPPFA) and its regulations, in particular Preference Procurement Regulation 2022 which stipulate **80/20 preference point system for acquisition of goods or services with Rand value equal to or below R50 million (inclusive of all applicable tax).**
- 5.2. **A maximum of 80 points for price and 20 points for the specific goal specified on the request for quotation may be awarded to a Service Provider.**
- 5.3. **Points for the specific goal will be awarded as specified on the table below:**

NO	SPECIFIC GOALS	PREFERENCE POINT (OUT OF 20)	PROOF OF CLAIM
1	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which is at least 51% owned by black people	10	<ul style="list-style-type: none"> • Copy of the identity document of the owner(s) • A valid SANAS accredited BBEE certificate or a valid BBEE sworn affidavit (whichever is applicable) • Central Supplier Database (CSD) report • Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
2	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which is at least 51% owned by black women	5	<ul style="list-style-type: none"> • Copy of the identity document of the owner(s) • A valid SANAS accredited BBEE certificate or a valid BBEE sworn affidavit (whichever is applicable) • Central Supplier Database (CSD) report • Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)

3	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which is at least 51% owned by youth	3	<ul style="list-style-type: none"> • Copy of the identity document of the owner(s) • A valid SANAS accredited BBEE certificate or a valid BBEE sworn affidavit (whichever is applicable) • Central Supplier Database (CSD) report • Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
4	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which is at least 51% owned by person(s) with disabilities	2	<ul style="list-style-type: none"> • Copy of the identity document of the owner(s) • A valid SANAS accredited BBEE certificate or a valid BBEE sworn affidavit (whichever is applicable) • Central Supplier Database (CSD) report • Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC) • Valid Medical Certificate

		<ul style="list-style-type: none">• Valid South African Social Security Agency (SASSA) registration (Where applicable)• Valid National Council for Persons with Physical Disability in South Africa registration (NCPDPSA)
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5.4. For Points to be awarded for the specific goals the proof for the claim for such goal must be submitted.

6. Technical Enquiries

6.1. SCM Enquiries

Mr. Fumani Mabunda

fumanim@rsr.org.za

6.2. Project Manager Enquiries

Mr. Mathiba Nyama

mathiban@rsr.org.za

7. Closing Date and Time for responses to this request for quotation

7.1. The request will be closed on **22 April 2026 at 16h00**. Responses may be emailed to fumanim@rsr.org.za